

**BOARD MEETING:** Regular  
**DATE:** Wednesday, October 6, 2010  
**TIME:** 6:30 p.m.  
**PLACE:** Naples Elementary Cafeteria

- I. Meeting Called to Order
- II. Roll Call
- III. Adopt the Agenda of the Regular Meeting of October 6, 2010 (Board Action)
- IV. Executive Session (Board Action)
- V. Pledge of Allegiance
- VI. Public Comments: The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern that you might have with us. The Board President will be happy to recognize those of you who wish to speak. We would ask that you come forward and please identify yourself before presenting your thoughts.  
Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. (*Individual comments will be limited to three minutes.*)  
As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.
- VII. Superintendent's Recognitions / Updates
  - Business Update
  - Capital Project
  - School Resource Officer (SRO)
  - Schools Cannot Do It Alone
  - RTTT
  - Conference Days
- VIII. Committee Reports
  - Audit Committee Report
  - Overview of the Four County School Boards Association Annual Business Meeting
- IX. Phase II Construction Project
  - SEQR Phase II (Board Action)
  - Approve Vote Date for Phase II (Board Action)
- X. Contractual Agreements (Board Action)
  - Ratify CSEA Contract
  - Memorandum of Agreement – Confidential Employees
- XI. Iverson Construction (Board Action)
  - Authorization of Payment and general release from services
- XII. Draft Independent Audit Report
- XIII. Minutes (Board Action)
  - Regular Meeting of September 8, 2010
- XIV. Personnel (Board Action)
  - Instructional
    - Extra-Curricular Advisor Resignations
    - Winter Coaches
  - Support
    - Unpaid Leave Request
- XIV. Consent Agenda Items (Board Action)
  - Substitute Mechanic
  - Budget Transfers

**Regular Meeting**

**October 6, 2010**

Minutes of a Regular Meeting of the Board of Education of Naples Central School held on Wednesday, October 6, 2010 at 6:30 p.m. in the Naples Elementary Cafeteria.

Members Present: Michael Boggs Gail Musnicki  
Joseph Callaghan- Arrived at 7:28 p.m. Mona Sage-Cardinale  
Barbara Howard Keith Swank  
John Murphy Margo Ulmer  
Joseph Kickbush, Student Representative Alternate

Members Absent: Eric Cotton  
William Kelly

Also Present: Kimberle A. Ward, Ann O'Brien, Kristina Saucke, Alan Moore, Matthew Frahm and Pamela Jo Claes.

Guests: Shirley Riffle, Judy DiRaddo, Diann Payne, Joseph Kickbush, Karen Moon, Jessica Parlet, Victor Tomaselli, and Gail Slocombe

A quorum being present, the meeting was called to order at 6:38 p.m. by Board President Keith Swank.

Approval:  
Agenda  
for  
meeting of  
10/6/10

**Motion:** Barbara Howard  
**2<sup>nd</sup>:** Margo Ulmer  
Resolved, that the Board of Education approves the agenda of the Regular Meeting of October 6, 2010 as presented.

**Voting Yes: 7 Motion Carried**  
**Voting No: 0**

Executive  
Session

**Motion:** Barbara Howard  
**2<sup>nd</sup>:** Margo Ulmer  
Resolved, that the Board of Education shall adjourn from Regular to Executive Session at 6:40 p.m. for the following purpose:

- The employment history of a particular person or persons.

**Voting Yes: 7 Motion Carried**  
**Voting No: 0**

Time out of closed session: 6:58 p.m.

