

**BOARD MEETING:** Regular Meeting  
**DATE:** Wednesday, August 14, 2024  
**TIME:** 6:00 p.m.  
**PLACE:** Naples High School Library Conference Room

I. Meeting Called to Order

II. Roll Call

III. Adopt the Agenda of the Regular Meeting of August 14, 2024 (Board Action)

IV. Executive Session (Board Action)

V. Pledge of Allegiance

VI. Public Hearing

- District Emergency Response Plan

VII. Public Comments:

The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern that you might have with us. The Board President will be happy to recognize those of you who wish to speak. We would ask that you come forward and please identify yourself before presenting your thoughts.

Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. (*Individual comments will be limited to three minutes.*)

As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.

Board Response: The Board of Education is committed to keeping communication open and transparent. The Board of Education President will be working with the Board and the Superintendent to make every effort to respond to public comments directed to the Board of Education at previous meetings, during the next scheduled meeting.

VIII. Points of Interest

IX. Superintendent Recognitions & Updates

- Student Representative Update
- Superintendent Update
- Administrative Update

X. Minutes

(Board Action)

XI. Authorization of the 2024-2025 School Safety Plan

XII. Business

(Board Action)

- Reserve Fund Plans
- 2025-2026 Budget Timeline
- Memorandum of Agreement – Interscholastic Cross-Country Team
- Budget Transfers
- Non-Resident Enrollment-School District Employee
- Non-Resident Enrollment – Foreign Exchange Students
- Roads not Serviced by Naples Central School District
- NCS Swim Team Trip

XIII. Personnel

(Board Action)

- Resignation(s)
- Amended Appointment – ESY Temporary Nurse
- Appointments
  - School Counselor
  - English Teacher
  - Elementary Teacher
  - School Bus Driver
  - 2024-2025 Extra Duty – Extra Curricular Advisor Appointments
  - 2024-2025 Extra Duty – Mentors
  - 2024-2025 Extra Duty – Coaches (winter)

XIV. Consent Agenda Items

(Board Action)

- Claims Auditor Report – 2023-2024 4<sup>th</sup> Quarter
- Student Teacher
- Substitute(s)

XV. Adjournment

(Board Action)

Minutes of a Regular Meeting of the Board of Education of Naples Central School held on Wednesday, August 14, 2024 at 6:00 p.m. in the Naples High School Library Conference Room.

Roll Call      Members Present:      Robert Brautigam      Steve Mark  
   Jacob Hall                      Gail Musnicki  
   Amie Levine                  Angela Rischpater  
   Kelley Louthan  
                 Members Absent:      Maura Sullivan, Joseph Callaghan  
  
                 Also Present: Kevin Swartz, Chad Hunt

A quorum being present, the Regular Meeting of August 14, 2024 was called to order at 6:01 p.m. by Jacob Hall.

**Motion: Gail Musnicki**

**2<sup>nd</sup>: Steve Mark**

Resolved, that the Board of Education approves the agenda of the Regular Meeting of August 14, 2024 as presented.

**Voting Yes: 7                                      Motion Carried**

**Voting No: 0**

**Motion: Angela Rischpater**

**2<sup>nd</sup>: Kelly Louthan**

Resolved, that the Board of Education approves calling an executive session at 6:02 p.m. for the purpose of discussing the employment history of a particular person or persons.

**Voting Yes: 7                                      Motion Carried**

**Voting No: 0**

**Board Member Joseph Callaghan joined the meeting at 6:02 pm**

**Time out of Executive Session: 6:35 p.m.**

**Pledge of Allegiance**

**Public Hearing: District Emergency Response Plan**

Superintendent Swartz stated that there were no changes or updates to the Emergency Response Plan.

**Public Comments – Boards Response:** There were no Public Comments.

**Points of Interest**

Board Member Kelley Louthan shared a point of interest concerning the carry over fund balance thresholds. Board member Jacob Hall spoke about the history of Naples CSD and where the district's carry over percentages have been. Mr. Louthan spoke about the State Comptroller's audits and being able to review them online.

