BOARD MEETING: Regular

DATE: Wednesday, October 15, 2014

TIME: 6:15 p.m.

PLACE: Naples High School Cafeteria

I. Meeting Called to Order

II. Roll Call

III. Adopt the Agenda of the Regular Meeting of October 15, 2014 (Board Action)
IV. Executive Session (Board Action)

V. Pledge of Allegiance

VI. <u>Public Comments</u>: The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern that you might have with us. The Board President will be happy to recognize those of you who wish to speak. We would ask that you come forward and please identify yourself before presenting your thoughts.

Those items brought to the attention of the Board during this time may be taken under consideration for future

response or action. (Individual comments will be limited to three minutes.)

As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.

<u>Board Response</u>: The Board of Education is committed to keeping communication open and transparent. The Board of Education President will be working with the Board and the Superintendent to make every effort to respond to public comments directed to the Board of Education at previous meetings, during the next scheduled meeting.

VII. Points of Interest

VIII. Superintendent Recognitions & Updates

Kudos

- Internal Claims Auditor Report
- Comprehensive District Education Plan Update (CDEP)
- Reflections on A.M. Bus Routes

IX. Administrative Reports

- Elementary Principal
- Secondary PrincipalDirector of Pupil Personnel
- X. Board Reports

• Budget Committee

XI. Minutes

XII. <u>Graduates of Distinction Program</u> XIII. <u>Budget Development Calendar</u>

XIV. Reserve Funds

XV. Business

Donation

Discards

XVI. Approve or deny grievance appeal

XVII. Personnel

Resignation

- School Monitor, Part-Time
- Appointments
- Teacher Aide
- 2014-2015 Extra-Curricular
 - Ski Club
 - Operation Santa

XVIII. Consent Agenda Item

- Substitute
 - Teacher Assistant

XIX. Consent Agenda Items

- CSE & CPSE Placements
- Volunteers
- Substitutes
 - Teacher
 - Teacher Aide
 - Lifeguards

• Department Chair Reports

- Career Sciences
- English
- Social Studies

• School Business Administrator

• Student Representative

• Community Education Committee

(Board Action) (Board Action) (Board Action) (Board Action)

(Board Action)

Policy Updates

• Change in Civil Service Title

(Board Action)
(Board Action)

School Monitor

Mentor

(Board Action)

(Board Action)

Minutes of a Regular Meeting of the Board of Education of Naples Central School held on Wednesday, October 15, 2014 at 6:16 p.m. in the Naples High School Cafeteria.

Members Present: Robert Brautigam Jacob Hall

Ronald Burke Robert Hotchkiss: Arrived at 6:20 p.m.

Joseph Callaghan: Arrived at 6:16 p.m. Gail Musnicki Carter Chapman Jericho Cervantes

Brent Gerstner

Members Absent: Margo Ulmer

Also Present: Matthew Frahm, Mitchell Ball, Kristina Saucke, Justin Stuck, and Karen Mead.

Guests: Chad Ayers, Matthew Green, Jaime Weller, Libby Pompeo, Evelyn Letta, Donna Bay, Diann Payne, John McCabe, Joe Kovalovsky.

A quorum being present, the meeting was called to order at 6:16 p.m. by Board 1st Vice President Gail Musnicki.

Motion: Ronald Burke 2nd: Carter Chapman

Resolved, that the Board of Education approves the agenda of the Regular Meeting of October 15, 2014 as presented.

Voting Yes: 6 Motion Carried

Voting No: 0

Motion: Ronald Burke 2nd: Brent Gerstner

Resolved, that the Board of Education approves calling an executive session at 6:17 p.m. for the purpose of discussing the employment history of a particular person or persons; to hear an appeal of an employee grievance; and an update on collective negotiations with the teachers' union.

Voting Yes: 6 Motion Carried

Voting No: 0

2nd Vice President Joseph Callaghan arrived at 6:18 p.m. Board Member Brent Gerstner arrived at 6:20 p.m.

Time out of Executive Session: 7:07 p.m.

Public Comment

None

Board Response

Board of Education 1st Vice President Gail Musnicki responded to questions regarding the hiring of teachers from the Board of Education Meeting on October 1st, 2014.

Points of Interest

Board of Education Member Jacob Hall spoke briefly about the Elementary School Open House.

