

BOARD MEETING: Regular
DATE: Wednesday, August 8, 2012
TIME: 6:00 p.m.
PLACE: Naples Central School Elementary Cafeteria

I. Meeting Called to Order

II. Roll Call

III. Adopt the Agenda of the Regular Meeting of August 8, 2012 (Board Action)

IV. Pledge of Allegiance

V. Public Comments: The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern that you might have with us. The Board President will be happy to recognize those of you who wish to speak. We would ask that you come forward and please identify yourself before presenting your thoughts.

Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. (*Individual comments will be limited to three minutes.*)

As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.

Board Reponse: The Board of Education is committed to keeping communication open and transparent. The Board of Education President will be working with the Board and the Superintendent to make every effort to respond to public comments directed to the Board of Education at previous meetings, during the next scheduled meeting.

VI. Executive Session

VII. Superintendent Recognitions & Updates

- Capital Project; Landscape Architecture
- Annual Facility Update
- Academic Overview

VIII. Minutes

- Regular Meeting of July 11, 2012

(Board Action)

IX. Business / Financial

- Non-Resident Enrollment: MaCauley Kastner
- Transportation Contracts
- Budget Transfers
- Tax Warrant
- Bid Awards

(Board Action)

X. Contractual

- Memorandum of Agreement – Naples Teachers' Association

(Board Action)

XI. Personnel

- Resignation
 - Gretchen Pulver, Library Clerk
 - Gretchen Pulver, Internal Claims Auditor
 - Evelyn Letta, Deputy Internal Claims Auditor
 - Jack Hilliard, Bus Driver
 - Ann O'Brien, School Business Administrator
- Abolish:
 - 1.0 FTE Library Clerk
- Create:
 - 1.0 FTE Teacher Assistant Position
- Reclassify:
 - 2.0 FTE Laborer Positions to Building Maintenance Assistants
- 2012-2013 Substitute Call List

(Board Action)

- Unpaid Leave
 - Charles Borden
 - Shanon Brink-Willis
- Appointment
 - Interim School Business Administrator: Gary Alger
 - Long-Term Substitute Teacher: Brittany Ritz
 - Account Clerk Typist: Tayla Lynch
 - Internal Claims Auditor: Evelyn Letta
 - Deputy Internal Claims Auditor: Kathleen Grayson
 - Building Maintenance Assistants:
 - Daniel J. Stephens
 - Chad Hunt
 - Bus Drivers:
 - David Zona
 - Todd Gooding
 - Summer Bus Drivers:
 - Lisa Pastore
 - David Zona
 - Robert Hunt
 - Summer Teacher Aide:
 - Laurie Wight
 - Lori Maynard
- Summer Hours:
 - Food Service Department
 - Marie Bell, Clerk
 - Evelyn Letta, Clerk

- Termination

XII. Consent Agenda Items

(Board Action)

- CSE & CPSE Placements
- Student Teachers:
 - Sarah Shafer: Elementary Art
 - Jared Wigden: Special Education
- Substitutes
 - Lynn George: Teacher & Teacher Aide
 - Kelly Hall: Teacher & Teacher Aide
 - Lita Hazlett: Teacher, Teacher Aide, & Clerk
 - Paul Jennings: Bus Driver
 - Heather Fox: Bus Driver

Regular Meeting

August 8, 2012

Minutes of a Regular Meeting of the Board of Education of Naples Central School held on Wednesday, August 8, 2012 at 6:07 p.m. in the Naples Elementary School Cafeteria.

Members Present: Ronald Burke John Murphy
 Joseph Callaghan: arrived at 6:10 p.m. Gail Musnicki
 Barbara Howard Mona Sage-Cardinale
 William Kelly Margo Ulmer

Members Absent: Michael Boggs

Also Present: Kimberle A. Ward, Ann O'Brien, and Pamela Jo Claes.

Guests: Linda S. Burke, Dahl Schultz, Diann Payne, John McCabe, Lanny Blodgett, Steve Draxl, Pauline Preston and Shirley Riffle.

A quorum being present, the meeting was called to order at 6:07 p.m. by Board President William Kelly.

Motion: Mona Sage-Cardinale
2nd: Barbara Howard
Resolved, that the Board of Education approves the agenda of the Regular Meeting of July 11, 2012 as presented.

