

**BOARD MEETING:** Organizational  
**DATE:** Wednesday, July 13, 2011  
**TIME:** 6:00 P.M.  
**PLACE:** Naples Elementary School Cafeteria

**AGENDA**

- I. Meeting called to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Constitutional oath of office for new and re-elected Board of Education Members.
- V. Approval of Agenda
- VI. Nominations and Election of Officers
  - President
  - Constitutional oath of office administered by District Clerk
  - 1st Vice-President
  - 2nd Vice-President
  - Constitutional oath of office administered by District Clerk
- VII. Executive Session
- VIII. Public Comments
- IX. Board of Education Committee Sign-up
- X. Appointment of Officers
  - School District Clerk
  - School District Treasurer
  - School District Tax Collector
  - District Internal Claims Auditor
  - Constitutional oath of office administered by District Clerk
- XI. Other Appointments
  - School Physicians
  - School Attorneys
  - Central Treasurer: Extra-Curricular Account
  - Deputy Central Treasurer: Extra-Curricular Account
  - Attendance Officer
  - District Independent Auditor
  - District Internal Auditor
  - District Bond Council
  - District Financial Consultant
  - Committee on Special Education
  - Subcommittee on Special Education
  - Committee on Pre-School Special Education
  - Records Access Officer
  - Records Management Officer
  - Vote Workers
  - Asbestos LEA Designee
  - Homeless Liaison Designee
  - Title IX Compliance Officer
  - Sexual Harassment Officer
  - Emergency Response Coordinator
  - Chemical Hygiene Officer
- XII. Designations
  - Official Bank Depositories
  - Official Board Meeting Night
  - Official Newspapers

XIII Authorizations

- Chief School Officer or School Business Administrator to Certify Payrolls
- Chief School Officer or School Business Administrator as School Purchasing Agent
- Chief School Officer or School Business Administrator to Approve Budget Transfers
- Superintendent authorized to sign applications for any & all Federal Funds/Grants; BOCES Contracts & Agreements
- School Business Administrator, School District Treasurer and School District Clerk as Official Bank Signatories
- Participation in the National School Lunch Program
- Conferences, Conventions, Workshops Attendance
- Mileage Reimbursement
- Participation in the Cooperative Bidding Program with the Board of Cooperative Educational Services
- Petty Cash Fund Account
- Medical Physicals
- Re-adopt School Board Policies; Code of Ethics; School Safety Plan
- Code of Conduct
- Superintendent to employ temporary, part-time, per diem or substitute personnel
- Superintendent to approve the travel & other business expenses of teaching & non-teaching personnel
- Treasurer to pay invoices or billings the School Business Administrator deems necessary to be in the best interest of the District.
- Appointment of an Impartial Hearing Officer (IHO)

XIV Board of Education Representatives to

- Four County School Boards:
  - Executive Council - Delegate and Alternate
  - Legislative Committee - Delegate and Alternate
  - Board Development Committee - Delegate and Alternate
- BOCES Board Liaisons

XV Superintendent Updates and Board Reports

- Piano Updates
- NYSSBA Workshop - Teacher & Principal Evaluations
- School Calendar
- Phase 1A Update
- Committee Reports: Facility Policy
- Property Tax Cap

XVI Minutes

- Regular Meeting of June 15, 2011

XVII Contractual Agreements

- Memorandum of Agreement with Elementary Principal Alan Moore
- Memorandum of Agreement with High School teacher Shelly Biggs

XVIII Business

- Pilot Agreement - Village of Naples
- Geotechnical Investigation Contract
- Memorandum of Understanding - SUNY Alfred
- Donations
- Policy
- Non-Resident Enrollment
- Draft Technology Plan
- Request for Transportation
- Library and Equipment Discards

XIX Finance

Budget Transfers

Internal Audit Financial Risk Assessment

Establish Milk prices for the NCS Breakfast/Lunch Program for the 2011-12 School Year.

Treasurers Bank Reconciliation Report - May 2011

XX Personnel - Instructional

Resignations

Appointments

XXI Personnel - Support Staff

Appointment

Unpaid Leave

XXII Consent Agenda

CSE & CPSE Placements

Student Teachers

2011-2012 Substitute Call List

Substitutes - New Approvals

## Organizational Meeting

July 13, 2011

Minutes of the Re-Organizational Meeting of the Board of Education of Naples Central School held on Wednesday, July 13, 2011 at 6:03 p.m. in the Naples Elementary School Cafeteria.

Members Present: Michael Boggs Gail Musnicki  
Joseph Callaghan - Arrived at 6:20 p.m. Allison Plante  
Barbara Howard Mona Sage Cardinale - Arrived at 6:58 p.m.  
William Kelly Keith Swank  
John Murphy Margo Ulmer

Members Absent:

Also Present: Kimberle A. Ward, Ann O'Brien, Kristina Saucke, Matthew Frahm, Alan Moore, and Pamela Jo Claes

Guests: Dahl Schultz, Shirley Riffle and Linda Burke.

