

**BOARD MEETING:** Regular  
**DATE:** Wednesday, November 16, 2011  
**TIME:** 6:30 p.m.  
**PLACE:** Naples Central School Elementary Cafeteria

- I. Meeting Called to Order
- II. Roll Call
- III. Adopt the Agenda of the Regular Meeting of November 16, 2011 (Board Action)
- IV. Executive Session (Board Action)
  - Personnel
- V. Pledge of Allegiance
- VI. Public Comments: The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern that you might have with us. The Board President will be happy to recognize those of you who wish to speak. We would ask that you come forward and please identify yourself before presenting your thoughts.

Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. (*Individual comments will be limited to three minutes.*)

As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.
- VII. Superintendent Recognitions & Updates
  - Fall Athletes
  - Youth trailer tear down
  - Sale of Old Lockers
- VIII. Board Reports
  - Administrative Reports
  - Administrative Intern Sarah Shainfeld
  - Student Representative Allison Plante
  - Facility Committee Report
  - District Shared Decision Making Team
  - BOCES Board of Education Meeting Report
- IX. Minutes (Board Action)
  - Regular Meeting of November 2, 2011
- X. Contractual Agreements (Board Action)
  - CSEA Memorandum of Agreement
- XI. Business (Board Action)
  - Tax Collection Report and Return of Unpaid Taxes
  - Approval of Audit Report as restated November 8, 2011
  - Donations
  - Bid approval
  - Treasurer's Report
  - Budget Transfer Report
- XII. Personnel (Board Action)
  - Leaves of Absence
  - Change in Position
    - Special Education Teacher – change from 0.5 FTE to 1.0 FTE
  - Appointments
    - Special Education Teacher
    - Long-term Substitute English Teacher
    - Substitute Reading Teacher
  - Leave of Absence
- XIII. Consent Agenda Items (Board Action)
  - CSE & CPSE Placements
  - Volunteer
  - Substitutes

**November 16, 2011**

Members Present: Michael Boggs Gail Musnicki  
Joseph Callaghan Allison Plante  
Barbara Howard Mona Sage-Cardinale  
William Kelly Keith Swank  
John Murphy Margo Ulmer

Also Present: Kimberle A. Ward, Ann O'Brien, Kristina Saucke, Matthew Frahm, Nancy Meserve, Sarah Shainfeld and Pamela Jo Claes.

A quorum being present, the meeting was called to order at 6:31 p.m. by Board President Keith Swank.

Resolved, that the Board of Education approves the agenda of the Regular Meeting of November 16, 2011 as presented.

Resolved, that the Board of Education approves calling an executive session at 6:32 p.m. for the discussion of the employment history of a particular person or persons.

Board Member Joseph Callaghan arrived at 6:40 p.m.  
Board Member Mona Sage-Cardinale arrived at 6:50 p.m.

Public Comment: None

Superintendent Ward stated that this week is National Education Week, which is the week in which we honor our Support Staff professionals, noting that yesterday the Naples Teachers' Association put out a wonderful spread, at the Bus Garage and both the Secondary and

Elementary buildings for all of the support staff, adding that she had followed up with a letter to the Support staff expressing our appreciation for all they do as educators in our school district.

Athletic Director Paul Giovine congratulated the fall athletes, noting they had they had endured a very difficult season with the sudden passing of Coach Schenk, stating this tragedy may have proven insurmountable to many student athletes faced with similar circumstances, however our kids overcame this adversity by conducting themselves as their coach would have, with compassion, grace, class, sportsmanship and bravery for the remainder of the season, adding that because of this and for all the other ways that makes our sports programs great, Naples Board of Education would like to honor the Varsity Sports Teams. Mr. Giovine then recognized the following teams: The Varsity Boys Soccer Team, stating the team had earned the newly presented Section Five Fair Play Award which was named in honor of Coach Schenk; The Girls Varsity Soccer Team, noting they were the Co-Champions of the Finger Lakes Central League this year; The Girls Varsity Tennis Team and the Boys Varsity Golf Team. Mr. Giovine then honored the following athletes who were selected as First Team All League All Stars: Varsity Boys Soccer – Adrian Black, Ben Lowe and Kyle Johnson who was also a Section Five All Tournament Team Selection; Varsity Girls Soccer – Taylor Chapman, Paige Hobart, McKayla Johnson and Finger Lakes Central Player of the Year Lauren Maynard; Varsity Girls Tennis – Shay Iverson, First Singles, Katy Swank and Julie Fisher, First Doubles.

