

BOARD MEETING: Regular Meeting
DATE: Wednesday, September 11, 2024
TIME: 6:00 p.m.
PLACE: Naples High School Library Conference Room

- I. Meeting Called to Order
- II. Roll Call
- III. Adopt the Agenda of the Regular Meeting of September 11, 2024 (Board Action)
- IV. Executive Session (Board Action)
- V. Pledge of Allegiance
- VI. Public Comments:

The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern that you might have with us. The Board President will be happy to recognize those of you who wish to speak. We would ask that you come forward and please identify yourself before presenting your thoughts.

Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. (*Individual comments will be limited to three minutes.*)

As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.

Board Response: The Board of Education is committed to keeping communication open and transparent. The Board of Education President will be working with the Board and the Superintendent to make every effort to respond to public comments directed to the Board of Education at previous meetings, during the next scheduled meeting.

- VII. Points of Interest
- VIII. Superintendent Recognitions & Updates
 - Student Representative Update
 - Superintendent Update
 - Administrative Updates
 - Director of Student Learning Presentation
- IX. Board Reports
 - Facilities Committee
- X. Minutes (Board Action)
- XI. Adoption of the 2024-2025 District Building Level Emergency Response Plans (Board Action)
- XII. Business (Board Action)
 - NYSSBA Annual Meeting Delegate and Alternate Delegate Designations
 - 2024-2025 Capital Outlay Project
 - Budget Transfers
 - Discards
 - Tax Correction
 - School Calendar - Amended
- XIII. Personnel (Board Action)
 - Unpaid Days
 - Resignation
 - Teacher Aide
 - Extra Duty Advisor
 - Bus Monitors
 - Appointment
 - Extra-Duty Advisor
- XIV. Consent Agenda Items (Board Action)
 - CSE Committee Recommendations
 - Volunteers
 - Substitutes
- XV. Adjournment (Board Action)

Minutes of a Regular Meeting of the Board of Education of Naples Central School held on Wednesday, September 11, 2024 at 6:01 p.m. in the Naples High School Library Conference Room.

Roll Call Members Present: Robert Brautigam Steve Mark
 Joseph Callaghan Gail Musnicki
 Jacob Hall
 Amie Levine
 Kelley Louthan

Members Absent: Maura Sullivan, Angela Rishpater

Also Present: Michele Barkley, Kevin Swartz, Chad Hunt, Christina Brautigam, Nicole Green, Lindsey Evershed-Pursel, Cassandra Lamphier
Guests: Natalie Ball, Kathleen Meteyer

A quorum being present, the Regular Meeting of September 11, 2024 was called to order at 6:02 p.m. by Board President Jacob Hall.

Motion: Gail Musnicki
2nd: Steven Mark

Resolved, that the Board of Education approves the agenda of the Regular Meeting of September 11, 2024 as presented.

Voting Yes: 7 Motion Carried
Voting No: 0

Motion: Steven Mark
2nd: Robert Brautigam

Resolved, that the Board of Education approves calling an executive session at 6:02 p.m. for the purpose of discussing the employment history of a particular person or persons.

Voting Yes: 7 Motion Carried
Voting No: 0

Board Member Maura Sullivan arrived at 6:04 p.m.

Time out of Executive Session: 6:37 p.m.

Pledge of Allegiance

Public Comments – Boards Response – There were no Public Comments.

Points of Interest – Board Members Rob Brautigam and Kelly Louthan talked about the opening days and the positive energy at the Elementary School.

Superintendent Recognitions & Updates - Superintendent Kevin Swartz talked about the start of the year, looking forward to Homecoming week and the acclimation of our youngest students to the full day UPK program. He also mentioned that our athletic teams have good numbers and teams are competing well.

Administrative Updates – High School Principal Nicole Green stated that the High School is in full swing with Homecoming activities. She also talked about revising and creating electives, portrait of a graduate and Tier I interventions, specifically in both English and Math. Director of Pupil Personnel Cassandra Lamphier stated that her department is taking part in collaborating with both the High School and Elementary staff. She has also invited the families of her students to visit and talk about their children and their home experiences.

Director of Student Learning Presentation – Lindsey Evershed-Pursel presented information on the NYSED Blue Ribbon Commission Report, along with new standards for Geometry, Earth & Space Sciences and Life Science: Biology. She also mentioned the release of Science of Reading Literacy Briefs. The presentation included additional information about summer work and summer professional learning done by teachers and staff members.

Facilities Committee Update – Board Member Robert Brautigam stated the Facilities Committee met that afternoon with SEI Design Group and LeChase Construction. There was a discussion around the completion of some parts of the capital project at the Elementary School. At the High School, the auditorium looks to be on schedule with substantial completion hoping to be the end of December. Bids for the Capital Outlay were accepted and will be awarded for further door replacements at the Elementary School. The spend down project was discussed.

Motion: Joseph Callaghan

2nd: Gail Musnicki

Resolved, that the Board of Education approves the minutes of the following meeting(s):

- Regular Meeting of August 14, 2024

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Steven Mark

2nd: Gail Musnicki

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education approves the authorization to adopt the following plan(s) as listed for the 2024-2025 school year.