The meeting was called to order at 6:03 p.m. by District Clerk, Pamela Jo Claes.

**Motion:** Barbara Howard

**2nd:** Michael Boggs

Approval is given to adopt the agenda of the Re-Organizational Meeting of July 13, 2011.

Voting Yes: 7 Motion Carried

Voting No: 0

District Clerk Pam Claes administered the Oath of Office to re-elected Board of Education members, Michael Boggs, Barbara Howard and Margo Ulmer.

Nominations were called for the office of President of the Board of Education. The name of Keith Swank was placed in nomination by Michael Boggs seconded by Barbara Howard.

Voting Yes: 7 Motion Carried

Voting No: 0

Abstain: 0

Keith Swank was declared Board President for the 2011-2012 School Year and the Oath of Office was administered by District Clerk Pam Claes.

Re-elected Board of Education President thereupon took charge of the meeting.

Nominations for the office of 1st Vice-President of the Board of Education:

The name of Michael Boggs is placed in nomination by Gail Musnicki, and seconded by Barbara Howard.

Voting Yes: 7 Motion Carried

Voting No: 0

Abstain: 0

Michael Boggs was declared 1st Vice President for the 2011-2012 School Year and the Oath of Office was administered by District Clerk Pam Claes.

Nominations for the office of 2nd Vice-President of the Board of Education:

The name of Gail Musnicki is placed in nomination by Barbara Howard, and seconded by Keith Swank.

Voting Yes: 7 Motion Carried

Voting No: 0

Abstain: 0

Gail Musnicki was declared 2nd Vice President for the 2011-2012 School Year and the Oath of Office was administered by District Clerk Pam Claes.

**Motion:** Barbara Howard

**2nd:** Michael Boggs

The Board shall adjourn from Regular to Executive Session at 6:15 p.m. for discussion pertaining to the employment history of a particular Person(s) and collective negotiations with the Naples Teachers' Association.

Voting Yes: 7 Motion Carried

Voting No: 0

Board Member Joseph Callaghan arrived at 6:20 p.m. and Board Member Mona Sage-Cardinale arrived at 6:58 p.m.

Time out of Executive Session: 7:02 p.m.

Public Comment: None

Board of Education Committee Sign-up

**Motion:** Barbara Howard

**2nd:** Margo Ulmer

**BE IT RESOLVED, that the below listed officers be approved for the 2011-2012 school year, effective July 1, 2011, with ratification of their acts performed in the ordinary course of their duties.**

- School District Clerk for the 2011-2012 School Year: Pamela Jo Claes
- School Tax Collector for the 2011-2012 School Year: Michele Barkley
- Internal Claims Auditor for the 2011-2012 School Year: Gretchen Pulver, at the 2011-12 hourly rate.
- Deputy Internal Claims Auditor for the 2011-2012 School Year: Evelyn Letta, at the 2011-12 hourly rate.

Voting Yes: 9 Motion Carried

Voting No: 0

A motion was made by Board Member Barbara Howard and seconded by Michael Boggs to accept the resolution to approve the below listed appointments for the 2011-2012 school year. Director of Pupil Personnel Kristina Saucke requested that the motion be amended to read simply Speech Pathologist rather than Elementary Speech Pathologist or Middle School and High School Speech Pathologist.

**Motion:** Mona Sage-Cardinale

**2nd:** Barbara Howard

Approval was given to amend the resolution for appointments for the 2011-2012 school year to read Speech Pathologist rather than Elementary Speech Pathologist or Middle School and High School Speech Pathologist.

Voting Yes: 9 Motion Carried

Voting No: 0

**Motion:** Barbara Howard

**2nd:** Michael Boggs

**BE IT RESOLVED, that the below listed appointments be approved for the 2011-2012 school year, effective July 1, 2011, with ratification of their acts performed in the ordinary course of their duties.**

- School District Treasurer for the 2011-2012 School Year: Linda Burke
- School Physicians for the 2011-2012 School Year: WorkFit Medical, LLC
- School Attorneys for the 2011-2012 School Year: The firm of Ferrara, Fiorenza, Larrison, Barrett & Reitz, P.C.
- Management of issues related to employee contracts, personnel and students for the 2011-2012 School Year: Cayuga-Onondaga BOCES Office of Personnel Relations.
- Central Treasurers: Extra-Curricular Account for the 2011-2012 School Year: Michele Barkley & Pat Peck and Linda Burke as Deputy Central Treasurer: Extra-Curricular Account in their absence.
- Attendance Officer for the 2011-2012 School Year: Kimberle A. Ward
- District Independent Auditor for the 2011-2012 School Year: The firm of EFP Rotenberg, LLP
- District Internal Auditor for the 2011-2012 School Year: The firm of Raymond F. Wager, CPA, P.C.
- District Bond Council for the 2011-2012 School Year: The firm of Timothy R. McGill.
- District Financial Consultant for the 2011-2012 School Year: The firm of Bernard P. Donegan, Inc.
- Committee on Special Education for the 2011-2012 School Year:

Chairperson - Nancy Meserve

Parent of the student with a Disability

General Education Teacher of the Child

Special Education Teacher of the Student

School Psychologists - Mr. John Florian; Dr. Brian Meteyer; Mrs. Tammy Jo Matthews

Parent Member - Christine Kansco or Stacey Shearing

School Physician - WorkFit Medical, LLC

Physical Therapist - Stephanie Storms

Occupational Therapist - Gwen Stockdale-Fellows

Nurses - High School: Polly Halladay; Elementary School: Kelly VandeSande

- Subcommittee on Special Education for the 2011-2012 School Year:

Chairperson - John Florian, Dr. Brian Meteyer or Tammy Jo Matthews

Parent of the student with a Disability

General Education Teacher of the Child

Special Education Teacher of the Student

School Psychologists - Mr. John Florian; Dr. Brian Meteyer; Mrs. Tammy Jo Matthews

Speech - Speech Pathologist - Jodi Gleichauf

Speech Pathologist - Catherine Reitz

Nurses - High School: Polly Halladay; Elementary School: Kelly VandeSande

- Committee on Preschool Special Education for the 2011-2012 School Year:

Chairperson - Nancy Meserve

Parent of the child with a Disability

Representative of Ontario County: Elizabeth Hoven

Beth Webster

Representative of Yates County: Lynn Canfield

Representative of Steuben County: Joyce Stewart

School Psychologists - Mr. John Florian; Dr. Brian Meteyer; Mrs. Tammy Jo Matthews

Parent Member - Christine Kansco or Stacey Shearing

Preschool Representatives: Happiness House - Christina Schultz, Harlene Gilbert, & Lynn D'Amico  
Building Blocks - Kira Marten  
Keuka Lake School - Deb Coon  
Clinical Assoc. of the Finger Lakes - Diane Leitgeb

General Education Teacher Representative: Kindergarten Teacher

Special Education Teacher Representative: Sarah Waltman, Melinda Wood or Mary Cloninger

Teachers of Pre-school students (if the student is in a program)

- Records Access Officer for the 2011-2012 School Year: Pamela Jo Claes.
- Records Management Officer for the 2011-2012 School Year: Michele Barkley.
- Vote workers for the 2011-2012 School Year:  
Chairman: Ann O'Brien  
Chief Election Inspector: Pamela Jo Claes; Assistant Election Inspectors: Linda Burke, Kathy Grayson, Michele Barkley  
Election Inspectors and Substitutes: Karen Doty, Jane Farrell, Jane Gentner, Ronna Hudson, Mary Mueller, Joanne Lincoln, Joan Slating, Janis Pridmore, Susan Pridmore, Barbara Reigelsperger, Sue Rennoldson, Judy Miller, Nancy Linehan, Cindy Trzeciak, Sue Widmer, Kathy Shaw, and Sandy Kelly.
- Asbestos LEA Designee for the 2011-2012 School Year: Steven Draxl.
- Homeless Liaison Designee for the 2011-2012 School Year: Nancy Meserve.
- Title IX Compliance Officer for the 2011-2012 School Year: Kimberle A. Ward.
- Sexual Harassment Officer for the 2011-2012 School Year: Kimberle A. Ward.
- Emergency Response Coordinator for the 2011-2012 School Year: Kimberle A. Ward.
- Chemical Hygiene Officer for the 2011-2012 School Year: Ronald Burke.

Voting Yes: 9 Motion Carried

Voting No: 0

**Motion:** Michael Boggs

**2nd:** Gail Musnicki

**BE IT RESOLVED, that the following designations are approved for the 2011-2012 School Year:**

- The following banks are hereby designated as the Naples Central School District Depositories for the 2011-2012 School Year, and be it resolved, that in compliance with Section 53A and Section 254 of the State Education Law, amended 1935, as Board of Education of the Naples Central School District, we direct that all funds received by the treasurer, tax collector and treasurer of the internal and extra-curricular funds and securities for investments as a 3rd party bank shall be deposited in:

Bank of America	Community Bank
Five Star Bank	M & T Bank
Canandaigua National Bank	HSBC
Chase Manhattan Bank	

- The Board of Education meeting dates for the 2011-2012 School Year are designated as follows:
- |                    |                   |                |
|--------------------|-------------------|----------------|
| July 13, 2011      | November 16, 2011 | March 21, 2012 |
| August 17, 2011    | December 7, 2011  | April 4, 2012  |
| September 7, 2011  | January 4, 2012   | April 18, 2012 |
| September 21, 2011 | January 18, 2012  | May 2, 2012    |
| October 5, 2011    | February 1, 2012  | May 16, 2012   |
| October 19, 2011   | February 15, 2012 | June 6, 2012   |
| November 2, 2011   | March 7, 2012     | June 20, 2012  |

- Official School Newspapers for the 2011-2012 School Year: The Naples Record and The Daily Messenger.