The Varsity Boys Soccer Team then presented Jeanne Schenk with a gift that was lovingly painted by Art Teacher Paul Frazer, a replica of the billboard that will permanently stand on the field that bears Coach Schenk's name and symbolizes our appreciation and love for not only Coach Schenk but the entire Schenk family. Athletic Director Paul Giovine then introduced Guest Tom (T-Bone) Farley who was so impacted by the accomplishments of Coach Schenk's life that upon his passing Tom was inspired to write a song about Coach, noting this touching song had been shared with students at the Pre-Homecoming Pep Rally and was such an excellent tribute that they had asked Mr. Farley to share the song once again at tonight's Board of Education meeting. Mr. Farley then sang the song Behind the Soccer Ball that he had written in tribute to Coach Schenk with the athletes joining in on the chorus as follows:

He coached his last game on Wednesday, on Thursday he went home,  
Across the river Jordan, his Savior called him home.

He grew up in a small town just like you and me,  
Playing on the same fields in the land of the free,  
Hunting and fishing, in the spring and the fall,  
But the best thing he liked was behind the soccer ball.

He coached his last game on Wednesday, on Thursday he went home,  
Across the river Jordan, his Savior called him home.

As he grew into a man, his life's work became  
The giving and the teaching and the coaching of the game,  
Many young men and women now fondly recall,  
The good times spent behind the soccer ball.

He coached his last game on Wednesday, on Thursday he went home,  
Across the river Jordan, his Savior called him home.

Now he leaves behind a legacy and though he's gone away,  
His passion lingers on in the fields of yesterday,  
In the hearts of the many, who now kick and pass the call

Of the good times spent behind the soccer ball.

He coached his last game on Wednesday, on Thursday he went home, Across the river Jordan, his Savior called him home.

Superintendent Ward thanked Mr. Farley for the wonderful tribute to Coach Schenk.

Superintendent Ward then presented information regarding the youth trailer tear down, noting a sign had gone up at the trailer saying the trailer would be given free for scrap to anyone who has the appropriate insurance to do the work. Superintendent Ward stated the District had looked at the feasibility of our maintenance workers taking on that responsibility, knowing that a portion of the trailer does exist on school property. Mrs. Ward stated at the facility committee meeting they had talked with Watchdog who stated they knew a contractor who may do the work at a fairly low cost, adding they had done a comparison of the potential labor cost to bring the trailer down, along with costs to have dumpsters to store and scrap the materials from the trailer. Mrs. Ward stated there would be an estimate from a local contractor as well and asked for the board members' opinions on the topic. 1st Vice President Michael Boggs stated his biggest concern with having our own employees doing the work is that it would be labor intensive and would take time away from their regular responsibilities, noting our employees are already constrained for time, so if we take at least three days out of their schedule it will be very hard for them. Board Member Barbara Howard stated if it would be hard for someone who knows how to do it to break even, then it would definitely be a loss for the school to do it as it is not our expertise, adding it would be better for someone who does it for a living to take care of the tear-down. 2nd Vice President Gail Musnicki stated she agreed it would be better to have someone who has the proper equipment to complete the job. Superintendent Ward stated the consensus seemed to be to have an outside contractor complete the job as long as the price is not exorbitant for the District, adding she would make sure the board receives the estimates for the work.

Superintendent Ward discussed the sale of old lockers, noting that individuals who had taken a tour during the school reunion had expressed an interest in the lockers that are being removed during Phase IIA of the construction project, adding School Business Administrator Ann O'Brien had created a plan for the sale of the lockers, and was asking the Board of Education for feedback. Board discussion followed regarding the proposed price with board members suggesting \$10 per locker, however the board also requested that the school determine the scrap value of the lockers before selling them to be sure the proposed price of a locker is not less than its scrap value. School Business Administrator Ms. O'Brien stated she would find out what the scrap value would be and charge accordingly. The Board of Education also suggested that the District not spend money on advertising but to see if the newspapers will write an article on the proposed sale of the lockers. Mrs. Ward stated they would have future board discussion on the request for the sale of pieces of the gymnasium floor as well.

