

**BOARD MEETING:** Regular  
**DATE:** Wednesday, December 4, 2013  
**TIME:** 5:30p.m.  
**PLACE:** Naples Central High School Auditorium

- I. Meeting Called to Order
- II. Roll Call
- III. Adopt the Agenda of the Regular Meeting of December 4, 2013 (Board Action)
- IV. Appoint Board Member (Board Action)
- V. Constitutional Oath of Office for newly appointed Board of Education member
- VI. Executive Session (Board Action)
- VII. Pledge of Allegiance
- VIII. Public Comments: The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern that you might have with us. The Board President will be happy to recognize those of you who wish to speak. We would ask that you come forward and please identify yourself before presenting your thoughts.  
Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. (*Individual comments will be limited to three minutes.*)  
As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.
  - **Board Reponse:** The Board of Education is committed to keeping communication open and transparent. The Board of Education President will be working with the Board and the Superintendent to make every effort to respond to public comments directed to the Board of Education at previous meetings, during the next scheduled meeting.
- IX. Points of Interest
- X. Superintendent Recognitions & Updates
  - Capital Project Update & Tour
  - Fall Athletes
  - Operation Santa Update
  - Common Core Update
  - Student Data Collection Portal
  - Department Chair Reports:
    - Guidance
    - High School Special Services
    - Elementary Special Services
    - Grades 3-4
    - Grades UPK-2
- XI. Minutes (Board Action)
  - Regular Meeting of November 6, 2013
- XII. Treasurer's Bank Reconciliation Report (Board Action)
- XIII. Business (Board Action)
  - Tax Collection Report and Return of Unpaid Taxes
  - Tax Corrections
  - Senior Trip
  - Partial Team Request: Effective November 13, 2013
  - Establish Helping Hands Art Club
  - Discards
- XIV. Personnel (Board Action)
  - Appointment
    - School Monitor
    - Teacher Aide
    - Substitute Special Education Teacher
    - Extra-Curricular Advisors
  - Use of Accrued Compensation Time
- XV. Consent Agenda Items (Board Action)
  - CSE & CPSE Placements
  - Student Teacher
  - Substitutes

**Regular Meeting**

**December 4, 2013**

Minutes of a Regular Meeting of the Board of Education of Naples Central School held on Wednesday, December 4, 2013 at 5:40 p.m. in the Naples Central High School Auditorium.

Members Present:     Robert Brautigam                             Barbara Howard Arrived 5:44 p.m.  
                              Ronald Burke                                     Gail Musnicki  
                              Joseph Callaghan Arrived 6:55 p.m.     Margo Ulmer  
                              Carter Chapman                                 Lissa Brautigam  
                              Brent Gerstner

Members Absent:     Michael Boggs

Also Present: Kimberle A. Ward, Mitchell Ball, Kristina Saucke, Matthew Frahm,  
                              and Alan Moore.

Guests: Sue Kingsbauer, Diann Payne, Priscilla Krueger, Jeanne Black, Heather Reigelsperger, Kelly Hall, Jeff Hall, Amy Hulbert, Lori Maynard, Christine Arsenault, Liz Dormer, Gordon Ellis, Paul Giovine, Carrie Grove, Jennifer Lesta, Monica Kastner, Annesia VanBortel, Greta Bruen, Julie Austin, Jean Becker, Tammy Brace, Stacey Sheering, Angela Ingraham, Scott Petrie, Claire Kenny, Jody Simmons, Janice Green, John McCabe, and Deborah Clark.

A quorum being present, the meeting was called to order at 5:40 p.m. by Board President Margo Ulmer.

**Motion:             Gail Musnicki**  
**2<sup>nd</sup>:                 Carter Chapman**  
**Resolved, that the Board of Education approves the agenda of the Regular Meeting of December 4, 2013 as presented.**

**Voting Yes:     5                             Motion Carried**  
**Voting No:     0**

**Motion:             Ronald Burke**  
**2<sup>nd</sup>:                 Carter Chapman**  
**Resolved, that the Board of Education appoints Robert Brautigam to the position of Board of Education member, fulfilling the term vacated by Mona Sage-Cardinale, effective December 4, 2013 through May 20, 2014.**

**Voting Yes:     5                             Motion Carried**  
**Voting No:     0**

**Constitutional Oath of Office for newly appointed Board of Education member.**

**Motion:             Ronald Burke**  
**2<sup>nd</sup>:                 Carter Chapman**  
**Resolved, that the Board of Education approves calling an executive session at 5:43 p.m. for the purpose of discussing the employment history of a particular person or person(s) and negotiations with the Naples Teachers' Association.**

**Voting Yes:     6                             Motion Carried**  
**Voting No:     0**

**Time out of closed session: 6:55 p.m.**

Board President Margo Ulmer welcomed new Board of Education Member Robert Brautigam.