- Authorization is given to adopt the District Building Level Emergency Response Plans, as previously established, for the 2024-2025 School Year.

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Maura Sullivan

2nd: Joseph Callaghan

Resolved, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education approves the following Business resolutions as presented:

- Resolved, that the Board of Education member Steven Mark is hereby appointed as Voting Delegate for the 2024 NYSSBA Annual Meeting on October 10, 2024
- Resolved, that the Board of Education member Kelly Louthan is hereby appointed as Voting Delegate Alternate for the 2024 NYSSBA Annual Meeting on October 10, 2024

- Resolved, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education authorizes the following 2024-2025 Capital Outlay Project Bid Award, SED Control No. 43-12-01-04-0-002-021 SEI Project No. 24-4392 as presented:

General Trades Work
BRG Corporation
111 Buffalo Road
Rochester, NY 14611

Base Bid: Forty-three thousand eight hundred dollars (\$43,800.00)

Alternate 1: Doors V04-1, V04-2, V04-3: Thirty-five thousand six hundred dollars (\$35,600.00)

- Resolved, that the Board of Education approves the following Budget Transfer(s):
 - \$47,058 FROM 2250-490-00-0000 BOCES Tuition-Spec Ed
TO 2250-472-00-0000 Prog/HandiTuition-Other
- Resolved that approval be given for the following to be declared surplus property and approval given to discard as per Policy #5250:
 - High School Social Studies Department Discards: Attached.
- Resolved, that upon the recommendation of Real Property Tax Service of Ontario County, authorization is hereby given for a refund of taxes to the County of Ontario for the following refund of taxes for prior years as indicated below:
 - \$3,965.76 for Tax Map No. 152.00-1-38.110 for the 2021-2022 School Taxes
 - \$1,024.38 for Tax Map No. 152.00-1-38.130 for the 2021-2022 School Taxes
- Resolved, that the Board of Education approves to amend the 2024-2025 Naples Central School District Calendar as presented. (Calendar Attached)

Voting Yes: 8

Motion Carried

Voting No: 0

Motion: Robert Brautigam

2nd: Maura Sullivan

Resolved, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education approves the following personnel item(s) as presented:

- Resolved, that the Board of Education approves the following request for unpaid days:
 - Carlee Sosson, Elementary Teacher: Three (3) unpaid days – 9/18/24-9/20/24.
- Resolved, that the Board of Education approves the following Resignations, with regret:
 - Rachel Kuras, Teacher Aide, effective, August 24, 2024
 - Robert Birdsall, 2024-2025 Fall Fitness Monitor Advisor, effective May 21, 2024
 - Crystal Dutcher, Bus Monitor, effective September 18, 2024
 - Michael Smith, Bus Monitor, effective October 26, 2024
- Resolved, that the Board of Education approves the following unpaid Advisor appointment for the 2024-2025 School Year, contingent upon student enrollment:
 - Boys Baseball Club: Brian Battle

Voting Yes: 8

Motion Carried

Voting No: 0

Motion: Steven Mark

2nd: Kelly Louthan

Resolved, that the Board of Education, upon the recommendation of Superintendent Kevin Swartz, approves the Consent Agenda Items as presented:

- a. Resolved, that the Board of Education approves committee recommendations from the following meeting(s):
- Committee on Special Education actions of 08/12/2024; 08/14/2024; 08/16/2024; 08/21/2024; 08/26/2024.

- b. Resolved, that the Board of Education hereby approves the following Volunteers:

Names:

Jennifer Hawks	Kyle Tandle
Michael Hawks	Heather Stephens
Denetta St. George	Gabrielle Osborn
James St. George	

- c. Resolved, that the Board of Education hereby approves the following Substitute Appointment, pending a successful background clearance report provided to the school as a result of the fingerprinting process:

<u>Name</u>	<u>Position</u>
Alex Rubadeau	Teacher Substitute
Janice Murray	Teacher Substitute
Elizabeth Butler	Tutor; Emergency Approval effective 09/09/2024
Tammy Matthews	Teacher Substitute
Tammy Matthews	Teacher Aide

Voting Yes: 8

Motion Carried

Voting No: 0

Motion: Gail Musnicki

2nd: Steven Mark

There being no further business, the Regular Meeting of September 11, 2024 is hereby adjourned at 7:19 p.m.

Voting Yes: 8

Motion Carried

Voting No: 0

Dated this 11th day of September, 2024



District Clerk



August 23, 2024

Mr. Kevin Swartz
Superintendent of Schools
Naples Central School District
136 N Main Street
Naples, NY 14512

RE: 2024-25 Capital Outlay Project
SED Control No.: 43-12-01-04-0-002-021
SEI Project No. 24-4392

Dear Kevin:

The District received bids for the above referenced project on August 21, 2024. Having reviewed the Bid Forms, we recommend the following apparent low bidder for award of Base Bid and select Alternate work.