#### **Administrative Reports:**

Elementary Principal Kristina Saucke stated they had had a great turn-out for Open House last week, thanking the Elementary staff for all of their great work, noting within a twenty-four hour period they had had the Emergency evacuation drill, noting the students had done very well during the drill; Open House; and Parent Teacher conferences. Ms. Saucke stated the Elementary staff is continuing to do staff development around the common core standards and she has met with all groups except sixth grade and one group of special area staff. Ms. Saucke announced that Naples Rotary had presented all of the third graders with Dictionaries, noting that

they had given the sixth graders Thesauruses as well, adding the Rotary members had asked the sixth graders how many still had their dictionaries and they pleased to see almost all of the students raised their hands. Elementary Principal Saucke stated they are very grateful for all of the Rotary's ongoing support of our students.

Secondary Principal Matthew Frahm stated it has been very busy lately with numerous meetings; conferences; the Emergency evacuation drill; and the end of the quarter, noting he wanted to highlight that the English Department had taken a day to focus on the common core standards, working on lesson and unit plans, adding it is a very talented group of teachers, noting they asked very thoughtful questions and had great dialogue about moving into those standards and it was nice to be a part of that dialogue.

Athletic Director /TOSA Paul Giovine stated that he first Naples Central School Hall of Fame is under construction, noting it will highlight the achievements of community members in the academic, athletic or service realms, adding the first meeting for the formation of the committee will be on December 5<sup>th</sup> and hopefully by the end of year we will have a Hall of Fame in place. Mr. Giovine also noted he had done some tinkering with the athletic website to make it a little easier to navigate, adding he had added an Our Team section which breaks down all of the teams by season therefore alleviating some of the crowding in the athletics drop down menu. Mr. Giovine stated there was also a facilities schedule link that will highlight our gym, pool and field schedules as well as a booster club link that will allow people to more easily get in touch with the booster club.

Administrative Intern Sarah Shainfeld stated she is eight weeks into her internship and is just getting a feel for how much the administrators do, thanking Paul Giovine, Kris Saucke, Matt Frahm, and Kim Ward for giving her this opportunity, noting over the next couple of weeks she will be testing some students using the scholastic reading inventory which is continuing the bench mark exams that the Elementary started with DIBELS as part of their CDEP goals, to keep testing the students all the way through school, noting they are looking forward to see where the 7<sup>th</sup> grade students come out and how they can use that information to influence instruction.

Kimberle A. Ward stated Director of Pupil Personnel Nancy Meserve was unable to attend however Mrs. Meserve wanted the board to see the report on Crocodiles and Copperheads which our new Special Education program at the Elementary school had created, noting they are very proud of the work the students are doing, commenting that their curriculum is directly aligned with the common core standards and ELA. Superintendent Ward noted Mrs. Meserve had wanted the Board of Education to have an opportunity to look at the work and know what great things are happening specifically in the new program that we started here at the Elementary school.

Student Representative Allison Plante stated the first marking period had ended at the High School, noting almost all of the seniors that she knows have applied to college, and announcing she had been accepted to Niagara University. Miss Plante stated winter sports such as basketball, swimming, bowling and skiing had begun, adding there are also a lot of community service projects going on in the High School at this time, noting last week National Honor Society put on a blood drive for the American Red Cross which was very successful, adding there will be another blood drive in June; and Operation Santa has begun which has been helping families in the Naples area for many years.

**Facility Committee Report:**

1st Vice President Michael Boggs reported that the Phase IA punch list was put together for the play ground which should be completed this week. Mr. Boggs stated the play ground vendor has committed to train our maintenance crew and teacher aides on safe use of the new equipment on November 28<sup>th</sup>. Mike stated the District now has the ability to lock the gates to the new Tennis courts in off hours and as of December 15<sup>th</sup> the court lights will be turned off for the winter season. Mr. Boggs noted sealing and striping of the basketball court will be completed in the spring; the door mullions will be completed over Christmas break; and the asbestos abatement will take place over Thanksgiving break.

Mr. Boggs stated the construction document for Phase IIA is scheduled for submission on December 2<sup>nd</sup> and the District expects to have its approval back in March, followed by the bidding process and then the start of construction in May of 2012. Mike then stated the old lockers will remain until they are replaced, noting the new lockers will be reserved for the Senior class students. Mr. Boggs stated Watchdog Construction has developed the Phase IIA financial plan, estimating Phase IIA will be approximately 4.6 million dollars. Mr. Boggs stated that the engineers have given the District the go ahead on connecting the High School septic system to the existing Elementary system, noting they will have to get clearance from the Department of Environmental Conservation first, which will be an approximately thirty day process, adding the District does not see any problems with that process. Board Member Joseph Callaghan stated that connecting to the existing Elementary system will save the District a lot of money as it would have been a huge expense to create a new septic system in the soccer field, noting the percolation rates at the field were not acceptable and the District would have had to install a filtration bed which is very expensive.