Voting Yes: 9 Motion Carried

Voting No: 0

**Motion:** Mona Sage-Cardinale

**2nd:** Gail Musnicki

**BE IT RESOLVED, that the following authorizations are approved for the 2011-2012 School Year:**

- Authorization is given for the Chief School Officer or School Business Administrator to certify payrolls of the district for the 2011-2012 School Year.
- Authorization is given for the Chief School Officer or School Business Administrator to be designated as School Purchasing Agents for the 2011-2012 School Year.
- Authorization is given for the Chief School Officer or School Business Administrator to approve Budget Transfers up to \$25,000.00 for the 2011-2012 School Year and to provide the Board of Education with monthly reports on such transfers.
- Authorization is given for the Superintendent of Schools to act as the representative of the school district and to sign all applications in conjunction with any and all Federal and State aid projects, BOCES Contracts and Agreements as well as local agency contracts with Board of Education approval.
- Authorization is given for the School Business Administrator, the School District Treasurer, or the School District Clerk to act as Official Bank Signatories.
- Naples Central School District, responsible for administration of one or more schools referred to as the School Food Authority (SFA), has entered into agreement to participate in the National School Lunch Program, School Breakfast Program, and/or Special Milk Program and accepts responsibility for providing free and reduced price meals and/or free milk to eligible children in the schools under its jurisdiction.

The SFA assures the State Education Department that the school system will uniformly implement the policy with respect to determining the eligibility of children for free and reduced price meals in each school building under its jurisdiction which participates in the programs mentioned above as per the Policy Statement for Free and Reduced Price Meals or Free Milk.

- Authorization is hereby given for board members to attend NYS educationally related conferences, workshops and conventions during the 2011-2012 School Year, expenses paid by the District, with out of state conferences, workshops and conventions to be decided by the Board of Education.
- Authorization is given to establish a mileage reimbursement rate at the Internal Revenue Service business rate per mile for the 2011-2012 School Year.

- WHEREAS, The Board of Education of the Naples Central School District of New York State desires to participate in a Cooperative Bidding Program conducted by the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of Various Commodities and/or Services. And...

WHEREAS, The Board of Education of the Naples Central School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o. And...

WHEREAS, The Board of Education of the Naples Central School District of New York State has appointed the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates



Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Naples Central School District of New York State and making recommendations thereon...

THEREFORE...

BE IT RESOLVED, That the Board of Education of the Naples Central School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of the Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And...

BE IT FURTHER RESOLVED, That the Board of Education of the Naples Central School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services...And...

BE IT FURTHER RESOLVED, That the Board of Education of the Naples Central School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED, That the Superintendent of Schools, on behalf of the Board of Education of the Naples Central School District of New York State hereby is authorized to participate in cooperative bidding conducted by the Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for various commodities and/or services and if requested to furnish the Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by the Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

Available bid participation items are:

Transportation Parts

Telecommunications Network services

First Aid Supplies and Equipment

Custodial Supplies

Printing Services

Xerographic, PC & Fine Papers

Classroom, Office Furniture (New York State Contracts Group 20915)

Classroom Supplies (New York State Contracts Group 23100)

Athletic, Physical Education Supplies and Equipment

Office Supplies (New York State Contracts Group 23000)

Milk and Milk Products

NYSEG / RG&E Electricity Customer Advantage Program

- The establishment of Petty Cash Funds for the 2011-2012 School Year:

High School Office - \$100.00

School Lunch - \$80.50

- Authorization is given for the Superintendent of Schools to require an employee to submit to a medical examination to determine his/her fitness to continue employment, and to make such

Lumber & Building Materials

Bread and Bread Products

Cafeteria Paper Products

Ice Cream

Snack and Specialty Foods

Natural Gas

Electric Supplies

Lease Purchase Agreement

Calculators

Batteries

arrangements as are necessary to effectuate this resolution.

- Authorization is given that all District Policies, Code of Ethics, and Safety Plan, as previously established, be re-adopted for the 2011-2012 School Year.
- Authorization is given to approve the Code of Conduct for the Naples Central School District per the requirements of the Project SAVE Legislation (Education Law Sections 2801 and 100.2.1 of the Commissioner's Regulations.)
- Authorization is given to the Superintendent of Schools to employ temporary, part-time, per diem, or substitute personnel on an emergency basis.
- Authorization is given for the Superintendent of Schools to approve the travel and other business expenses of teaching and non-teaching personnel under adopted board policy, including advance payments.
- Authorization is given for the District Treasurer to pay invoices or billings offering discounts and to pay billings for retirement, federal and state taxes, scholarships, liability and health insurance, employee voluntary deductions, and other invoice or billings the School Business Administrator deems necessary to be in the best interest of the District.
- BE IT RESOLVED, that the current list of certified hearing officers from the State Education Department's web-based Impartial Hearing Officer Reporting System, who are identified as available to serve in this District, and the list as amended from time-to-time by the State Education Department and posted on the web-based IHO reporting system as the District's list of Impartial Hearing Officers.

