

BOARD MEETING: Regular
DATE: Wednesday, February 1, 2012
TIME: 6:15 p.m.
PLACE: Naples Central School Elementary Cafeteria

I. Meeting Called to Order

II. Roll Call

III. Adopt the Agenda of the Regular Meeting of February 1, 2012 (Board Action)

IV. Executive Session

- Employment history of a particular person or persons
- Administrative Negotiations

V. Pledge of Allegiance

VI. Public Comments: The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern that you might have with us. The Board President will be happy to recognize those of you who wish to speak. We would ask that you come forward and please identify yourself before presenting your thoughts.

Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. (*Individual comments will be limited to three minutes.*)

As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.

VII. Superintendent Recognitions & Updates

- Athletic Merger Reflection
- Capital Project
- Race to the Top/Network Team Training
- APPR
- Ontario County Youth Survey Presentation: Ron Burke and Terry Witt
- Four County School Boards General Membership Meeting: Dr. Rick Timbs
- Budget Update

VIII. Business (Board Action)

- Intermunicipal Cooperation Agreement
 - Ontario County Real Property Tax Services
- Board Meeting Schedule
- Budget Development Calendar

IX. Personnel (Board Action)

- Retirement Resignation
 - Stephen Marshall
- Leave of Absence
 - Patricia Mantione
- Appointment
 - Kayc Cass-Northrop
- Reading Teacher Substitute
 - Stacy Lee

Regular Meeting

February 1, 2012

Minutes of a Regular Meeting of the Board of Education of Naples Central School held on Wednesday, February 1, 2012 at 6:18 p.m. in the Naples Elementary School Cafeteria.

Members Present: Michael Boggs Gail Musnicki
Barbara Howard Mona Sage-Cardinale
William Kelly Keith Swank
John Murphy

Members Absent: Joseph Callaghan Allison Plante
Margo Ulmer

Also Present: Kimberle A. Ward, Ann O'Brien, Matthew Frahm, Nancy Meserve,
Sarah Shainfeld and Pamela Jo Claes.

Guests: Terry Whitt, Ron Burke, Joelle Grifa, C. Brautigam, Jack Brautigam, Rocky Dean,
Andrew Sherwood, Dahl Schultz, Karen Robinson, Dan Robinson, John McCabe, Vic Tomaselli,
and Kurt Vater.

A quorum being present, the meeting was called to order at 6:18 p.m. by Board President Keith Swank.

Motion: Michael Boggs
2nd: Barbara Howard

Resolved, that the Board of Education approves the agenda of the Regular Meeting of February 1, 2012 as presented.

Voting Yes: 6 Motion Carried
Voting No: 0

Board Member Mona Sage-Cardinale arrived at 6:19 p.m.

Motion: Barbara Howard
2nd: Gail Musnicki

Resolved, that the Board of Education approves calling an executive session at 6:20 p.m. for the discussion of the employment history of a particular persons or persons, and collective negotiations with the Naples Association of School Administrators.

Voting Yes: 7 Motion Carried
Voting No: 0

Time out of closed session: 7:00 p.m.

Public Comment:

Guest Pauline Preston requested that the Board of Education limit the number of recognitions and reports before the business of the board meeting, noting that she takes time to come and here to see the board business and when she leaves at 8:00 p.m. the business is not completed. Ms. Preston suggested it would be very helpful if the board would limit reports to five minutes each,

noting public comments are limited to three minutes, adding she has heard other people also say recognitions and reports take a lot of time away from the business portion of the meeting.

Capital Project Update

Superintendent Ward stated the first board meeting of the month is the meeting that is packed full of information and there is very little business, whereas the second meeting of the month has less information and recognitions and more business. Mrs. Ward then introduced Vic Tomaselli and Kurt Vater from SEI for the monthly capital project update.

Mr. Tomaselli stated they are finalizing the close-out for Phase 1A, stating School Business Administrator Ann O'Brien and Todd LaBarr from Watchdog Construction have been going through the incidental cost budgets, and working to wrap up Phase 1A.