Mr. Boggs stated the committee is still working on the design meetings for Phase IIB, which are scheduled through December 15<sup>th</sup>, adding they will start working on the construction document for submission on March 6, 2012. Mike announced that Watchdog and SEI will be at the December 7<sup>th</sup> meeting to present a report on any updates we might have and noted the next Facility meeting is scheduled for December 14<sup>th</sup> in Victor with our financial manager Bernie Donegan from 9-11 a.m. Mr. Boggs also noted they had been checking into a software program that would track the maintenance of school equipment, adding the software company would come into the District and complete a survey of school equipment which would be used to create the program data base, stating the program would give the District the capability of creating a punch list of things that need to be completed and will also provide us reports on an ongoing basis.

**District Shared Decision Making Team Report:**

Board Member Mona Sage-Cardinale stated the team had reviewed last year's activities and tried to set priorities for the 2011-12 school year. Discussion was held on a variety of topics including recycling, the school sign, adding the team using the system of placing a star next to the topic each person felt should be focused on for the year. Superintendent Ward stated Mrs. Meserve had reviewed the results and the team will be looking at the Parent Assistant Support System (PASS), noting the Building level Shared Decision Making Team will be discussing the philosophy and purpose in communication between home and school and what it will look like, adding it may look different at the Elementary school than the High School and the District Shared Decision Making Team will make a recommendation the PASS system. Mrs. Ward stated the second most important piece was that the District Shared Decision Making Team would like to have some input regarding the budget process, adding that the District will be full

speed ahead with the budget process over this next month, noting the District had asked the District Shared Decision Making Team to speak with their stake-holder groups and come back with recommendations regarding the budget process and budget recommendations with the understanding that all predictions say things are not looking very good at the state level, adding the Commissioner had stated the state aid predictions previously given may actually be worse so school districts should prepare for that, noting that especially with the Property Tax Cap and other issues regarding the budget process we will really need their feedback to help with the budget process. Board Member Mona Sage-Cardinale asked if there is a way to know if parents are accessing the PASS system. Mrs. Ward stated there had been a parent survey taken at the Elementary Open House asking the parents how they would like the student information given to them, using e-mail or PASS system, as use of the PASS system is low at the Elementary building however Secondary Principal Matthew Frahm has reported that Guidance counselors Bill Murphy and Monica Kastner have stated they are fielding several calls a day regarding access and use of the PASS system, noting the sense is that the PASS system is being used more frequently at the High School level. Elementary Principal Kristina Saucke stated currently there is not a way to determine how many families are accessing the system. Board President Keith Swank asked if the District could talk with BOCES regarding how we might obtain that data as that would be the most useful information for us in determining how much the system is being used and how it is being used. Superintendent Ward stated some of the conversation regarding the system dealt with determining if the system is serving our needs or if another system would be more suitable.

Wayne Finger Lakes BOCES Report:

Board Member John Murphy stated he was unable to attend Monday's WFL BOCES meeting however he will be reviewing the webcast and will report back if there is anything of board interest.

**Motion: Margo Ulmer**

**2<sup>nd</sup>: Gail Musnicki**

Resolved, that the Board of Education approves the minutes of the following meeting:

Regular Meeting of November 2, 2011

Voting Yes: 9 Motion Carried

Voting No: 0

**Motion: Barbara Howard**

**2<sup>nd</sup>: Michael Boggs**

Resolved, that the Board of Education approves the following Contractual resolutions as presented:

- The Naples Central School District Board of Education does hereby approve the Memorandum of Agreement between the CSEA and the Naples Central School District for the purpose of resolving the grievances filed by the CSEA on chaperoning and call-in pay.