Approval  
Amendment  
to following  
Motion

**Motion:** Barbara Howard  
**2<sup>nd</sup>:** Gail Musnicki  
Resolved that the Naples Board of Education approves the following amendments to the agenda of the Regular Meeting of October 6, 2010:

Item VIII – Delete the Facility Committee Report and add an Audit Committee Report  
After Item XI, insert the Draft Independent Audit Report

**Voting Yes: 7 Motion Carried**  
**Voting No: 0**

**Public Comments:**

Guest Judy DiRaddo thanked the board members for their service, commenting that working on the board takes long hours and hard work. Ms. DiRaddo requested that the school look into fixing the lights that shine on the front of the High School and highlight the beautiful original

carvings as well as the light that should be shining on the tower. Ms. DiRaddo also asked the individual board members to comment on the proposed plans for using part of the remaining funds from Phase I to move the Elementary playground and relocate the tennis courts to the Elementary school. Board President Keith Swank stated the board as a whole had voted to use the remaining funds as indicated, adding if Ms. DiRaddo wished to speak with individual board members regarding their opinions she was welcome to do so.

Superintendent Ward stated that Student Board Representative Eric Cotton was unable to attend the board meeting and recognized Alternate Student Board Representative Joe Kickbush who was attending the board meeting in Eric's place.

School Business Administrator Ann O'Brien introduced Victor Tomaselli of SEI Design Group, who reviewed the information for the proposed Phase 1a plans which will finish up the Phase I Construction project, including relocation of the tennis courts and Elementary playground; boiler work at High School as well as some asbestos abatement in the crawlspaces at the Elementary building. Mr. Tomaselli then reviewed plans for the Phase II Construction project through a power point presentation. Discussion followed pertaining to the information presented.

Board Member Joseph Callaghan arrived at 7:28 p.m.

Superintendent Ward stated the Facility committee had met with Mr. Tomaselli regarding developing a brochure for the Phase II project as well as plans for getting out and speaking to the public regarding the proposed construction project, adding the committee had met on September 30<sup>th</sup>, developing a rough draft of the brochure. Mrs. Ward stated she had asked to present information to the Rotary Club along with Board of Education members, stating the intent of making presentations to the Rotary as well as presentations to the Town of South Bristol, Town & Village of Naples, Town of Italy, the VFW, American Legion, Council of Churches, etc., is not to sway the voters but to present the facts about the project so that the voters may make an educated decision when it comes to voting at the polls on December 7<sup>th</sup>.

Superintendent Ward stated the school had their 1<sup>st</sup> meeting with our candidates for Construction Manager, adding the requests for proposals (rfp's) are due on October 19<sup>th</sup>; the pool will then be narrowed to 2-3 companies for interviews on November 3<sup>rd</sup> in anticipation of an appointment at the Board of Education meeting on November 17<sup>th</sup>. Mrs. Ward stated the Facility committee will be reviewing the rfp's on October 21<sup>st</sup> with representatives from SEI Construction.

Board President Keith Swank stated if anyone would like to tour the school facilities to please contact Superintendent Ward and she will make arrangements with Mr. Swank or other Board of Education members to take them through the school facilities, adding he felt it was beneficial for the public to see our current facilities. Board Member Barbara Howard stated that perhaps other community members would be willing to help with the tours as it is important for us to let the public know not only what the building will look like after the project is completed, but what our current facilities look like, adding that the Phase II project is more about preservation of our facilities.

Superintendent Ward updated the board on the status of the School Resource Officer (SRO), stating the State Police Major had informed the school they do not have the manpower to allow SROs in the schools, adding the Major had given permission for Trooper McIlwaine, our former SRO, to come into the school when on duty in the area.

Superintendent Ward informed the board that she had also made contact with Sheriff Povero, stating he has also given permission for on duty officers to come into the building while on duty, thereby promoting connections with students and staff.

Mrs. Ward stated the Emergency Go Home Drill would be held on Thursday, October 7<sup>th</sup> and there will be two State Troopers there to help with the drill, adding she feels the school is being supported despite the fact that we do not have an SRO in the building each day.

