

BOARD MEETING: **Regular Meeting**
DATE: Wednesday, April 22, 2026
TIME: 6:00 p.m.
PLACE: Naples High School Library

- I. Roll Call
- II. Meeting Called to Order
- III. Adopt the Agenda of the Regular Meeting of April 22, 2026 (Board Action)
- IV. Proposed Executive Session, Subject to Board Approval
- V. Pledge of Allegiance
- VI. Public Comments:

The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern that you might have with us. The Board President will be happy to recognize those of you who wish to speak. We would ask that you come forward and please identify yourself before presenting your thoughts. *The total of all comments will not exceed 15 minutes.*

Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. *(Individual comments will be limited to three minutes.)*

As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.

Board Response: The Board of Education is committed to keeping communication open and transparent. The Board of Education President will be working with the Board and the Superintendent to make every effort to respond to public comments directed to the Board of Education at previous meetings, during the next scheduled meeting.
- VII. Points of Interest
- VIII. Superintendent Reports – Administrative Updates - Presentations
 - Naples Public Library
 - Fine Arts Department
 - Superintendent Update
 - Student Representative Update
 - Administrative Updates
- IX. Board Report – Policy Committee
- X. Minutes (Board Action)
- XI. WFL BOCES 2026-2027 Budget (Board Action)
- XII. WFL BOCES Board of Education Candidates (Board Action)
- XIII. Agreement (Board Action)
- XIV. Business (Board Action)
 - Creation of Civil Service Positions
- XV. Personnel (Board Action)
 - Appointments
- XVI. Consent Agenda Items (Board Action)
 - CSE Committee Recommendations
 - Substitutes
 - Volunteers
 - Extra-Curricular Report
 - Internal Claims Auditor Report
- XVII. Adjournment (Board Action)

Minutes of a Regular Meeting of the Board of Education of Naples Central School held on Wednesday, April 22, at 6:00 p.m. in the Naples High School Library.

Roll Call:	Members Present:	Robert Brautigam	Kelley Louthan
		Joseph Callaghan	Steven Mark
		Jacob Hall	Maura Sullivan
		Amie Levine	

Members Absent:

Also Present: Student Representative Alessandra Figueiredo and Lily Hirsh, Kevin Swartz, Chad Hunt, Christina Brautigam and Michele Barkley

A quorum being present, the Regular Meeting of April 22, 2026 was called to order at _____ p.m. by President Board Member Jacob Hall.

Motion:

2nd:

Resolved, that the Board of Education approves the agenda of the Regular Meeting of April 22, 2026 as presented.

Voting Yes:

Motion Carried

Voting No:

Motion Denied

Motion:

2nd:

Resolved, that the Board of Education approves calling an executive session at _____ p.m. for
a) The medical and employment history of a particular person.

Voting Yes:

Motion Carried

Voting No:

Motion Denied

Time out of Executive Session: _____ p.m.

Pledge of Allegiance

Public Comments – Boards Response

Points of Interest

Superintendent Reports – Administrative Reports - Presentations

Board Report – Policy Committee

Motion:

2nd:

Resolved, that the Board of Education approves the minutes of the following meeting(s):

- Regular Meeting of April 8, 2026

Voting Yes: Motion Carried

Voting No: Motion Denied

Motion:

2nd:

Resolved, that the Board of Education of the Naples Central School District, at its April 22, 2026 meeting, approve the 2026-2027 tentative administrative budget (Part 1) of the Wayne-Finger Lakes Board of Cooperative Education Services in the amount of \$4,285,332.

Voting Yes: Motion Carried

Voting No: Motion Denied

Motion:

2nd:

Resolved, that the Board of Education of the Naples Central School District cast one vote for _____ to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2026.

Voting Yes: Motion Carried

Voting No: Motion Denied

Motion:

2nd:

Resolved, that the Board of Education of the Naples Central School District cast one vote for _____ to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2026.

Voting Yes: Motion Carried

Voting No: Motion Denied

Motion:

2nd:

Resolved, that the Board of Education of the Naples Central School District cast one vote for _____ to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2026.

