

**BOARD MEETING:** Regular  
**DATE:** Wednesday, April 27, 2011  
**TIME:** 6:30 p.m.  
**PLACE:** Naples Central School Elementary Cafeteria

- I. Meeting Called to Order
- II. Roll Call
- III. Adopt the Agenda of the Regular Meeting of April 27, 2011 (Board Action)
- IV. Executive Session (Board Action)
  - Collective negotiations with the teacher’s union.
  - The employment history of a particular person or persons.
- V. Pledge of Allegiance
- VI. Public Comments: The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern that you might have with us. The Board President will be happy to recognize those of you who wish to speak. We would ask that you come forward and please identify yourself before presenting your thoughts. Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. *(Individual comments will be limited to three minutes.)*  
 As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.
- VII. Superintendent Recognitions & Updates
  - Dental Health Poster Contest Winners
  - Musical Cast Appreciation
  - Guhzeng Performance
  - Chinese Language Competition Participants
  - Auditorium Updates
  - Honor Flight Campaign
  - Visit from Senator Patrick Gallivan
- VIII. Reports
  - Administrative
    - Director of Pupil Personnel Kristina Saucke
    - Elementary Principal Alan Moore
    - Secondary Principal Matthew Frahm
  - Internal Claims Auditor Gretchen Pulver
  - Student Board of Education Representative Eric Cotton
- IX. Minutes (Board Action)
  - Regular Meeting of April 13, 2011
- X. Construction Manager – Phase 1A (Board Action)
- XI. Wayne Finger Lakes BOCES
  - WFL BOCES Board of Education Candidates (Board Action)
  - WFL BOCES Administrative Budget (Board Action)
- XII. Policy Updates (Board Action)
  - Policy # 3510 – Emergency Closings
  - Policy # 5232 – Corporate Sponsorship
  - Policy # 5511 – Reserve Funds
  - Policy # 6220 – Temporary Personnel
  - Policy # 5660 – School Food Service Program (Lunch and Breakfast)
  - Policy # 7214 – Response to Intervention (RTI) Process
  - Policy # 8430 - Independent Study
- XIII. Memorandum of Agreement (Board Action)
  - CSEA: Uniform Reimbursement
- XIV. Business/Finance (Board Action)
  - Hiking Club Trip
- XV. Personnel (Board Action)
  - Instructional
    - Request for Unpaid Family Leave
    - Request for Maternity Leave
    - Request for enrollment of Employee’s child in Driver Education
  - Support
    - Appoint Temporary Lifeguards
    - Retirement Resignation
    - Health Insurance coverage during practicum
    - Request for Unpaid Sick Leave
- XVI. Consent Agenda Items (Board Action)
  - CSE & CPSE Placements
  - Substitutes

**Regular Meeting**

**April 27, 2011**

Minutes of a Regular Meeting of the Board of Education of Naples Central School held on Wednesday, April 27, 2011 at 6:30 p.m. in the Naples Elementary Cafeteria.

Members Present:     Michael Boggs                             John Murphy  
                              Joseph Callaghan                             Gail Musnicki  
                              Eric Cotton                                     Mona Sage-Cardinale  
                              Barbara Howard                             Keith Swank  
                              William Kelly                                 Margo Ulmer

Members Absent:

Also Present: Kimberle A. Ward, Kristina Saucke, Alan Moore, Matthew Frahm and Pamela Jo Claes.

Guests: Shirley Riffle, Gretchen Pulver, Diann Payne, Joshua Ratt, Mitch Bay, Lesah McMullen, John McMullen, John McCabe, Auril King, Kathleen Meteyer, Colleen Moore, Alison Moore, Megan Bay, Polly Bay, Jodi Simons Folts, Sharon Radack, Stacy Shearing, Anthony Cerneskie, Katie Infantino, Katie Johnson, Colleen Betrus, Joelle Grifa, Mary Cloninger, Andrew Cloninger, Judy DiRaddo, and Kathleen Liebentritt.

A quorum being present, the meeting was called to order at 6:34 p.m. by Board President Keith Swank.

**Motion:             Margo Ulmer**  
**2<sup>nd</sup>:                 Gail Musnicki**

Resolved, that the Board of Education approves the agenda of the Regular Meeting of April 27, 2011 as presented.