Board member Joseph Callaghan shared a point of interest regarding Governor Hochul's proposal to hire the Rockefeller Institute. Mr. Swartz shared additional information about the Rockefeller Institute gathering of information and it being reviewed with regard to the Foundation Aid and

how it may or may not fund schools. Mr. Hunt spoke on the current Foundation Aid for the current year with anticipation that in future years, the state may or may not cut.

**Superintendent Recognitions & Updates**

Superintendent Swartz sends a huge thank you to the maintenance crew and the project manager for the capital project. The scope of the construction work that has taken place this summer in both buildings has been really incredible. We are in a great place. Just a reminder, that the October 11<sup>th</sup> conference day will be a full conference day. The community update has gone out regarding the first student day being September 3<sup>rd</sup> along with the staff update. Many of you know by now that Tammy Matthews, Elementary Psychologist, did announce her retirement effective September 1<sup>st</sup>. Mr. Swartz took a moment to publicly thank Tammy. She has done a wonderful job serving here for the past 13 years. We want to wish her well and we will miss Tammy.

Mr. Swartz had an opportunity to provide a tour to the Class of 1984 last Friday as they returned for a class reunion. One thought to share is that the group noted how impressed the district has maintained the traditional aspects of Naples throughout the facilities. They were excited about the way the auditorium was going to be laid out and complimented the process. It was good to engage with them about the building.

Mr. Hunt wanted to thank Michele and Chris for excelling as we transitioned with changes in the district office. A shout out to the facilities crew for putting together some new furniture for us and painting everything. The business office in general is in a busy time right now. Working with MMB, our auditors for the annual audit. Working on grants. Huge thank you to the business office. Mr. Swartz shared some thoughts on enrollment. We have almost 30 kids registered for UPK. Kindergarten registration is also going strong.

Mr. Swartz also shared that the Governor is looking at Cell Phone Usage and hopes to see a decision about this later in the fall.

**Facilities Committee Update**

Board member Gail Musnicki provided an update on the status of the capital project:

Elementary School – Currently in the painting phase. Gym equipment is complete. Working on the floors. Classrooms are painted. Floors are in progress. Ceilings to be completed this week. Bathroom remodels are coming along.

High School – Auditorium is on schedule. Exterior foundation started. Interior foundation is complete. Base slab to be poured on Tuesday. Framing and ceiling has started. Abatement is complete. Electrical and ductwork is up next.

Capital Outlay Project – Doors around the Gym at elementary school: Bids due next week.

Spend Down Project – Nurse Office Renovation: Met with nurse, plans written up and estimate drawn up. Elementary Gym Corridor: Some remodeling, location of trophy case, Green Machine Logo.

Board Member Jacob Hall mentioned that the Building Condition Survey (BCS) will be due March 1, 2025. If you have any items, email Mr. Swartz and Mr. Hunt. Mr. Hall mentioned that at the completion of this current capital project and its subsets, we will be in great shape.

Board Member Steven Mark suggested that there be a ribbon cutting ceremony for the auditorium.

**Motion: Joseph Callaghan**

**2<sup>nd</sup>: Amie Levine**

**Resolved, that the Board of Education approves the minutes of the following meetings:**

- Regular Meeting of July 10, 2024

**Voting Yes: 8**

**Motion Carried**

**Voting No: 0**

**Motion: Steven Mark**

**2<sup>nd</sup>: Gail Musnicki**

**BE IT RESOLVED, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education approves the authorization(s) as listed for the 2024-2025 school year.**

- Authorization is given that the School Safety Plan, as previously established, be re-adopted for the 2024-2025 School Year.

**Voting Yes: 8**

**Motion Carried**

**Voting No: 0**

**Motion: Kelley Louthan**

**2<sup>nd</sup>: Joseph Callaghan**

**Resolved, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education approves the following Business resolutions as presented:**