Voting Yes: Motion Carried

Voting No: Motion Denied

Motion:

2nd:

Resolved, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education approves the following Agreement as presented:

- Resolved, that upon the recommendation of the Superintendent, the Board of Education approves the Memorandum of Agreement between Naples Teachers Association and Naples Central School District with regard Article I of the Collective Bargaining Unit to recognized titles Occupational Therapist and Physical Therapist. (Attached)

Voting Yes:

Motion Carried

Voting No:

Motion Denied

Motion:

2nd:

Resolved, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education approves the following Business resolutions as presented:

- Resolved, that the Board of Education authorizes the creation of the following positions on the Ontario County Department of Civil Service roster for the Naples Central School District.
 - Occupational Therapist
 - Physical Therapist

Voting Yes:

Motion Carried

Voting No:

Motion Denied

Motion:

2nd:

Resolved, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education approves the following personnel item(s) as presented:

- Resolved, that the Board of Education approves the appointment of Jonathan Zacharias to a probationary term of four (4) years beginning on July 1, 2026 and expiring on June 30, 2030, as 1.0 FTE Secondary Assistant Principal, effective July 1, 2026. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of Highly Effective or Effective in at least three (3) of the four (4) preceding years and no Ineffective rating in the final year. The certification area and status are School District Leader, Professional; School Building Leader, Professional; Literacy (Grades 5-12), Professional; Literacy (Birth-Grade 6), Professional; Childhood Education (Grades 1-6), Professional; Students with Disabilities (Grades 1-6), Professional. Salary for the 2026-2027 school year will be \$85,000 plus current administrative contract provisions. This appointment is in accordance with and subject to Education Law, the regulations of the Commissioner of Education, and the by-laws of the Board of Education.
- Resolved, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education approves to *amend* the following Probationary appointment(s), pending a successful background fingerprinting clearance report:

**MEMORANDUM OF AGREEMENT
BETWEEN THE NAPLES CENTRAL SCHOOL DISTRICT
AND THE NAPLES TEACHERS' ASSOCIATION**

WHEREAS, the Naples Central School District (hereinafter referred to as, "District") and the Naples Teachers' Association (hereinafter referred to as, "Association") have agreed to a Collective Bargaining Agreement (hereinafter referred to as, "CBA") that will be effective from July 1, 2024 through June 30, 2028; and

WHEREAS, the District intends to add one Occupational Therapist and one Physical Therapist to its staff starting in the 2026-2027 school year; and

WHEREAS, those titles are not currently recognized by any bargaining unit; and

WHEREAS, the District and the Association have met and discussed the issue and believe the following is in the best interests of the Parties.

THEREFORE, the parties agree to the following:


1. The title "Occupational Therapist" and the title "Physical Therapist" shall be recognized by the Association and included in Article I of the CBA. This change shall be effective July 1, 2026, and reflected in the successor to the 2024-2028 CBA.
2. This Memorandum of Agreement shall represent the full and complete agreement between the parties and no other claims, actions or proceedings of any kind whatsoever will be commenced by any of the parties hereto.
3. This Memorandum of Agreement does not establish a precedent or constitute a past practice between the parties, unless stated herein.
4. Both parties enter this Memorandum of Agreement, knowingly, freely without coercion.
5. Signatures below indicate all parties being duly authorized have read the foregoing and enter into this Memorandum of Agreement.
6. Should any provisions of this Memorandum of Agreement be declared or determined by any court or reviewing officer or entity to be illegal or invalid, the validity of the remaining provisions shall not be affected thereby and the illegal or invalid provision shall be severed from this Memorandum of Agreement, provided severance of the invalid or illegal provision does not defeat the intent of the parties as reflected in this Memorandum of Agreement.

Naples Central School District

By: 
Kevin Swartz, Superintendent

4-6-26
Date

Naples Teachers' Association

By: 
Chad Ayers, President

4-6-26
Date

PHYSICAL THERAPIST

MINIMUM QUALIFICATIONS: Licensed and currently registered by the New York State Education Department as a Physical Therapist.

DISTINGUISHING FEATURES OF THE CLASS: This is a professional position involving responsibility for evaluating, planning, and providing physical therapy treatment in accordance with written prescription or referral from a physician who provides medical direction. The Physical Therapist is responsible to the facility administrator for the operation of the department. While supervision is not a major function of this title, oversight and instruction will be provided to Physical Therapy Assistants, Physical Therapy Aides and clerical employees assigned to the service. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Evaluates the degree of function and disability of patients unless contraindicated by his/her professional judgment or a doctor's admission notes;
 Performs physical therapy procedures upon the written order or referral of a licensed physician;
 Participates with other personnel in the formulation of patients' total care plans;
 Participates in the selection of personnel in the physical therapy service, assigns their duties and provides supervision;
 Develops or assists in the development of physical therapy policies and procedures;
 Confers periodically with department administrative staff and physicians regarding all facets of patient care and related activities;
 Assists in the development of, instructs and participates in the facility in-service education program;
 Records on patients' charts all physical therapy evaluations, re-evaluations, progress notes, consultation, and discharge summaries;
 Maintains program records including but not limited to the service budget and statistical reports of the frequency and types of treatment and number of patients treated.