Voting Yes:     9                             Motion Carried  
Voting No:     0

**Motion:             Barbara Howard**  
**2<sup>nd</sup>:                 Mona Sage-Cardinale**

Resolved, that the Board of Education approves calling an executive session at 6:35 p.m. for the purpose of discussing collective negotiations with the teacher’s union, and the employment history of a particular person or person(s).

Voting Yes:     9                             Motion Carried  
Voting No:     0

Time out of closed session: 6:55 p.m.

Public Comment: None

Superintendent Recognitions & Updates:

Superintendent Ward stated that Elementary Principal Alan Moore would be announcing the winners of the Dental Health Poster Contest, noting that the Dental Health Posters are still on

display in the front window at Vierhile's Furniture and Appliance Store, adding that she had witnessed her first Dental Health Poster Contest parade at Naples Rotary and it was very exciting.

Elementary Principal Alan Moore announced the following winners of the Dental Health Poster Contest, commending the students for their hard work:

<u>Kindergarten</u>	<u>1<sup>st</sup> &amp; 2<sup>nd</sup> Grades</u>	<u>3<sup>rd</sup> &amp; 4<sup>th</sup> Grades</u>	<u>5<sup>th</sup> &amp; 6<sup>th</sup> Grades</u>
Zoe Bolton	Max Ryan	Rosemary Byington	Maggie Pettinger
Paige Maslyn	Caitlin Jones	Sarah Giovine	Michaela Sheedy
Luke Giovine	Moriah Dickey	Faith Giovine	Sophia Sirvent
Alisa Marks	Sam Rocha	Elizabeth Maczynski	Skyler Slack
	Lexa Leach	Madison Pernicone	Noah Smith
	Anna Quarterman	Katie Lincoln	
	Christopher Giovine	Griffin Frazer	
	Jai Dill	Skye Chapel	
		Erin Mull	

Superintendent Ward then commended the participants in this year's musical, Annie Get Your Gun, stating the cast and crew had done an awesome job, and thanked them for all of their hard work.

Secondary Principal Matthew Frahm then asked members of the cast and crew who were in attendance at the Board of Education meeting, to stand and be recognized, stating he had read something by one of his favorite authors recently which stated that the best thing about the arts is that you only get better at them by doing them, practicing and rehearsing. Mr. Frahm stated Naples has busy students here, doing schoolwork, involved in Band, Robotics, athletics, etc, noting that the students involved in the play had spent a couple of months working a countless number of hours, dancing, singing, acting, and rehearsing, and put on three fantastic shows, bringing a tremendous amount of energy to the auditorium. Mr. Frahm stated the Musical Directors, Larisa Herley and Kathleen Goyette, along with Art teacher Paul Frazer who created the backdrops for the play, put in a tremendous amount of work and did a phenomenal job, giving a real gift to the community, thanking them for all of their efforts.

Superintendent Ward stated what impressed her most about the musical is that it is a District musical and seeing our young students as well as our older students and the time that they all invest in the musical, adding that it is great to discover the many hidden talents that come out on stage and to see that diverse group of students get along so well and present such a wonderful show, thanking all who participated.

Superintendent Ward stated that last year was the school's first opportunity to participate in the Chinese Language competition at Alfred University and this year we had the opportunity to have students go back to that competition. Secondary Principal Matt Frahm stated that there were three participants this year, Adrian Black, Jeanie-Marie Austin, and Skyler Yeatman, who take the Mandarin Chinese class from teacher Rebecca Fan of Alfred University, adding Rebecca

does a great job and is a real gift to our students. Mr. Frahm stated he was able to judge the students before they went to the competition at Alfred University, noting there is a speaking piece and a talent piece, adding it's pretty impressive to hear a group of students in Naples speaking Mandarin, displaying their different talents. Student Adrian Black stated he had the opportunity to travel to China last summer with the Confucius Institute and he chose to speak about his trip to China at the competition and for his talent he made Chinese Dumplings, adding the Judges had laughed when he made his dumplings. Adrian stated that Skyler had played the guitar and talked about how much he liked the Chinese culture and Jeanie had presented a poem she had written and translated into Mandarin. Adrian noted they had done well at the competition however it was intimidating to see how well the college students in their first year had done. Superintendent Ward stated she gave the students a lot of credit for representing Naples so well.