- Resolved, that upon the recommendation of Kevin Swartz, Superintendent of Schools, the excess General Fund revenues over the expenditures for the 2023-2024 fiscal year may be transferred to the following fund reserves for the purpose of funding future obligations:
  - Reserve for Capital – 2021: Up to \$1,250,000
  - Reserve for Capital Vehicle Acquisition – 2023: Up to \$650,000
  - Reserve for Unemployment Reserve: Up to \$200,000
  - Reserve for Workers Compensation Reserve: Up to \$200,000
  - 4% Carryover for 2024-2025 Budget: \$936,580
- Resolved, that upon the recommendation of the Superintendent, the Board of Education approves the 2025-2026 Naples Central School District Budget Timeline as presented.
- Resolved, that upon the recommendation of the Superintendent, the Board of Education approves the Memorandum of Agreement between Naples Central School District and Bloomfield Central School District for the sharing of opportunities and resources of Interscholastic Cross Country, effective July 1, 2024 and ending on June 30, 2025.
- Resolved, that the Board of Education approves the following Budget Transfer(s):
  - o \$43,905 FROM 2110-130-01-0000 – Teacher Salaries 7-12
  - TO 9010-800-00-0000 – State Retirement
- Resolved, that authorization be given as per Board of Education Policy #7132, for the son of Naples Central School District employee Alyson Powers, Archer Powers, to be allowed to attend Naples Central School District on a tuition-free basis.
- Resolved, that the Board of Education approves the attendance of Foreign Exchange students for the 2024-2025 School Year, as per Board Policy #7132, Non-Resident Students
  - o Uryu Yoshino
  - o Hsuan-Ying Yang (Anna)

- Resolved, that the Board of Education approves the updated list of roads not serviced by the Naples Central School District as presented.
- Resolved, that the Board of Education authorizes the Swim Team trip to participate in the 47<sup>th</sup> Annual Eastern States Swim Clinic in King of Prussia, PA from Friday, September 20, 2024 through Sunday, September 22, 2024. (Itinerary attached)

**Voting Yes: 8**

**Motion Carried**

**Voting No: 0**

**Motion: Gail Musnicki**

**2<sup>nd</sup>: Steve Mark**

**Resolved, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education approves the following personnel item(s) as presented:**

- Resolved, that the Board of Education approves the following Retirement Resignation, with regret:
  - o Tammy Matthews, School Psychologist, effective, September 1, 2024
- Resolved, that the Board of Education approves the following Resignation, with regret:
  - o Jacob Hamsher, Cleaner, effective, August 12, 2024
- Resolved, that the Board of Education amends the Summer Program appointment for the 2024-2025 School Year:
  - o Resolved, that the Board of Education appoints Anna Hale as the Extended School Year Substitute Temporary Nurse, for the time period of July 8, 2024 through August 16, 2024, at a rate of \$30.00/hour as negotiated.
- Resolved, that the Board of Education approves the following Probationary Appointments, pending a successful background clearance report provided to the school as a result of the fingerprinting process:
  - o Kristin Smith, to a probationary term of three (3) years beginning on August 15, 2024 and expiring on August 14, 2027, as School Counselor, effective August 15, 2024. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of Highly Effective or Effective in at least three (3) of the four (4) preceding years and no Ineffective rating in the final year. The certification areas and status are School Counselor, Permanent. Salary for this position will be Step 26 of the 2024-2025 Distribution Schedule – Masters +30. This appointment is in accordance with and subject to Education Law, the regulations of the Commissioner of Education, and the by-laws of the Board of Education.
  - o Molly Oas, to a probationary term of four (4) years beginning on August 15, 2024 expiring on August 14, 2028, as an English Teacher, effective August 15, 2024. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of Highly Effective or Effective in at least three (3) of the four (4) preceding years and no Ineffective rating in the final year. The certification areas and status are English Language Arts 7-12, Initial. Salary for this position will be Step 8 of the 2024-2025 Distribution Schedule – Masters. This appointment is in accordance with and subject to Education Law, the regulations of the Commissioner of Education, and the by-laws of the Board of Education.
  - o Jessica Damiano, to a probationary term of four (4) years beginning on August 15, 2024 expiring on August 14, 2028, as an Elementary Teacher, effective August 15, 2024. Eligibility for tenure at the end of the probationary period is dependent on

the employee receiving APPR ratings of Highly Effective or Effective in at least three (3) of the four (4) preceding years and no Ineffective rating in the final year. The certification areas and status are Childhood Education Grades 1-6, Initial. Salary for this position will be Step 4 of the 2024-2025 Distribution Schedule – Masters. This appointment is in accordance with and subject to Education Law, the regulations of the Commissioner of Education, and the by-laws of the Board of Education.

