

BOARD MEETING: Regular
DATE: Wednesday, February 15, 2012
TIME: 6:30 p.m.
PLACE: Naples Elementary School Cafeteria

- I. Meeting Called to Order
- II. Roll Call
- III. Adopt the Agenda of the Regular Meeting of February 15, 2012 (Board Action)
- IV. Executive Session (Board Action)
 - Employment history of a particular person or persons
 - Administrative Negotiations
- V. Pledge of Allegiance
- VI. Public Comments: The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern that you might have with us. The Board President will be happy to recognize those of you who wish to speak. We would ask that you come forward and please identify yourself before presenting your thoughts. Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. (*Individual comments will be limited to three minutes.*)
As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.
- VII. Superintendent Recognitions & Updates
 - Katie Piedici: Memory Project
 - Julie Austin & Christa Stein: All County Band & Chorus
 - Bus Purchase
 - Budget Update
- VIII. Administrative Reports
 - Elementary Principal
 - Secondary Principal
 - Director of Pupil Personnel
 - Administrative Intern
 - Student Representative
- IX. Board Reports
 - Budget Committee
 - Policy Committee
 - BOCES Board of Education Meeting
- X. Minutes (Board Action)
 - Regular Meeting of January 25, 2012
- XI. Business/Finance (Board Action)
 - Donation
 - Naples Rotary: Memory Project
 - 2012-2013 District Calendar
 - Board Policies
 - Treasurer's Reports
 - Partial Track & Field Teams
 - Student Trips
 - Robotics FIRST Buckeye Regional Competition
 - Biology/Hiking Club
 - Extra-Curricular Club – Boys Basketball
- XII. Personnel (Board Action)
 - Retirement Resignation
 - Kendall Wilt
 - Ronald Burke
 - Memorandum of Agreement
- XIII. Consent Agenda (Board Action)
 - CSE & CPSE Placements
 - Substitutes

Regular Meeting

February 15, 2012

Minutes of a Regular Meeting of the Board of Education of Naples Central School held on Wednesday, February 15, 2012 at 6:42 p.m. in the Naples Elementary School Cafeteria.

Members Present:	Michael Boggs	Allison Plante
	Barbara Howard	Mona Sage-Cardinale
	William Kelly – Arrived at 6:45 p.m.	Keith Swank
	John Murphy	Margo Ulmer
	Gail Musnicki	

Members Absent: Joseph Callaghan

Also Present: Kimberle A. Ward, Ann O'Brien, Kristina Saucke, Matthew Frahm, Nancy Meserve, Sarah Shainfeld and Pamela Jo Claes.

Guests: Diann Payne, Judy DiRaddo, Dahl Schultz, Ron Burke, Linda Burke, Michele Barkley, Bob Hotchkiss, Theresa Didion, Adam Robison, Ryan Betrus, Dan Robinson, Karen Robinson, Jeanne Black, Lori Maynard, Carter Chapman, Janice Murphy, John McCabe, Caitlin Murphy, Libby Grove, Anna Fals, Haley Woods, Heather Stuber, Madison Moore, Madeline Abraham, Serena Benson, Logan Richardson, Jesse Smith, Katie Piedici, Gretchen Pulver, Shirley Braun, John Braun, Stacey Shearing, Andrew Sherwood, Shirley Riffle and Pauline Preston.

A quorum being present, the meeting was called to order at 6:42 p.m. by Board President Keith Swank.

Motion: Barbara Howard
2nd: Mona Sage-Cardinale

Resolved, that the Board of Education approves the agenda of the Regular Meeting of February 15, 2012 as presented.

Voting Yes:	7	Motion Carried
Voting No:	0	

Motion: Barbara Howard
2nd: Gail Musnicki

Resolved, that the Board of Education approves calling an executive session at 6:43 p.m. for the discussion of the employment history of a particular persons or persons, and collective negotiations with the Naples Association of School Administrators.

Voting Yes:	7	Motion Carried
Voting No:	0	

Time out of closed session: 7:00 p.m.