Elementary Principal Alan Moore announced he was very excited to have fourteen students, Dylan McMullen, Ben Fowler, Mason Martin, Grace Cerneskie, Madison Santillo, Stefan Radak, Autumn Kunes, Hannah DelGatto, Alison Moore, Sequoia Simons-Folts, Claire Radak, Tucker Steinmetz, Chloe Shearing and Nadia Pompeo, learning to play the Guzheng (Chinese Zither) this year. Mr. Moore introduced Miss Daisy Wu Zhongbei, an Associate Professor of Music at Hunan University in China, on loan to the Confucius Institute at Alfred University, stating that Naples is lucky to have Daisy come to Naples once a week to work with our students on learning the Guzheng. Miss Zhongbei stated she was very proud of her students and loved them very much, adding that the students having been studying the Guzheng for five months and had had a very successful performance at Alfred University in April. Miss Zhongbai thanked the student's parents for their support in helping the students make such great progress, adding that she hopes the students will have more opportunities to perform in the future as it helps to keep the student's interest in learning. Some of the students presented a wonderful performance of a selection of songs on the guzhengs for those present.

Superintendent Ward introduced teachers Colleen Betrus (National Honor Society Advisor), Joelle Grifa (Junior High Student Council Advisor), Katie Johnson (Creative Arts & Year Book Club representative), and Katie Infantino (Elementary Student Council Advisor) who organized the Honor Flight Walk-a-thon on Saturday, April 9<sup>th</sup>. Mrs. Betrus explained that the Honor Flight program raises money and organizes trips for veterans to Washington, DC to see the memorials and monuments, adding that their fund-raiser was to raise money specifically for World War II Veterans, noting their goal had been to raise \$900 which would pay for two veterans' trips, however their group had raised over \$2,200 with approximately \$300 of that amount raised in the Elementary building through Penny Wars. Mrs. Betrus then announced that one student, Caitlin Taylor, had raised \$335 herself, almost enough to send one veteran, noting that Caitlin had dedicated her fund raising to honor her Grandfather who was a WWII veteran. Mrs. Betrus stated that the local veterans, including the VFW and the American Legion, participated in the event by doing the closing ceremonies at the end of the walk, giving a talk about the importance of some of the military symbols, also performing the song The Ragged Old Flag, adding they are very interested in pursuing something in the fall, and having our students help with another fund raiser for Honor Flight which Hank Raney will be in charge of. Mrs.

Betrus added that Bill Cooper had done an introductory presentation for the students to give them an idea of what Honor Flight was about, adding that Mr. Cooper had participated in the program by talking with the students about Honor Flight, which helped to generate interest among the students and really get them involved in the project. Mrs. Betrus added that she had received a phone call from Mr. Cooper that day saying that Naples Rotary, the Naples Historical Society, and one other local group had raised about \$2,000, noting that within the Naples Community alone, we are close to \$4,200 raised, which is very exciting.

Superintendent Ward thanked all of the participants, noting that the veterans were very proud of the students and appreciated everything the students had done.

Superintendent announced that the Green Machine would be coming to Naples Elementary school the next day, adding that Elementary Students would be engaged and excited about learning when they participate in a Crime Scene Investigation.

Mrs. Ward also reminded those present to participate in the annual St. J's 5K race, noting that the kids race would be at 4:00 pm on Friday afternoon, and the main race would be on Saturday, starting at 8:30 a.m. followed by the Cub Trophy awards ceremony when they would find out if the Secondary or Elementary received the most points, wishing everyone good luck with the race.

Superintendent Ward stated that after the presentation of the musical, Annie Get Your Gun, she felt it was a good time to brainstorm and discuss some of the needs for the our musical cast and crew and students to continue to have an environment to perform in and to reflect the hard work the students have put in, adding that Mr. Frahm had spent some time talking with Larisa Herley and Kathleen Goyette talking about the musical and what needs they might have in the future regarding sound or lighting, noting they have begun to investigate an improved sound system and/or lighting, and are looking at options available through fundraising and perhaps including items within the alternate options under the Phase II project, noting the hard work and hours that our students and staff put into not only the musical productions but also band and choral concerts.