Superintendent Ward informed the board she had attended a Schools Cannot Do It Alone workshop, stating the workshop encouraged ongoing conversations with the community, letting them know what is happening in the school, sending specific messages about what is important as to where we want to go as a district, sharing the positives about the district and stopping the negatives by making sure the community hears directly from the school what is actually happening in the district, adding it was very enlightening. Mrs. Ward displayed a poster from the workshop which showed the increasing burden on America's public schools, comparing the public education mandates or initiatives in the 1900's versus the late 1990's in terms of mandates and unfunded mandates, adding that we cannot treat our schools like a business as we are dealing with individual students with varied needs.

Superintendent Ward updated the board on the Race to the Top Grant (RTTT), stating currently we are slated to receive \$54,334 over a four year period, however additional schools are being allowed to become a part of the grant which would decrease the amount of funding each school receives, adding the school is required to submit our intent to create a scope of project for the RTTT money by October 18<sup>th</sup> and the actual scope of project must be submitted by November 8<sup>th</sup>. Mrs. Ward presented information pertaining to the proposed process for developing the scope of project and the projected use of the funds, which was followed by board discussion.

Superintendent Ward stated that after the Emergency Go Home Drill on Thursday there will be Health & Wellness Workshops for all staff, with an opportunity to select two different activities, each about 1 to 1½ hours long. Mrs. Ward thanked Mary Phillips for an outstanding job coordinating all of the activities and presentations for the staff Health & Wellness day.

Superintendent Ward stated that Friday's schedule will include a presentation on internet safety; an overview of Common course standards, the time line from the state and how it is all connected to RTTT and improving academic achievement, integrating literacy and making sure we are integrating career and college readiness into our curriculum documents; time for staff to get on the NYSED website and explore the Common course standards, adding by the Spring of 2011 we will have to be adopting those standards and really looking at our curriculum documents; at the Elementary building DIBELS will be discussed, along with strategies and interventions that are appropriate to help them move to the next level; at the Secondary level, discussion will be held on defining literacy at the secondary level; lastly, the staff will have an opportunity to review the current curriculum documents and start to identify items in the common course standards we already are doing and in our curriculum and to start thinking about where we need to be.

Board Member Barbara Howard presented information from the Audit Committee, stating the committee had met just prior to tonight's meeting to review the draft Independent Auditor's report, adding the auditors had given a clean unqualified report, which is very good. Mrs. Howard stated the school has been able to do some things towards the reserve funds. The Audit Committee recommended that the board approve the report minus Section A133, the single audit report which has to do with the ARRA funds on pages 38-43, as the state has not yet released the information the auditors need to clarify how we are to report the use of those funds, therefore the

Audit Committee chose to approve the report without Section A133 and to come back to that at a later date. Mrs. Howard also reported that the school has made progress on tracking the Extra-curricular accounts, adding that the Extra-curricular groups are getting better at documenting the cash receipts and disbursements, and depositing the funds in a timely manner, commenting that we still need to get the student organizations more clued into using a profit and loss or revenues and expenses format, and learning how to determine if they are really making any money, however the auditors have stated that overall there has been a lot of improvement in the Extra-curricular accounts.

Board Member John Murphy presented an overview of the Four County School Boards Association Annual Business Meeting, stating what he found most interesting at the meeting was the Regional High School study for Wayne County, commenting that funding for a study in Ontario County has recently approved and he expects that we will see some of the things that the school districts in Wayne County ran into, such as each district is fiercely independent and is the identity of the community. Mr. Murphy stated that Wayne County had determined there was the possibility of four regional high schools but it looks like it will not happen, adding discussion focused primarily on distance learning where through technology a student in one school could take a course via the internet from another school, adding that the biggest problem with the idea of distance learning is that each school has their own class bell schedule. Board Member Joseph Callaghan asked how the school district whose student was attending a class electronically would reimburse the school whose teacher was instructing a distance learning course. Mr. Murphy stated that would be something that would be addressed in the study. Board Member Murphy stated there had also been discussion about establishing Teacher Retirement System (TRS) Reserve funds in each district so that districts can plan for future increases in retirement system costs. Superintendent Ward stated the Comptroller is in favor of that. Board Member Barbara Howard stated that one of the things that came up in the audit was that the school is required to acknowledge a very significant liability for the retirement fund however, currently the school is not allowed to fund it, therefore it would be a positive step to be able to establish a reserve fund.

