

BOARD MEETING: Regular
DATE: Wednesday, January 6, 2016
TIME: 6:30p.m.
PLACE: Naples High School Cafeteria

- I. Meeting Called to Order
- II. Roll Call
- III. Adopt the Agenda of the Regular Meeting of January 6, 2016 (Board Action)
- IV. Executive Session (Board Action)
- V. Pledge of Allegiance
- VI. Public Comments: The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern that you might have with us. The Board President will be happy to recognize those of you who wish to speak. We would ask that you come forward and please identify yourself before presenting your thoughts.
Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. (*Individual comments will be limited to three minutes.*)
As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.
Board Reponse: The Board of Education is committed to keeping communication open and transparent. The Board of Education President will be working with the Board and the Superintendent to make every effort to respond to public comments directed to the Board of Education at previous meetings, during the next scheduled meeting.
- VII. Points of Interest
- VIII. Superintendent Recognitions & Updates
 - NCS Bright Spots
 - Welcome Mr. Undercoffler
 - Department Chair Reports
 - i. Special Education
 - ii. Library Media Specialists
 - Reflections on Graduate Panel
 - NYSED Release of Accountability and Assessment Data
- IX. Board Reports
 - Facilities Committee
- X. Contractual Agreement (Board Action)
 - Memorandum of Agreement: NTA
- XI. Business / Financial (Board Action)
 - Discards
- XII. Personnel (Board Action)
 - Extra-Curricular Appointment
 - Tennis: Boys Varsity Coach
- XIII. Consent Agenda Items (Board Action)
 - CSE& 504 Recommendations
 - Volunteer
 - Substitutes
 - Teacher
 - Teacher Aide

Regular Meeting

January 6, 2016

Minutes of a Regular Meeting of the Board of Education of Naples Central School held on Wednesday, January 6, 2016 at 6:33 p.m. in the Naples High School Cafeteria.

Members Present: Carter Chapman Maura Sullivan
Brent Gerstner Margo Ulmer
Jacob Hall Elizabeth Friend
Robert Hotchkiss

Members Absent: Robert Brautigam Gail Musnicki
Joseph Callaghan

Also Present: Matthew Frahm, Mitchell Ball, Kristina Saucke, Ralph Undercoffler, and Karen Mead.

Guests: Annesia VanBortel, Anneke Radin-Snaith, Dahl Schultz, Barbara Howard, Katie Infantino, Mary Ann Strasser, Kyle Inda, Colleen Betrus, Diann Payne, and James McCabe.

A quorum being present, the meeting was called to order at 6:34 p.m. by Board President Margo Ulmer.

Motion: Brent Gerstner
2nd: Jacob Hall

Resolved, that the Board of Education approves the agenda of the Regular Meeting of January 6, 2016 as presented.

Voting Yes: 6 Motion Carried
Voting No: 0

Motion: Carter Chapman
2nd: Brent Gerstner

Resolved, that the Board of Education approves calling an executive session at 6:34 p.m. for the purpose of discussing the employment history of a particular person or persons and to discuss a student’s records which is a matter made confidential by federal law.

Voting Yes: 6 Motion Carried
Voting No: 0

Time out of Executive Session: 7:06 p.m.

Public Comments

None

Board Response

None

Points of Interest

None

Superintendent Recognitions & Updates

Mr. Frahm spoke about English Teacher Edward Clark regarding his work on the 10th Grade Research Project and noted that Mr. Clark was the focus of his “Bright Spot”.

Mr. Frahm welcomed Interim Secondary Principal Ralph Undercoffler noting that today was his first day working in Naples. Mr. Undercoffler commented on his first impressions and thanked the Board for the opportunity.

Special Education Department Chairs Kyle Inda and Anneshia VanBortel presented a special education department reports and outlined various resources that the department and district has to offer students.

Library Media Specialists Colleen Betrus and Katie Infantino presented a Library Media Specialist report and outlined various resources that the department and district has to offer students. Mrs. Betrus and Mrs. Infantino talked about their programs as they relate to the STEAM Board of Education goal.

Mr. Frahm spoke about a recent graduate panel discussion and the various experiences that the recent graduates have had since leaving the Naples Central School District.

Mr. Frahm reviewed the accountability and assessment data from the New York State Education Department noting various areas of interest.