1. APPARENT LOW BIDDER

General Trades Work
BRG Corporation
111 Buffalo Road
Rochester, NY 14611

Base Bid:	\$43,800.00
Alternate 1: Doors V04-1, V04-2, V04-3	+ \$35,600.00
Alternate 2: Doors 25, 27F, 28	+ \$43,600.00
Alternate 3: Doors V05-1, V05-2	+ \$54,200.00



2. CONTRACT AWARD

The budget is adequate for the award of Base Bid plus Alternate # 1. SEI Design Group suggests the District consider award of contract as follows:

General Construction Work

BRG Corporation

111 Buffalo Road
Rochester, NY 14611

Base Bid:	\$43,800.00
Alternate 1: Doors V03-1, V03-2, V03-3, V04-1, V04-2, V04-3	\$35,600.00
Alternate 2: Doors 25, 27F, 28	NOT ACCEPTED
Alternate 3: Doors V05-1, V05-2	NOT ACCEPTED

3. **BUDGET STATUS COSTS (Construction and Incidentals)**

Capital Outlay Budget	\$100,000.00
Total Suggested Contract Award	(\$79,400.00)

REMAINING FOR CONTINGENCY & INCIDENTAL COSTS	\$20,600.00
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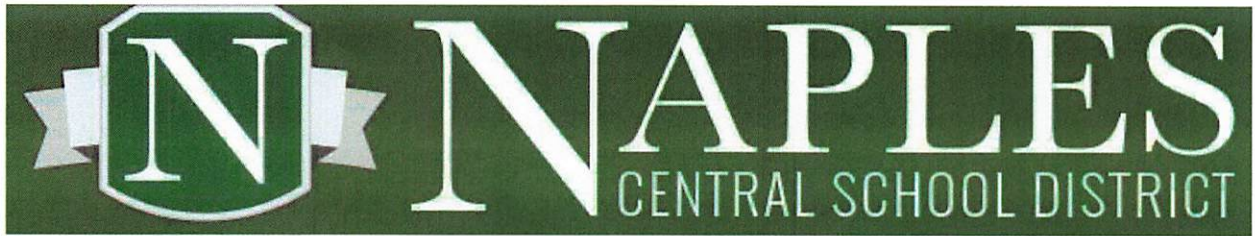
Based upon the information above, we suggest that the District award the Contract to the apparent low bidder. We hope that this information will assist the Board in making an award for this work. Please let us know if you have any questions or require additional clarification.

Sincerely,

A handwritten signature in black ink, appearing to read "Ted W. Mountain", with a long, sweeping horizontal stroke at the end.

Ted W. Mountain, AIA
Senior Principal

Enc. Bid Tabulation



Date: August 19, 2024

To: Kevin Swartz, Superintendent

From: Nicole Green
Jr/Sr High School Principal

Subject: Discard of materials

I have received a request from Samantha Gibson to discard the following titles attached to this memo. I am recommending that the Naples Board of Education approve the discard.

Sincerely,

A handwritten signature in black ink that reads 'Nicole Green'.

Nicole Green
Jr/Sr High School Principal

Title	Media	Quantity
Freedom Now	VHS	1
Yugoslavia: Death of a Nation	VHS	1
Religions of the World	DVD	1
Pillar oOf Fire	DVD	1
Three Gorges	VHS	1
Guerrilla Wars	VHS	1
People Power	VHS	1
Africa: A History Denied	VHS	1
Auschwitz: If You Cried, You Died	DVD	1
Conquerors: Peter the Great	VHS	1
Mao's Little Red Video	VHS	1
The World	VHS	1
Auschwitz: If You Cried, You Died	VHS	1
Rameses: Wrath of God or Man?	DVD	1
Worse Than War	DVD	1
National Geographic: The 80's	DVD	1
National Geographic: The 90's	DVD	1
China: Dynasties of Power	VHS	1
Gladiator	VHS	1
Mozart	VHS	1
The Mummy	VHS	1
A History of Britain: 3500BC-1603AD	VHS	2
A History of Britain: 1603-1776	VHS	1
Real Deal Up Grade	DVD	6
The French Revolution	DVD	1
Splendors of Imperial China	DVD	1
Religions of the World	DVD	1
Founding Leaders	DVD	1
Women Leaders	DVD	1
A Window on Korea	DVD	1
Encarta96 Encyclopedia	DVD	1
The Napoleonic Era	DVD	1
Scotter Ritter	DVD	1
Imperialism	DVD	1
Israel's Story in Maps	DVD	1
Social Studies	DVD	1
Blank Disc	DVD	1
Yanni Tribute	CD	1
Protected for Eternity	DVD	1
Bullet Textbook	DVD	1
The Enlightenment	Book	1
Anne Frank: The Diary of a Young Girl	Book	1
A History of the African People	Book	1
What Went Wrong?	Book	9
The Elements of Style	Book	1
The Good Earth	Book	1
Hitler	Book	1
The Agony and the Ecstasy	Book	1
The World's Religions	Book	2
Bhagavad-Gita as it is	Book	1