- Maureen Clark, 2431 Ward Road, Wayland, NY 14572, as School Bus Driver, effective August 28, 2024, at the rate of \$23.70/hour.
- Resolved, that the Board of Education approves the following Extra Duty Advisor appointments for the 2024-2025 School Year, salary as per negotiated agreement, contingent upon student enrollment:
  - Musical – Co-Director: Anthony Maggio
  - Elementary Student Government (Council) – Kathleen Meteyer
- Resolved, that the Board of Education approves the following Extra Duty appointments for the 2024-2025 School Year, salary as per negotiated agreement:
  - Mentor for Anthony Maggio: Philip Bariteau
  - Mentor for Samantha Gibson: Matthew Green
  - Mentor for Kristin Smith: William Murhpy
  - Mentor for Molly Oas: Jaime Weller
  - Mentor for Jessica Damiano: Laurie Fitzgerald
  - Mentor for Ashley Newell: Kyle Inda
- Resolved, that the Board of Education approves the following Extra Duty (Winter) Coaching appointments for the 2024-2025 School Year, salary as per negotiated agreement:
  - Boys Varsity Basketball: Thomas Manella III
  - Boys JV Basketball: Brian Battle
  - Boys Modified Basketball: Seth Almekinder
  - Girls Varsity Basketball: Joseph Palma
  - Girls Modified A Basketball: Margaret Evans
  - Varsity Swimming: Alinda Gangi
  - Modified Swimming: Elizabeth Dormer
  - Varsity Skiing: Robert Birdsall
  - Diving: Courtney Gursslin

**Voting Yes: 8**

**Motion Carried**

**Voting No: 0**

**Motion: Kelley Louthan**

**2<sup>nd</sup>: Angela Rischpater**

**Resolved, that the Board of Education, upon the recommendation of Superintendent Kevin Swartz, approves the Consent Agenda Items as presented:**

- a. Resolved, that the Board of Education approves the Claims Auditor Report for the 4<sup>th</sup> quarter of the 2023-2024 School Year.
- b. Resolved, that the Board of Education approves the following Student Teacher:

<u>Name</u>	<u>Placement</u>	<u>Supervising Teacher</u>
Chloe Fox	High School Art: 10/21/24 - 12/13/24	Paul Frazer

- c. Resolved, that the Board of Education hereby approves the following Substitute Appointment, pending a successful background clearance report provided to the school as a result of the fingerprinting process:

Name

Position

Shana von Rathonyi

Teacher

**Voting Yes: 8**

**Motion Carried**

**Voting No: 0**

**Motion: Steven Mark**

**2<sup>nd</sup>: Robert Brautigam**

There being no further business, the Regular Meeting of August 14, 2024 is hereby adjourned at 7:09 p.m.

**Voting Yes: 8**

**Motion Carried**

**Voting No: 0**

Dated this 14<sup>th</sup> day of August, 2024



District Clerk

<p style="text-align: center;"><b>NAPLES CENTRAL SCHOOL DISTRICT</b> <b><i>Timeline for Preparation of the 2025-2026 Budget</i></b></p>
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September 25, 2024	Budget Committee Meeting 4:30 p.m. Regular Board Meeting at High School Library 6:00 p.m.
December 2, 2024	Budget development information is distributed to administrators and staff
January 22, 2025	Budget workshop #1 Regular Board Meeting at High School Library 6:00 p.m.
Feb 3, 2025 – March 10, 2025	Development of building and department budgets Ed-Data information distributed February 3rd
February 12, 2025	Budget workshop #2 Regular Board Meeting at High School Library 6:00 p.m.
March 10, 2025	Building and Department Budgets Due to Business Office
March 12, 2025	Budget Committee Meeting 4:30 p.m. Budget Workshop #3 Regular Board Meeting at High School Library 6:00 p.m.
March 19, 2025	Petitions available for Board of Education and Library Trustee Candidates
April 4, 2025	Publication of First Legal Notice of District Budget Hearing, Vote, and Election
April 9, 2025	Budget Workshop #4 Regular Board Meeting at High School Library 6:00 p.m. <b>Tentative 2025-2026 Budget Adoption</b>
April 10, 2025	Property Tax Report Card submission due date
April 29, 2025	Copies of the proposed budget are available at all district buildings (Legal obligation – 14 days before the vote)
May 2, 2025	Budget Brochure mailed to all District Residents
May 7, 2025	District Budget Hearing at Naples High School Library, 6:00 p.m.
May 8, 2025	Publish and mail Budget Notice to all District Residents
May 20, 2025	<b>Community Vote on budget and members of the Board of Education</b>