Public Comment:

Guest Judy DiRaddo stated she had been looking at the SeeThroughNY website and inquired why three Naples employees had received additional moneys last year totaling approximately \$87,000, adding she was wondering if the money was paid as compensation for past overtime. Ms. DiRaddo also stated she had heard that reserve funds were asked about at the last meeting and she was hoping that the School Business Administrator and Superintendent would report on reserve funds, adding she would like the Board of Education to reconsider the scope and content of the capital project, stating she would like to see Phase 2A and Phase 2B rolled together,

stating she feels a lot of the tax payers would like to see the board work hard on that especially when we see the administrators going to Marcus Whitman to talk about combining athletic programs, and when we have just completed a new tennis court. Ms. DiRaddo added that in 2009-2010 the Board of Education had added three positions, noting she had voted against the additions, including a District office employee; a Maintenance employee; and a teacher. Ms. DiRaddo requested that the Board of Education review the Capital Project's architecture as she felt there is too much glass and extra space which would not be used for educational purposes that would need to be heated; curved archways in the construction, noting Canandaigua Schools have plain cinderblock architecture and we may be able to save money there, adding the board needs to think about what the taxpayer needs.

Superintendent Recognitions & Updates

Secondary Principal Matthew Frahm stated Art teacher Katie Piedici had started the Memory Project which is an initiative where orphaned or disadvantaged students from around the world have their pictures taken; the Memory Project sends the pictures to schools in the U.S. and students have a chance to create portraits from those photographs and then send them back to those students, adding it is a neat program which is building self image for the orphaned or disadvantaged students and building global connections between the United States and other areas of the world, noting Mrs. Piedici's students just finished these portraits not too long ago, commenting the students did a really nice job, nailing the portraits, adding the students had been able to capture the personalities of their subjects. Mr. Frahm recognized the project and the accomplishments of the students, also thanking the Naples Rotary for providing the funding to ship the paintings overseas.

Mrs. Piedici stated she had brought the idea for the project to her students, giving them the opportunity to participate in the project or just do a portrait of their family or themselves and none of the students hesitated to participate in the Memory Project, adding their students were from Guatemala, and each student seemed to have a real connection with their Guatemalan child from the beginning of the project. Superintendent Ward stated this was a perfect example of service before self, while making sure that the project was connected and aligned with the curriculum, adding the District is very proud of the students, noting it was a wonderful project and the artwork was phenomenal, thanking the students for attending the Board of Education meeting and displaying their student's portraits.

Superintendent Ward then thanked music teachers Christa Stein and Julie Austin for the wonderful job they did in hosting the Elementary All-County Music Festival, adding they made sure everything was in just the right place and organized perfectly, noting it was very successful with a standing room only crowd in the gymnasium for the concert on Saturday afternoon. Mrs. Ward stated it had worked out beautifully, thanking Mrs. Stein and Mrs. Austin once again, as well as all of the students and the parents for all of their hard work in making the festival a success. Superintendent Ward stated numerous people had thanked the school, commenting it was beautiful and very well organized, just a wonderful afternoon. Elementary Principal Kristina Saucke stated she could not say enough about the time and organization that went into the festival, adding when Christa and Julie had first met with her about planning for All-County she was amazed at how they had handled everything that had to go into the festival with such grace, as seven different school districts with their students and families were in attendance, adding the talent among the students was astounding and she felt such pride in hearing how helpful and kind the staff was to all those who came to the District and how much they loved our community, thanking all of the background people as well, including Steve Draxl, Midge

Guerri, Jim DelGatto, and Chad Hunt as well as Paul Giovine and Matt Frahm and all of the teachers who opened up their classrooms for the different schools to use for rehearsals and for students to get changed and ready.

Bus Purchase

Superintendent Ward introduced School Business Administrator Ann O'Brien and Transportation Supervisor Rocky Dean, noting they would be presenting information pertaining to the annual Bus purchase proposal, noting the District maintains a regular bus purchase cycle in order to keep from running into high cost maintenance and repair fees versus the purchasing of new vehicles.