Constantine's Sword	Book	1
Mummies, Myth, and Magic	Book	1
The World Almanac 2007	Book	1
Animal Farm	Book	15
The Trials of Socrates	Book	1
Concise Dictionary of World History	Book	1
Osama Bin Laden	Book	1
Europeans in the World	Book	1
Folk Woodcarving	Book	1
The Lost Cities of Africa	Book	1
China	Book	1
Schindler's List	VHS	1
Joseph Stalin	DVD	1
Lost Civilizations	DVD	1
World War II	DVD	1
Gandhi	DVD	1
He Named Me Malala	DVD	1
The Agony and the Ecstasy	DVD	1
Empires: Japan	DVD	1
Troy	DVD	1
Samurai: The Last Warrior	DVD	1
Engineering an Empire	DVD	1
The Haunted History of Halloween	DVD	1
Nectar in a Sieve	Book	2
Ancient Greece	Book	1
Europeans in the World: From 1650	Book	1
Khubilai Khan	Book	1
The Black Death	Book	1
World Civilizations: Instructor's Resources	Guidebook	2
Great Decisions	Magazine	1
World Civilizations: 3rd Edition	Textbook	1
World History: 4th Edition	Textbook	2
A History of World Societies: 4th Edition	Textbook	4
The Long Fuse	Book	1
A Short History of the Near East	Book	1
From Socrates to Satre	Book	1
The Global Past	Textbook	1
A History of World Societies: 4th Edition: Guidebook	Guidebook	1
World History	Textbook	1
Ways of the World: 3rd Edition	Textbook	3
World Civilizations: 4th Edition	Textbook	1
World History: Interactive	Textbook	1
Traditions and Encounters: 2nd Edition	Textbook	1
AP World History: Modern Exam (2020)	Guidebook	1
A History of the Modern World: 8th Edition	Textbook	1
Cliff Notes on Greek Classics	Book	1
The Illustrated World's Religions	Book	1
Traditions and Encounters: 3rd Edition	Textbook	1
Discovering the Global Past: 2nd Edition	Textbook	2
The Human Record: 5th Edition	Textbook	2
The Earth and Its Peoples: 4th Edition	Textbook	2

The Earth and Its Peoples: 3rd Edition	Textbook	1
Wild Swans	Book	17
World History: New York Edition	Textbook	1
Mysteries of the Ancient World	Book	1
The World and I	Magazine	1
World History: 2006	Textbook	1
The United States Government	Textbook	2
World Civilizations	Textbook	5
Women in History: Volume 1	Book	1
Women in History: Volume 2	Book	11
World History	DVD	1
World History	CD	2
Dictionaries	Book	7
Fast Track to a 5	Guidebook	1
Traditions and Encounters	Textbook	1
Bringing History Alive	Guidebook	1
World History: Teacher Edition	Textbook	1
World History: Study Guide	Guidebook	1
World History: Outdated textbook	Textbook	24
World History: Block Schedule Pacing Guide	Guidebook	1
World History: Unit 1 In-Depth Resources	Guidebook	1
World History: Unit 4 In-Depth Resources	Guidebook	3
World History: Unit 5 In-Depth Resources	Guidebook	4
World History: Unit 6 In-Depth Resources	Guidebook	1
World History: Unit 7 In-Depth Resources	Guidebook	3
World History: In-Depth Resources in Spanish	Guidebook	1
World History: Section Quizzes and Tests	Guidebook	1
World History: Reading Study Guide	Guidebook	4
World History: Reading Study Guide Spanish Translat	Guidebook	1
World History: Test Practice Transparencies	Guidebook	1
World History: Formal Assessment	Guidebook	1
Strategies for Test Preparation High School	Guidebook	2
World History Integrated Assessment	Guidebook	1

Title	Media	Quantity	Location
World Civilizations: II	Book	33	Back of Room
Plagues and Peoples	Book	20	Back of Room
King Leopold's Ghost	Book	16	Back of Room
The Odyssey	Book	3	Back of Room
Things Fall Apart	Book	8	Back of Room
The Prince	Book	30	Back of Room
The Human Record	Book	21	Back of Room
Africa	Book	17	Back of Room
The Walking Drum	Book	31	Front of Room
Discover the Global Past	Book	19	Front of Room
Taking Sides	Book	19	Front of Room
Regents Prep	Guidebook	21	Front of Room
Guns, Germs, and Steel	Book	5	Back of Room
AP Prep	Guidebook	23	Front of Room
Atlas	Book	31	Under Chairs (extras in front of class)
Girl with the Pearl Earring	Book	3	Back of Room

**Application for Corrected Tax Roll
County of Ontario, Town of Bristol**

**Ontario County - Treasurers Office
20 Ontario Street Canandaigua, NY 14424
2021-2022 School Tax Year**

Tax Map No.	Taxable Assessment Value Tax	Moved to Wholly Exempt Status	Original Amount of Tax Due	Returned to County For Collection (Includes Penalty)	Revised Tax Due	Tax Payment Received	Amount Due Petitioner
152.00-1-38.110	240,800	0	3,850.25	3,965.76	0.00	3,965.76	3,965.76
152.00-1-38.130	62,200	0	994.54	1,024.38	0.00	1,024.38	1,024.38
Totals:	303,000	0	4,844.79	4,990.14	0.00	4,990.14	4,990.14