WHEN ASSIGNED TO A SCHOOL DISTRICT:

Insures the implementation of the specific therapy and/or therapeutic instruction for the individual students;
 Assists the staff in the development of the general educational therapeutic-physical environment which is necessary to meeting the total needs of the students;
 Monitors the student's progress and reaction to the therapy program, and continues to re-evaluate and change the program as indicated;
 Performs a physical motor assessment on any student who is considered a candidate for physical therapy services;
 Instructs the student in utilizing appropriate equipment for maximum functioning.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:
 Good knowledge of the principles, techniques and practices of physical therapy; good knowledge of the operation and maintenance of apparatus and equipment used in physical therapy; good knowledge of pathological conditions and socio-economic factors affecting a patient's disabilities; working knowledge of community resources applicable to physical therapy; ability to plan and oversee the work of others; ability to get along well with others; physical condition commensurate with the demands of the position.

APPROVED: DECEMBER 29, 1981

REVISED: DECEMBER 8, 2022

CIVIL SERVICE CLASSIFICATION: COMPETITIVE

ONTARIO COUNTY DEPARTMENT OF HUMAN RESOURCES

OCCUPATIONAL THERAPIST

MINIMUM QUALIFICATIONS: Licensed and currently registered by the New York State Education Department as an Occupational Therapist and maintenance of such license throughout appointment.

DISTINGUISHING FEATURES OF THE CLASS: This is a professional position involving responsibility for evaluation, planning, and providing occupational therapy treatment to clients in accordance with written prescription or referral from a physician who provides medical direction. Supervision is received from a higher-level administrator with leeway in carrying out the details of the work. While supervision is not a major function of this title, oversight and instruction will be provided to Occupational Therapy Assistants, Occupational Therapy Aides and clerical employees assigned to the service. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

- Evaluates the degree of function and disability of clients unless contra-indicated by professional judgment or a physician's admission notes;
- Develops a treatment plan based upon his findings, short- and long-term rehabilitation goals and in accordance with the physician's, diagnosis, prescription, or referral;
- Performs occupational therapy procedures upon the written prescription or referral from a physician, utilizing a creative activity which may be manual, industrial, recreational, or educational designed and/or adapted to correct or remedy any disability;
- Fabricates and applies hand splints, trains clients in the use of adaptive assistive devices and/or self-help techniques to achieve maximum independence;
- Records on clients' charts all evaluations, re-evaluations, progress notes, consultations, and discharge summaries;
- Participates with other facility/department personnel in the formulation of clients' total care plans, medical diagnosis, and progress reports;
- Maintains program records including but not limited to the service budget, statistical reports of frequency and types of treatment and number of clients treated;
- Confers periodically with various therapists, nurses, and physicians regarding all facets of client care and related activities;
- Develops or assists in the development of occupational therapy policies and procedures;
- Participates in the selection of personnel in the occupational therapy service, assigns their duties and provides supervision;
- Assists in the development of and instructs in the facility's/department in-service education and programs.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of the principles, techniques and practices of occupational therapy; good knowledge of the operation and minor maintenance of apparatus and equipment used in occupational therapy; working knowledge of community resources available to support or supplement the occupational therapy program; ability to evaluate, plan and execute treatments for patients; ability to plan and oversee the work of others; ability to get along well with others; physical condition commensurate with the demands of the position.

APPROVED: OCTOBER 21, 1998

REVISED: DECEMBER 1, 2022

CIVIL SERVICE CLASSIFICATION: COMPETITIVE

ONTARIO COUNTY DEPARTMENT OF HUMAN RESOURCES

JS 4-13-26

Current Cash Balance

Sorted by Site ID, Activity Name.
From 01/01/2026 to 03/31/2026.