BE IT ALSO RESOLVED, that the District Clerk and Superintendent or Superintendent's designee shall select certified hearing officers from the State Education Department's web-based Impartial Hearing Officer Reporting System, who are available to serve in the District from the list of Impartial Hearing Officers who are certified by the Commissioner of Education of New York State; and document the rotational selection process and engage in the ministerial acts necessary to determine the first available impartial hearing officer for selection in each particular case. The State Education Department's then-current published list on the web-based Impartial Hearing Officer Reporting System will constitute the District's list of names and statement of the qualifications of each Hearing Officer.

BE IT ALSO RESOLVED, that when an Impartial Hearing Officer must be appointed at a time when the Board of Education is not in session or between board meetings, the Board President or Vice-President are authorized to appoint the first available hearing officer to serve in a particular case. In the event that neither the Board President nor Vice President is available to make such an appointment, any member of the Board may appoint the first available hearing officer to serve on a particular case. Board Member appointment of an Impartial Hearing Officer to conduct a hearing shall be promptly reported to the Board.

Voting Yes: 9 Motion Carried  
Voting No: 0

Motion: Barbara Howard  
2nd: Michael Boggs

**BE IT RESOLVED, that the following representatives are hereby approved for the 2011-2012 School Year:**

The following people shall hereby serve as Board of Education Representatives for the 2011-2012 School Year:

Four County Executive Council: Keith Swank; Michael Boggs as Alternate

Four County Legislative Committee: Margo Ulmer; William Kelly as Alternate

Four County Board Development Committee: Joseph Callaghan; Gail Musnicki as Alternate

BOCES Liaison(s): John Murphy; Mona Sage-Cardinale as Alternate

Voting Yes: 9 Motion Carried  
Voting No: 0

**Superintendent Updates and Board Reports:**

Superintendent Ward updated the Board of Education regarding the school's baby grand piano, stating that Neil Adams looked over the piano and he feels that the piano is keeping its tune. Mrs. Ward stated that the piano would be offered once more to the staff, adding if there is not a use for the piano in the District it will be put up for bid. Discussion followed pertaining to when the District would be picking up the upright piano donated by the Chadwick family.

Superintendent Ward and Board Member Margo Ulmer shared information from the NYSSBA workshop on Annual Professional Performance Review (APPR) and its implications at Naples Central School, noting there were three parts with four speakers, a representative from NYSSBA who presented an overview of the new 3012C Law; John Hunter, Superintendent at Fairport Central School District who talked about the challenge ahead regarding the upcoming work for Boards of Education and Superintendents; and an attorney from Harris Beach in Rochester and an attorney from Buffalo who spoke about the appeals process and legal implications that go along with the APPR.

Superintendent Ward asked the Board of Education for approval to post the annual calendar on the Naples Central School website rather than mailing the annual school calendar to each resident in the District the school, noting posting the calendar online would be a huge savings in terms of printing the calendar and postage costs for the mailing and would allow the District to make changes or additions to the calendar as needed. Board discussion followed pertaining to the proposal with the board agreeing to move forward with the idea, but also requesting that the District try to get more detailed data on the percent of computer accessibility among families in the District. Mrs. Ward noted that for individuals without internet access, the District will provide a printed copy of the calendar to any individual who requests it.

Superintendent Ward presented information pertaining to the Phase 1A construction project, noting the asbestos abatement is complete; there will be some additional changes to drainage pipes in the basement; the site work is going well, noting there have been some dry wells and drains not noted on the original maps that required some changes; we are looking at the existing septic system at the Elementary to determine if it can handle the septic needs of the secondary building, noting if we eventually get a village sewer system the District will be ready to tap into the system, therefore the upfront costs included in the cost of Phase 1A will save a large chunk of money that would have been needed to relocate the septic to the back of the garage; the new tennis courts should be usable on or before September 30<sup>th</sup>; and the playscape has been inspected several times. Board discussion followed pertaining to the information presented.

Superintendent Ward presented information pertaining to the Phase II construction project, stating Phase II is still in the design phase, noting we will have Watchdog as well as SEI at the August 17<sup>th</sup> meeting for an overview of where we are in Phase 1A and also to share a draft design for the Phase II project with the board. Mrs. Ward stated that a motion to approve a Geotechnical firm would be on the agenda, noting that by contracting with the firm directly rather than using SEI as the middleman, the District would save money. Board Member Joseph Callaghan stated that he had heard many ideas on how the District might use the wood from the old High School gym floor, for example save the circle and put it in the main entrance, or use parts of the floor and have students create projects, preserving the history in some way.