<p>Amount to present to the Board of Education for Approval \$4,990.14</p>
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Ontario County Real Property Tax Services

Dennine L. Leeson, Director
e-mail: dennine.leeson@ontariocountyny.gov

Telephone: (585)396-4382 Fax: (585)393-2991

County Municipal Building
20 Ontario Street
Canandaigua, NY 14424-1806

August 6, 2024

To: Governmental Operations & Insurance Committee

Re: Correction of Error – 2022 County/Town Tax Roll
Town of Bristol, - Tax Map # 152.00-1-38.130

I have received an application for corrected tax roll for the 2022 County and Town taxes. The property owner is The People of the State of NY DEC, having offices at 625 Broadway, Albany, NY 12233. The property is 12.80 acres on Dugway Rd. in the Town of Bristol with the property code of 932 Forest s532b. The tax map identification number is 152.00-1-38.130.

As a result of my investigation, I have determined that the property transferred to The People of the State of NY DEC on May 7, 2021. Property owned by NYS becomes tax exempt immediately upon transfer. The assessor has verified that the property should have been entered into roll section 8 as wholly exempt on the 2021 Final Assessment Roll.

Per RPTL §550 (7)(a) definition of an unlawful entry, and therefore a correctable error, *[an assessment of wholly exempt property on the taxable portion of the assessment roll]*; It is my determination that the circumstances of the error warrant a correction, and make recommendation that a corrected tax bill be issued for the 2022 county/town tax years which included 2021/2022 school relevies with interest and administration fees, in the amount of \$0.00.

A handwritten signature in blue ink that reads "Dennine L. Leeson".

Dennine L. Leeson, Director
Ontario County Real Property Tax Services

8/6/2024

Date



Department of Taxation and Finance
Office of Real Property Tax Services

Application for Refund or Credit of Real Property Taxes

RP-556
(12/19)

RECEIVED

Part 1 – General information: To be completed in duplicate by the applicant.

AUG 06 2024

Names of owners The People of the State of NY DEC			
Mailing address of owners (number and street or PO box) 625 Broadway		Location of property (street address) Dugway Rd	
City, village, or post office Albany	State NY	ZIP code 12233	City, town, or village Canandaigua
Daytime contact number		Evening contact number	Tax map number of section/block/lot: Property identification (see tax bill or assessment roll) 152.00-1-38.130
Account number (as appears on tax bill) 322000 152.00-1-38.130	Amount of taxes paid or payable \$2,649.65		Date of payment
Reasons for requesting a refund or credit: NYS acquired land for public use.			

I hereby request a refund or credit of real property taxes levied by County/Town/School for the year(s) 2022.
(County, city, village, etc.)

Signature of applicant <u>Alessa Bub</u>	Date <u>8/6/24</u>
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Part 2 – To be completed by the County Director or Village Assessor. Attach a written report including documentation and recommendation. Specify the type of error and paragraph of subdivision 2, 3, or 7 of Section 550 under which the error falls.

Date application received <u>8/6/2024</u>	Date warrant annexed <u>12/2021</u>
Last day for collection of taxes without interest	Recommendation Approve application* <input checked="" type="checkbox"/> Deny application <input type="checkbox"/>
Signature of official <u>Dennine L. Leeson</u>	Date <u>8/6/2024</u>

* If this application is approved, and the same error appears on a current assessment roll, send a copy of this form, including all attachments, to the assessor and board of assessment review. They must treat this application as a petition for the correction of that current roll (Form RP-553).

Part 3 – For use by the tax levying body or official designated by resolution _____ :
(insert number or date, if applicable)

Application approved (Mark an X in the applicable box):

Clerical error ☐ Error in essential fact ☐ Unlawful Entry ☒

Amount of taxes paid	Amount of taxes due <u>2,649.65</u>	Amount of refund or credit <u>2,649.65</u>
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Application denied (reason): _____ _____
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Signature of chief executive officer or official designated by resolution	Date
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2021-2022 Naples Central School School Tax Bill

NAPLES CENTRAL SCHOOL
PO BOX 357
WARSAW, NY 14569

BANK CODE	BILL NO.	SEQUENCE NO.	PAGE NO.	ROLL SECT.	ACCOUNT NO.
	000194	000118	1 OF 1	1	0518-000-04
FISCAL YEAR			WARRANT DATED		SWIS CODE
7/1/2021 - 6/30/2022			9/1/2021		322000
ESTIMATED STATE AID				SEE REVERSE SIDE FOR MORE INFORMATION	
SCHL 8,693,568					
FOR YOUR INFORMATION					