Mr. Tomaselli stated Phase 2A was submitted to the state on December 27th, adding they feel they are within a week or two of getting comments back on Phase 2A, noting they will get a phone call from the project manager or reviewers at the State Education Department and they will answer any questions the state may have. Mr. Tomaselli stated SEI will then follow up with an addendum formally documenting any changes the state has asked for, at which point the project will either be approved or we will receive a request for further changes, until we receive final approval from the state, at which time the District can put the project out for bids. Vic stated Todd LaBarr and Ed Northrop from Watchdog construction had met with Mrs. Ward and Ms. O'Brien last week to review the overall project and the construction phasing of what needs to be done and a follow-up meeting was held yesterday at SEI with the design team, Todd, and Ed, incorporating the phasing into the documents, adding Watchdog Construction is in the final stages of compiling an estimate for Phase 2A.

Vic stated the design development is complete for Phase 2B and they are on target for an April submission of Phase 2B to the state, noting Mr. LaBarr wanted to have the construction phasing and Phase 2A budget set before the next meeting with Mr. Donegan on February 24th.

Mr. Tomaselli then presented options for the High School entryway, noting Option 1 has more detailing at the arched openings using limestone precast trim into the entry vestibule, outlining the entryway and the edge of the arch in a manner similar to how the main and side entries of the original building are detailed, capitalizing on the unique esthetic features of the original building, commenting that this would also help with the State Historical Preservation Office (SHPO) review, noting as the Preservation Office looks at building additions on buildings of significance they want to make sure we are being sensitive to the historical preservation as well, and Option 2 is a brick arched opening that is recessed and set back, adding that the volume of the main entry in both options has been reduced. Mr. Tomaselli stated there will be a space similar to the main office entry area where the gym, cafeteria and pool corridors converge, and a skylight in the 2nd floor locker area, in an effort to bring natural light into the building. Vic then discussed the 3.5-4' grade elevation change from the bus drop off loop to the finished floor of the building, pointing out the low curved wall on the bus drop-off side of the sidewalk. Board discussion followed pertaining to information presented. Superintendent Ward suggested the board take some time to review the information and get their ideas and suggestions to Joe, Mike or Gail for the next facility committee meeting on February 24th.

Superintendent Ward stated the temporary trailer for use by the District Office will arrive mid-February and will be placed adjacent to the docking area outside of the cafeteria, and the District Office should take occupancy by April 1st in order to give Secondary Principal Matthew Frahm and his staff time to take occupancy of the current District office space so that Watchdog Construction can have access to the building starting as early as May 1st to work during the after school hours on the hallways, the current main office, the technology office, Mr. Giovine's office, the wood and metal shops, and basement crawlspace, adding they will have full access to the building starting June 25th. Mr. Tomaselli stated it is very exciting and there will be a lot of disruption, noting the summer construction season is very short, and thanking the District for allowing them to get in the building to start work early, adding they will try to keep the disruptions to a minimum.

Ontario County Youth Survey Presentation

Terry Whitt, Director of the Drug Free Communities Program, from the Partnership for Ontario County, whose main goal is to build capacity and collaboration around the issues of substance abuse and to reduce substance abuse rates, adding they are also dealing with risk and protective factors around substance abuse as well. Ms. Whitt stated the presentation was about the most current risk and protective factor survey, noting the organization has been surveying youth in grades 6th-12th since 2003 in all of the participating Districts of Ontario County, adding the program now covers the cost of the survey for the District. Ms. Whitt stated the Federal government requires the program to survey four core measures: 1. Drug use in the last thirty days; 2. Students' perception of risk; 3. Parents' perception of risk; and 4. The average age of first use, noting research shows the earlier a child starts using a substance the more likely it will be a problem throughout their life. Terry stated a lot of strategies in preventing substance abuse are centered around delaying the onset of a child trying the drug, noting they look at tobacco, alcohol (the most problematic substance), marijuana, and prescription drugs (the fastest growing problem with substance abuse in youth). Ms. Whitt then reviewed the results of the survey for Naples Central School, and looked at protective strategies for substance abuse prevention. Superintendent Ward stated she had asked Ron Burke, Director of Health & Wellness, to zero in on three focal areas with the Health & Wellness committee and to come up with some action steps or programs that would speak directly to what the survey tells us, adding with the help of Terry and Ontario County and some of the other partnerships that Mr. Burke has established, we are looking at not only resources in our own District but resources from our community, our region and Ontario County.