Board Reports

Board of Education and Facilities Committee Member Carter Chapman reviewed items as discussed in the Facilities Committee Meeting including the Building Conditions Survey, Safety & Security, and a public concern regarding safety.

Motion: Jacob Hall
2nd: Brent Gerstner

Resolved, that the Board of Education approves the negotiated Memorandum of Agreement between the Naples Teachers' Association and the Naples Central School District for the purpose of establishing parameters for the hiring of a non-bargaining unit member for the vacant position of Athletic Director.

Voting Yes: 6 **Motion Carried**
Voting No: 0

Motion: Carter Chapman
2nd: Robert Hotchkiss

Resolved, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education approves the following Business resolution as presented:

- Resolved that approval be given for the following to be declared surplus property and approval given to discard as per Policy #5250:
 - Library Discard - Clone Troopers in Action

Voting Yes: 6 **Motion Carried**
Voting No: 0

Motion: Carter Chapman
2nd: Robert Hotchkiss

Resolved, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education approves the following Coach for the 2015-2016 School Year, salary as per negotiated agreement:

Tennis: Boys Varsity: Jonathan Betrus

Voting Yes: 6 **Motion Carried**
Voting No: 0

Motion: Jacob Hall

2nd: Brent Gerstner

Resolved, that the Board of Education, upon the recommendation of Superintendent Matthew Frahm, approves the Consent Agenda Items as presented:

- a. Resolved, that the Board of Education approves committee recommendations from the following meetings:
 - Committee on Special Education actions of December 16, 2015; and December 17, 2015.
 - Section 504 Committee actions of December 17, 2015.
 - Committee on Preschool Special Education actions of December 21, 2015; and January 5, 2016.

- b. Resolved, that the Board of Education hereby approves the following list of Volunteers:

<u>Name</u>	<u>Position</u>	<u>Address</u>
Samantha Rathbun	Volunteer	9066 Eelpot Road, Naples, NY 14512

- c. Resolved, that the Board of Education hereby approves the following list of Substitutes Appointments:

<u>Name</u>	<u>Position</u>	<u>Address</u>
Christina Brennan effective 12/21/15	Teacher	405 Court St., Penn Yan, NY 14527
Nicholas Adams	Teacher Aide	14 Monier St., Naples, NY 14512

Voting Yes: 6

Motion Carried

Voting No: 0

Motion: Carter Chapman

2nd: Brent Gerstner

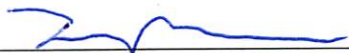
There being no further business, the Regular Meeting of January 6, 2016 is hereby adjourned at 8:50 p.m.

Voting Yes: 6

Motion Carried

Voting No: 0

Dated this 6th day of January, 2016



 Mitchell Ball
 District Clerk

**Naples Elementary Special Programs Department
Report To The Board Of Education
2015-2016 School Year**

Department Members:

Presented on 1/6/2016

Special Education Teachers: Ellen Aymerich, Natalie Ball, Mary Cloninger, Alinda Gangi, Kyle Inda, Jennifer Lester, Mary Phillips **Reading/Math AIS Teachers:** Jeanne Black, Cindy Domm, Kathleen Meteyer, Sara Waltman **Therapy Providers:** Julie Austin, Krista Brunner, Jodi Gleichauf, Stephanie Storms, Cathy Thayer **School Psychologists:** Tammy Matthews, Brian Meteyer **English as a Second Language Teacher:** Mary Cloninger

Prepared by: Kyle Inda, Special Programs Department Chairperson

Departmental Strengths

- We are proud of our continuum of services: 8:1:1, 6:1:1, 12:1:1, integrated co-taught, resource, consultant teacher, counseling, speech and language, occupational therapy, physical therapy, music therapy. In addition, we are able to provide supports for non-classified students including: ESL, counseling, Reading Recovery, and AIS for reading and math.
- We are able to educate Naples students with higher needs in their home district, rather than transporting them to BOCES. Progress for all of these students has been noted by: increased mainstreaming time; decreased time in Time Out or the Alternative Classroom Space; documented academic gains; and progress on IEP goals.
- We have successful working partnerships with general education teachers and collaboration within our department to support students. Having consistent therapists who are truly a part of the Naples culture assists with this.
- We have reorganized how we run department meetings in order to make them more efficient and productive. Department members have formed "micro-groups" to collaborate on small group projects and professional development this year.