School Business Administrator Ann O'Brien stated when she and Rocky first started looking at the potential bus purchase for the upcoming budget year they originally hoped to be able to replace three vehicles, a large 65-passenger, a 30-passenger and a Chevy suburban, however they were now looking to replace at least one 65-passenger bus, Bus #11, adding it would cost about \$8,000 to repair the bus for use next year if it is not replaced, noting the impact of purchasing a new bus on the 2012-13 budget would be \$4,164.00 and the overall bus debt service would increase by \$5,566.00, adding that with buses for every one dollar the District spends on a bus the state reimburses the District sixty-four cents, including interest. Ms. O'Brien stated the transportation aide is disbursed over a five-year period, adding the District finances our buses over a five-year period, matching when the aid is disbursed, noting the 1st principal payment won't be due until the 2013-2014 school year when the District will have one bus purchase payment coming off of the debt service with a payment of roughly \$50,000 and the new payment of approximately \$21,000 coming due, so the District would see some relief in our debt service. Ms. O'Brien stated bus replacement schedules are very important as when you put off purchasing a new bus you may end up having to buy a larger number of buses all in one fiscal year, resulting in a significant increase in the budget to cover the cost of purchasing the buses, therefore the District has tried to keep the replacement schedule level over the years so the tax rate would not have big fluctuations.

Transportation Director Rocky Dean stated he and Ms. O'Brien had initially discussed purchasing three buses, replacing one 12-year old bus, one 11-year old bus and the Suburban, however if needed, they should be able to get one more year out of Bus #13 and the Suburban, noting if the District can purchase at least one bus this year, perhaps next year we will be in a better position to purchase the vehicles we need. Superintendent Ward credited Rocky and Ann for looking very carefully at this issue, knowing the District is up against a tough budget year, also noting the District needs to consider the safety of our students and maintaining a well-running fleet of buses while making this decision, asking the board if they were alright with purchasing just one bus this year. Board Member William Kelly commented that they are assuming next year's budget will be easier than this year, noting he does not think that will be the case, wondering if the District is setting itself up for a fall a year or two from now because we have let the bus replacement schedule slip and that we might end up having to get 2-4 buses in one year. Mr. Kelly stated that years ago when the District had started the bus replacement schedule it was started for that reason, as the District was caught in a situation where they had to replace a whole bunch of buses at one time and it was not cost efficient at all, therefore former boards decided to follow a regular replacement schedule, noting it has worked well, and he thinks the District would be better served next year and the year after if we purchase two buses instead of one, adding he would hate to see us fall behind and end up paying for it down the road. Superintendent Ward asked Transportation Supervisor Rocky Dean if he was comfortable with

purchasing just one bus this year. Mr. Dean stated if he was able to get two buses next year, he would be able to keep on track for the ten-year replacement schedule. Board Member William Kelly asked Mr. Dean if he felt there would be a lot of trouble next year with the two we are trying to make last an additional year, wondering if we will end up having to spend extra money to maintain a bus that we should have replaced, adding if the District can do it he would like to stay on the replacement schedule and replace two buses. Mr. Dean stated he did not foresee any trouble however if he had his choice he would replace two 65-passenger buses. Board Member Mona Sage-Cardinale stated if we can get by with purchasing just one bus, we should try and step cautiously and purchase just one. Board Member Michael Boggs asked how many miles are on the other bus. Mr. Dean stated there are about 120,000 miles, noting all of the vehicles he had talked about are over 100,000 miles. Board discussion followed pertaining to the information presented. Superintendent Ward suggested the board think about the information and bring it to the table for discussion again at the March 8th Budget Workshop meeting.

Budget Update

School Business Administrator Ann O'Brien presented information on the development of the 2012-2013 School Budget, stating the Governor's budget does not increase each District's aid by 4% as stated in the media, noting the proposed budget returns \$98,522 through the gap elimination adjustment, however that money is being offset in losses to aid in other areas such as transportation and BOCES aid. Ms. O'Brien noted one thing that is very concerning is the Governor stops the formulas from running for the expense driven aid, so it does not look like the state will be disbursing aid money for expense driven aid such as transportation, Special Education and BOCES, noting it has not shown up in the Governor's run, and we may lose that aid, adding we hope that the legislature will pass a budget that does not cap those formulas. Ms. O'Brien stated when a District has a very high cost Special Education student come into the District, the District has to front the cost of educating that student for the first year, as it takes a whole year to get aid on that student, so if the state starts capping these expense driven formulas then it will push more cost down onto the local taxpayer which is very concerning, especially in light of the new tax cap. Ms. O'Brien also noted that the governor's budget is also calling for the Districts to take over part of the preschool special education costs, noting that currently the counties pay that cost, adding the estimated cost could be as much as \$100,000 for Naples. Ms. O'Brien also noted the governor is looking to create a Tier VI pension program that has the attributes of a defined contribution plan as opposed to the current defined benefit plan.