Board Member Margo Ulmer reported on the Four County School Board Associations Organizational meeting held on September 30<sup>th</sup>, stating she was interested in attending as she was interested in the featured topic, The New Realities of State Support for School Districts. Mrs. Ulmer stated that Dr. Rick Timbs, Director of the Statewide School of Finance Consortium, and Larry Cummings presented information showing comparative district data, useful for projections based on potential property tax cuts as proposed by gubernatorial candidates; discussion of state adjustments and approaches that minimize aid to smaller, rural, poorer districts; STAR program differential data that creates advantages to the downstate districts; a review of the history of legislation development with regard to financial formulas that work to the disadvantage of upstate districts and to the advantage of Westchester County, including different formulas used by the state in determining state aid. Mrs. Ulmer stated that their advice to the board members was to become very familiar with the funding process and the specifics of state aid changes that effect potential tax impact and that the schools need to be very careful about depleting reserve fund balances without adequate restoration, as well as to negotiate carefully with the understanding that resources are scarce and they are not necessarily renewable as they have been in the past, recommending that schools bid out everything and do a three-year planning budget to plan for the fund additions and subtractions that happen to pop up. Mrs. Ulmer stated that after listening to the conference she felt that Superintendent Ward and School Business Administrator Ann O'Brien do a great job in keeping the Board of Education advised about financial issues and their implications.

School Business Administrator Ann O'Brien commented on how a potential 2% tax cap might affect the district. Ms. O'Brien stated we would have to look for ways to save costs, focusing on

using human resources more effectively within the district, also commenting on the financial advantages of the wealthy downstate districts.

Superintendent Ward encouraged the Board of Education members to tap into information presented by NYSSBA, etc and find ways in which they can advocate for Naples Central School.

SEQR ;  
Negative  
Declaration

**Motion:** Mona Sage-Cardinale

**2<sup>nd</sup>:** Gail Musnicki

**WHEREAS**, the Naples Central School District (the District) seeks to undertake a district wide construction/renovation project consisting of:

Renovation and improvements to the existing elementary school building and grounds; renovations and improvements to the existing high school building and grounds, including a building addition of approximately 25,000 sq. ft.

**WHEREAS**, the State Environmental Quality Review Act (“SEQRA”) and the regulations thereunder require the Board to undertake a review of the potential environmental impacts, if any, associated with the project before approving same; and

**WHEREAS**, this project is an Unlisted Action within the meaning of SEQRA; and

**WHEREAS**, on August 30, 2010, a notice was transmitted to all involved agencies of the Board’s desire to act as lead agency with respect to the environmental review of the proposed Project; and

**WHEREAS**, all involved agencies have consented to the designation of the Board as lead agency with respect to the environmental review of the proposed Project; and

**WHEREAS**, 6 NYCRR Section 617.7 requires a lead agency to issue a written determination of significance with respect to any proposed Unlisted action;

**WHEREAS**, the Board has carefully considered the nature and scope of the proposed Project, as set forth in the Full Environmental Assessment Form prepared with respect to such action, and makes the following determinations:

1. The proposed action involves:  
Renovation and improvements to the existing elementary school building and grounds; renovations and improvements to the existing high school building and grounds, including a building addition of approximately 25,000 sq. ft.
2. The proposed action is classified under SEQRA as an Unlisted action within the meaning of 6 NYCRR §617.2(ak).
3. Upon consideration of the action, review of the Full Environmental Assessment Form, the criteria contained in 6 NYCRR 617.7(c), and all other supporting information, the Board identifies the following relevant areas of environmental concern, as set forth hereafter, and analyzes whether the proposed action may have a significant adverse impact on the environment.
4. The development and use of the property will result in a small to moderate impact to the project site since construction will continue for more than one year or involve more than one stage.
5. The proposed development and use of the property will not adversely affect any unusual land forms.
6. The proposed development use of the property will not adversely affect any body of water designated as protected under the Environmental Conservation Law.

