

BOARD MEETING: Special Meeting
DATE: Wednesday, May 31, 2023
TIME: 7:30 a.m.
PLACE: Via Zoom

- I. Meeting Called to Order
- II. Roll Call
- III. Adopt the Agenda of the Special Meeting of May 31, 2023 (Board Action)
- IV. Award NCSD 2021 Capital Improvement Project - Phase 2 Bid (Board Action)
- V. Adjournment (Board Action)

Special Meeting

May 31, 2023

Minutes of a Special Meeting of the Board of Education of Naples Central School held on Wednesday, May 31, 2023 at 7:35 a.m. via Zoom.

Members Present: Robert Brautigam Kelley Louthan
Joseph Callaghan Steven Mark
Jacob Hall Gail Musnicki
Amie Levine Angela Rischpater

Members Absent: Maura Sullivan

Also Present: Kevin Swartz, Chad Hunt and Pamela Claes.

A quorum being present, the meeting was called to order at 7:35 a.m. by Board President Jacob Hall.

Motion: Gail Musnicki
2nd: Kelley Louthan

Resolved, that the Board of Education approves the agenda of the Special Meeting of May 31, 2023 as presented.

Voting Yes: 8 Motion Carried
Voting No: 0

Motion: Joseph Callaghan
2nd: Robert Brautigam

Resolved, that the Board of Education authorizes the following bid awards as presented:

- 2021 Capital Improvement Project Phase 2 – Abatement Contract:

Abatement Contract:

MJ's Contracting Services, Inc., 379 N. Stafford Ave., Suite 3, Waterville, NY 13480

Base Bid: \$ 289,000.00

Accepted Alternates:

ALT-1: Bus Garage Mezzanine, Room 103: (\$ 22,500.00)

Total of GC Base Bid and Alternates: \$ 311,500.00

TOTAL OF SUGGESTED CONTRACT AWARD \$ 311,500.00

Voting Yes: 8 Motion Carried
Voting No: 0

Motion: Gail Musnicki
2nd: Robert Brautigam

There being no further business, the Special Meeting of May 31, 2023 is hereby adjourned at 7:36 a.m.

Voting Yes: 8 Motion Carried
Voting No: 0

Dated this 31st day of May, 2023

Pamela Jo Claes, District Clerk



May 26th, 2023

Mr. Kevin Swartz
Superintendent of Schools
Naples Central School District,
136 N Main Street
Naples, NY 14512

**Re: Naples Central School District
2021 Capital Improvement Project- Phase 2
Abatement Contract Recommendation**

Dear Mr. Swartz

The Naples Central School District – 2021 Capital Improvement Project Phase 2 bids for the Abatement Contract were received on May 25th, 2023. A copy of the bid comparison sheets is attached for your information. A total of six bids were received for the Abatement Contract.

LeChase and SEI have reviewed the bids submitted and have contacted the apparent low bidder to perform a “de-scoping” of their bid. De-scoping involves reviewing the bid forms for accuracy, confirming addenda were received and understood, review of bid security, checking past experience, and a general review of the scope of work to be performed. This is done so that the District ultimately awards a contract to the lowest *responsible* bidder.

Bid alternates were part of the Abatement Contract bids. Upon consultation with the Naples Central School District, it was recommended that alternate #1 be accepted.

- Alternate #1 Classrooms 16 and 22 \$22,500.00

Following the de-scoping process, we can provide this letter of recommendation to the Naples Central School District for its approval. Assuming bonds and insurance are confirmed to be acceptable, it is our recommendation to award the contracts as follows:

Contract	Contractor	Amount
Abatement Contract	MJ’s Contracting Services, Inc.	\$311,500.00

If you have any questions, or need more information, feel free to contact us.

Very truly yours,

Russ Robinson
Project Executive
LeChase Construction Services LLC

cc: Chad Hunt- Naples CSD

Kurt Vater- SEI Design Group