322000 152.00-1-38.130 000194 118



The People of the State of
DEC
625 Broadway
Albany, NY 12233

TAX BILL STUB WITH BAR CODE MUST ACCOMPANY
PAYMENT TO ENSURE TIMELY POSTING OF PAYMENT WHEN
MAILING OR PAYING IN PERSON.
ON LINE BILL PAY THROUGH YOUR BANK IS NOT
RECOMMENDED. MUST HAVE TAX BILL TO PROCESS.
School Tax Collector: Michele Barkley
Contact: 585-374-7922 or MBARKLEY@NAPLESCSD.ORG

IN Five Star Bank
PERSON 184 S. Main Street, Naples, NY 14512
PAYMENT Payments accepted at any FiveStar Bank

PROPERTY DESCRIPTION & LOCATION	
TAX MAP NO.	322000 152.00-1-38.130
LOCATION	Dugway Rd
DIMENSIONS	ACRES: 12.80
SCHOOL DIST	Naples Central 420
PROPERTY CLASS	Rural vac>10

EXEMPTION	TAX PURPOSE	VALUE	EXEMPTION	TAX PURPOSE	VALUE
THE ASSESSOR ESTIMATES THE FULL MARKET VALUE OF THIS PROPERTY AT:					64124
THE UNIFORM PERCENTAGE OF VALUE USED TO ESTABLISH ASSESSMENTS IS:					97.00%
THE ASSESSED VALUE OF THIS PROPERTY IS:					62200

LEVY DESCRIPTION	TOTAL TAX LEVY	% CHANGE PRIOR YEAR	TAXABLE ASSESSED VALUE	TAX RATE PER \$1,000	TAX AMOUNT
TOWN OF Bristol					
School Tax	12,259,719	2.2	62,200.00	15.720131	977.79
Library Tax	210,000	10.5	62,200.00	.269274	16.75

*Returned to County
For collection*

LATE PAYMENT SCHEDULE ON TOTAL TAX DUE				TOTAL TAX	994.54
IF PAID BY	09/30/2021	11/01/2021	11/03/2021	DUE BY:	09/30/2021
PENALTY		19.89	29.84		
TOTAL DUE	994.54	1,014.43	1,024.38		

BILL NO. 000194 TAX MAP NO. 322000 152.00-1-38.130 ACCOUNT 0518-000-04 BANK CODE
LOCATION Dugway Rd

☐ CHECK HERE
IF RECEIPT REQUIRED

RETURN THIS PORTION WITH YOUR PAYMENT

DUE BY	AMOUNT
09/30/2021	994.54

MAKE CHECKS, DRAFTS OR
MONEY ORDERS PAYABLE TO:
NAPLES CENTRAL SCHOOL
PO BOX 357
WARSAW, NY 14569

LATE PAYMENT SCHEDULE ON TOTAL TAX DUE			
IF PAID BY	09/30/2021	11/01/2021	11/03/2021
PENALTY		19.89	29.84
TOTAL DUE	994.54	1,014.43	1,024.38

2021-2022 Naples Central School School Tax Bill

*322000 152.00-1-38.130
The People of the State o**
DEC
625 Broadway
Albany, NY 12233

000194 118



* 4 2 0 0 0 0 1 9 4 0 0 0 9 9 4 5 4 *

TAXES PAID BY	REC'D BY & DATE
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Ontario County Real Property Tax Services

Dennine L. Leeson, Director
e-mail: dennine.leeson@ontariocountyny.gov

Telephone: (585)396-4382 Fax: (585)393-2991

County Municipal Building
20 Ontario Street
Canandaigua, NY 14424-1806

August 6, 2024

To: Governmental Operations & Insurance Committee

Re: Correction of Error – 2022 County/Town Tax Roll
Town of Bristol, - Tax Map # 152.00-1-38.110

I have received an application for corrected tax roll for the 2022 County and Town taxes. The property owner is The People of the State of NY DEC, having offices at 625 Broadway, Albany, NY 12233. The property is 179.90 acres at 6423 Dugway Rd. in the Town of Bristol with the property code of 932 Forest s532b. The tax map identification number is 152.00-1-38.110.

As a result of my investigation, I have determined that the property transferred to The People of the State of NY DEC on May 7, 2021. Property owned by NYS becomes tax exempt immediately upon transfer. The assessor has verified that the property should have been entered into roll section 8 as wholly exempt on the 2021 Final Assessment Roll.

Per RPTL §550 (7)(a) definition of an unlawful entry, and therefore a correctable error, *[an assessment of wholly exempt property on the taxable portion of the assessment roll]*; It is my determination that the circumstances of the error warrant a correction, and make recommendation that a corrected tax bill be issued for the 2022 county/town tax years which included 2021/2022 school relevies with interest and administration fees, in the amount of \$0.00.

A handwritten signature in blue ink that reads "Dennine L. Leeson".

Dennine L. Leeson, Director
Ontario County Real Property Tax Services

8/6/2024

Date



Department of Taxation and Finance
Office of Real Property Tax Services

Application for Refund or Credit of Real Property Taxes

RP-556
(12/19)

RECEIVED

AUG 06 2024

Part 1 – General information: To be completed in duplicate by the applicant.