**Public Comment**

Sue Kingsbauer indicated that she has some concerns relating to the filtration system that is to be installed in the new pool. Ms. Kingsbauer distributed letters to the Board of Education outlining these concerns.

Kelly Hall; Heather Reigelsperger; Amy Hulbert; Claire Kenny; Jody Simmons Caruso; Stacey Shearing; and Janice Green expressed their concerns relating to the Common Core State Standards.

Deborah Clark expressed concerns relating to the Student Information Data Portal.

Alan Moline inquired about internet speed.

Board of Education President Margo Ulmer indicated that all teachers in the Naples Central School District did well under the negotiated evaluation instrument as part of the Annual Professional Performance Review and that in 2012-13; no teachers were rated as ineffective.

**Board Response:**

Superintendent Kimberle Ward responded to questions regarding internet speed as commented on by Alan Moline at the November 6, 2013 board of education meeting. Mrs. Ward indicated the district is in a good position to handle additional bandwidth but there are some concerns locally regarding fiber access and that the district and village have met to discuss these concerns. Mrs. Ward indicated that Ontario County is looking for a co-location to house a fiber access point to increase bandwidth in the area.

School Business Administrator Mitchell Ball responded to a question regarding the calculation that is used to determine per pupil spending. Mr. Ball indicated that per pupil spending is calculated by the state using expenditure data that the district reports at the end of the fiscal year. Mr. Ball indicated that the state takes an aggregate total of certain expenditures and then divides it by a pupil count to get a per pupil spending amount.

**Points of Interest:**

Board Member Ron Burke indicated that the letter regarding concerns about the Common Core State Standards may be submitted to the Board Clerk.

**Capital Project Update and Tour**

Todd Labarr from Watchdog Building Partners updated the Board of Education on the progress of the capital project, including a review of monthly progress photos and discussion surrounding the coordination and scheduling as the first part of the building is prepped for turnover at the end of December. Mr. LaBarr indicated that the project continues to track on schedule and is anticipated to meet the required deadlines.

Victor Tomaselli from SEI Design noted that the hard work is paying off and the finish line is quickly approaching, stating the originally proposed images of the project are closely matching reality.

Superintendent Ward stated that there would be a tour of the project at the end of the night. Mrs. Ward announced that a draft video of the capital project, produced by Bob Hotchkiss, will likely be ready for viewing at the December 18<sup>th</sup> or January 8<sup>th</sup> board of education meeting.

**Fall Athletes**

Athletic Director Paul Giovine recognized fall athletes in girls varsity soccer, girls varsity tennis, boys varsity golf, and boys varsity soccer. Mr. Giovine also recognized Coaches of the Year Ryan Betrus and Frank Gleichauf. Mr. Giovine thanked the athletes for their hard work and dedication and thanked all those in attendance who support athletes.

**Department Chair Reports*****Elementary Special Services:***

Elementary Special Services Department Chair Priscilla Crawford discussed Elementary Special Services, outlining goals and updates as indicating in a written report that was given to the Board of Education.

***Grades 3-4:***

Grade 3-4 Department Chair Christine Arsenault discussed grades 3-4, outlining goals and updates as indicating in a written report that was given to the Board of Education.

***Grade UPK-2:***

Grade UPK-2 Department Chair Elizabeth Dormer discussed grades UPK-2, outlining goals and updates as indicating in a written report that was given to the Board of Education.

***Guidance:***

Guidance Department Chair Monica Kastner discussed the Guidance Department, outlining goals and updates as indicating in a written report that was given to the Board of Education.

***High School Special Services:***

High School Special Services Department Chair Anneshia VanBortel discussed High School Special Services, outlining goals and updates as indicating in a written report that was given to the Board of Education.

