

**BOARD MEETING:** Regular  
**DATE:** Wednesday, October 15, 2014  
**TIME:** 6:15 p.m.  
**PLACE:** Naples High School Cafeteria

I. Meeting Called to Order

II. Roll Call

III. Adopt the Agenda of the Regular Meeting of October 15, 2014 (Board Action)

IV. Executive Session (Board Action)

V. Pledge of Allegiance

VI. Public Comments: The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern that you might have with us. The Board President will be happy to recognize those of you who wish to speak. We would ask that you come forward and please identify yourself before presenting your thoughts.

Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. (*Individual comments will be limited to three minutes.*)

As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.

Board Response: The Board of Education is committed to keeping communication open and transparent. The Board of Education President will be working with the Board and the Superintendent to make every effort to respond to public comments directed to the Board of Education at previous meetings, during the next scheduled meeting.

VII. Points of Interest

VIII. Superintendent Recognitions & Updates

- Kudos
- Internal Claims Auditor Report
- Comprehensive District Education Plan Update (CDEP)
- Reflections on A.M. Bus Routes
- Department Chair Reports
  - Career Sciences
  - English
  - Social Studies

IX. Administrative Reports

- Elementary Principal
- Secondary Principal
- Director of Pupil Personnel
- School Business Administrator
- Student Representative

X. Board Reports

- Budget Committee
- Community Education Committee

XI. Minutes (Board Action)

XII. Graduates of Distinction Program (Board Action)

XIII. Budget Development Calendar (Board Action)

XIV. Reserve Funds (Board Action)

XV. Business (Board Action)

- Donation
- Discards
- Policy Updates
- Change in Civil Service Title

XVI. Approve or deny grievance appeal (Board Action)

XVII. Personnel (Board Action)

- Resignation
  - School Monitor, Part-Time
- Appointments
  - Teacher Aide
  - School Monitor
- 2014-2015 Extra-Curricular
  - Ski Club
  - Mentor
  - Operation Santa

XVIII. Consent Agenda Item (Board Action)

- Substitute
  - Teacher Assistant

XIX. Consent Agenda Items (Board Action)

- CSE & CPSE Placements
- Volunteers
- Substitutes
  - Teacher
  - Teacher Aide
  - Lifeguards

## Regular Meeting

October 15, 2014

Minutes of a Regular Meeting of the Board of Education of Naples Central School held on Wednesday, October 15, 2014 at 6:16 p.m. in the Naples High School Cafeteria.

Members Present:     Robert Brautigam                             Jacob Hall  
                               Ronald Burke     Robert Hotchkiss: Arrived at 6:20 p.m.  
                               Joseph Callaghan: Arrived at 6:16 p.m.     Gail Musnicki  
                               Carter Chapman                                         Jericho Cervantes  
                               Brent Gerstner

Members Absent:     Margo Ulmer

Also Present: Matthew Frahm, Mitchell Ball, Kristina Saucke, Justin Stuck, and Karen Mead.

Guests: Chad Ayers, Matthew Green, Jaime Weller, Libby Pompeo, Evelyn Letta, Donna Bay, Diann Payne, John McCabe, Joe Kovalovsky.

A quorum being present, the meeting was called to order at 6:16 p.m. by Board 1<sup>st</sup> Vice President Gail Musnicki.

**Motion:             Ronald Burke**  
**2<sup>nd</sup>:                 Carter Chapman**

**Resolved, that the Board of Education approves the agenda of the Regular Meeting of October 15, 2014 as presented.**

**Voting Yes:     6     Motion Carried**  
**Voting No:     0**

**Motion:             Ronald Burke**  
**2<sup>nd</sup>:                 Brent Gerstner**

**Resolved, that the Board of Education approves calling an executive session at 6:17 p.m. for the purpose of discussing the employment history of a particular person or persons; to hear an appeal of an employee grievance; and an update on collective negotiations with the teachers' union.**

**Voting Yes:     6     Motion Carried**  
**Voting No:     0**

2nd Vice President Joseph Callaghan arrived at 6:18 p.m.  
Board Member Brent Gerstner arrived at 6:20 p.m.

**Time out of Executive Session: 7:07 p.m.**

### **Public Comment**

None

### **Board Response**

Board of Education 1<sup>st</sup> Vice President Gail Musnicki responded to questions regarding the hiring of teachers from the Board of Education Meeting on October 1<sup>st</sup>, 2014.

### **Points of Interest**

Board of Education Member Jacob Hall spoke briefly about the Elementary School Open House.