**MEMORANDUM OF AGREEMENT BETWEEN THE  
BLOOMFIELD CENTRAL SCHOOL DISTRICT  
AND  
NAPLES CENTRAL SCHOOL DISTRICT  
FOR THE SHARING OF OPPORTUNITIES AND RESOURCES  
OF INTERSCHOLASTIC CROSS COUNTRY**

1. Objective

To provide student athletes at Bloomfield Central School District ("Bloomfield") and Naples Central School District ("Naples") continued opportunities for interscholastic participation in cross country at the Varsity and Modified level.

2. Fiscal Responsibilities

- a. Bloomfield will pay Naples a per athlete cost to participate on the combined team. This amount will be determined by the percent of Bloomfield student athletes on the team multiplied by the entire cost of running the program (excluding coaches and transportation). This payment will be made by Bloomfield to Naples on or before **January 2nd of each academic year**.
- b. The Naples Business office will bill the Bloomfield Business office the total cost for each season based on the final roster of student athletes participating, at the rate determined by the formula described above.

3. Uniforms and Equipment

Bloomfield and Naples have entered into an agreement to provide uniforms for the cross-country program based on a 5-year uniform replacement schedule. (Last purchase was 2021)

4. Supervisory Staff

Naples will provide all supervisory staff at contests at Naples. Bloomfield has the option to provide additional game supervisors at their own cost. When contests are at Bloomfield, all supervisory staff will be provided by Bloomfield. Naples has the option to provide additional game supervisors at their own cost.

5. Transportation

- a. Each district is responsible for their own transportation.
- b. The District that buses are used for transportation is the insured entity during transportation.

6. Cancellations

In the event that there is a school closing at one or both schools, practices and contests will be canceled.

7. Code of Conduct

Student athletes will be held to the board approved Code of Conduct of his/her home district.

8. Athletic Eligibility

Student athletes will be held to the Academic Eligibility Policy of his/her home district

9. Coaches

Cross Country coaches shall be employees of Bloomfield Central School District and receive compensation per the Bloomfield Professional Education Association Agreement and Naples Central School District and receive compensation per the Naples Teachers Association agreement. Each District will provide at least one coach at the varsity level.

10. Section V Approval

The Naples Bloomfield Cross Country program will compete in the Section V and the Wayne Finger Lakes League and will be subject to approval by the Section V Committee to combine in lacrosse annually. This Memorandum of Agreements is subject to the approval of Section V each year.

11. Term

This Memorandum of Agreement is for (1) year term, commencing on July 1, 2024 and ending on June 30, 2025. However, if emergency conditions so dictate, e.g., extreme financial distress, either District can terminate the Memorandum of Agreement anytime by providing written notice to the other District's Superintendent of Schools.

12. Modification of Memorandum of Understanding

This Memorandum of Understanding may be modified only by mutual agreement through resolutions by the Bloomfield Board of Education and Naples Board of Education.

**Naples Central School District**

**Bloomfield Central School District**

\_\_\_\_\_  
**Board President**

\_\_\_\_\_  
**Board President**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**

## **LIST OF ROADS NOT SERVICED BY THE NAPLES CENTRAL SCHOOL DISTRICT**

Within the Naples Central School District there are roads which because of various conditions cannot be safely traveled by our school buses. The following list is not all-inclusive and roads may be added or removed as necessary.