Voting Yes: 7 Motion Carried
Voting No: 0

Motion: Barbara Howard
2nd: Gail Musnicki
Resolved, that the Board of Education approves calling an executive session at 6:08 p.m. for the purpose of discussing the employment history of a particular person or person(s).

Voting Yes: 7 Motion Carried
Voting No: 0

Time out of closed session: 6:57 p.m.

Public Comment: None

Motion: Gail Musnicki
2nd: Barbara Howard
Resolved, that the Board of Education approves the minutes of the meeting July 11, 2012.

Voting Yes: 8 Motion Carried
Voting No: 0

Superintendent Recognitions and Updates:

Superintendent Ward announced that it was School Business Administrator Ann O'Brien's last board meeting at Naples Central School as she had taken a new position at West Valley School District which is closer to her family, noting she will be greatly missed and thanking Ann for her service at Naples Central School.

Superintendent Ward congratulated 2nd Vice President Gail Musnicki as the parent of an Olympic Gold Medalist, noting Gail's daughter Meghan had won a gold medal in Women's Eight Rowing at the recent Olympics.

Superintendent Ward stated SEI Design and Watchdog Construction had gone to Albany that day for a face-to-face meeting with State Education Department regarding the Phase 2B project approval, noting there were only a couple of minor things to tweak and the meeting was very productive. Mrs. Ward added the District anticipates that bid documents will be ready over the next couple of weeks and bids will be due the end of September in hopes of work beginning sometime around the 1st of October.

Superintendent Ward added the District had accepted bids for the septic system, noting there were three bidders with the low bid coming in at \$185,000, and additional bids coming in at \$219,000 and \$239,000, adding the District will look to award the contract once the paperwork is done at a Special Meeting on August 20, 2012.

Superintendent Ward then introduced Taylor Goldthwaight from Appel Osborne Landscape Architecture, our site engineer working on Landscape Design for the construction project. Mr. Goldthwaight reviewed the proposed work for the Elementary school including new swings and access from the Elementary parking lot down to the current playscape. Superintendent Ward noted the Elementary Student Government has raised approximately \$3,000 for a new swing set.; a plant palette listing the plants to be put in during the Phase 2 construction in both the courtyard areas, the front entryway and as well as some other spots along the perimeter of the building; some of the site amenities the District is looking at, giving a couple of rough graphical representations of what the front entry and courtyard are going to look like as well. Superintendent Ward stated this is Taylor's design, noting SEI and Watchdog have already started to develop a list of alternates to consider, depending on how the bids come in. Board discussion followed pertaining to the information presented.

Annual Facility Update: Superintendent Ward noted Mr. Draxl has had a lot of patience in preparing for the construction work throughout the school year as well as now, not knowing when he will be able to get into the High School building to get the classrooms ready to go. Mrs. Ward commended the maintenance staff for being so flexible and willing to do whatever possible to make things work, noting they have worked diligently throughout the summer, working collaboratively with the cable runners in the Elementary building to get things done while being sensitive to not interfere with summer school programs.

Director of Facilities and Operations Steve Draxl presented his annual facilities update noting the 2011-12 school year was a year of transition in staffing; materials and equipment; preparation work for the construction project; remodeling and renovation projects; and work to update the cabling in the High School. Mr. Draxl noted the next few weeks would be quite a challenge for the maintenance department as due to the Capital Project work being done, they have not been able to get into the High School to clean and prep the classrooms for the new school year, so it will be a huge push to complete the work before the opening of school on September 4th. Mr. Draxl commended the staff in the maintenance department stating they are hard workers and can accomplish great things when the crunch is on.

Tax Warrant: School Business Administrator Ann O'Brien presented information on the 2012 Tax Warrant, noting the totals from each county used to create the tax warrant should be

submitted by July 31st however she had just received the last total from Steuben County on Monday, August 6th, also noting the equalization rate for Middlesex has not been finalized yet. Ms. O'Brien stated there is some good news as the projected tax levy increase is 4.73% with a rate on true of 3.17% which will equate to about forty-four cents per thousand. Ms. O'Brien then reviewed the 2012-2013 Tax Calculations; comparing assessed and full values from last year to this year, noting values had increased by over thirteen million largely due to the revaluation that occurred.