Superintendent's Updates and Recognitions

Superintendent Matthew Frahm recognized custodian Midge Guererri for her continued and ongoing contributions to the district noting some recent specific examples of her achievements.

Claims Auditor Evelyn Letta reviewed the 1st quarter report for fiscal year 2014-15.

Department Reports: The following Department Chairs provided information regarding their various departments through reports followed by a period of questions and comments by the Board of Education. (Reports Attached)

Career Sciences Department: Chairperson, Technology Teacher Chad Ayers

Social Studies Department: Chairperson, Social Studies Teacher Matthew Green

English Department: Chairperson, English Teacher Jaime Weller

Superintendent Matthew Frahm gave a Comprehensive District Education Plan update outlining areas of strength and opportunities for growth.

Superintendent Matthew Frahm reviewed his experiences and lessons learned from riding every district AM bus run in the beginning of the school year noting that district transportation staff are hardworking and dedicated.

Elementary Principal Report

Elementary Principal Kristina Saucke outlined items that appeared in the monthly Board of Education Report and spoke briefly about Open House, the Pizza Dinner, 1st Grade Parent Information Night, BOCES Coaching Service, training options for staff, an upcoming fire truck tour, and the upcoming roller skating party.

Secondary Principal Report

Secondary Principal Justin Stuck outlined items that appeared in the monthly Board of Education Report and spoke briefly about the Grape Festival, Home Coming Weekend, a Law Enforcement canine sweep, the Lock Down Drill, Safety Team Meeting, BOCES Coaching Service, the Shared Decision Making Team Meeting, Bully Prevention, and Jaime Weller as Teacher of the Year.

Director of Pupil Personnel Services Report

Director of Pupil Personnel Services Karen Mead outlined items that appeared in the monthly Board of Education Report and spoke briefly about New York State alternate assessment training, Medicaid, Medicaid BOCES services, and maximizing opportunities for staff and students.

Business Administrator Report

Business Administrator Mitchell Ball outlined items that appeared in the monthly Board of Education Report and spoke briefly about the financial status of the cafeteria fund, the completed Final Cost Report verification audit through the state, and the 2015-16 Budget Calendar.

Student Representative Report

Student Representative Jericho Cervantes outlined items that appeared in the monthly Board of Education Report and spoke briefly about the interscholastic sports records, extracurricular activities, and student clubs.

Budget Committee

Board of Education and Budget Committee Member Carter Chapman reviewed items as discussed in the Budget Committee Meeting including the budget calendar, fund balance, the Instructional Technology budget, and how to address budgetary questions from the community.

Community Education

Board of Education and Community Education Committee Member Jacob Hall reviewed items as discussed in the Community Education Committee Meeting including the Graduates of Distinction Program.

Motion: Carter Chapman 2nd: Joseph Callaghan

Resolved, that the Board of Education approves the minutes of the following meetings:

Regular Meeting of October 1, 2014

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Ronald Burke 2nd: Brent Gerstner

Resolved, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education approves the Graduates of Distinction Program as presented.

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Robert Brautigam 2nd: Brent Gerstner

Resolved, that upon the recommendation of the Superintendent, the Board of Education approves 2015-2016 Naples Central School District Budget Development Calendar as presented.

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Jacob Hall

2nd: Joseph Callaghan

Resolved, that upon the recommendation of the Superintendent, the Board of Education approves the transfer of up to \$30,000 from the unrestricted/unreserved fund balance for the 2013-2014 fiscal year to the Insurance Reserve Fund.

Voting Yes: 8 Motion Carried

Voting No: 0

Motion:

Ronald Burke

2nd:

Robert Brautigam

Resolved, that the Board of Education approves the Business/Financial resolutions as presented:

- Resolved, that authorization be given to accept the generous donation of \$500 to the Naples Elementary School from the Naples Historical Society for the purpose of covering costs associated with the 5th Grade field trip to Genesee Country Museum, with any excess funds to be used to help cover expenses incurred for any additional Elementary field trips.
- Resolved that approval be given for the following to be declared surplus property and approval given to discard as per Policy #5250:
 - Varsity Swim Warm-ups purchased around 2001.
 - Naples Elementary Library discards as listed
 - Naples High School Library discards as listed
- Resolved, that the Board of Education approves the following policies as presented:
 - Policy # 6460: Jury Duty
 - Policy # 7210: Student Evaluation, Promotion or Placement
 - Policy # 7570: Supervision of Students
 - Policy # 7642: Extended School Year Services and/or Programs
- Resolved, that the Board of Education approves a change in Civil Service Title for Naples Employee Chad Hunt, from Director of Facilities and Operations to Director of Facilities 1, coordinating with the changes made to that title at the New York State Civil Service.