Listed below are the roads that are not currently serviced either wholly or in part:

Bills Road  
Blacklock Road  
Bopple Hill Road  
Burke Hill Road  
Chapman Road  
Coats Road  
Dewolf Road  
Donley Road  
East Hill Road  
Feather Street (From the top of the hill and to the north)  
Flint Hill Road  
Fribolin Road  
Gay Road  
Griesa Hill Road  
Hatch Hill Road  
Hawks Road  
Hickory Bottom Road (Between County Road 36 and the top of the hill)  
Liddiard Road  
Longsdorf Road  
Longview Road  
Lyon Road  
McGary Road  
Monkey Run Road  
Old Rhine Street  
Parrish Hill Road  
Seneca Point Road (Between Bopple Hill Road and Hicks Road)  
South Hill Road  
Stemple Hill Road  
Stid Hill Road  
Sunnyside Road (From West Avenue to the Dead End)  
Swartz Road  
Symonds Road  
Whiting Road (West of Drake Road)  
Wood Hill Road

# **Itinerary for 47th Annual Eastern States Clinic**

## **Adults Attending:**

Coach Alinda Gangi (Driving the suburban as well as attending the conference)

Jessica Mothersell (NCS Staff Member Chaperone)

**Communication:** Please join the Remind App for communication during the trip: [\*\*@b8h8g6\*\*](#)

## **Hotel and Conference Address:**

The Crowne Plaza Valley Forge

260 Mall Blvd

King of Prussia, PA 19406

## **Pool Address:**

Suburban Seahawks Club

3615 Gradyville Rd

Newtown Square, PA 19073

## **Friday September 20, 2024:**

3:30 pm: Meet at the door E9 (where we load buses for swim meets)

Leave Naples and drive to The Crowne Hotel

~6:00 Stop for dinner along the drive down

10:00: Arrive at Hotel

## **Saturday September 21, 2024:**

7:30: Breakfast

8:00: See conference schedule below

6:00 pm: Dinner

6:30-8:00: Clinic Social and Raffle (see schedule below)

## **Sunday September 22, 2024:**

7:00: Breakfast





7:45: See conference schedule below

4:00 Leave Conference and head home






~6:00 stop for dinner on drive home

10:00: Anticipated arrival home

## Friday, September 20

	Registration	
5:00 pm - 6:00 pm	Dinner (On Your Own)	
6:00 pm - 6:45 pm	Technology Corner	
7:00 pm - 7:45 pm	Clinic Introduction	
	<ul style="list-style-type: none"> <li>• <b>Mark Schubert</b> Head Olympic Coach</li> <li>• <b>Cullen Jones</b> Olympic Gold Medalist</li> </ul>	

## Saturday, September 21

7:00 am - 9:00 pm	Registration	
7:00 am - 9:00 am	Breakfast (Available for Purchase)	
8:00 am - 8:15 am	Bus to Pool	
8:15 am - 10:00 am	Drills to Improve Technique	
	• <b>Dr. Genadijus Sokolovas</b> Sports Physiologist	
10:00 am - 11:45 am	Starts	



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7:00 am - 8:00 am	Registration	
8:00 am - 9:00 am	Breakfast	
9:00 am - 10:00 am	College Swimming	
10:00 am - 11:00 am	College Swimming	
11:45 am - 12:45 pm	Bus to Hotel	
12:45 pm - 1:45 pm	Lunch (Available for Purchase)	
1:45 pm - 2:45 pm	Topic TBA	
2:45 pm - 3:45 pm	Coaching Summer McIntosh	



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4:00 pm - 4:45 pm	College Swimming	
4:45 pm - 5:30 pm	College Swimming	
5:30 pm - 6:00 pm	College Swimming	
6:00 pm - 7:30 pm	ISCA Hall of Fame Induction Ceremony & Dinner	
7:30 pm - 10:00 pm	Social + Raffle	
Sunday, September 22		
7:00 am - 1:00 pm	Registration	



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July 11-13, 2013

12:00 pm - 1:00 pm

**Lunch (Available for Purchase)**



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1:00 pm - 1:45 pm

**Coaching Phelps & Marchand**



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• **Bob Bowman**, Head Olympic Coach

2:00 pm - 3:30 pm

**Avatar Stroke Animation**



[Google+](#)

• **John Waldman**, Founder, Fluid Mechanics

3:45 pm - 4:30 pm

**Mental Preparation**



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• **Carol Capitani**, Olympic & World Championship Coach