



NAPLES CENTRAL SCHOOL
136 NORTH MAIN STREET
NAPLES, NY 14512
(585) 374-7900



Dear STUDENT HELPER Applicant,

We are pleased that you are interested in employment with our district. The information you provide in response to the following questions will assist us in our evaluation of your candidacy.

Applications are screened for the purpose of selecting candidates to be invited for interviews. All applications are retained for one year and are reviewed when positions become available.

Sincerely,
Kevin Swartz, Superintendent

You are applying for a position as a Student Helper, please note, a Civil Service Application must be filled out for each position you are applying for. Civil Service applications and qualifications for each position can be found on the Naples CSD website at www.naplescsc.org, under Job Opportunities. Individuals interested in applying for the position of Student Helper are required to submit BOTH an Ontario County Civil service Application Form AND the Naples Central School Employment Application.

You must complete the Ontario County Civil Service Application form ONLINE at the following website: Just go to <https://ontario-portal.mycivilservice.com/> and under Current Vacancies, click on the Naples School - Student Helper position to apply.

Name: _____

I have submitted an Ontario County Civil Service application form on the Ontario County Website

Date Submitted: _____

Date: _____ Social Security Number: _____

Name: _____

Present Address: _____

Mailing Address: _____
(If different from above) _____

Phone Number: _____

Are you at least 18 years of age? _____

Date you can start: _____ Salary Desired: _____

Have you ever been convicted of a crime? _____

If yes, please give details: _____

EDUCATION	Name and location of School	Years attended	Date Graduated
Grammar School			
High School			
College			

Armed Forces: Branch: _____ No. Years: _____
Rank: _____ Date of Separation: _____

FORMER EMPLOYERS			
Dates of Employment Month and Year	Name and Address of Employer	Reason for Leaving	Position Held
From: To:			
From: To:			
From: To:			
From: To:			

Name: _____

If applying for the position of Teacher's Aide, give any other related experiences in supervising elementary and/or secondary students.

REFERENCES				
Name	Address	Telephone Number	Business	Years Acquainted

Remarks: _____

The Naples Central School District , Naples, NY 14512, does not discriminate on the basis of sex in the educational programs or activities which it operates, and it is required by Title IX of the Educational Amendments of 1972 not to discriminate in such a manner. This policy of non-discrimination includes the following areas: Counseling services for students, access by students to educational programs, course offerings, and student activities.

The district official responsible for the coordination of activities relating to compliance with Title IX is Mr. Matthew Frahm, Superintendent of Naples Central School. This official will provide information, including complaint procedures, to any student or employee who feels that his/her rights under Title IX may have been violated by the district or its officials.

Naples Central School is an Equal Opportunity Employer.