Site ID	Site Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
NCSD	NAPLES CENTRAL SCHOOL DISTRICT							
	5TH6THBAN		5th & 6th GRADE BAND	1,053.12	0.00	0.00	0.00	1,053.12
	BNKCRG		BANK CHARGES/ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00
	21214		BOYS BASEBALL	1,250.53	350.00	959.56	0.00	640.97
	CCMO		CC AND MORE	1,000.00	269.09	126.00	0.00	1,143.09
	C2025		CLASS OF 2025	0.00	0.00	0.00	0.00	0.00
	C2026		CLASS of 2026	8,727.24	5,817.75	13,816.50	0.00	728.49
	C2027		CLASS OF 2027	5,407.67	842.44	474.00	0.00	5,776.11
	C2028		CLASS OF 2028	5,213.51	849.70	474.00	0.00	5,589.21
	C2029		CLASS OF 2029	3,199.15	1,118.61	1,151.55	0.00	3,166.21
	C2030		CLASS OF 2030	4,126.80	1,229.10	0.00	0.00	5,355.90
	C2031		CLASS OF 2031	289.00	923.00	0.00	0.00	1,212.00
	COLORG		COLORGUARD	1,139.43	0.00	0.00	0.00	1,139.43
	111721		Cross Country Club	2,028.39	0.00	0.00	0.00	2,028.39
	ELELIBR		ELEMENTARY LIBRARY	3,745.97	0.00	0.00	0.00	3,745.97
	ELESC		ELEMENTARY STUDENT COUNCIL	1,535.30	1,059.50	0.00	0.00	2,594.80
	SKITEAM		FLYING FAJITAS SKI TEAM	1,150.75	0.00	0.00	0.00	1,150.75
	FRENCH		FRENCH CLUB	73.00	12.09	0.00	0.00	85.09
	090722		Game Club	1,016.84	97.91	0.00	0.00	1,114.75
	061720		GIRLS WHO CODE CLUB	0.00	0.00	0.00	0.00	0.00
	CHORUS		HIGH SCHOOL CHORUS	3,381.42	285.00	0.00	0.00	3,666.42
	LIBRARY		HIGH SCHOOL LIBRARY CLUB	4,610.10	1,771.69	1,796.11	0.00	4,585.68
	INDSOC		INDOOR SOCCER CLUB	0.00	6,711.64	1,822.80	0.00	4,888.84
	INTEREST		INTEREST EARNED ON BANK ACCOUN	0.00	0.00	0.00	0.00	0.00
	JURSG		JUNIOR STUDENT GOVERNMENT	213.00	188.04	120.00	0.00	281.04
	ROBOTICS		NAPLES ROBOTICS	0.00	0.00	0.00	0.00	0.00
	NHS		NATIONAL HONOR SOCIETY	22.83	141.00	70.00	0.00	93.83
	MUSICAL		NCS MUSICAL	20,902.21	16,195.64	16,353.43	0.00	20,744.42
	50317		NCS PBL CLUB	0.00	0.00	0.00	0.00	0.00
	VSWIM		NCS VARSITY SWIM CLUB	7,246.17	4,000.00	92.42	0.00	11,153.75
	NEWSSTAFF		NEWS STAFF - IN AND OUT	0.00	0.00	0.00	0.00	0.00
	071923		Operating Expenses	11,636.90	0.00	0.00	1,347.37	12,984.27
	OPERSANTA		OPERATION SANTA	17,697.95	1,756.89	55.00	0.00	19,399.84
	041019		OUTDOOR ADVENTURE CLUB	0.00	0.00	0.00	0.00	0.00
	32717		P.L.A.N.T. CLUB	0.00	800.32	52.61	0.00	747.71
	07142021		ROTARY INTERACT CLUB	810.54	500.00	265.00	0.00	1,045.54
	STAX		SALES TAX HOLDING ACCOUNT	150.29	329.14	341.31	-17.96	120.16
	SPANISH		SPANISH CLUB	814.91	12.09	0.00	0.00	827.00
	SC		STUDENT COUNCIL	62,606.01	0.00	2,845.10	0.00	59,760.91
	04242019		THE ENVIRONMENTAL CLUB	106.00	0.00	0.00	0.00	106.00
	071818		TRAP SHOOTING CLUB/TEAM	883.49	0.00	880.00	0.00	3.49
	11718		TRIUMPHANT IN 2021 & BEYOND	0.00	0.00	0.00	0.00	0.00
	WINTER		Winterguard	2,117.93	0.00	0.00	0.00	2,117.93
	YB		YEARBOOK	11,236.94	1,024.26	15.00	0.00	12,246.20

Current Cash Balance

Sorted by Site ID, Activity Name.
From 01/01/2026 to 03/31/2026.

Site ID	Site Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Activity ID	Activity Name					
NCS D Activity Totals:		185,393.39	46,284.90	41,710.39	1,329.41	191,297.31

	Begin Balance	Transfers	Receipts	Disbursements	Adjustments	End Balance
NCS D Checking:	35,157.06	0.00	46,284.90	41,710.39	3.05	39,734.62
NCS D Investment:	150,236.33	0.00			1,326.36	151,562.69
NCS D Bank Balances:	185,393.39		46,284.90	41,710.39	1,329.41	191,297.31

Report Activity Totals:	185,393.39	46,284.90	41,710.39	1,329.41	191,297.31
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FS 4-13-26

Board of Education Auditor Report – April 2026 Board Meeting

From January 1, 2026 – March 31, 2026 I have approved warrants 0094-0127 for a total amount of \$3,468,860.24 during the third quarter of the 2025-2026 fiscal year.

Total 533 transactions

There were no errors for the third quarter.

Respectfully submitted,



Evelyn Letta