Voting Yes: 8

Motion Carried

Voting No: 0

Motion:

Robert Brautigam

2nd:

Robert Hotchkiss

Resolved, that the Board of Education denies the appeal of a CSEA employee grievance, dated October 7, 2014, as presented.

Voting Yes: 8

Motion Carried

Voting No: 0

Motion:

Ronald Burke

2nd:

Carter Chapman

Resolved, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education approves the following personnel items as presented.

- Resolved, that the Board of Education approve the following resignations:
 - Shirley Riffle, School Monitor, Part-Time, effective October 15, 2014, contingent upon her appointment as School Monitor.
- Resolved, that the Board of Education appoints the following:
 - Kelly R. Hall, 6541 South Gannett Hill Road, Naples, NY 14512 as Teacher Aide, effective October 16, 2014, at a rate of \$9.75/hour.
 - Shirley A. Riffle, 2 Cohocton Street, Naples, NY 14512 as School Monitor, effective October 16, 2014, at a rate of \$10.30/hour.

Regular Meeting

- Resolved, that the Board of Education approves the following Extra-Curricular appointments for the 2014-2015 School Year, salary as per negotiated agreement:
 - Ski Club Advisor: Abigail Castle with no stipend associated with this position
 - Operation Santa Advisor: Alan Moore

Mentor: Robert Birdsall for Alyson Case effective October 16, 2014.

Voting Yes:

Motion Carried

Voting No: 0

Motion: 2nd:

Carter Chapman **Robert Brautigam**

Resolved, that the Board of Education, upon the recommendation of Superintendent Matthew Frahm, approves the Consent Agenda Item as presented:

Resolved, that the Board of Education hereby approves the following list of Substitute Appointment:

Name

Position

Address

Wendy Hall

Teacher Assistant

5339 Whiting Road, Naples, NY 14512

Voting Yes:

Motion Carried

Voting No:

Abstain:

1 Jacob Hall

Motion: 2nd:

Brent Gerstner Ronald Burke

Resolved, that the Board of Education, upon the recommendation of Superintendent Matthew Frahm, approves the Consent Agenda Items as presented:

- a. Resolved, that the Board of Education approves student placements as per the recommendations of the Committee on Special Education.
- b. Resolved, that the Board of Education approves the following list of Volunteers:

Name

Position

Address

Apache Ridall

Volunteer

8050 Canning Road, Naples, NY 14512

Jeff Hall

Volunteer

6541 S. Gannett Hill Rd., Naples, NY 14512

c. Resolved, that the Board of Education hereby approves the following list of Substitutes

Appointments:

Name

Position Teacher Address

Stacey Jackson Mary Ann Bachman

Teacher

8608 State Route 21, Naples, NY 14512 6080 Hicks Road, Naples, NY 14512

Claire Kenney Jana Balcerak

Teacher Aide Lifeguard

Lifeguard

1

8293 Blueberry Hill, Naples, NY 14512 9190 Route 20A, Hemlock, NY 14466

Adrianna Clearman

0

8153 Gulick Road, Naples, NY 14512

Voting Yes:

Motion Carried

Voting No:

1 Robert Brautigam

Motion:

Abstain:

Ronald Burke

Carter Chapman

Resolved, that the Board of Education approves calling an executive session at 8:25 p.m. for the purpose of discussing the employment history of a particular person or persons.

Voting Yes: 6 **Motion Carried**

Voting No:

0

Regular Meeting

Time out of Executive Session: 8:45 p.m.

Motion: 2nd:

Carter Chapman

Ronald Burke

There being no further business, the Regular Meeting of October 15, 2014 is hereby adjourned at 8:45 p.m.

Voting Yes: 8

Motion Carried

Voting No:

Dated this 15th day of October, 2014

District Clerk