Director of Health & Wellness Ron Burke then closed the presentation by stating the Health & Wellness committee is now somewhere around 35-40 people, including five agencies, so there has been a lot of discussion about the survey, noting any approach has to be a three-pronged approach, school, home and community, noting each part has to be equally strong, adding when they looked at where the students were using they determined they really need to develop more partnerships in the community so students are hearing clear and consistent messages across the board. Mr. Burke stated some of the specific strategies are the prescription drug drop-off (noting they had about sixty-six pounds of drugs dropped off during the last program), the peer leadership program, the DARE program, and the SAFE Homes program which develops

partnerships among the parent/guardians in the community, adding we need students, parents and the community to be a part of the solution.

Ms. Whitt stated when she met with students in December she was amazed, as she has met with a lot of different groups around the county, that the Naples students are so appreciative of the area they live in, noting the students talked about the beauty of the area and how they love living here, adding she walked away very impressed as a lot of the other groups didn't express that type of appreciation for their home town.

Athletic Merger Reflection

Superintendent Ward stated she and Marc Blankenberg, coordinator for the league Athletic Director meetings, facilitated the meeting, noting each Athletic Director had brought their Superintendent today, and they started out talking about budget constraints, and extra-curricular activities, but not dismissing the roll that it plays, the extension of the classroom that it provides and also the part athletics play as the center of the community. Mrs. Ward stated Mr. Blankenberg had presented a power point regarding classifications, numbers of students participating, etc., noting the diversity of our league with numbers ranging from seventy-seven total High School students all the way up to one thousand and more in a District. Mrs. Ward stated the group split up into Finger Lakes East, Finger Lakes West and the Wayne County Group and looked at three things, 1. What top three things they are currently doing to cut costs regarding athletics; 2. Two priorities regarding what they wanted to discuss with their colleagues regarding additional ways to cut costs with athletics while still offering opportunities for our students to participate; 3. Come up with one thing that they agreed to work on together as a group. Mrs. Ward commented that each group stated they had very productive conversations, adding they found that most Districts have cut the equipment and supply budgets for athletics dramatically; many of them are eliminating sports teams, based on enrollment, participation and interest numbers; Transportation savings, looking at ways to double up on teams going to events or doing pod play at the modified level; looking at creative ways to schedule athletic events, noting there was very good conversation and asking the board if they wanted the District to continue these conversations, including public forums and a student survey. Board discussion was held pertaining to information presented. Board Member John Murphy stated there were many more factors to look at than transportation when considering a merger. Mrs. Ward stated the group will work together to consolidate the information from all of the schools. Board Member Barbara Howard stated there is nothing wrong with creating conversation and having questions however she would like the decision to be data driven and that means some of things we discussed early on such as what does the roster look like now and what would it look like after if we were to merge athletics with Marcus Whitman, so we can base our decisions not only on the fiscal impact but items such as what would be the percent of students who would not be able to play if we were to merge athletics, as those are the things that are important to the community, stating she is concerned with saving money if we can but if it is a very little amount of money, which it appeared to be from her perspective as it was down to about a \$13,000 savings, that's a pretty significant impact on the community for a fairly small amount of savings. Board Member William Kelly stated he was not opposed to moving forward with discussions as long as it is a managed discussion and not a free for all, adding money is important however he did not think it should be the deciding factor, adding the Youth Survey presentation just demonstrated the more activities students are involved in the better they do, so if the District

