

BOARD MEETING: Regular
DATE: Wednesday, January 20, 2010
TIME: 7:00 p.m.
PLACE: Naples High School Cafeteria

- I. Meeting Called to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Recognitions
 - Students of the Month
- V. Adopt Agenda of the Regular Meeting of November 20, 2010
- VI. Public Comments
- VII. Superintendent's Update:
 - Shared Services
 - Update on Paperless Board Meetings
 - Budget Update
 - Committee Reports
 - Facility Committee
 - Policy Committee
 - Budget Committee
 - District Shared Decision Making Team
 - Professional Services Committee
 - Legislative Committee
- VIII Board Reports
 - Kristina Saucke - Director of Pupil Personnel
 - Norlyn Legler - Secondary Updates
 - Alan Moore - Elementary Updates
 - Lynn Strang - Curriculum & Instruction Updates
 - Gretchen Pulver - Internal Claims Auditor Report
- IX. Memorandum of Agreement
- X. 2010-2011 School Calendar
- XI. Policy Reading
- XII Non-Resident Enrollment
- XII Leave of Absence
- XI Use of Facilities
- XV Consent Agenda - Routine Matters
 - CSE & CPSE Placements
 - Volunteer
 - Substitutes
 - Business / Financial:
 - Budget Transfers
- XV Executive Session

Regular Meeting

January 20, 2010

Minutes of a regular meeting of the Board of Education of Naples Central School held on Wednesday, January 20, 2010 at 7:02 p.m. in the Naples High School Cafeteria.

Members Present: Michael Boggs
Joseph Callaghan
Judy DiRaddo
Aron Fleischman
Barbara Howard
Gail Musnicki
Mona Sage Cardinale
Keith Swank
Margo Ulmer

Members Absent: William Kelly

Also Present: Kimberle A. Ward, Ann O'Brien, Lynn Strang, Kristina Saucke, Alan Moore, Norlyn Legler, Gretchen Pulver and Pamela Jo Claes.

A quorum being present, the meeting was called to order at 7:02 p.m. by Board President Keith Swank

Superintendent Ward recognized our Scholar Athlete Team Awards, stating that the Naples Golf Team as well as our Girls Soccer Team were acknowledged as Scholar Athlete Teams which is quite an honor as the team as a whole has to maintain a grade point average of 85 or above for the entire season, adding the school is very proud of their accomplishments and commends their hard work on and off the field.

Superintendent Ward also recognized the students who participated in the Rochester Philharmonic Orchestra's Holiday Concert at the Eastman House, stating the concert was phenomenal and Naples Central School was well represented by Caleb Kemp, Cal Young, Ian Wentzel, Kendyl Litwiller, Meagan Smith and Eric Cotton.

Secondary Principal Norlyn Legler recognized the following January Character Education recipients, chosen by faculty vote, celebrating students who display integrity and honesty:

Ian Liebentritt	Julie Fisher	Bailey Matthews
Karli Stekl	Maddy Vest	Erin Halladay

Motion: Mona Sage-Cardinale

2nd: Gail Musnicki

Approval is given to adopt the agenda of the Regular Meeting of January 20, 2010.

Voting Yes: 8 Motion Carried

Voting No: 0

Public Comment: None

Superintendent Updates:

Shared Services: Superintendent Ward stated she and School Business Administrator Ann O'Brien have been working with Marcus Whitman to investigate sharing the services of a Transportation Director, noting the school is concerned with maintaining certification areas and keeping in compliance with new regulations, adding they are exploring ways in which the district might become more efficient and perhaps network with other Districts in the WFL BOCES regarding transportation. Mrs. Ward stated Dave Adams, Transportation Director from Marcus Whitman, came and reviewed our transportation facilities and will be doing an analysis

from the bus drivers as well. Mrs. Ward stated the school is also looking at shared services for the business office and perhaps a shared Social Worker as well, asking the board for their approval to move forward with that investigation. Board members agreed the school should move forward with the investigation.

Paperless Board Meetings: Board Member Michael Boggs stated In October he, Rob Ringer and Pam Claes had attended a conference on Electronic Board Packets, and as a result the board determined to set up a pilot program in which he and Board Member Margo Ulmer are receiving the board packet information via a site on the internet. Mr. Boggs stated all of the information for the current Board of Education meeting was posted on the board web site and he was able to download the files and also make notes on the files electronically.

Budget Updates: School Business Administrator Ann O'Brien stated the information the board had received summarized the majority of the budget information and provides a starting point, adding all programs are intact at this point and there are certain items we know are going to increase such as salaries and health insurance. Ms. O'Brien stated this information is working off of last year's budgeted state aid as when the budget committee met the current information from the Governor's proposed budget was not available. At this point the budget is increasing 3.66%, adding in order to get a tax levy increase somewhere between 0 and 1%, the school would have to decrease the proposed budget by \$625,000, adding that with the 5% decrease in the proposed aid by Governor Patterson will create an additional loss of approximately \$480,484 in state aid as well as receiving a decrease in the district's building aid of about \$170,578. Ms. O'Brien stated in order to get to a flat line tax levy the school would have to make up for \$1,188,000 by decreasing the budget and/or increasing the revenue. Board discussion followed pertaining to information presented.