School Business Administrator Ann O'Brien noted State Aid should increase over the current year by about \$72,056 and Other Revenues should increase by about \$42,455, however increases in the budget total \$1,691,922, noting the biggest increase will be in the cost of Health Insurance with a 16.8% increase.

Ms. O'Brien then reviewed the initial tax levy limit calculation, noting the New York State Comptroller's Office and State Education Department had just presented a webinar to help Districts calculate their tax levy limit, however the Comptroller's Office and State Education Department are still trying to figure out how to interpret the new tax levy limit law as it pertains to school districts, noting at this point the District could increase their tax levy up to 4.61% from last year, however this number could change as the state modifies their calculations.

Superintendent Ward stated New York State is still determining how to calculate the property tax cap and so the current estimated cap will probably change, adding this is an indication of the number of unknowns in calculating the cap, adding our concern is that the Districts have to

submit their tax cap rate to the state by March 1st. Superintendent Ward stated if the tax rate is set at 4.61% then the District would need 50% of the voters to approve the budget, adding if the board goes above a 4.61% increase then the District would need 60% of the voters to approve the increase. Board Member John Murphy pointed out that less than 1% of the 4.61% is for programs, adding the majority of the increase is covering funds that the voters approved to cover the building project, so the actual increase in budget is actually way under 2%. Mrs. Ward stated it is important to remember that this tax levy limit covers all expenses for the District, including the Capital Project. School Business Administrator Ann O'Brien stated when the exclusion is calculated for the capital tax levy the District is taking into consideration every project that has ever been done or will be done along with the bus purchases. Ms. O'Brien then reviewed the estimated 17 year average tax rates for the proposed debt, stating the debt service built into the budget for the new Capital Project is \$355,000 for temporary financing, so to pay for that the District will need to increase the tax rate by fifty-three cents. School Business Administrator Ann O'Brien stated if the District looks at the estimated revenues and what our expenses will be if the District continues the with the same programs as this school year and we increase our levy up to the 4.61% limit, the District will have a gap of \$1,152,000, adding if we hold the tax levy increase to 2% as the District has done in the past, the gap would be \$1,390,000. Ms. O'Brien reviewed information pertaining to the basic operating/foundation aid from 2006-2007 through 2012-2013 noting the amount of aid has increased only slightly in that time period. Ms. O'Brien also pointed out the problem of unequal distribution of state aid allocations, showing how the upstate Districts have received much higher cuts in state aid, adding this is a big concern, adding another impact on the budget is the decrease in federal funding, noting we will not be receiving federal funds in 2012-13. Ms. O'Brien noted in general, expenses are increasing and aid is decreasing, then shared fund balance projections through 2015-2016, stating if the District maintains our current programs; increases the taxes by 2%; and projected aid levels continue as they are, then the District will be in a deficit position by 2012-2013, taking in less money than we are projected to spend, adding by 2014-2015 our unrestricted fund balance would be in the hole by \$899,385, emphasizing that these projections are based on if we do not make any changes. Superintendent Ward stated if no changes are made, by 2012-2013 four out of twenty-five Districts in the WFL BOCES area could become insolvent, with seven more in 2013-14 and all but one of the remaining Districts would be insolvent by 2014-15.

Superintendent Ward then presented information for the board's budget considerations as they start to generate information and priorities to consider while closing the budget gap. Mrs. Ward stated the board would be receiving a list of feasible recommendations with an explanation of what was taken into account for each recommendation, asking the board to review the information packets very carefully before the budget workshop on March 8th.

Board Member John Murphy encouraged those present to write their assemblymen and senators regarding the lack of information from the state on the new tax cap calculations, noting no one seems to know how to interpret the tax levy law, adding the assemblyman and senators have passed these laws without knowing what was in them and what the effects would be on the Districts.