saves money but deprives students of opportunities, they may become involved in negative activities, noting kids will always find a way to fill their time, adding it's always better if it's supervised and structured. Mr. Kelly then suggested that the District could have pod play for the modified teams and have the four districts come to Naples for a series of round robin games on a Saturday, which would eliminate three trips, having three or four Saturdays of games. Board Member John Murphy stated the Varsity bowling team used to have tri and quad meets. Mr. Kelly stated sometimes the tail wags the dog, adding that people feel that participation in the tournaments and the championship are more important than participation of the schools that are taking part in it, stating he feels we don't need to go beyond a sectional championship, noting the baseball season ends in the May because the state championship competition starts, adding it is ridiculous that everyone's season has to come to an end just when the snow is going away so championship play can begin. Mr. Kelly stated he does not think we have enough information to present to people so we should not hold a public forum at this time; however he felt it would be a good idea to survey the students and get their perspective on the issue. Board President Keith Swank recommended that the District get the coaches involved directly with our Athletic Director, adding he wants information about the proposed athletic merger to come directly from the Athletic Director to all of the coaches, adding the coaches should also get together and brainstorm about possible alternatives, and perhaps Coaches groups from each District could get together as well. Mr. Kelly agreed that it would be great to have the coaches get together and come up with an analysis of all the positive and negative aspects of the proposal. Board Member Mona Sage-Cardinale stated her gut feeling is she personally would not like to merge as she feels you lose the character of the school community, however, she agreed we should gather further information. Mr. Kelly stated he did not want to be in a position where we are just reacting to Marcus Whitman's needs and wants, adding it has to be in the best interests of our students, school district and community, adding if we can work with that and help someone else, give our kids some benefits and save some money then we should move ahead. Board Member John Murphy stated he feels Section Five is one of the biggest road blocks as it is driven by some of the bigger schools that don't have a money problem and the small rural districts don't have a lot of say. Board Member William Kelly stated he feels the smaller Districts have a say but we have not exercised it to this point and it's time we did. Board Members Gail Musnicki and Michael Boggs stated we should at least explore the idea however they agreed with the statements made by the other board members. Mr. Boggs also added that he agrees it is too soon for a public forum and he feels people will be looking for information on the mechanics of an athletic merger, and how it would be implemented. Board Member Barbara Howard stated even if we don't end up merging with Marcus Whitman athletics, perhaps the coaches will figure out some alternative ways to implement our athletic program that will allow our kids to continue to participate and possibly save the District some money at the same time.

Race to the Top (RTTT) / Network Team Training

Superintendent Ward stated she wanted to update the board on the Network Team Training she will be attending in Albany, noting she had shared information from the Network Team Training that occurred in August, stating she wanted to point out what a wonderful website Engage New York is, adding it is open to the public and it is a wealth of information, showing the board the link for the Network Team Training. Mrs. Ward stated the Network Team Training talked a lot about the ELA and Math Common Core state standard shifts, pointing out the information from the many experts who presented at the Network Team Trainings.

Four County School Boards General Membership Meeting: Dr. Rick Timbs

Board Member John Murphy stated Dr. Timbs stated not one of our state legislature understood what they were doing when they passed the Tax Cap bill, adding Governor Cuomo is playing a shell game with Education money, taking two thirds of the “extra” money for education away. Board Member Mona Sage-Cardinale stated Mr. Timbs advised that when you meet with your legislatures don’t even let them talk, just tell them to listen to what the rural schools need and to get in and fight for the money for our rural schools. Board Member John Murphy stated one of the state senators had accused Mr. Timbs of putting up false numbers, even though every number Mr. Timbs uses for his data is all from New York State, commenting that the senators do not look at their own data. Board President Keith Swank stated when Assemblyman Hanna comes to visit we would like to have him see what our real numbers are, stating the board would like to have Governor Cuomo and Bob Duffy come and talk with the board as well. Superintendent Ward stated the meeting with Assemblyman Hanna will be on March 8th, which is why we have changed our board meeting from March 7th to March 8th, adding that she and School Business Administrator O'Brien will be meeting with Assemblyman Hanna from 5:00-6:30 p.m., then at 6:30 p.m. the Board of Education will share some of their thoughts with the assemblyman, with the Regular Meeting and Budget Workshop starting at 7:00 p.m. Ms. Sage-Cardinale stated Mr. Timbs also noted this is a good time to have a capital project as it is the only way the state will give the districts money, as the state views capital projects as providing jobs, adding that improving the school also allows the District to be viewed more favorably in the event the state starts to look at potential schools to merge. Mr. Murphy stated the school boards and even the State Education Department have been asking the Governor’s budget office to explain some of the provisions in the law, noting hundreds of questions have gone into the Governor’s office and no answers are being given. Superintendent Ward stated the Comptroller’s Office is unable to give the schools guidance on the Property Tax Cap as well.