SEQR ; Negative Declaration
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7. The proposed development and use of the property will not adversely affect any non-protected existing or new body of water.
8. The proposed development and use of the property will not adversely affect any surface or groundwater quality or quantity.
9. The proposed development and use of the property will not adversely alter drainage flow or patterns or surface water runoff.
10. The proposed development and use of the property will not adversely affect air quality.
11. The proposed development and use of the property will not will not adversely affect any threatened or endangered species.
12. The proposed development and use of the property will not adversely affect non-threatened or non-endangered species.
13. The proposed development and use of the property will not adversely affect agricultural land resources.
14. The proposed development and use of the property will not adversely affect aesthetic resources.
15. The proposed development and use of the property will have a small to moderate impact upon a site of historical, pre-historic or paleontological importance. The area has been designated as sensitive for archeological sites in the NYS Inventory. The District will coordinate with the NYS Office of Historic Preservation to minimize any impact associated with the project.
16. The proposed development and use of the property will not adversely affect the quality or quantity of existing or future open spaces or recreational opportunities.
17. The proposed development and use of the property will not adversely affect exceptional or unique characteristics of a Critical Environmental Area.
18. The proposed development and use of the property will not adversely affect existing transportation systems.
19. The proposed development and use of the property will not adversely affect existing community resources of fuel or energy supply.
20. The proposed development and use of the property will not cause objectionable odors, noise or vibrations.
21. The proposed development and use of the property will not adversely affect public health and safety.
22. The proposed development and use of the property will not adversely affect the characteristics of the existing community.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board finds and concludes that the proposed action is an Unlisted Action within the meaning of 6 NYCRR 617.2(ak); and it is further

**RESOLVED** that the Board hereby declares itself lead agency with respect to the environmental review of the proposed project; and it is further

**RESOLVED**, that upon consideration of the foregoing, the Board finds and concludes that the proposed action will not result in any significant adverse impacts to the environment; and it is further

**RESOLVED**, that the Board hereby issues a Negative Declaration with respect to the proposed action; and it is further





**PROPOSITION**

Shall the following resolution be adopted to wit:

RESOLVED THAT THE BOARD OF EDUCATION OF THE NAPLES CENTRAL SCHOOL DISTRICT IS HEREBY AUTHORIZED TO UNDERTAKE CERTAIN CAPITAL IMPROVEMENTS CONSISTING OF ADDITION TO, AND RECONSTRUCTION OF, EXISTING SCHOOL BUILDINGS AND FACILITIES, TO INCLUDE AN ADDITION TO AND RECONSTRUCTION AND IMPROVEMENTS TO THE EXISTING HIGH SCHOOL BUILDING AND RECONSTRUCTION AND IMPROVEMENTS TO THE EXISTING ELEMENTARY SCHOOL BUILDING, VARIOUS SITE IMPROVEMENTS AND THE ACQUISITION OF CERTAIN ORIGINAL FURNISHINGS, EQUIPMENT, AND APPARATUS AND OTHER INCIDENTAL IMPROVEMENTS REQUIRED IN CONNECTION THEREWITH FOR SUCH CONSTRUCTION AND SCHOOL USE, ALL AT AN ESTIMATED MAXIMUM AGGREGATE COST OF \$22,525,000; AND THAT SUCH COST, OR SO MUCH THEREOF AS MAY BE NECESSARY, SHALL BE RAISED BY THE LEVY OF A TAX TO BE COLLECTED IN ANNUAL INSTALLMENTS, WITH SUCH TAX TO BE PARTIALLY OFFSET BY STATE AID AVAILABLE THEREFOR; AND, IN ANTICIPATION OF SUCH TAX, DEBT OBLIGATIONS OF THE SCHOOL DISTRICT AS MAY BE NECESSARY NOT TO EXCEED SUCH ESTIMATED MAXIMUM AGGREGATE COST SHALL BE ISSUED.