Mrs. Ward updated the Board of Education regarding Senator Gallivan's visit to Naples Central School, stating that Senator Gallivan and his assistant Annie had spent almost two hours at Naples, taking a tour of the building and talking very specifically about our facility meetings, building aide and how important that is to our community, adding that Mr. Gallivan was very willing to spend as much time as needed here, and Mr. Gallivan had finished his visit by talking with Naples Teachers' Association representatives Dan Robinson and Kris Arsenault regarding issues important to the Naples Teachers' Association membership.

Board President Keith Swank stated Mr. Gallivan was very personable, adding it was good to make connections with people who have some influence on the purse strings in Albany.

Mrs. Ward stated she had attended the ribbon cutting ceremony at Senator Gallivan's new office in Canandaigua, the space having been donated for his use by Lynch Furniture, adding that Mr. Gallivan is a representative for Ontario, Livingston, Erie, and Wyoming Counties.

## Reports:

Internal Claims Auditor Gretchen Pulver stated it was a short report even though she had audited many, many claims, stating that she felt they were all doing a great job, adding they were now working on reviewing the utilities to ensure they are only paying for the things they are using, noting that overall she was very pleased with how everything is running, and everyone is working hard to get everything through the system as quickly as possible.

Director of Pupil Personnel Kristina Saucke commented that they had had an administrative Team meeting, discussing their goals to take care of during the remainder of the year, noting how little time there was until the school year would be over. Ms. Saucke highlighted that she and Elementary Principal Alan Moore would be taking the time to do some reflection and review with each of the departments at the Elementary school to discuss if there were things they need to fine tune, change, or add to for the upcoming school year and to start the task of getting suggestions for class lists for next year. Ms. Saucke stated it is really crunch time for the Committee on Special Education & Committee on Preschool Special Education, adding they have additional reviews to do as birth date annual reviews for students born in the summer must be done now; students who attend out of district programs are reviewed; and preschool students who are transitioning into kindergarten have to have an annual review and then a separate meeting for a transition to the committee for school age education. Ms. Saucke stated she appreciates the support from the teachers and from the team at this time of year as there is a lot of planning to complete.

Elementary Principal Alan Moore stated the Green Machine, which is a Crime Scene Investigation Van, would be coming to Naples Elementary and all of the sixth grade students would get to participate in the program, adding the students would have to use scientific skills to solve a crime by the end of the day. Mr. Moore stated he felt it would be very engaging for the students, and invited the board members to stop by to see the Green Machine, noting the answer would be revealed at 1:15 p.m. Mrs. Ward thanked teacher Abby Castle for working very hard to arrange to bring the Green Machine to the Elementary school tomorrow, adding the program was covered by Arts in Education funding.

Secondary Principal Matthew Frahm stated he and teacher Mary Phillips had attended a conference in Albany led by Giselle Martine-Kniep, titled "Leading Schools towards Continuous Improvement", noting Ms. Martine-Kniep had talked about that with all of the challenges that we face in education today there seems to be no shortage of initiatives, adding that everybody seems to have an idea about how to fix education and increase academic achievement, also talking a lot about the importance of having alignment. Mr. Frahm noted that as he and Mrs. Phillips were driving back to Naples and reflecting on the conference it was nice to think about how Naples is already making sure programs such as RTTT, Common Core Standards, CDEP, board goals, and school goals are aligned through Board of Education support and strong leadership within the District, noting that if you are at a board meeting, a department meeting, or a conference you are hearing those things again and again and they are tied together, commenting that those things do not happen by accident and he thinks the school is on the right path.

Student Representative Eric Cotton stated that girls and boys varsity teams will have to make up fifteen games due to the constant rain; the musical went very well, noting that they had done a very impressive job; Academic All Stars won the Large School Championships against Corning West, announcing that it was very exciting and the team had received a Fire Department escort

into town; the Honor Flight and the ARC Game night, both organized through National Honor Society, went well, adding that it was very nice to be a part of the ARC Game night and see how the participants' faces lit up as soon as they started playing games, noting it was a very fulfilling event; AP tests are coming up next week; Senioritis is kicking in for the seniors with only thirty-two days left of school.