Names of owners The People of the State of NY DEC			Location of property (street address) 6423 Dugway Rd		
Mailing address of owners (number and street or PO box) 625 Broadway			City, town, or village Canandaigua		
City, village, or post office Albany		State NY	ZIP code 12233		State NY
Daytime contact number		Evening contact number		Tax map number of section/block/lot: Property identification (see tax bill or assessment roll) 152.00-1-38.130	
Account number (as appears on tax bill) 322000 152.00-1-38.130		Amount of taxes paid or payable \$ 9,727.98		Date of payment	
Reasons for requesting a refund or credit: NYS acquired land for public use.					

I hereby request a refund or credit of real property taxes levied by County/Town/School for the year(s) 2022.
(County, city, village, etc.)

Signature of applicant <u>Alisa Bub</u>	Date <u>8/6/24</u>
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Part 2 – To be completed by the County Director or Village Assessor. Attach a written report including documentation and recommendation. Specify the type of error and paragraph of subdivision 2, 3, or 7 of Section 550 under which the error falls.

Date application received <u>8/6/2024</u>	Date warrant annexed <u>12/2021</u>
Last day for collection of taxes without interest	Recommendation Approve application* <input checked="" type="checkbox"/> Deny application <input type="checkbox"/>
Signature of official <u>Dennine L. Leeson</u>	Date <u>8/6/2024</u>

* If this application is approved, and the same error appears on a current assessment roll, send a copy of this form, including all attachments, to the assessor and board of assessment review. They must treat this application as a petition for the correction of that current roll (Form RP-553).

Part 3 – For use by the tax levying body or official designated by resolution _____ :
(insert number or date, if applicable)

Application approved (Mark an X in the applicable box):

Clerical error ☐ Error in essential fact ☐ Unlawful Entry ☒

Amount of taxes paid	Amount of taxes due <u>9,727.98</u>	Amount of refund or credit <u>9,727.98</u>
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Application denied (reason): _____ _____
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Signature of chief executive officer or official designated by resolution	Date
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2021-2022 Naples Central School School Tax Bill

NAPLES CENTRAL SCHOOL
PO BOX 357
WARSAW, NY 14569

BANK CODE	BILL NO.	SEQUENCE NO.	PAGE NO.	ROLL SECT.	ACCOUNT NO.
	000192	000117	1 OF 1	1	0518-000-04
FISCAL YEAR			WARRANT DATED		SWIS CODE
7/1/2021 - 6/30/2022			9/1/2021		322000
ESTIMATED STATE AID					
SCHL	8,693,568			SEE REVERSE SIDE FOR MORE INFORMATION	
FOR YOUR INFORMATION					

322000 152.00-1-38.110 000192 117



The People of the State of
DEC
625 Broadway
Albany, NY 12233

TAX BILL STUB WITH BAR CODE MUST ACCOMPANY
PAYMENT TO ENSURE TIMELY POSTING OF PAYMENT WHEN
MAILING OR PAYING IN PERSON.
ON LINE BILL PAY THROUGH YOUR BANK IS NOT
RECOMMENDED. MUST HAVE TAX BILL TO PROCESS.
School Tax Collector: Michele Barkley
Contact: 585-374-7922 or MBARKLEY@NAPLESCSD.ORG

IN Five Star Bank
PERSON 184 S. Main Street, Naples, NY 14512
PAYMENT Payments accepted at any FiveStar Bank

PROPERTY DESCRIPTION & LOCATION	
TAX MAP NO.	322000 152.00-1-38.110
LOCATION	6423 Dugway Rd
DIMENSIONS	ACRES: 179.90
SCHOOL DIST	Naples Central 420
PROPERTY CLASS	Rural vac>10

EXEMPTION	TAX PURPOSE	VALUE	EXEMPTION	TAX PURPOSE	VALUE
THE ASSESSOR ESTIMATES THE FULL MARKET VALUE OF THIS PROPERTY AT:					248247
THE UNIFORM PERCENTAGE OF VALUE USED TO ESTABLISH ASSESSMENTS IS:					97.00%
THE ASSESSED VALUE OF THIS PROPERTY IS:					240800

LEVY DESCRIPTION	TOTAL TAX LEVY	% CHANGE PRIOR YEAR	TAXABLE ASSESSED VALUE	TAX RATE PER \$1,000	TAX AMOUNT
TOWN OF Bristol					
School Tax	12,259,719	2.2	240,800.00	15.720131	3,785.41
Library Tax	210,000	10.5	240,800.00	.269274	64.84

*Returned to County
for collection*

LATE PAYMENT SCHEDULE ON TOTAL TAX DUE				TOTAL TAX	3,850.25
IF PAID BY	09/30/2021	11/01/2021	11/03/2021	DUE BY:	09/30/2021
PENALTY		77.01	115.51		
TOTAL DUE	3,850.25	3,927.26	3,965.76		