**Committee Reports:**

Board Member Margo Ulmer stated the policy committee would be reviewing the policy on Code of Conduct; Attendance; and required changes that may correspond with the new APPR directives at their next meeting.

Superintendent Ward noted that Policy #5660 was pulled for tonight as the Administrative team had made some recommendations for change in the school lunch charge policy and the policy will be presented for approval at the August meeting. Discussion followed pertaining to the information presented.

School Business Administrator Ann O'Brien presented information pertaining to the potential impact of the Property Tax Cap, noting that it is a big unknown for the District in terms of how it will impact our overall operations as we move forward, explaining it is just one more constraint the District will have to deal with, continuing to make things increasingly complicated. Ms. O'Brien stated that at this point the State Education Department is working to interpret the entire law which will be effective for the 2012-2013 school year, therefore the 2012-2013 budget will have to be built with this cap, noting the tax cap will be in effect until at least the 2016-2017 school year and is tied in with rent control laws. Ms. O'Brien reviewed the new information pertaining to changes in determining a contingency budget stating the tax levy will be capped at the lesser of 2% or the Consumer Price Index (CPI) with a minimum tax levy increase of 1% therefore if the CPI were less than 1% the District would be allowed to increase the tax levy 1%. School Business Administrator O'Brien presented different aspects of the new regulations such as voting on a tax levy rather than a set budget; establishing the percent increase; if the levy needs to be presented at a rate higher than 2%; what happens if the percent increase is less than 2%; and proposed mandate relief, followed by a period of questions and answers with the Board.

Ms. O'Brien stated the District will be selling bonds on August 9<sup>th</sup> to pay for the two new buses whose purchase was approved during the May 17<sup>th</sup> budget vote, adding that the closing date will be August 23<sup>rd</sup>.

Superintendent Ward welcomed Student Representative Allison Plante to her first Board of Education Reorganizational meeting.

Board Member Joseph Callaghan requested that important school events from other Districts such as intruders, bus accidents, student incidents, etc be added to the board agenda noting that it would give the board members an opportunity to find out how the District would handle that type of situation and it would be good for the public to know as well.

Board Member Mona Sage-Cardinale asked if Naples Central School would be doing anything to commemorate the tenth anniversary of 9/11, noting that Marcus Whitman will be commemorating the event by honoring those people who have lost their lives helping others in any type of National Tragedy. Superintendent Ward suggested that the administrators look into what Naples Central might do to acknowledge the event.

**Motion:** Barbara Howard

**2<sup>nd</sup>:** Gail Musnicki

Resolved, that the Board of Education approves the minutes of the following meetings:

Regular Meeting of June 15, 2011

Voting Yes: 9 Motion Carried

Voting No: 0

**Motion:** Barbara Howard

**2<sup>nd</sup>:** Michael Boggs

Resolved, that the Board of Education approves the following Contractual Agreements:

- Resolved, that the Naples Central School District Board of Education does hereby approve the amended Memorandum of Agreement between Elementary Principal Alan Moore and the Naples Central School District for the purpose of establishing a leave of absence for Mr. Moore from his position of Elementary Principal and his appointment as a teacher for the District.
- Resolved, that the Naples Central School District Board of Education does hereby approve the Memorandum of Agreement between Math teacher Shelly Biggs and the Naples Central School District for the purpose of allowing Mrs. Biggs to work during the summer with the intent to earn sick leave for her work time.

Voting Yes: 9 Motion Carried

Voting No: 0

**Motion:** Barbara Howard

**2<sup>nd</sup>:** Margo Ulmer

Resolved, that the Board of Education approves the following Business resolutions as presented:

- Resolved, that authorization is given for the continuation of the PILOT (Payment In Lieu Of Taxes) agreement between Naples Central School and the Village of Naples for 2011-2012 through the 2013-2014 school years, and authorization is given for Kimberle A. Ward, Superintendent to sign the PILOT agreement.
- Resolved, that authorization is given to enter into a contract with Empire GEO Services, Inc. as presented, for the purpose of performing a subsurface exploration program and provide geotechnical engineering services to assist with the Phase II Construction Project.
- Resolved, that authorization is given for a Memorandum of Understanding between Naples Central School District and Alfred State College State University of New York to offer Math 1033: College Algebra at Naples Central School for the Fall 2011 semester, effective for the period from September 12, 2011 through January 27, 2012.
- Resolved, that approval be given to accept the generous donation of \$8,000.00 by Bausch & Lomb to the Naples FIRST Robotics Team 1551 to be used for the following:  
\$1,500 for New Equipment \$4,000 to attend a second Regional Competition  
\$2,500 to be put towards a trailer
- Resolved, that approval be given to accept the generous donation of approximately one hundred and twenty-five (125) golf balls by an anonymous donor, to be used by the Junior Varsity and Varsity Golf teams at Naples Central School.
- Resolved, that the Board of Education, upon the recommendation of the Policy Committee, with no second required as per Policy #1410, hereby approves the following Policies:  
Policy # 5511 – Reserve Funds  
Policy # 5600 – Contracts for Instruction  
Policy # 5632 – Pest Management and Pesticide Use  
Policy # 5662 – School Employee Wellness Policy  
Policy # 6121 – Sexual Harassment of District Personnel  
Policy # 6220 – Temporary Personnel  
Policy # 7122 – Time Out Rooms  
Policy # 7551 – Sexual Harassment of Students