Facility Committee: Board Member Michael Boggs stated the Citizen Based Committee had toured the Elementary school on January 11th, adding the committee has compiled all of the public comments and SEI Architectural group has received that information, adding the next meeting of the citizen based committee will be on February 1st when we hope to provide some renderings based upon the input received from the committee, board members, and staff. Mr. Boggs stated there will also be a state inspection of the facilities, adding the next meeting of the Facilities Committee will be on the 26th of January.

Policy Committee: Board Member Margo Ulmer stated the committee has reviewed numerous policies including Staff Use of Computerized Resources, Student Acceptable Internet Use, Internet Protection, Medicaid Compliance Program, Parent Involvement with Student Disabilities Policy, Impartial Hearings for Students with Disabilities, Wellness Policy as well as the Wellness Plan, Temporary Personnel, and Fraternalization, adding their next meeting will be January 22nd.

Budget Committee: Board Member Barbara Howard stated School Business Administrator Ann O'Brien had done a good job reviewing the budget information. Board Member Judy DiRaddo requested estimated figures for each of the bargaining groups, including CSEA, Naples Teachers' Association, Administrators and Confidential employees.

Shared Decision Making Team: Board Member Mona Sage-Cardinale stated staff at both buildings have been asked to look at their budgets and see what they might be able to do without, also the District Shared Decision Making Team as a whole is trying to complete the state required Shared Decision Making

Professional Services Committee: Board Member Barbara Howard stated the committee met on January 14th and has reviewed Requests for Proposals (RFP) for Legal Services, as well as External and Internal Auditors. Mrs. Howard stated the committee will be putting RFPs out for Banking and School Physician services, adding that should complete the list of Professional Services by the end of this academic year.

Legislative Committee: Board Member Margo Ulmer stated the Legislative Committee meets through the Four County School Boards Association and have met on four or five Saturdays and put together position papers at the Federal, State and Regional levels, adding school Superintendents receive drafts of the papers and are allowed to give input. Mrs. Ulmer stated the position papers would be presented at the General Membership and Legislative meeting on January 21st and then will be sent on to the governmental entities.

Board Reports

Internal Claims Auditor Gretchen Pulver noted that the district needs be more diligent in making sure the district has contracts for all services used by the school district, for example even with small contracts such as a piano accompanist, the district needs a written contract stating the fees that will be charged, noting that newspapers reported in Pittsford Central School's audit they were criticized for not having contracts for all of their services.

Director of Pupil Personnel Kristina Saucke stated the school's data folios have been completed for submission of the New York State Alternate assessment due on February 2, 2010. Next week Mr. Murphy will be doing a financial aid night on Wednesday. Board Member Michael Boggs asked if there were any major changes in the IEP process. Ms. Saucke noted the state is going to change to a mandated form, requiring the school to note what interventions were put into place before a referral, adding this will be a lot of additional work. Board Member Judy DiRaddo requested information on the small classroom in the Elementary to be used as a time out room. Ms. Saucke stated the room will used as a safe area for students needing a time out or support room, adding the room will be for students who at times have difficulty managing their behavior, stating in order for a student to use the room it has to be noted on a behavior intervention plan following a functional behavior assessment, therefore it is a clearly designated space. Superintendent Ward stated as we have not had this type of space available before, in the past students with behavioral problems would have been sent home, adding the school feels this room will be more beneficial to students as it will allow them to stay in school.

High School Updates:

Secondary Principal Norlyn Legler stated the Sexting Generation Now assembly was very, very good for our students both in the Junior & Senior High levels, adding the assembly generated a number of good discussions after the assembly, and a number of parents have reported their children had shared the information with them, noting the school is looking to set up an assembly for parents as well.

Ms. Legler also announced the Junior class celebrated with a Pizza Party, for winning the contest to donate the most clothing and food products to the Open Cupboard in December with a grand total of 1,136 items of clothing and canned goods.

Board Member Margo Ulmer asked Ms. Legler if the school had given any thought to using the Staff Resource Officer to help with students with attendance problems. Ms. Legler stated the school works very vigorously with students and parents to help students with attendance problems and/or problems with completing their assignments.

Regular Meeting

January 20, 2010

Director of Curriculum and Instruction Updates:

Director of Curriculum and Instruction Lynn Strang stated there was a meeting on January 7th to work on the Comprehensive District Plan (CDEC), adding they had identified long-term goals as well as annual goals to help measure success in meeting designated goals. Mrs. Strang stated the committee is currently trying to put the plan into a user friendly format and will then they will share the plan with the Curriculum Committee.

