

BOARD MEETING: Regular
DATE: Wednesday, August 17, 2011
TIME: 7:00 p.m.
PLACE: Naples Central School Elementary Cafeteria

- I. Meeting Called to Order
- II. Roll Call
- III. Adopt the Agenda of the Regular Meeting of August 17, 2011 (Board Action)
- IV. Pledge of Allegiance
- V. Public Comments: The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern that you might have with us. The Board President will be happy to recognize those of you who wish to speak. We would ask that you come forward and please identify yourself before presenting your thoughts.
Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. (*Individual comments will be limited to three minutes.*)
As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.
- VI. Superintendent Recognitions & Updates
 - Summer Progress
 - Opening Day/Goals for 2011-12
 - Business Updates: Voter Registration and other
 - Capital Project Updates: SEI and Watchdog to present Phase 1A and Phase II
 - RTTT Update
 - School Calendar
 - Baby Grand Piano Options
 - Regional High School Study
- VII. Board of Education Reports
 - Director of Technology
 - Committee Reports
 - Facility
- VIII. Minutes (Board Action)
 - Regular Meeting of July 13, 2011
- IX. Agreement (Board Action)
 - American Red Cross: Shelter Designation
 - Ohio Pyle Prints: Royalty Agreement
- X. Business (Board Action)
 - Change Order: VCI Issue #1 – Installation of new 8” sanitary line
 - Discards
 - Donation
 - Policy #5660
 - Non-Resident Enrollment
 - Student/Parent Handbook
 - Teacher Handbook
- XI. Tax Warrant (Board Action)
- XII. Finance (Board Action)
 - Treasurer’s Bank Reconciliation Report: June 2011
 - School Credit Card
- XIII. Personnel – Instructional (Board Action)
 - Extra-Curricular Advisors
 - Resignation: Modified Girls Tennis Coach
- XIV. Personnel – Support (Board Action)
 - Unpaid Leave
 - Creation of Senior Computer Assistant Position
 - Appointment
- XV. Executive Session (Board Action)
 - Negotiations
 - Personnel

August 17, 2011

Members Present:	Michael Boggs	Gail Musnicki
	Joseph Callaghan – Arrived at 7:40 p.m.	Allison Plante
	Barbara Howard	Mona Sage-Cardinale
	William Kelly	Keith Swank
	John Murphy	Margo Ulmer

Superintendent Ward then introduced Todd LaBarr, Construction Manager from Watchdog Building Partners, LLC and Kurt Vader, from SEI Design. Mr. LaBarr updated the board on the

Phase 1a construction project, stating the project is progressing in line with the time schedule, noting any unforeseen problems encountered in the project had not affected the schedule too drastically, adding the construction project area will remain off limits to the public until they are done.

Mr. LaBarr then discussed the present Phase 1a budget and proposed additions/changes to the Phase 1a project. Board comments and questions followed pertaining to access to the construction site; the new tennis court construction; lighting at the tennis courts; a timing system for the tennis court lights; the possibility of benches or bleachers near the new tennis courts, a kickball field on the Elementary playground, a basketball court, four square pad, and additional equipment.

Mrs. Ward stated the Facility Committee would be looking at the various proposals.

Superintendent Ward then commended Ed Northrop for doing a great job as Project Field Supervisor, noting he is really keeping on top of the project.

Mr. LaBarr stated the Schematic Design phase for Phase II is well under way and at this point Watchdog Building Partners is working on cost estimating for the proposed Phase II project. Mr. LaBarr explained that the Phase II project will be divided into two phases, Phase 2a and 2b, noting it is a very positive approach to the project as it capitalizes on the summer of 2012 which is a premium work time for contractors, which will also avoid some escalation in construction costs with inflation, etc. Mr. LaBarr stated the majority of the renovation work would be done in the summer of 2012 which is generally where the District will run into the majority of change orders because it is associated with discovered conditions during the renovation, noting the sooner the renovation phase is completed the better off they will be as far as knowing where they stand with the budget and this will also position the District to take full advantage of the competitive bid process.

Kurt Vader then presented information pertaining to the design process, noting they are currently on schedule with the design phase, adding that during the design process they have met with various groups throughout the District and developed a plan based on suggestions received from those groups. Mr. Vader reviewed modifications made to the pre-referendum plan based on input from the various groups. Discussion and a period of questions and answers followed pertaining to the information presented.

Superintendent Ward stated the Facilities Committee Meeting scheduled for August 23rd had been cancelled and will be rescheduled at a later date.