Superintendent Ward reminded those present that Assemblyman Hanna will be at the Board of Education meeting on Thursday, March 8th, noting we will review the property tax cap and the impact that is having on our school budget and we will also be sharing information pertaining to the District's budget gap and the impact it will have on programming and staffing cuts needed to close the gap, adding if people have specific questions for Assemblyman Hanna, to please let us know ahead of time so they can give the questions to Mr. Hanna ahead of time. Board President

Keith Swank encouraged those present to attend and let Assemblyman Hanna know what their concerns are. Board discussion followed pertaining to information presented.

Administrative Reports

Elementary Principal Kristina Saucke commended the following students who participated in the All-County Concert, adding what a wonderful job they had done and how incredibly proud she was of all of the students:

All-County Chorus

Paytan Mann
Emily Logan
Maeva Wright
Hannah DelGatto
Sienna Cervantes
Oba Lee

Natalie Ayers
Alison Moore
Zachery Ryan
Emma Lincoln
Jake Cratsley
Maeya Yeatman

All-County Band

Lia Vangelo
Julia Mark
Ethan DeTurk
Abigail Northrop
Alicia Quarterman
Maggie Pettinger

Maeya Yeatman
Timothy Brautigam
Fennel Makepeace
Evan Bay
Claire Radak

Secondary Principal Matthew Frahm announced that the Girl's Alpine Ski Team won the Sectional Championship on Sunday, extending his compliments to Coach Birdsall and congratulating ski team members Allison Arsenault, Katie Swank, Brenna Kunzler, Maddie Ferguson, Ellen Cooney and Andria Denome for doing a great job.

Director of Pupil Personnel Nancy Meserve stated the Education Department is looking at what are effective practices for students with disabilities who are transitioning to college and careers, noting that this is a follow-up to a study that was done about six or seven years ago which determined schools were not talking to students with disabilities early enough about going to college or having a career. Mrs. Meserve noted this new study is looking more at the academic levels of students as they leave school, announcing that Naples is one of four hundred districts in the country that have been selected to participate in the study, adding Naples has roughly twenty-eight students out of a total of fifteen thousand students nationwide, who have been randomly chosen to participate in the study, noting the students will be followed for at least the next two years, stating it should be an interesting project.

Administrative Intern Sarah Shainfeld stated she was excited to have been asked by the administrative team to start thinking about professional development, noting Dr. Ross Todd had presented information on Guided Inquiry, which is a currently popular practice that was taught as Discovery Learning in the 1960's; Active Learning in the 1970's; and Open Learning, adding it is gearing us up for our next professional development which is towards the common core, noting the two are aligned so by looking at Guided Inquiry we are also going to be preparing to do some work on the common core in March.

Student Representative Allison Plante announced the Girl's Ski Team did very well, noting there are many other sectionals coming up including Swimming sectionals tomorrow and Saturday; Basketball sectionals for girls this weekend and boys next week; and Girl's Bowling sectionals on Friday and Boy's Bowling sectionals on Saturday. Miss Plante stated she had talked to students about the proposed athletic merger and most students are against the merger. Miss Plante also stated the new cell phone policy seems to be going pretty well.

Board Reports

2nd Vice President Barbara Howard presented the Budget Committee report, stating it is a pretty grim picture and regardless of what we decide in terms of our tax cap, we are looking at a budget gap of over one million dollars, adding the committee has discussed using some of our reserve funds and they will be talking about that in more detail at the budget workshop, adding the District has to be very careful about use of reserve funds and we can't continue to operate business as usual, noting we need to look at structural inefficiencies but we need to be sure we don't damage the programs we have in place. Mrs. Howard stated there will be a list of items and information for the board to look at in this week's packet, asking the board to take some time to review the information and give the committee some feedback on the information so they have an idea about how the board feels on the different issues.

Board Member Gail Musnicki stated the Policy Committee had reported last month and hadn't met again since that time so did not have anything additional to report.

Board Member John Murphy stated there was a BOCES Board of Education meeting Monday, February 13th however it was pretty much just housekeeping items, nothing of any real importance.

Motion: Barbara Howard

2nd: Gail Musnicki

Resolved, that the Board of Education approves the minutes of the following meeting:
Regular Meeting of January 25, 2012

Voting Yes: 8 Motion Carried

Voting No: 0

Board Member Mona Sage-Cardinale clarified that field trips being approved at this time are funded by the students or as in the case of the Robotic's team trip, the team's sponsor is helping to fund the cost of the trip to the Regional Competition.