Budget Update

School Business Administrator Ann O'Brien stated she had spoken with Jay O'Connor in Educational Management Services at the State Education Department who stated that they hope to have guidelines for calculating the tax cap on their website within the next week and they also hope to have a webinar within the next two weeks. Ms. O'Brien stated the District will only have a couple of weeks to resolve any problems. Ms. O'Brien stated she had a little bit of good news as TRS Rates were finalized at 11.84%, commenting they had been projected to go as high as 12.5%, adding this will cut that budget line by \$40,000, adding every little bit will help at this point. Ms. O'Brien stated health insurance rates are being adopted by the consortium board tomorrow, adding they are estimating a 17-18% increase, noting they are continuing to work on the budget, solidifying our figures, adding the Budget Committee will be meeting on February 15th and they will discuss if we will be able to use any fund balance this year. Ms. O'Brien stated they would like to go out to the staff and review the information regarding where we are and what type of an impact it is having on the District, providing a broad overview of the information. Ms. O'Brien stated she is still getting the building budgets in and they are still getting information from BOCES as well. Superintendent Ward stated they are generating a list of possible cuts and gathering data for the board so we can start having very specific conversations, so they can have a clear indication of the impact of those cuts, not only financially but on the core, non-core, and extra-curricular items. Board Member William Kelly cautioned

the board to avoid the problems we had last year when they were generating lists of possible cuts and those were translated into employees losing jobs before any discussion took place, noting that had caused an awful lot of anxiety and anguish for a lot of people which proved not to be necessary, reminding the board to proceed with great caution and make sure everyone understands exactly what is going on, that these are possible areas to look at and not cuts. Superintendent Ward stated she and Ms. O'Brien had discussed that and that is why they wanted to get the information to the board early on the 15th so there is an opportunity for the board give them direction and also allowing time for the District to work with the Naples Teachers' Association and CSEA, which will allow us to have a better idea of the direction the District needs to go, and then we can have conversations with those who would be directly impacted.

Motion: Barbara Howard
2nd: Gail Musnicki

Resolved, that the Board of Education approves the following Business/Financial resolutions as presented:

- Resolved that approval be given for participation in the intermunicipal cooperation agreement with Ontario County for services in connection with school districts for provision of school tax bill preparation services.
- Resolved, that the 2011-2012 Board of Education meeting schedule is modified as follows:
 - The Regular Meeting of Wednesday, March 7, 2012 is rescheduled to Thursday, March 8, 2012.
 - A Special Meeting of the Board of Education for the purpose of Budget Overview II will be held on March 28, 2012 at 6:30 p.m.
- Resolved, that the 2012-2013 Budget Development Calendar is modified as follows:
 - The Budget Committee Meeting of Wednesday, March 7, 2012 is rescheduled to Friday, March 2, 2012 at 4:00 p.m. in the Naples High School, District Office.
 - The Regular Meeting of Wednesday, March 7, 2012 is rescheduled to Thursday, March 8, 2012.

Voting Yes: 7

Motion Carried

Voting No: 0

Motion: Barbara Howard
2nd: Gail Musnicki

Resolved, that the Board of Education approves the following personnel items:

- Resolved, that the Board of Education approves the retirement resignation of Stephen Marshall, Custodian, with regret, effective February 29, 2012.
- Resolved, that the Board of Education approves the request of Patricia Mantione for an unpaid sick leave of absence, from January 25, 2012 through September 26, 2012, not to set precedence.
- Resolved, that the Board of Education approves the appointment of Kayc Cass-Northrop, 7214 Eelpot Road, Naples, NY 14512 to a probationary term of two years beginning on September 1, 2011 and expiring on June 30, 2013 as Elementary teacher, effective September 1, 2011. The certification area and status is Pre-K, Kindergarten and Grades 1-6, Permanent; and Special Education, Permanent. Salary for the 2011-2012 school year is Step 7 – Masters. This

February 1, 2012

- Resolved, that the Board of Education approves Stacy Lee, 4836 Federal Road, Hemlock, NY 14466, as a substitute Reading teacher, to work half days at a rate of \$199.00 per day effective February 1, 2012 - February 10, 2012.

Voting Yes: 7

Voting No: 0

Motion: Barbara Howard
2nd: Mona Sage-Cardinale

There being no further business, the Regular Meeting of February 1, 2012 is hereby adjourned at 8:59 p.m.

Voting Yes: 7

Voting No: 0

Dated this 1st day of February, 2012

Samuel Cos

Pamela Jo Claes
District Clerk