Superintendent Ward noted the board had received a copy of the Academic Overview in their packets, adding the first part of the overview is just information from the Superintendent, Elementary and High School principals, and the Director of Pupil Personnel, explaining how the data is looked at, what the data means, how the data is analyzed, and how the data is used to help improve academic achievement. Mrs. Ward stated this year a testing timeline was added as the tests are being changed to align with the common core and then they will moving into having the state test administered online, adding draft questions that we can anticipate will be on both the ELA and Math 3-8 exams were also included. Mrs. Ward announced there is a copy of the Academic Overview posted on the school website.

Motion: Gail Musnicki
2nd: Barbara Howard

Resolved, that the Board of Education approves the Business/Financial resolutions as presented.

Voting Yes: 8 Motion Carried

Voting No: 0

- Resolved, that authorization is given as per Board of Education Policy #7132, that the son of teacher Monica Kastner, MaCauley Kastner, be allowed to attend Naples Central School District on a tuition-free basis.
- Resolved, that an extension of the contract with A&E /Durham School Services is hereby approved for the purpose of providing round trip student transportation to Gorham-Rushville for the 2012-2013 school year at a rate of \$325.14 per diem, total anticipated annual cost, \$60,150.72.
- Resolved, that an extension of the contract with A&E /Durham School Services is hereby approved for the purpose of providing round trip student transportation to Mt. Morris BOCES for the 2012-2013 school year at a rate of \$321.79 per diem, total anticipated annual cost, \$59,531.11.
- Resolved, that a summer transportation contract with Shelly Fiumano is hereby approved for the purpose of providing student transportation to Midlakes School, the period of service to begin July 9, 2012 and to end August 17, 2012 at the rate of \$0.555 cents per mile or the current IRS mileage rate, total anticipated cost, \$1,500.
- Resolved that the Board of Education approves the following Budget Transfers:
 - \$51,238.26 from Account A5510 150 03 2800 to Account A5510 160 03 2800 for the 2012-2013 School Year to cover Transportation Supervisor - reclassification of coding.
 - \$40,112.59 from Account A2250 490 00 0000 to A5540 400 00 0000 to transfer money for additional contract transportation costs and Special Education tuition for the 2011-2012 School Year.

- Resolved, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education hereby resolves to abolish the following positions:
One (1) 1.0 FTE Library Clerk position upon the resignation of Library Clerk Gretchen Pulver, effective August 31, 2012.
- Resolved, that the Board of Education approve the creation of the following position:
One (1) 1.0 FTE Teacher Assistant
- Resolved, that the Board of Education approve the reclassification of the following positions:
Two (2) 1.0 FTE Laborer positions to the positions of Building Maintenance Assistant, effective August 9, 2012.
- Resolved, that the Board of Education approve the 2012-2013 Substitute Call List as presented.
- Resolved, that the Board of Education approves the request of Charles Borden, Bus Driver, for an unpaid leave of absence commencing October 9, 2012 through October 12, 2012, not to set precedence.
- Resolved, that the Board of Education denies the request of Shanon Brink-Willis, Bus Driver, for an unpaid family leave of absence commencing from August 29, 2012 through November 30, 2012, returning on December 3, 2012, not to set precedence.

- Resolved, that the Board of Education approves the following appointments:

Resolved, that upon the recommendation of the Superintendent, the Board of Education appoints Gary P. Alger, 1601 West Blaine Road, Ovid, NY 14521 as Interim School Business Consultant, effective August 10, 2012, at a rate of \$480.00/day.

Resolved, that upon the recommendation of the Superintendent, the Board of Education appoints Brittany L. Ritz, 3348 Skyline Drive, Penn Yan, New York 14527 to a long-term substitute position beginning on August 29, 2012 and expiring on June 30, 2013, as Elementary Teacher, effective August 29, 2012. The certification area and status is Childhood Education (Grades 1-6), Initial. Salary for the 2012-2013 school year will be Step 3 of the 2012-2013 Distribution Schedule – Masters. This appointment is in accordance with and subject to Education Law, the regulations of the Commissioner of Education, and the by-laws of the Board of Education.

Resolved, that upon the recommendation of the Superintendent, the Board of Education appoints Tayla Lynch, as Account Clerk-Typist, at a salary of \$12.95/hour, effective on or before August 27, 2012.