**Superintendent's Updates and Recognitions**

Superintendent Matthew Frahm recognized custodian Midge Guerri for her continued and ongoing contributions to the district noting some recent specific examples of her achievements.

Claims Auditor Evelyn Letta reviewed the 1<sup>st</sup> quarter report for fiscal year 2014-15.

Department Reports: The following Department Chairs provided information regarding their various departments through reports followed by a period of questions and comments by the Board of Education. (Reports Attached)

Career Sciences Department: Chairperson, Technology Teacher Chad Ayers

Social Studies Department: Chairperson, Social Studies Teacher Matthew Green

English Department: Chairperson, English Teacher Jaime Weller

Superintendent Matthew Frahm gave a Comprehensive District Education Plan update outlining areas of strength and opportunities for growth.

Superintendent Matthew Frahm reviewed his experiences and lessons learned from riding every district AM bus run in the beginning of the school year noting that district transportation staff are hardworking and dedicated.

**Elementary Principal Report**

Elementary Principal Kristina Saucke outlined items that appeared in the monthly Board of Education Report and spoke briefly about Open House, the Pizza Dinner, 1<sup>st</sup> Grade Parent Information Night, BOCES Coaching Service, training options for staff, an upcoming fire truck tour, and the upcoming roller skating party.

**Secondary Principal Report**

Secondary Principal Justin Stuck outlined items that appeared in the monthly Board of Education Report and spoke briefly about the Grape Festival, Home Coming Weekend, a Law Enforcement canine sweep, the Lock Down Drill, Safety Team Meeting, BOCES Coaching Service, the Shared Decision Making Team Meeting, Bully Prevention, and Jaime Weller as Teacher of the Year.

**Director of Pupil Personnel Services Report**

Director of Pupil Personnel Services Karen Mead outlined items that appeared in the monthly Board of Education Report and spoke briefly about New York State alternate assessment training, Medicaid, Medicaid BOCES services, and maximizing opportunities for staff and students.

**Business Administrator Report**

Business Administrator Mitchell Ball outlined items that appeared in the monthly Board of Education Report and spoke briefly about the financial status of the cafeteria fund, the completed Final Cost Report verification audit through the state, and the 2015-16 Budget Calendar.

**Student Representative Report**

Student Representative Jericho Cervantes outlined items that appeared in the monthly Board of Education Report and spoke briefly about the interscholastic sports records, extracurricular activities, and student clubs.

**Budget Committee**

Board of Education and Budget Committee Member Carter Chapman reviewed items as discussed in the Budget Committee Meeting including the budget calendar, fund balance, the Instructional Technology budget, and how to address budgetary questions from the community.

**Community Education**

Board of Education and Community Education Committee Member Jacob Hall reviewed items as discussed in the Community Education Committee Meeting including the Graduates of Distinction Program.

**Motion: Carter Chapman**  
**2<sup>nd</sup>: Joseph Callaghan**

**Resolved, that the Board of Education approves the minutes of the following meetings:**  
**Regular Meeting of October 1, 2014**

**Voting Yes: 8 Motion Carried**  
**Voting No: 0**

**Motion: Ronald Burke**  
**2<sup>nd</sup>: Brent Gerstner**

**Resolved, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education approves the Graduates of Distinction Program as presented.**

**Voting Yes: 8 Motion Carried**  
**Voting No: 0**

**Motion: Robert Brautigam**  
**2<sup>nd</sup>: Brent Gerstner**

**Resolved, that upon the recommendation of the Superintendent, the Board of Education approves 2015-2016 Naples Central School District Budget Development Calendar as presented.**

**Voting Yes: 8 Motion Carried**  
**Voting No: 0**

**Motion: Jacob Hall**  
**2<sup>nd</sup>: Joseph Callaghan**

**Resolved, that upon the recommendation of the Superintendent, the Board of Education approves the transfer of up to \$30,000 from the unrestricted/unreserved fund balance for the 2013-2014 fiscal year to the Insurance Reserve Fund.**

**Voting Yes: 8 Motion Carried**  
**Voting No: 0**





**Regular Meeting**

**October 15, 2014**

**Time out of Executive Session: 8:45 p.m.**

**Motion: Carter Chapman**

**2<sup>nd</sup>: Ronald Burke**

**There being no further business, the Regular Meeting of October 15, 2014 is hereby adjourned at 8:45 p.m.**

**Voting Yes: 8**

**Motion Carried**

**Voting No: 0**

Dated this 15<sup>th</sup> day of October, 2014

  
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Mitchell Ball  
District Clerk