**Operation Santa Update**

Operation Santa Advisor George English gave an update on Operation Santa activities indicating that the members of the activity had spent the day shopping for families at Wal-Mart. Mr. English indicated that Operation Santa is currently supporting 48 families with approximately 4.87 people per family as well as 38 senior citizens. Mr. English stated the list of families who will need support will grow as the holiday approaches. Mr. English noted that the wrapping of presents will start tomorrow and thanked Lissa Brautigam and Margo Ulmer for their continued hands on support with Operation Santa.

**Common Core Update**

Superintendent Ward presented an update on the Common Core, reviewing the presentation given at the Parent Forum Night on November 21<sup>st</sup>, 2013. Mrs. Ward discussed the differences between the Common Core Learning Standards and the modules, indicating that the change will take 3-5 years, and that good work is being done. Mrs. Ward shared information that was presented by Bill Daggett at the New York State School Boards Association Convention which suggested that the U.S. is falling behind globally when looking at international measures. Superintendent Ward discussed college preparedness, college retention rates, college remedial rates, career readiness, and types of bachelor's degrees compared to other high achieving nations. Mrs. Ward indicated that change is now necessary to prepare students for college and career readiness and to be able to compete for jobs in the global market. Mrs. Ward recognized that parents and teachers care and that there have been mistakes along the way to Common Core implementation, but that it is necessary to persist and persevere for the benefit of the students in Naples Central School District. Mrs. Ward indicated that a copy of the presentation can be found on the district website and there are additional resources to be found on the EngageNY website. Mrs. Ward indicated that the district is sensitive to the requests for additional professional development days but that the district is legally obligated to be in session for a minimum of 180 days, noting that the Board of Education is sensitive of the teacher's needs and will work to support staff through the budgeting process. Mrs. Ward stated there will be additional meetings to discuss the Common Core in January and March.

**Student Data Collection Portal**

Superintendent Ward gave an update on the student data collection portal, indicating that there has been a significant amount of attention paid to securing data. Mrs. Ward stated that the New York State Education Department is attempting to integrate their systems so there can be a central location where teachers can go to get the data they need and network with each other. Mrs. Ward noted that districts, BOCES, State Education, and third party individuals will be able to go to the central location to get the data that is needed to effectively improve instruction. Mrs. Ward indicated that the information being shared is secure; the data cannot be sold or shared; protocols are in place that are consistent with the Family Educational Rights and Privacy Act; and upon termination of the contract with vendors like InBloom and DataCation, all student data will be destroyed as outlined in legally binding contracts with these companies. Mrs. Ward also indicated that the security protocols in place with these vendors are far more secure than if the data was to be stored on local networks. Superintendent Ward then responded to a period of questions from the Board of Education.

**Motion: Brent Gerstner**  
**2<sup>nd</sup>: Barbara Howard**

**Resolved, that the Board of Education approves the minutes of the Regular meeting November 6, 2013.**

**Voting Yes: 8**  
**Voting No: 0**

**Motion Carried**

**Motion:** Barbara Howard  
**2<sup>nd</sup>:** Gail Musnicki

**Resolved, that the Board of Education approves the Treasurer's Reports for the month ending October 2013.**

**Voting Yes: 7 Motion Carried**

**Voting No: 0**

**Abstain: 1 Ronald Burke**

**Motion:** Barbara Howard  
**2<sup>nd</sup>:** Gail Musnicki

**Resolved, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education approves the following Business resolutions as presented:**

- WHEREAS, The Education Law provides that the tax collector be relieved of responsibility for the uncollected portion of the tax list when a complete list of the delinquent taxes has been certified to the Board of Education and since the collector has affixed her affidavit to such statement and has filed a statement accounting for the handling of the tax warrant; and

WHEREAS, The School Superintendent has examined and verified the accuracy of the signed report of the collector,

THEREFORE BE IT RESOLVED, That the Board accept the report of the Tax Collector, subject to final audit by the School Superintendent, and having determined that the collector has accounted for the full amount of the tax warrant and that the lists of the delinquent tax items, with the addition of the 3% penalty, be certified to the office of the county treasurers:

AND IT IS FURTHER DIRECTED, That the tax warrant, tax roll and collector's copies of the tax receipts shall be placed on file.