**Motion: Mona Sage-Cardinale**

**2<sup>nd</sup>: Margo Ulmer**

Resolved, that the Board of Education approves the minutes of the following meetings:  
Regular Meeting of April 13, 2011

Voting Yes: 9 Motion Carried

Voting No: 0

**Motion: Barbara Howard**

**2<sup>nd</sup>: Joseph Callaghan**

Resolved by the Board of Education as follows:

**WHEREAS**, on March 22, 2011, the voters of the community approved the Capital Improvement Project; and

**WHEREAS**, the Board of Education received and reviewed a proposal concerning Construction Management Services for Phase IA of the School District's 2011 Capital Improvement Project; and based upon the fees contained in said proposals and an assessment of the overall experience of the bidding Construction Manager, the School District has decided to award the Phase IA contract for Construction Management Services to Watchdog Building Partners, LLC of 3445 Winton Place, Suite 235, Rochester, New York 14623, for an estimated cost of \$54,900.00 (said estimated cost reportedly could increase or decrease based on the overall scope and duration of the project).

**NOW, THEREFORE**, be it Resolved that:

1. The Board of Education of the Naples Central School District hereby affirms and resolves to award the Phase IA Construction Management Contract to Watchdog Building Partners, LLC of 3445 Winton Place, Suite 235, Rochester, New York 14623 for a cost *not to exceed* the amount of \$54,900.00.
2. This Resolution shall take effect immediately.

Duly put to a vote as follows:

<u>Ayes</u>		<u>Nays</u>	Motion Carried
Michael Boggs	Gail Musnicki		
Joseph Callaghan	Mona Sage-Cardinale		
Barbara Howard	Keith Swank		
William Kelly	Margo Ulmer		
John Murphy			

**Motion: Michael Boggs**

**2<sup>nd</sup>: Barbara Howard**

RESOLVED that the Board of Education of the Naples Central School District at its April 27, 2011 meeting cast one vote for Anne Morgan to a seat on the Wayne-Finger Lakes Board of Cooperative Educational Services Board for a three-year term effective July 1, 2011 and will continue until the term expires on June 30, 2014.

Voting Yes: 9 Motion Carried

Voting No: 0

**Motion: Barbara Howard**  
**2<sup>nd</sup>: Gail Musnicki**

RESOLVED that the Board of Education of the Naples Central School District at its April 27, 2011 meeting cast one vote for Nancy Scher to a seat on the Wayne-Finger Lakes Board of Cooperative Educational Services Board for a three-year term effective July 1, 2011 and will continue until the term expires on June 30, 2014.

Voting Yes: 9                                  Motion Carried  
Voting No: 0

**Motion: Michael Boggs**  
**2<sup>nd</sup>: Barbara Howard**

RESOLVED that the Board of Education of the Naples Central School District at its April 27, 2011 meeting cast one vote for Stu Einstein to a seat on the Wayne-Finger Lakes Board of Cooperative Educational Services Board for a three-year term effective July 1, 2011 and will continue until the term expires on June 30, 2014.

Voting Yes: 9                                  Motion Carried  
Voting No: 0

Board Member Joseph Callaghan reminded the Board of Education that WFL BOCES teachers have been working without a contract and subsequently without any increase in pay for three years, pointing out that the proposed 2011-2012 tentative administrative budget (Part 1) of the Wayne-Finger Lakes Board of Cooperative Educational Services includes a three and one half percent raise for WFL BOCES Superintendent Marinelli.

**Motion: Mona Sage-Cardinale**  
**2<sup>nd</sup>: Gail Musnicki**

RESOLVED that the Board of Education of the Naples Central School District, at its April 27, 2011 meeting has voted for approval of the 2011-2012 tentative administrative budget (Part 1) of the Wayne-Finger Lakes Board of Cooperative Educational Services in the amount of \$2,890,895.

Voting Yes: 2 - John Murphy & Keith Swank  
Voting No: 7                                  Motion Denied

**Motion: Margo Ulmer**  
**2<sup>nd</sup>: Barbara Howard**

Resolved, that the Board of Education, upon the recommendation of the Policy Committee, with no second required as per Policy #1410, hereby approves the following Policies:

- Policy # 3510 – Emergency Closings      Policy # 5660 – School Food Service Program (Lunch and Breakfast)
- Policy # 5232 – Corporate Sponsorship
- Policy # 5511 – Reserve Funds              Policy # 7214 – Response to Intervention (RTI) Process
- Policy # 6220 – Temporary Personnel      Policy # 8430 – Independent Study

Voting Yes: 9                                  Motion Carried  
Voting No: 0

Board President Keith Swank thanked the Policy Committee for all of their hard work in reviewing and updating the policies.



