

# Naples CSD UPK-3 Responsible Use Agreement and Device Contract

(Acceptable Use Policy)

Student Name: \_\_\_\_\_

Grade Level: \_\_\_\_\_ Teacher: \_\_\_\_\_

Parent Initials	Student Initials	<i>Please take this opportunity to discuss the guidelines below with your children as many of them can be applied at home as well.</i>
		<b>1. Be Safe</b> <ul style="list-style-type: none"><li>● Do not give your phone number, address, or other personal information to anyone.</li><li>● Do not share account or password information with others.</li><li>● Do not try to log on as someone else.</li></ul>
		<b>2. Be Smart.</b> <ul style="list-style-type: none"><li>● Communicate online only with people you know unless an adult is with you.</li><li>● Notify an adult immediately if you find information on your device that makes you uncomfortable or nervous.</li><li>● Only go to sites that are appropriate for children.<ul style="list-style-type: none"><li>○ Inappropriate sites include those that have swearing, violence, or nakedness.</li></ul></li></ul>
		<b>3. Be Kind</b> <ul style="list-style-type: none"><li>● Be nice and respectful</li><li>● Use appropriate language.<ul style="list-style-type: none"><li>○ Inappropriate language includes swearing, mean words, or threats.</li></ul></li><li>● Only take pictures/videos of someone if you've asked first.</li></ul>

## Consequences

The use of school devices and the Internet is a privilege. If a student uses a device or the Internet in ways that are not appropriate, he or she may have privileges taken away.

I, \_\_\_\_\_, have read and understand this agreement.  
*Student's signature*

Naples CSD makes every effort to select technology products that protect the confidentiality of students' personally identifiable information and avoid 3rd party promotional marketing material. In order for students to use some selected tools, it may be necessary for the District to provide basic information such as name or school email. Service providers communicate information about their collection, protection, use and disclosure of data through their own privacy policies. Please find a list of online educational providers and their contact information, at the following web address: <http://bit.ly/NCSPProviders> This is a live document that will be updated periodically.

I, \_\_\_\_\_ (parent) have reviewed these guidelines with my student and I give consent for my student to use the above-mentioned online educational services.

\_\_\_\_\_  
*Parent/Guardian's signature*

\_\_\_\_\_  
*Date*

Contact person: Ben Pursell, [bpursell@naplescscd.org](mailto:bpursell@naplescscd.org). 585-374-7962

This contract can be found on the District website ([naplescscd.org](http://naplescscd.org)) by selecting "Departments" and then "Technology".

last updated: 8/30/2022

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## District Owned iPads and Chromebooks

### Distribution/Collection

Devices will be distributed to students in classrooms at the beginning of the year. If students are learning remotely, or if school is closed for a period of time, devices will be sent home. If a student leaves NCS during the academic school year for any reason at all, the device will be returned to the school a week before departure.

### District Owned Devices

iPads and Chromebooks are district owned devices and the contents on the iPad or Chromebook can be viewed at any time. The student should have NO expectation of privacy of materials found on a school supplied device or school supported email service.

### Internet Connectivity

While at school, students will be accessing the Internet through the NCS network, which follows the required Children's Internet Protection Act (CIPA) regulations. When the device is out of school, it will access any available WiFi and follow the Internet controls associated with that network. We recommend that you talk to your children about the standards they should follow on the Internet just as you would on the use of all media information sources. We also recommend that student use of the Internet is monitored by an adult.

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

Contact person: Ben Pursell, [bpursell@naplescsc.org](mailto:bpursell@naplescsc.org). 585-374-7962

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