- Resolved, that the Board of Education authorizes the transfer of \$6,335.66 from the Tax Certiorari Reserve Fund to the General Fund for the purpose of payment of a tax refund to Willow Bend LLC.
- Resolved, that upon the recommendation of Real Property Tax Services of Ontario County, authorization is hereby given for a tax refund to Willow Bend LLC, for property owned in the Town of South Bristol, in the amount of \$3,119.34 for the partial refund of 2011-2012 School Taxes; and \$3,216.32 for the partial refund of 2012-2013 School Taxes.
- Resolved, that the Board of Education authorizes the Naples Senior Class student trip to Boston, Massachusetts, May 15, 16, & 17, 2014. (Itinerary attached)
- Resolved, that the Board of Education approves the formation of a Bloomfield Partial Team of One effective November 13, 2013, for Bloomfield athlete, Justin Woods, for the purpose of competing on the Naples Alpine Ski Team at Naples Central School District.
- Resolved, that the Board of Education approves the formation of Helping Hands Art Club, with no stipend associated with the advisor positions.
- Resolved that approval be given for the following to be declared surplus property and approval given to discard as per Policy #5250:
  - High School Library Books as listed.

**Voting Yes: 8 Motion Carried**

**Voting No: 0**

**Motion: Barbara Howard**

**2<sup>nd</sup>: Gail Musnicki**

**Resolved, upon the recommendation of Superintendent, the Naples Central School District Board of Education approves the following personnel item as presented:**

- Resolved, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education approves the following appointment:
  - Joanne Schenk, 8 Race Street, Naples, NY 14512, as School Monitor, at a rate of \$9.04/hr., effective December 5, 2013 through June 30, 2014.
  - Kelly Hall, 6541 South Gannett Hill Road, Naples, NY 14512, as Teacher Aide, at a rate of \$9.75/hr., effective November 12, 2013 through June 30, 2014.
  - Resolved, that the Board of Education approves the appointment of Natalie Ball, 7561 County Road 12, Naples, NY 14512, as Substitute Special Education Teacher, effective on or before December 16, 2013 through January 24, 2014. The certification area and status is Childhood Education Grades 1-6, Initial; Students with Disabilities Birth-Grade 2 and Grades 1-6, Initial. Salary for this position will be Step 1 of the 2013-2014 Distribution Schedule – Bachelors. This appointment is in accordance with and subject to Education Law, the regulations of the Commissioner of Education, and the by-laws of the Board of Education.
- Resolved, that the Board of Education approves the following Extra-Curricular Advisor for the 2013-2014 School Year:
  - Helping Hands Art Club Advisors: Abigail Castle and Deborah Wordingham, with no stipend associated with the advisor positions.
- Resolved, that the Board of Education approves the use of fifty-three (53) days of accrued compensation time for Robert Ringer, Director of Technology, to be used from September 2, 2013 through June 30, 2014.

**Voting Yes: 8**

**Motion Carried**

**Voting No: 0**

**Motion: Barbara Howard**

**2<sup>nd</sup>: Gail Musnicki**

**Resolved, that the Board of Education, upon the recommendation of Superintendent Kimberle A. Ward, approves the Consent Agenda Items as presented:**

a. Resolved, that the Board of Education approves student placements as per the recommendations of the Committee on Special Education and the Committee on Preschool Special Education.

b. Resolved, that the Board of Education approves the following Student Teachers:

<u>Name</u>	<u>Placement</u>	<u>Supervising Teacher</u>
Shana Craig	Special Education: Feb. 4, 2014-April 11, 2014	Rebecca Slade

c. Resolved, that the Board of Education hereby approves the following list of Substitutes Appointments:

<u>Name</u>	<u>Position</u>	<u>Address</u>
Micah Moore	Teacher	8624 State Route 21, Naples, NY 14512
Heidi Spitzig	Teacher	PO Box 450, Honeoye, NY 14471

**Voting Yes: 8**

**Motion Carried**

**Voting No: 0**

**Motion: Barbara Howard**

**2<sup>nd</sup>: Brent Gerstner**

**There being no further business, the Regular Meeting of December 4, 2013 is hereby adjourned at 9:34 p.m.**

**Voting Yes: 8**

**Motion Carried**

**Voting No: 0**

Dated this 4<sup>th</sup> day of December, 2013



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Mitchell Ball  
District Clerk