Areas For Growth

- **Staffing/Scheduling:** With the addition of the 8:1:1 at the middle school level and moving Amanda Jennejohn to full time music, we actually have 1.5 fewer Special Education Teachers at the elementary level this year. Special Education services fluctuate based around student need so scheduling will always be a challenge. Below are some of the specific challenges this year.
 - AIS/RTI Times-We would like to work with the schedule so that Special Education Teachers are more available for RTI/AIS times next year. The Special Class students (4th, and 6th) are not receiving AIS instruction with their Special Education Teacher due to scheduling and staffing issues. 5th and 6th grade students with co-taught services are also unable to have RTI/AIS with their Special Education teacher.
 - We want to remind the BOE of the proposal from the Reading Team made last spring for a ½ time Reading, ½ time Special Assignment position.
- **Least Restrictive Environment:** We began a discussion with Karen on 12/21 about maintaining our continuum of services and working to ensure we provide all services in the Least Restrictive

Environment. Discussions will continue as we plan for next year. Some of our considerations include:

- Bringing integrated co-taught model back to primary grades.
- Investigating opportunities to support students currently in Special Class 12:1:1 in a more inclusive model.
- Investigating the possibility of providing resource room services in the general education setting as opposed to pulling students out of the classroom.
- Primary grade levels need more Leveled Literacy Intervention (LLI) kits, and accompanying benchmarking kits, we are sharing amongst general education, reading, and special education teachers currently.
- The Reading Department would like to have 2 teachers attend the Continuing Contact Professional Development that is required to maintain Reading Recovery Certification.
- In order to maintain high enough populations to support the continuation of the most Specialized Programs (8:1:1, 6:1:1), we may have to reach out to other districts.

STEAM Goal

- Creating a K-6 Math Strategies resource binder. The binder will contain strategy cards and posters that align with CCLS.
- Most Special Education and AIS Teachers are working alongside grade level teams on the curriculum mapping project for math and appreciate their inclusion. We appreciate the BOE's support in providing BOCES coach Jessica Sheridan to assist us.
- Moving from 30 to 40 minute RTI blocks has enabled AIS teachers to provide daily intervention in BOTH math and reading for students needing both services.
- Maintaining 4 AIS teachers to provide math and reading interventions has helped us to provide increased math support across grade levels, complete bi-monthly data collection, and allows for increased collaboration at data and CSE meetings.

21st Century Learners

- Work began this summer on an iPad integration document. This living document is organized around areas of need (i.e. decoding skills, organizational skills, vocabulary, math etc.) and contains a list of apps and websites along with ideas for how to use the apps to support students.
- Anneke Radin-Snaith has helped to support AIS programs with iPads which is improving engagement and success in math and reading.
- The 21st century skills of teamwork, collaboration, and problem solving are embedded within all areas: therapies, resource room, integrated co-teaching and special classes. We are pleased to offer our students a variety of teaching models so they will succeed alongside their peers.

We want to thank the Naples Board of Education for their support of our department and programs such as Reading Recovery.

To: Naples CSD Board of Education
From: Anneshia VanBortel, Chairperson
Re: High School Special Programs Department Report
Date: January 6, 2015

Department Celebrations:

- 10th grade has a dedicated Special Education Teacher working with the grade level this year.
- Students in the new 8:1:1 program have transitioned well into the high school and are transitioning into more general education settings with support.
- More co-teaching opportunities in the areas of English and math.
 - All English 7-12 courses have at least 1 co-taught section.
 - Math 7-8 have co-taught sections.
 - Algebra has a co-taught section at the high school level.
- We've made some successful changes in individual student programming moving towards a less restrictive setting. This has required a great deal of teamwork and collaboration between special educators, general educators, guidance, parents, and students.
- Special Education FOCUS Review highlighted many positive attributes this fall:
 - Instructional practices, student engagement, and access to/use of technology with special education students are areas of strength.
 - The continuum of services offered in our small district was noted as a positive.
 - Collaboration between students, parents, general educators, and special educators was observed to be positive and allowed for participation of all members in the CSE process.
 - Most importantly, our CSE personnel were observed to have an overall strength in engagement and rapport with students--which are what matter most in our field!