Policy # 8340 – Loan of Instructional Materials  
Policy # 8370 – Animals in the School (Instructional Purposes)

- Resolved that approval be given for the Draft Technology Plan as presented.
- Authorization is given for the use of facilities for the Naples Grape Festival, from Friday September 23, 2011 at 5:00 p.m. and continuing through Sunday, September 25, 2011 including all previous requirements and restrictions.
- Resolved that authorization be given for Elementary and High School Library books marked for deletion, to be declared surplus property and approval given to discard the items as per Policy 5250.
- Resolved that authorization be given for forty-nine desks from the Elementary building marked for deletion, to be declared surplus property and approval given to discard the items as per Policy 5250.

Voting Yes: 9                                  Motion Carried  
Voting No: 0

A motion was made by Barbara Howard and seconded by Mona Sage-Cardinale to accept the request for non-resident enrollment. 1<sup>st</sup> Vice President Barbara Howard requested that the motion be amended to include the words, in the event that the students move out of the District.

**Motion:** Barbara Howard  
**2<sup>nd</sup>:** Mona Sage-Cardinale

Approval was given to amend the resolution for non-resident enrollment to include the words, in the event that the students move out of the District.

Voting Yes: 9                                  Motion Carried  
Voting No: 0

Mrs. Howard requested that the motion be amended to also include the words, on a tuition free basis.

**Motion:** Barbara Howard  
**2<sup>nd</sup>:** Michael Boggs

Approval was given to amend the resolution for non-resident enrollment to include the words, on a tuition free basis.

Voting Yes: 9                                  Motion Carried  
Voting No: 0

Discussion followed pertaining to the board policy on non-resident enrollment. Superintendent Ward stated as per Board Policy 7132, a student who moves during his/her junior or senior year may be given permission to remain in the Naples Central School District until graduation, therefore Ellen Cooney, who is a senior, would be eligible to remain at Naples Central School for her senior year on a tuition free basis.

**Motion:** Barbara Howard  
**2<sup>nd</sup>:** Mona Sage-Cardinale

Resolved that authorization be given as per Board of Education Policy # 7132, Non-Resident Enrollment, Ellen, Claire and James Cooney, currently residents of 5956 State Route 21, Naples, NY 14512 be allowed to attend Naples Central School on a tuition free basis, in the event that they move out of the District.

Voting Yes: 0

Voting No: 8

Abstain: 1 – John Murphy                      Motion Denied

Superintendent Ward stated she would let the family know that Ellen would be able to continue to attend Naples Central School tuition free as per Board Policy 7132, however the younger children would not be able to attend tuition free.

A motion was made by Barbara Howard and seconded by Joseph Callaghan to approve the transportation request from the Naples Cub Scouts, Pack 40 for the use of one bus, at a rate of \$1.50 per mile, for transportation to Fall River, MA, departing from Naples, NY on July 23, 2011 and returning July 24, 2011. Superintendent Ward stated the school insurance company has recommended that the District not allow the use of school buses for long-distance non-school related transportation due to concerns over increased liability issues, noting that driver fatigue was the primary concern along with other drivers, the possibility of bad road conditions, and changes in weather conditions, etc. Mrs. Ward provided information pertaining to the driving schedule for the Cub Scout trip, noting that the bus driver for the proposed Cub Scout trip would have plenty of opportunity to get the rest that he is required to have, adding he would be well within the bus driver regulations. School Business Administrator Ann O'Brien suggested that the Board of Education approve the transportation request for this year, as the school has allowed the use of school transportation previously for the Cub Scouts' trip, but let the Scouts know that next year they will have to arrange for alternative transportation.

**Motion:** Barbara Howard  
**2<sup>nd</sup>:** Joseph Callaghan

Resolved that approval be given for a transportation request from the Naples Cub Scouts, Pack 40 for the use of one bus, at a rate of \$1.50 per mile, for transportation to Fall River, MA, departing from Naples, NY on July 23, 2011 and returning July 24, 2011.