Voting Yes: 9 Motion Carried

Voting No: 0

**Motion: Barbara Howard**

**2<sup>nd</sup>: William Kelly**

Resolved, that the Board of Education approves the following Business resolutions as presented:

- WHEREAS, The Education Law provides that the tax collector be relieved of responsibility for the uncollected portion of the tax list when a complete list of the delinquent taxes has been certified to the Board of Education and since the collector has affixed her affidavit to such statement and has filed a statement accounting for the handling of the tax warrant; and

WHEREAS, The School Superintendent has examined and verified the accuracy of the signed report of the collector,

THEREFORE BE IT RESOLVED, That the Board accept the report of the Tax Collector, subject to final audit by the School Superintendent, and having determined that the collector has accounted for the full amount of the tax warrant and that the lists of the delinquent tax items, with the addition of the 3% penalty, be certified to the office of the county treasurers:

AND IT IS FURTHER DIRECTED, That the tax warrant, tax roll and collector's copies of the tax receipts shall be placed on file.

- Resolved, upon the recommendation of the Audit Committee, that the Naples Board of Education approves the Draft Independent Auditor's Report for the year ending June 30, 2011 as restated November 8, 2011.
- Resolved, that approval be given to accept the generous donation of \$170.00 by Priscilla Crawford, as designated for Elementary Field Trips, to the Naples Central School District.
- Resolved, that approval be given to accept the generous donation of one Nexlink 15.4 Display Laptop Computer, by Ruth Murray, at an approximate value of \$250.00, as designated, to the Naples Central School District.
- Resolved, that upon the recommendation of School Business Administrator Ann O'Brien, approval is given to accept the bid for photographic equipment discards as presented.
- Resolved, that the Board of Education approves the Treasurer's Report for the month ending September 2011.
- Resolved, that the Board of Education approves the Budget Transfers as presented.

Voting Yes: 9

Motion Carried

Voting No: 0

**Motion: Barbara Howard**

**2<sup>nd</sup>: Gail Musnicki**

Resolved, that the Board of Education approves the following personnel items:

- Resolved, that the Board of Education approves the request of Shanon Brink-Willis, Bus Driver, for an unpaid family leave of absence commencing from the end of her pregnancy related disability leave through the end of the current school year, June 30, 2012, with benefits continuing throughout her leave as per the family medical leave act.
- Resolved, that the Board of Education approves the request of Mary Cloninger, Teacher of English as a Second Language/Special Education, for an unpaid family leave of absence commencing from the end of her pregnancy related disability leave through the end of the current school year, June 30, 2012, with benefits continuing throughout her leave as per the family medical leave act.



- Voting Yes: 9                      Motion Carried  
Voting No: 0

Resolved, that the Board of Education approves the following personnel items:

- Voting Yes: 9                      Motion Carried  
Voting No: 0

**Motion: Barbara Howard**

**2<sup>nd</sup>: Michael Boggs**

Resolved, that the Board of Education, upon the recommendation of Superintendent Kimberle A. Ward, approves the following Consent Agenda Items:

- a. Resolved, that the Board of Education approves student placements as per the recommendations of the Committee on Special Education and the Committee on Preschool Special Education.
- b. Resolved, that the Board of Education hereby approves the following Volunteer:

<u>Name</u>	<u>Position</u>	<u>Address</u>
John Murphy	Bowling	7019 Longsdorf Road, Naples, NY 14512

- c. Resolved, that the Board of Education hereby approves the following list of Substitutes:

<u>Name</u>	<u>Position</u>	<u>Address</u>
Gregory Lawson	Teacher	452 Linden Street, Rochester, NY 14620
Christopher Mazella	Teacher	PO Box 243, Keuka Park, NY 14478
Debra Yacuzzo	Teacher	7680 Gulick Road, Naples, NY 14512
Debra Yacuzzo	Teacher Aide	7680 Gulick Road, Naples, NY 14512
Peggy Oertel	Teacher	3240 Seneca Castle Road, Stanley, NY 14561
Margaret Infantino	Teacher	44 Seward Street, Dansville, NY 14437
Margaret Infantino	Teacher Aide	44 Seward Street, Dansville, NY 14437
Janice Contos	Teacher	8240 French Hill Road, Naples, NY 14512
Emily May	Teacher	4 St. John Street, Wayland, NY 14572
Carlos E. Reeder	Cleaner	158 South Main Street, Naples, NY 14512

Voting Yes: 9

Motion Carried

Voting No: 0

**Motion: Barbara Howard**

**2<sup>nd</sup>: Michael Boggs**

There being no further business, the Regular Meeting of November 16, 2011 is hereby adjourned at 8:12 p.m.

Voting Yes: 9

Motion Carried

Voting No: 0

Dated this 16<sup>th</sup> day of November, 2011



Pamela Jo Claes

District Clerk