Areas in Need of Growth / Improvement:

- As a department, we are always looking for meaningful, high-quality professional development. We would like to figure out a way to access more training relevant to our department.
- TCI for the general education setting. Perhaps the district could offer to all staff an abbreviated theory-based professional development in what TCI is founded on. This might benefit our students across all settings.
- We need to work to build up our transition services and connections with the outside work world.
 - Explore work program options for our area.
 - Educate students earlier on BOCES Vocational Technology Program offerings.

21st Century Skills:

Often 21st Century Skills are thought of as college and career readiness with an emphasis on college and resulting careers. However, the reality is that many of our students will not be pursuing this path, and, as a department, we focus on career/job skills that will support our students as successful, working adults with or without college. We have worked to compile a list of these skills. As you will note, many of these skills are “soft skills.”

- Teaching coping skills and resources to assist with stress
- Encouraging kids to self-assess strengths, weaknesses, set goals
- Teaching study skills and working on executive functioning skills
- Providing opportunities and instruction for working with peers/groups
- Requiring use of technology on a daily basis in many areas
- Expecting students to master the same academic skills as grade-level peers
- Working on appropriate and effective communication and coping skills to allow them to communicate with professionals and handle roadblocks in an effective manner
- Providing guidance in reaching out for post secondary academic supports that fit their needs
- Gathering information on how and where to go for voter registration/Selective Service, college fairs, college visits, FLTCC programs, Finger Lakes Works Field Trip, etc.
- Having students complete resumes before leaving high school
- Providing instruction on how to locate a job online and create an account to fill out an application
- Practicing filling out job/school applications
- Providing practice in job interview skills with mock interviews
- Providing guidance in how to ask for a job reference or college recommendation letter

STEAM Readiness:

Our students have the opportunity to be exposed to a variety of learning experiences within these fields, whether it is in the advanced CAD courses Naples offers, or if it is simply exposure to, or enrollment in the BOCES votech programs. Though some of our students do not typically gravitate so much to the science, math, and engineering courses, many are interested in art and technology. It seems that some of our kids benefit from a hands on learning pedagogy. The electives Naples offers in art and technology cater to this learning style. The technology department (Ayers/Wilde) really do have some beneficial classes for our students that want a field such as carpentry (Architecture/Wood Manufacturing) and/or even Product Design and Engineering.

As always, the High School Special Programs Department would like to express our gratitude for the support of the Naples Board of Education. If you have any questions, concerns, or suggestions, please feel free to contact me at avanbortel@naplescscsd.org or (585) 374-7900 ext. 6160. Thank you.

Annessia A. VanBortel

2015-2016 Annual UPK-12 Library Program Board of Education Report

Presented by Katie Infantino and Colleen Betrus

The Strengths and Goals of the Library Media Program:

ELEMENTARY:

- **Makerspace**
 - A place for STEAM activities
 - Thursday afternoon is reserved for grades 1-3
 - Friday afternoon is reserved for grades 4-6
 - on average I have about 40 students in grade 1-3 sign up. I have opened the Friday afternoon session to that group in order to accommodate them.
 - **21st Century Skills:** *Initiative and self-direction, creativity and innovation, critical thinking and problem solving, leadership and responsibility, communication and collaboration.*
- **Girls Read Book Club**
 - We have between 8 and 12 girls in grades 5 and 6 who are participating.
 - **21st Century Skills:** *Communication and collaboration, leadership and responsibility, creativity and innovation.*
- **Collaboration with Kindergarten and 2nd Grade**
 - Currently Abby Castle and I are collaborating with Kindergarten on a Needs versus Wants project.
 - I am also working with the 2nd Grade on project based on the new Social Studies Framework involving maps.
 - **21st Century Skills:** *Global awareness, creativity and innovation, communication and collaboration, critical thinking and problem solving.*
- **Social Studies Framework and Incorporating the Content Integration Document**
 - Katie Infantino and Abigail Castle met with grades K-6 and Melissa Kerrick (BOCES coach) to examine the new Social Studies standards to determine how Fine Arts and Media Center can support the classroom ELA, Math, Social Studies, and Science goals through Fine Arts instruction.