BILL NO. 000192 TAX MAP NO. 322000 152.00-1-38.110 ACCOUNT 0518-000-04 BANK CODE
LOCATION 6423 Dugway Rd

☐ CHECK HERE IF RECEIPT REQUIRED

RETURN THIS PORTION WITH YOUR PAYMENT

DUE BY	AMOUNT
09/30/2021	3,850.25

LATE PAYMENT SCHEDULE ON TOTAL TAX DUE			
IF PAID BY	09/30/2021	11/01/2021	11/03/2021
PENALTY		77.01	115.51
TOTAL DUE	3,850.25	3,927.26	3,965.76

MAKE CHECKS, DRAFTS OR
MONEY ORDERS PAYABLE TO:
NAPLES CENTRAL SCHOOL
PO BOX 357
WARSAW, NY 14569

2021-2022 Naples Central School School Tax Bill

*322000 152.00-1-38.110 000192 117
The People of the State of
DEC
625 Broadway
Albany, NY 12233



* 4 2 0 0 0 0 1 9 2 0 0 3 8 5 0 2 5 *

TAXES PAID BY	REC'D BY & DATE
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**NAPLES CENTRAL SCHOOL
2024-2025 CALENDAR**

FINAL

JULY							AUGUST							SEPTEMBER							OCTOBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3	1	2	3	4	5	6	7			1	2	3	4	5
7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12
14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
28	29	30	31				25	26	27	28	29	30	31	29	30						27	28	29	30	31		

NOVEMBER							DECEMBER							JANUARY							FEBRUARY						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	1	2	3	4	5	6	7			1	2	3	4								1
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11	2	3	4	5	6	7	8
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18	9	10	11	12	13	14	15
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25	16	17	18	19	20	21	22
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30	31		23	24	25	26	27	28	


MARCH							APRIL							MAY							JUNE						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1			1	2	3	4	5					1	2	3	1	2	3	4	5	6	7
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31	29	30					
30	31																										


CODES:  Vacation/Holiday



Teacher & Support Staff Conference Day


Regents Exams

 Teacher Conference Day - HS & Elem - **Full Student Day Off**

 HS Students dismissal at 11:00 a.m.; Elem Students have a Full Day.

 **ELEM ONLY - 1/2 Student Day Off PM** for Parent/Teacher Conferences & **Evening** Parent/Teacher Conferences **for both HS & Elem**

 **HS & Elem - 1/2 Student Day Off PM** - Parent/Teacher Conferences PM

 **EARLY DISMISSAL** - November 1st - Students will arrive home **FIFTEEN (15) MINUTES EARLY**

 Teacher Conference Day - HS & Elem - 1/2 Student Day Off

Date	Description	Pupils	Teachers
July 4	Independence Day Holiday	0	0
August 28	All Staff Conference Day (Teachers & Support Staff)		
August 29	Teacher Conference Day	0	2
September 2	Labor Day Holiday		
September 3	First Student Day	20	20
October 11	Teacher Conference Day: HS & Elem - Full Student Day Off		
October 14	Columbus Day Holiday	21	22
November 1	Early Dismissal - Students will arrive home Fifteen (15) Minutes Early		
November 7	Parent / Teacher Conferences - Elementary ONLY - 1/2 Student Day Off PM		
November 7	Parent / Teacher Conferences - EVENING - High School and Elementary		
November 8	Parent / Teacher Conferences - 1/2 Student Day Off PM - High School & Elementary		
November 11	Veterans' Day Holiday		
November 27, 28, & 29	Thanksgiving Day Holiday	17	17
December 23 - 31	Holiday Recess	15	15
January 1, 2 & 3	Holiday Recess		
January 6	School Reopens		
January 20	Martin Luther King, Jr. Day Holiday		
January 21-24	Local Mid-Term Exams; Regents Exams; and Competency Tests		
January 22-24	High School: Dismissal at 11:00 a.m.; Elementary Students: Full Day		
January 29	Lunar New Year Holiday	18	18
February 17-21	Presidents' Week Recess	15	15
March 14	Teacher Conference Day: HS & Elem - Full Student Day Off	20	21
April 14-18	Spring Recess	17	17
May 26	Memorial Day Holiday	21	21
June 19	Juneteenth Holiday		
June 10-11; 17, 18, 20, & 23-26	Regents Examinations & Competency Tests		
June 17, 18 & 20	Elementary Students will have 1:30 p.m. dismissal		
June 21	Graduation Ceremony		
June 23 - 26	Elementary Students will have 11:00 a.m. dismissal		
June 26	Last Student Day for High School & Elementary		
June 27	High School Teachers - Rating Day - Last Teacher Day		
June 27	Elementary Teachers - Conference Day - Last Teacher Day	18	19
TOTAL NUMBER OF DAYS		182 *	187 (Includes Teacher Conference Days)

* 182+4 Teacher Conference Days = 186 Total Pupil Days as permitted by NYSED

EMERGENCY MAKE-UP DAYS: If needed, will be made up in the following order: March 14 & June 27

AMENDED - APPROVED: July 10, 2024