**Motion: Michael Boggs**  
**2<sup>nd</sup>: Barbara Howard**

Resolved that the Board of Education approves the following Contractual Agreements:  
Resolved, that the Naples Central School District Board of Education does hereby approve the Memorandum of Agreement between the CSEA and the Naples Central School District for the purpose of establishing uniform reimbursement for maintenance, custodial, laborer, and cleaning positions.

Voting Yes: 9 Motion Carried  
Voting No: 0

Board Member John Murphy commented that his son had had the opportunity to go on the Biology/Hiking trip to the Adirondacks when he attended Naples Central School and had found it very informative and fun.

Board President Keith Swank stated the Biology/Hiking trip is a great opportunity for our students.

**Motion: Michael Boggs**  
**2<sup>nd</sup>: Joseph Callaghan**

Resolved, that the Board of Education approves the following Business/Financial resolution as presented:

- Resolved that approval be given for the Biology/Hiking trip to the Adirondacks from June 17, 2011-June 19, 2011 (Itinerary Attached).

Voting Yes: 9 Motion Carried  
Voting No: 0

**Motion: Barbara Howard**  
**2<sup>nd</sup>: Michael Boggs**

Resolved, that the Board of Education approves the following personnel items:

Instructional:

Resolved, that the Board of Education approves the request from Elementary teacher Kristen Bariteau for an unpaid family leave of absence, effective September 1, 2011 - June 30, 2012.

Resolved, that the Board of Education approves the request from English teacher Jamie Weller for a family leave of absence, effective September 1, 2011 – November 11, 2011.

Resolved, that the Board of Education authorizes, as per Board of Education policy # 7132, that the daughter of staff member Tracy Savard be allowed to attend Summer Driver Education at Naples Central School.

Support:

Resolved, that the Board of Education appoints the following as Temporary Lifeguards effective April 27, 2011 – August 31, 2011, at a rate of \$12.00 per hour:

Kelsey Hobart	Christopher Campbell
Randy Stevens	Morgan Martin

Resolved, that the Board of Education accepts the retirement resignation, with regret, of Vera Brewer, Cleaner, effective June 30, 2011.

**Regular Meeting**

**April 27, 2011**

Resolved, that the Board of Education approves that Gretchen Pulver, as approval has been granted for a twenty day unpaid leave in the fall of 2011 for the purpose of completing the practicum for her Masters in Library Science, continue to receive Health Insurance benefits provided as per CSEA contract during her twenty day unpaid leave, not to set precedence.

Resolved that the Board of Education approves the request of Marie Bell, Clerk, for unpaid sick leave for following periods of time, not to set precedence:

April 7, 2011 for 2.75 hours

April 8; April 11; April 12; April 13; April 14; and April 15, 2011 for 1 day each

Voting Yes: 9 Motion Carried

Voting No: 0

**Motion: Mona Sage-Cardinale**

**2<sup>nd</sup>: Margo Ulmer**

Resolved, that the Board of Education, upon the recommendation of Superintendent Kimberle A. Ward, approves the following Consent Agenda Items:

a. Resolved, that the Board of Education approves student placements as per the recommendations of the Committee on Special Education and the Committee on Preschool Special Education.

b. Resolved, that the Board of Education hereby approves the following list of Substitutes Appointments:

<u>Name</u>	<u>Position</u>	<u>Address</u>
Nicholas A. Fargnoli	Teacher	8 Mount Pleasant Street, Naples, NY 14512

Voting Yes: 9 Motion Carried

Voting No: 0

**Motion: Mona Sage-Cardinale**

**2<sup>nd</sup>: Gail Musnicki**

There being no further business, the Regular Meeting of April 27, 2011 is hereby adjourned at 8:05 p.m.

Voting Yes: 9 Motion Carried

Voting No: 0

Dated this 27<sup>th</sup> day of April, 2011

Pamela Jo Claes  
District Clerk