Areas of Opportunity:

- **Fifth Grade:**
 - Katie helps cover topics like Internet safety/Cyberbullying
 - **21st Century Skills:** *Civic Literacy*
- **Sixth grade:**
 - Website Evaluations/Point of View/Bias, which classroom teachers do not always have time to cover in depth
 - **21st Century Skills:** *Information literacy, civic literacy, leadership and responsibility*

2015-2016 Annual UPK-12 Library Program Board of Education Report

Presented by Katie Infantino and Colleen Betrus

HIGH SCHOOL:

- **PBL 2015:**
 - Collaborated with the 7th grade team in May 2015 to work on a week long project based learning opportunity with the Class of 2020 addressing the question: Should the village of Naples build a public sewer system?
 - **21st Century Skills:** *Critical thinking and problem solving, environmental literacy, communication skills, information and technology literacy, productivity and accountability.*
- **Increase in Research Project with Authentic Audiences:**
 - 8th grade PBL unit addressing the question: What would a school of the future look like in 2020?
 - **21st Century Skills:** *Global awareness, work creatively with others, critical thinking and problem solving, communication and collaboration, information and technology skills, and productivity and accountability*
- **Project VOICE (Sarah Kay) Visit:**
 - Performance for students in grades 7-9 and a Writing Workshop for Students
 - Collaborated with English Department (Joelle Grifa)
 - **21st Century Skill:** *Students are exposed to other cultures through visual arts.*
- **After School Book Clubs:**
 - Collaborated with English Department (Jaime Weller)
 - Hosted three since the beginning of 2015 often with over 30 students signing up to participate
 - Worked with Jaime Weller on a YA Lit Community Read
 - **21st Century Skill:** *Interact effectively with others, both peers and adults.*

Areas of Opportunity:

In the high school library media program, in terms of 21st century skills, there are areas for opportunity by collaborating with content area teachers on projects that improve student skills in the areas of: (1) productivity and accountability, (2) flexibility and adaptability, and (3) initiative and self-direction.

The BOE can support us further by:

- Thank you for the continued support of the library program.
- Continued support of technology
- Full-time library clerk in each school

Memorandum of Agreement

Athletic Director Assignment

Naples Teachers' Association

And

Naples Central School District

This Agreement is made by and between the Naples Teachers' Association (hereinafter referred to as the "Association") and the Naples Central School District (hereinafter referred to as the "District") as follows:

- A. **WHEREAS**, Article IX - SPECIAL DUTY ASSIGNMENTS of the collective bargaining agreement dated July 1, 2014 – June 30, 2018 between the District and the Association provides the Athletic Director duties and compensation; and
- B. **WHEREAS**, on or about October 8, during the 2015-2016 school year, the Association member in the position and performing the duties of the Athletic Director resigned; and
- C. **WHEREAS**, the District interviewed two (2) Association members and one (1) resident from the community; and
- D. **WHEREAS**, both Association members withdrew their names from consideration during the interview process; and
- E. **WHEREAS**, the District and the Association desire to clarify that this is an unusual situation and should be treated as such.

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES SET FORTH BELOW, IT IS HEREBY AGREED AS FOLLOWS:

1. The District and the Association agree that under the circumstances the District may fill the Athletic Director vacancy with a non-bargaining unit member. The District and the Association further agree that when the position becomes vacant again that it shall be posted in accordance with their collective bargaining agreement.
2. This Agreement does not set a precedent or constitute a past practice. The District further agrees that it shall not use this Agreement or the hiring of the non-bargaining unit member for the position of Athletic Director under the terms of this Agreement as evidence of Association lack of exclusivity over the title or work in any matter whatsoever.
3. All provisions of the current collective bargaining agreement not modified by this Memorandum of Agreement shall remain in effect.


4. The Association and the District expressly warrant and represent that this Agreement represents the full, final and complete resolution to this matter.
5. Additionally, the Parties acknowledge that this Agreement shall not constitute or in any way be interpreted as a waiver of any and all rights the two parties have pursuant to the collective bargaining agreement.
6. This Agreement shall be effective upon execution of all parties.

 12/18/15

For the Association (date)

Scott Petrie President

Naples Teachers' Association

 12/18/15

For the District (date)

Matthew Frahm, Superintendent

Naples Central School District