Resolution  
to Special  
Meeting of  
the Naples  
Central  
School  
District –  
Dec 7,  
2010

NOTICE IS HEREBY FURTHER GIVEN that the text of the aforesaid proposition may appear on the ballot labels in the following abbreviated form:

**PROPOSITION**

Shall the proposition set forth in the legal notice of this special voter meeting, authorizing addition to and reconstruction, improvements and equipping of the existing high school building and reconstruction, improvements and equipping of the existing elementary school building, including various site and other incidental improvements, all at an estimated maximum aggregate cost of \$22,525,000; the issuance of debt obligations of the School District therefor, the levy of a tax in annual installments therefor, all as more fully described in said notice, be approved?

The School District, acting as lead agency under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder (“SEQRA”), has completed its environmental review and, on October 6, 2010, has duly issued a negative declaration and has determined that the implementation of the unlisted action as proposed will not result in any significant adverse environmental impacts.

AND NOTICE IS ALSO GIVEN that applications for absentee ballots to vote on the proposition may be applied for at the office of the School District Clerk. Any such application must be received by the District Clerk at least seven days before the date of the aforesaid special district meeting if the ballot is to be mailed to the voter, or the day before such special district meeting if the ballot is to be delivered personally to the voter. A list of all persons to whom absentee ballots shall have been issued shall be available for public inspection in the office of the District Clerk during regular office hours on each of the five days prior to the day of the vote

Resolution to Special Meeting of the Naples Central School District – Dec 7, 2010

(excluding Saturday and Sunday). An absentee ballot must reach the office of the District Clerk not later than 5:00 p.m. on the day of such special district meeting.

3. At such meeting taxes to be levied by installments will be proposed providing for payment of such capital costs and providing for the financing costs therefor. Such taxes shall be levied upon all the taxable property of the District, shall be levied in annual installments and shall be of such amounts and levied in such years as may be determined by the Board of Education.

4. The District Clerk or the Clerk’s designee is hereby directed to publish a copy of said notice of special meeting in two newspapers having general circulation within the School District in the manner prescribed by law for publication of notice of the annual meeting of the School District.

5. All actions by the School District prior to the final environmental determination by the Board of Education, if any, are hereby found and determined to have been preliminary planning activities under SEQRA necessary to the formulation of a proposal for action which did not commit the School District to commence, engage in, fund or approve any portion of the proposed building project and financing therefor.

6. This resolution shall take effect immediately upon its adoption.

Duly put to a vote as follows:

AYES

NAYS

**Motion Carried**

- Michael Boggs
- Joseph Callaghan
- Barbara Howard
- John Murphy
- Gail Musnicki
- Mona Sage-Cardinale
- Keith Swank
- Margo Ulmer

Board President Keith Swank commended all those who have worked to bring together the Phase II project for all of their hard work, making it possible for us to improve, preserve and restore the facilities we have here at Naples Central School.

Approval: CSEA Contract: MOA for Burke, L., Claes, P., & Draxl, S.

**Motion:** Michael Boggs

**2<sup>nd</sup>:** Barbara Howard

Resolved, that the Board of Education approves the following Contractual Agreements:

Resolved, that the Board of Education approves the negotiated agreement by and between the Superintendent of the Naples Central School District and CSEA, Local 1000 AFSCME, AFL-CIO, Naples Central School District Support Staff Unit #7853, Ontario County Local 835 for the time period of July 1, 2010 through June 30, 2013.

Resolved, that the Naples Central School District Board of Education does hereby approve the amended Memorandum of Agreement between District employees Pam Claes, Linda Burke and Steven Draxl.

Be it further resolved that, the Naples Central School District Board of Education does hereby approve the funding necessary to implement this agreement.

**Voting Yes: 8**

**Motion Carried**

**Voting No: 0**