Resolved, that the below listed officers be approved for the 2012-2013 school year:

School District Internal Claims Auditor for the 2012-2013 School year: Evelyn Letta, effective August 17, 2012 at a rate of \$13.99/hour.

School District Deputy Internal Claims Auditor for the 2012-2013 School year: Kathleen Grayson, effective August 17, 2012 at her current 2012-13 hourly rate.

Resolved, that the Board of Education appoints Chad R. Hunt, as Building Maintenance Assistant, at a salary of \$11.77/hour, effective August 9, 2012.

Resolved, that the Board of Education appoints Daniel J. Stephens, as Building Maintenance Assistant, at a salary of \$12.25/hour, effective August 9, 2012.

Resolved, that the Board of Education appoints David C. Zona as Bus Driver, at a rate of \$18.13/hour, effective September 4, 2012.

Resolved, that the Board of Education appoints Todd A. Gooding as Bus Driver, at a rate of \$18.13/hour, effective September 4, 2012.

Resolved, that the Board of Education approves the following Summer Program appointments:
Summer Program Bus Drivers

Lisa Pastore at a rate of \$22.07/trip
David Zona at a rate of \$19.00/trip
Robert Hunt at a rate of \$19.00/trip

Summer Teacher Aide

Laurie Wight at a rate of \$10.37/hour
Lori Maynard at a rate of \$10.70/hour

- Resolved, that the Board of Education approves summer hours as follows:
Food Service Department Employees: Two (2) hours each
Marie Bell, Clerk: Up to 90 hours for the month of August
Evelyn Letta, Clerk: Up to 53 hours for the month of August

- Resolved, that the Board of Education approves the following termination:

Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby terminates the employment of Guido Blaakman, Bus Driver, effective August 8, 2012, with health insurance coverage extended through August 31, 2012.

Motion: Gail Musnicki
2nd: Barbara Howard

Resolved, that the Board of Education, upon the recommendation of Superintendent Kimberle A. Ward, approves the Consent Agenda Items as presented:

Voting Yes: 8 Motion Carried
Voting No: 0

a. Resolved, that the Board of Education approves student placements as per the recommendations of the Committee on Special Education and the Committee on Preschool Special Education.

b. Resolved, that the Board of Education hereby approves the following Student Teacher:

<u>Name</u>	<u>Placement</u>	<u>Supervising Teacher</u>
Sarah Shafer	Art: Oct. 22 – December 7, 2012	Abigail Castle
Jared Wigden	Special Education: Oct. 22 – Dec. 12, 2012	Anneshia VanBortel

c. Resolved, that the Board of Education hereby approves the following list of Substitutes
Appointments:

<u>Name</u>	<u>Position</u>	<u>Address</u>
Lynn Georgi	Teacher	17 Mildenhall Rdg, Fairport, NY 14450
Lynn Georgi	Teacher Aide	17 Mildenhall Rdg, Fairport, NY 1
Kelly Renee Hall	Teacher	6541 South Gannett Hill Rd., Naples, NY 14512
Kelly Renee Hall	Teacher Aide	6541 South Gannett Hill Rd., Naples, NY 14512
Lita Hazlett	Teacher	6880 Hackberry Lane, Naples, NY 14512
Lita Hazlett	Teacher Aide	6880 Hackberry Lane, Naples, NY 14512
Peter Jennings	Bus Driver	7368 County Road 36, Naples, NY 14512
Heather Fox	Bus Driver	32 North Main Street, Cohocton, NY 14826

Motion: Barbara Howard
2nd: Gail Musnicki

Resolved, that the Board of Education approves calling an executive session at 8:15 p.m. for the purpose of discussing the employment history of a particular person or person(s).

Voting Yes: 8 Motion Carried
Voting No: 0

Time out of closed session: 8:35 p.m.

Superintendent Ward gave the Board of Education members a tour of the High School to view the progress on the construction project.

Motion:

2nd:

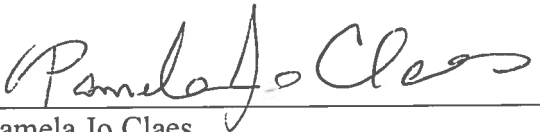
There being no further business, the Regular Meeting of August 8, 2012 is hereby adjourned at 9:05 p.m.

Voting Yes: 8

Motion Carried

Voting No: 0

Dated this 8th day of August



Pamela Jo Claes
District Clerk