Superintendent Ward stated that school is about to open, noting that the maintenance and grounds staff have been working very hard and have been doing a great job, adding they are on schedule for opening day, and thanking them for their hard work. Mrs. Ward reminded everyone that next Friday, August 26th, is the annual summer luncheon, honoring the summer staff, and letting the staff know how much the District appreciates their hard work.

Mrs. Ward stated the board retreat was held that day and they had spent time talking about the goals they will be focusing on for the 2011-12 school year, including curriculum and instruction, looking at the new common core standards and the Race to the Top (RTTT) initiatives; the school facilities; and looking at communication, including the commitment of the board to keep lines of communication open with consistent updates during the Board of Education meetings.

Mrs. Ward stated the theme for opening day would be building, talking about tools needed to accomplish the work we have been challenged by the State Education Department to complete, noting that staff will be coming in for only one day this year on September 1st, adding the annual family picnic will be held at the end of day at the Community Park about 4:30-5:00 p.m.

Mrs. Ward stated she had spent five days in Albany training with 560 other people from the 700 Districts throughout New York State, noting it was intense training, and she had already started the turnkey process, working with the administrative team on Monday and Tuesday, noting the training would be finished up on Thursday and Friday regarding the RTTT initiatives.

Superintendent Ward updated the board regarding the school's baby grand piano, stating the District will be having the piano evaluated to determine if it would be worth the investment to have repair work completed on the baby grand, noting the Elementary building will use the piano if it can be repaired.

Mrs. Ward presented a rough draft of the school calendar which will be posted on the school website, noting that hard copies of the calendar will be provided to any individual who requests a copy. Discussions and suggestions from the board followed.

School Business Administrator Ms. O'Brien presented information regarding the idea of a change to personal voter registration for the District. Board discussion followed pertaining to the information presented with the general board consensus reached that the District should stay with the current voter registration process.

Ms. O'Brien then discussed the District's decision to move some of the District's funds away from the Bank of America, noting the District would like to do their banking more locally, adding she will be putting together a proposal to present to the board for their approval. The board agreed that it would be a positive move.

School Business Administrator Ms. O'Brien stated the financial statement audit was basically complete, noting the auditors are now reviewing our statements and the District was in a good place, adding the board will have to make some decisions about assigning fund balance to some of our reserve accounts, adding she will be scheduling an Audit Committee meeting to discuss those recommendations.

Ms. O'Brien stated the Tax Warrant would be presented that night for board adoption, noting the overall District true value rate had decreased by 2.52% as the assessed values in the District have grown by sixteen and a half million dollars, adding that the increase in assessed value can

primarily be attributed to South Bristol. Ms. O'Brien then presented a tutorial on determining equalization rates.

Director of Technology, Rob Ringer, presented an overview of the Technology program, noting technology is relentless in change. Mr. Ringer noted the District will have two new part-time employees from BOCES who will start September 12th to replace retired Computer Services Assistant Donna Evarts, adding that the technology department was hoping to have Computer Services Assistant Lew White approved as a Senior Computer Services Assistant which will allow Mr. White to assume some of Mr. Ringer's responsibilities, which would allow Mr. Ringer the time to address other issues that need his attention.

Mr. Ringer noted that Anneke Radin-Snaith would be working half-time with staff development this year, noting they are looking at some new technologies including Cloud Computing; One-to-One Computing; EPals; and Polycom, and reviewed each of these concepts.

Mr. Ringer noted that the Phase II construction project will have an incredibly positive impact on the District's available technologies, noting it will move our technology forward, farther and faster, allowing us to save money, time and energy, increasing our efficiency as well, stating it is probably the most powerful tool the District is implementing in the whole building project, making our students technically savvy, utilizing technology we would not be able to even think about without the building project.

The Oath of Office for Student Representative Allison Plante was administered by District Clerk Pam Claes.

Motion: Michael Boggs

2nd: Gail Musnicki

Resolved, that the Board of Education approves the minutes of the following meetings:

Regular Meeting of July 13, 2011

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Michael Boggs

2nd: Barbara Howard

Resolved, that the Board of Education approves the following agreements as presented:

- Authorization is given for the approval of the Disaster and Emergency Services Facility Agreement between the Naples Central School District and the Greater Rochester Chapter of the American Red Cross, as presented.
- Authorization is given for the approval of the royalty agreement between Ohiopyle Prints, Inc. and the Naples Central School District as presented.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Michael Boggs
2nd: Joseph Callaghan

Resolved, that the Board of Education approves the following Business resolutions as presented:

- Authorization is given for the following change order from Villager Construction for proposed additional work for the Phase 1a Construction Project, IS-008, in the amount of \$39,727.69.
- Resolved that authorization be given for five (5) Concepts and Challenges in Life Science textbooks, Eight (8) non-working TI-83 Texas Instrument Calculators, and one (1) Security Labs VHS Recorder; one (1) set of Elementary Plastic Risers and the Elementary hallway couch and chair set; Eight (8) sheets of flat copper (1/8 x 3 x 8); and the Audio Visual and Computer Equipment as listed, be marked for deletion and declared surplus property and approval given to discard the items listed as per Policy 5250.
- Resolved, that authorization is given to accept the generous donation by David Zona, of labor and materials to construct and install a coffee counter and food bar for the bus garage crew room.
- Resolved, that the Board of Education, upon the recommendation of the Policy Committee, with no second required as per Policy #1410, hereby approves the following Policies: Policy # 5660 – School Lunch Food Service Program (Lunch and Breakfast)
- Resolved that authorization be given as per Board of Education Policy # 7132, Non-Resident Enrollment, for Claire Cooney, currently a resident of 5956 State Route 21, Naples, NY 14512 be allowed to attend Naples Central School, in the event that she moves out of the District.
- Resolved, that authorization be given to approve the 2011-2012 Student/Parent Handbook be approved as presented.
- Resolved, that authorization be given to approve the 2011-2012 Teacher Handbook be approved as presented.

Voting Yes: 9

Motion Carried

Voting No: 0

Motion: Mona Sage-Cardinale
2nd: Gail Musnicki

Resolved that the Board of Education approves the following:

That the valuation of the property comprising Naples Central School District, State of New York, Counties of Ontario, Steuben, Yates and Livingston, as shown on the District Assessment rolls, and certified by the respective assessors of the towns in the district be approved;

That a sum not to exceed \$9,206,462.53 be levied in the form of a tax on property set forth on the aforementioned assessment rolls;

And that the warrant therefore and the rolls thereof, be executed by a majority of the members of the Board of Education; and that the receiver of taxes be authorized to collect taxes on said warrant for a period of 30 days, beginning September 1, 2011, without penalty, and for a period of 31 days thereafter with a two percent (2%) penalty, and for a period of 3 days thereafter with a penalty of three percent (3%), as provided by statute.

Voting Yes: 9

Motion Carried

Voting No: 0

August 17, 2011

2nd: Michael Boggs

- Resolved that approval be given for the Treasurers Bank Reconciliation Report for the month ending June 2011.

- Resolved, that the Board of Education authorizes the procurement of a District Credit card with a credit limit of \$8,000.00, with authorization for use by the Superintendent and School Business Administrator, to be used for appropriate purchases as stated by School Policy #5321 and to increase the credit limit for the existing District Credit card to \$8,000.00.

Voting No: 0

2nd: Gail Musnicki

Instructional:

Resolved, that the Board of Education approves the following Extra-Curricular appointments for the 2011-2012 School Year;

SPECIAL ASSIGNMENT	LAST NAME	FIRST NAME	SPECIAL ASSIGNMENT	LAST NAME	FIRST NAME
Yearbook Co-Advisor	Johnson	Katherine	Tech Assistant – Swim Team	Foster	Melinda

- Resolved, that the Board of Education approves the resignation of Nicholas Leone as Modified Girls Tennis Coach for the 2011-2012 School Year.

Voting No: 0

2nd: Michael Boggs

Support:

Resolved, that the Board of Education approves the request of Eugene Francis, Cleaner, for unpaid sick leave for July 22, 2011 through August 14, 2011, not to set precedence.

Resolved, that the Board of Education authorizes the creation of one new Senior Computer Assistant position on the Ontario County Department of Civil Service roster for the Naples Central School District.

Resolved, that the Board of Education appoints Lewis White, 6077 County Road 33, Canandaigua, NY 14424, as Senior Computer Assistant, effective September 1, 2011 at \$22.42 per hour.

Voting No: 0

Regular Meeting

August 17, 2011

Motion: Barbara Howard

2nd: Mona Sage-Cardinale

Resolved, that the Board of Education approves calling an executive session at 9:12 p.m. for the purpose of discussing the employment history of a particular person or person(s), and collective negotiations with the Naples Teachers' Association.

Voting Yes: 9 Motion Carried

Voting No: 0

Time out of closed session: 10:15 p.m.

Motion: Mona Sage-Cardinale


2nd: Gail Musnicki

There being no further business, the Regular Meeting of August 17, 2011 is hereby adjourned at 10:15 p.m.

Voting Yes: 9 Motion Carried

Voting No: 0

Dated this 17th day of August, 2011


Pamela Jo Claes

Pamela Jo Claes
District Clerk