Elementary Updates:

Elementary Principal Alan Moore stated the 4th graders are starting their instruments this semester on February 1st, noting that High School Music Teacher Mr. Bariteau will be helping Elementary Music teacher Christa Stein with the 4th grade students this year. Mr. Moore stated this year's Spelling Bee will be held on March 3rd at 12:30 and he hoped some of the Board of Education members would be able to attend.

Motion: Joseph Callaghan

2nd: Margo Ulmer

Authorization is given for a Memorandum of Agreement between the Naples Teachers' Association Kimberle A. Ward, Superintendent and the Naples Central School District for the purpose of clarifying Article IV.1 Retirement Bonus.

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Joseph Callaghan

2nd: Gail Musnicki

The 2010-2011 School Calendar is hereby adopted as presented.

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Barbara Howard

2nd: Mona Sage-Cardinale

Approval is given for the second reading of the School Policy 3280, Community Use of School Facilities.

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Mona Sage-Cardinale

2nd: Barbara Howard

Approval is given for the second reading of the School Policy 5512, Returned Check Item Policy.

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Barbara Howard

2nd: Gail Musnicki

Approval is given for the first reading of the School Policy 5574, Medicaid Compliance Program Policy.

Voting Yes: 8 Motion Carried

Voting No: 0

Regular Meeting

January 20, 2010

Motion: Margo Ulmer**2nd:** Barbara Howard

Authorization is given as per Board of Education Policy # 7132, that Michael E. Lowe, 35 Buffalo Street, Canandaigua, NY 14424 be allowed to attend Naples Central School through the remainder of the 2009-2010 school year.

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Mona Sage-Cardinale**2nd:** Barbara Howard

The request from Courtney Gursslin, Physical Education Teacher, for a family leave of absence, effective from January 14, 2010 through June 25, 2010 is hereby approved as requested.

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Mona Sage-Cardinale**2nd:** Margo Ulmer

The request from Lori Chapman, Clerk, for an unpaid leave of absence, effective from Feb 9, 2010 through February 12, 2010 is hereby approved as requested.

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Barbara Howard**2nd:** Gail Musnicki

The request from Kathleen Grayson, Clerk/Typist, for a six-week leave of absence, effective from March 1, 2010 through April 9, 2010 is hereby approved as requested (Paid leave for approximately three weeks using vacation, personal and compensation time; Unpaid leave for the remaining time.)

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Barbara Howard**2nd:** Michael Boggs

Authorization is given to the Naples Cub Scouts for use of school facilities for the purpose of a Scout "Lock-In" from January 22, 2010 at 6:00 p.m. through January 23, 2010 at 8:00 a.m.

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Margo Ulmer**2nd:** Gail Musnicki

Approval is given for student placements as per the recommendations of the Committee on Special Education and the Committee on Preschool Special Education.

Voting Yes: 8 Motion Carried

Voting No: 0

Regular Meeting

January 20, 2010

Motion: Barbara Howard**2nd:** Mona Sage-Cardinale

Upon the recommendation of Superintendent Kimberle A. Ward approval is given for the

Consent Agenda items: Personnel - Appointments: Volunteers:

I. Appointmentsa. Volunteer

<u>Name</u>	<u>Position</u>	<u>Address</u>
Barrett Grachus	Drumline Volunteer	4660 Richmond Center Road, Livonia, New York 14487

b. Substitutes

<u>Name</u>	<u>Position</u>	<u>Address</u>
Ian Glaser	Teacher	20 Vine Street, Naples, NY 14512
Brian Hoven	Teacher	4329 Middle Cheshire Road, Canandaigua, NY 14424
Daniel Matthews	Teacher	3852 Brink Road, Naples, NY 14512
Micah Moore	Teacher	8624 State Route 21, Naples, NY 14512
Antone Olney	Teacher	7884 Gulick Road, Naples, NY 14512

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Michael Boggs**2nd:** Gail Musnicki

Upon the recommendation of Superintendent Kimberle A. Ward approval is given for the following

Consent Agenda item: **Business / Financial**

Budget Transfers

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Mona Sage-Cardinale**2nd:** Barbara Howard

The Board shall adjourn from Regular to Executive Session at 8:20 p.m. to discuss the employment history of a particular person(s); and collective negotiations with the CSEA.

Voting Yes: 8 Motion Carried

Voting No: 0

Time out of Closed Session: 10:20 p.m.

Motion: Mona Sage-Cardinale**2nd:** Margo Ulmer

There being no further business, the Regular Meeting of January 20, 2010 is hereby adjourned at 10:25 p.m.

Voting Yes: 8 Motion Carried

Voting No: 0

Dated this 20th day of January, 2010.

Pamela Jo Claes

District Clerk