Voting Yes: 8                                      Motion Carried

Voting No: 1 – Keith Swank

**Motion:** Barbara Howard  
**2<sup>nd</sup>:** Mona Sage-Cardinale

Resolved, that the Board of Education approves the following Financial resolutions as presented:

- Resolved, that the Board of Education approve Budget Transfers as presented.
- Resolved, that the Board of Education approves the Financial Risk Assessment report for the Year ended June 30, 2011 as presented by Raymond F. Wager, CPA, P.C., District Internal Auditor.
- Resolved, that approval be given to establish the following prices for the Naples Central School District Breakfast/Lunch Program:  
Milk: \$0.50

## Organizational Meeting

July 13, 2011

- Resolved that approval be given for the Treasurers Bank Reconciliation Report for the month ending May 2011.

Voting Yes: 9 Motion Carried

Voting No: 0

**Motion:** Barbara Howard

**2<sup>nd</sup>:** Mona Sage-Cardinale

Resolved, that the Board of Education approves the following Instructional personnel items:

- Resolved that the Board of Education approves the retirement resignation of Janice Murphy, Art and Reading Teacher, with regret, effective June 30, 2012.
- Resolved that the Board of Education approves the retirement resignation of Gail Slocombe, Mathematics Teacher, with regret, effective June 30, 2012.
- Resolved that the Board of Education approves the resignation of Maureen Russell, Summer Reading Maintenance Program teacher, effective June 16, 2011.
- The following are hereby appointed as Regular Classroom Summer Reading Maintenance Program Teacher, salary as per negotiated agreement:  
Jeanne Black effective July 11, 2011 - July 28, 2011  
Brenda Boylan effective August 1, 2011 - August 11, 2011
- The following is hereby appointed as a Regular Classroom Summer Special Education Program Substitute Teacher, salary as per negotiated agreement:  
Kyle Inda effective July 5, 2011 – July 8, 2011
- Resolved, that the Board of Education approves the appointment of Nicholas A. Fagnoli, 8 Mount Pleasant Street, Naples, NY 14512 as Substitute teacher, English, effective September 1, 2011 – November 11, 2011. The certification area and status is English Language Arts 7-12, Initial; Students with Disabilities – Grades 7-12 - English, Initial. Salary for the 2011-2012 school year will be Step 1 of the 2011-2012 Distribution Schedule – Bachelors. This appointment is in accordance with and subject to Education Law, the regulations of the Commissioner of Education, and the by-laws of the Board of Education.
- Resolved, that the Board of Education approves the appointment of Antone T. Olney, 7884 Gulick Road, Naples, NY 14512 as Substitute teacher, Mathematics, effective September 1, 2011 – October 3, 2011. Salary for the 2011-2012 school year will be Step 1 of the 2011-2012 Distribution Schedule – Bachelors. This appointment is in accordance with and subject to Education Law, the regulations of the Commissioner of Education, and the by-laws of the Board of Education.





**Organizational Meeting**

**July 13, 2011**

**Motion:** Barbara Howard

**2<sup>nd</sup>:** Michael Boggs

Resolved, that the Board of Education, upon the recommendation of Superintendent Kimberle A. Ward, approves the following Consent Agenda Items:

- a. Resolved, that the Board of Education approves student placements as per the recommendations of the Committee on Special Education and the Committee on Preschool Special Education.
- b. Resolved, that the Board of Education hereby approves the following list of Student Teachers:
- c. Resolved, that the Board of Education hereby approves the 2011-2012 Substitute Call List as presented.
- d. Resolved, that the Board of Education hereby approves the following list of Substitute

<u>Name</u>	<u>Position</u>	<u>School</u>
Rachel Krohn	Elementary	Keuka College
Emily May	Elementary	Keuka College

Appointments:

<u>Name</u>	<u>Position</u>	<u>Address</u>
Mark Mansfield	Teacher	37 Madison Street, Geneva, NY 14456
Francine Northrop	Teacher Aide	5 Rosencrans Street, Cohocton, NY 14826
Henry Liebenritt	Lifeguard	5862 Route 64, Canandaigua, NY 14424

Voting Yes: 9                                Motion Carried

Voting No: 0

**Motion:** Barbara Howard

**2<sup>nd</sup>:** Mona Sage-Cardinale

The board shall adjourn from Regular to Executive Session at 9:15 p.m. for discussion pertaining to the employment history of a particular Person(s).

Voting Yes: 9                                Motion Carried

Voting No: 0

Time out of Executive Session: 9:40 p.m.

**Motion:** Barbara Howard

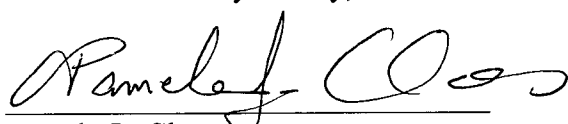
**2<sup>nd</sup>:** Mona Sage-Cardinale

There being no further business, the Regular Meeting of July 13, 2011 is hereby adjourned at 9:42 p.m.

Voting Yes: 9                                Motion Carried

Voting No: 0

Dated this 13<sup>th</sup> day of July, 2011



Pamela Jo Claes  
District Clerk