2nd Vice President Barbara Howard stated the modification to next year's school calendar was due to the state testing schedule. Superintendent Ward explained that the change is due to the state testing schedule, noting the state scheduled testing in the third week in April, therefore our April break will be moved to the first week in April. Superintendent Ward also mentioned that BOCES is exploring the idea of taking a two week break over Christmas and eliminating the February break in following years.

Motion: Barbara Howard

2nd: Michael Boggs

Resolved, that the Board of Education approves the following Business/Financial resolutions as presented:

- Resolved, that approval be given to accept the generous donation of \$375.00 from the Naples Rotary to be used for the funding of the Memory Project.
- Resolved, that the Board of Education approves the proposed modified Naples Central School 2012-2013 Calendar as presented.
- Resolved, that the Board of Education, upon the recommendation of the Policy Committee, with no second required as per policy #1410, hereby approves the following policies:
 - Policy # 5230 – Acceptance of Gifts, Grants and Bequests to the School District.
 - Policy # 5410 – Purchasing
 - Policy # 5730 – Transportation of Students
 - Policy # 5731 – School Bus Safety Program
 - Policy # 7222 – Credential Options for Students with Disabilities
 - Policy # 7552 – Bullying: Peer Abuse in the Schools
- Resolved, that the Board of Education approves the Treasurer's Report for the month ending December 2011.
- Resolved, that the Board of Education approves the formation of a Partial Team for the purpose of competing in Track and Field at Bloomfield Central School District.
- Resolved, that the Board of Education authorizes the following student trips:
 - The Robotics FIRST Buckeye Regional Competition to be held March 22-24, 2012 at the CSU Wolstein Center in Cleveland, Ohio, itinerary attached.
 - The Biology/Hiking Club trip to the Adirondacks from June 15-17, 2012, itinerary attached.
- Resolved, that the Board of Education approves the formation of a Boys Basketball Extra-Curricular Club, and approves Jeffrey Liebentritt as the 2011-2012 Advisor for the Boys Basketball Extra-Curricular Club.

Voting Yes: 8

Motion Carried

Voting No: 0

Motion: Barbara Howard

2nd: Gail Musnicki

Resolved, that the Board of Education approves the following personnel items:

- Resolved, that the Board of Education approves the retirement resignation of Kendall Wilt, English Teacher, with regret, effective March 5, 2012.
- Resolved, that the Board of Education approves the retirement resignation of Ronald Burke, Health Teacher, with regret, effective June 30, 2012.
- Resolved, that the Board of Education approves the Memorandum of Agreement between the Naples CSEA, the Naples Central School District and a transportation department employee.

Voting Yes: 8

Motion Carried

Voting No: 0

Board President Keith Swank thanked Mr. Burke for all he has done for the District over his many years at Naples Central School.

Motion: **Barbara Howard**

2nd: **Gail Musnicki**

Resolved, that the Board of Education, upon the recommendation of Superintendent Kimberle A. Ward, approves the following Consent Agenda Items:

- a. Resolved, that the Board of Education approves student placements as per the recommendations of the Committee on Special Education and the Committee on Preschool Special Education.
- b. Resolved, that the Board of Education hereby approves the following list of Substitutes:

<u>Name</u>	<u>Position</u>	<u>Address</u>
Donna Arena	Teacher	8052 Lanning Road, Naples, NY 14512
Donna Arena	Teacher Aide	8052 Lanning Road, Naples, NY 14512
Christopher Bauer	Teacher	3787 Cheshire Rd., Canandaigua, NY 14424
Sargent Frappier	Teacher	25 Lyon Street, Naples, NY 14512
Gretchen Pulver	Teacher	8216 Garlinghouse Rd., Naples, NY 14512
Heather Watters	Cleaner	10223 County Rd. 92, Wayland, NY 14572

Voting Yes: 8

Motion Carried

Voting No: 0

Motion: **Barbara Howard**

2nd: **Gail Musnicki**

There being no further business, the Regular Meeting of February 15, 2012 is hereby adjourned at 8:37 p.m.

Voting Yes: 8

Motion Carried

Voting No: 0

Dated this 15th day of February, 2012



Pamela Jo Claes
District Clerk