BOARD MEETING: Regular
DATE: Wednesday, June 3, 2020
TIME: 6:00 p.m.
PLACE: Zoom Meeting

I.   Meeting Called to Order

II.   Roll Call

III.   Adopt the Agenda of the Regular Meeting of June 3, 2020   (Board Action)

IV.   Executive Session   (Board Action)

V.   Pledge of Allegiance

VI.   Public Comments: The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern that you might have with us. The Board President will be happy to recognize those of you who wish to speak. We would ask that you come forward and please identify yourself before presenting your thoughts.

     Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. (*Individual comments will be limited to three minutes.*)

     As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.

Board Response: The Board of Education is committed to keeping communication open and transparent. The Board of Education President will be working with the Board and the Superintendent to make every effort to respond to public comments directed to the Board of Education at previous meetings, during the next scheduled meeting.

VII.   Points of Interest

VIII.   Superintendent Recognitions & Updates
- Thank You and Good Luck Carter Waldeis
- Summer Learning Update
- Employee Safety Protocols
- Spring Celebrations

IX.   Board Report
- Facilities Committee
- Student Representative Carter Waldeis

X.   Minutes   (Board Action)
- Regular Meeting of May 19, 2020

XI.   Memorandum of Agreement   (Board Action)
- Naples Association of School Administrators

XII.   Capital Improvement Project   (Board Action)
- Declaration and Appropriation of Contingent Expense
- SEQR Resolution

XIII.   Business   (Board Action)
- Budget Transfers
- Amend 2019-2020 School Calendar
- Destruction of 2018 and 2019 Annual Vote Ballots

XIV.   Consent Agenda Items   (Board Action)
- CSE, CPSE & 504 Recommendations

XV.   Adjournment   (Board Action)

Regular Meeting   **June 3, 2020**

Minutes of a Regular Meeting of the Board of Education of Naples Central School held on
Wednesday, June 3, 2020 at 6:02 p.m. via Zoom.

Members Present: Robert Brautigam   Kelley Louthan
                      Joseph Callaghan   Steven Mark
                      Carter Chapman   Gail Musnicki
                      Jacob Hall   Maura Sullivan
                      Thomas Hawks

Members Absent:

Also Present: Matthew Frahm, Jeffrey Black and Pamela Claes.

Guest: John McCabe

A quorum being present, the meeting was called to order at 6:02 p.m. by Board President
Jacob Hall.

Motion: Maura Sullivan
2nd: Thomas Hawks
Resolved, that the Board of Education approves the agenda of the Regular Meeting of
June 3, 2020 as presented.
Voting Yes: 8   **Motion Carried**
Voting No: 0

Motion: Steven Mark
2nd: Carter Chapman
Resolved, that the Board of Education approves calling an executive session at 6:03 p.m. for the
purpose of discussing the employment history of a particular person or persons.
Voting Yes: 8   **Motion Carried**
Voting No: 0

Time out of Executive Session: 6:30 p.m.

Public Comment: None

Points of Interest: Board President Jacob Hall commented on this year's recognition of
Memorial Day, noting a large group had placed flags at Veteran's gravesites at the cemetery.

Superintendent Recognitions & Updates:
Superintendent Frahm reminded those present that the annual budget and board member vote
would be held by absentee ballot rather than in-person voting this year due to COVID-19
concerns, noting anyone who has not received an absentee ballot should call the school and a
ballot will be sent out to them.

Interim School Business Administrator Jeff Black and District Clerk Pam Claes talked about the
privacy issue regarding the counting of absentee ballots, explaining the process for opening the
ballots, noting all the absentee ballots are removed from the voters' envelopes unopened and
placed in the ballot box, then once all of the ballots have been separated from their envelopes
they are opened and counted, so there is no way to identify who completed an individual ballot.

Superintendent Frahm and the Board of Education thanked Carter Waldeis for his service on the board as Student Representative for the 2019-2020 school year and stated the board had send a gift card for REI as a token of appreciation for serving on the board.

Dr. Frahm talked briefly about the Summer Learning Program, noting the District would not be able to have in-person summer school this year, adding for the students who would normally attend Prattsburgh for credit recovery, Prattsburgh will be running a virtual summer school; for the Elementary School Extended School Year program and Summer Academy there will be remote learning as well.

Superintendent Frahm then discussed employee safety protocols, discussing the phasing in of the maintenance staff through Phase 1; then clerical, head bus driver and mechanic with Phase 2. Dr. Frahm noted we want to make sure Naples Central School continues to be a safe place where folks can feel comfortable coming back to work, adding plans are being developed to have families come in and drop off devices, return textbooks and clean out lockers.

Dr. Frahm then discussed Spring Celebrations, noting in the Elementary building they are working on Kindergarten graduation; at the secondary level they have put together gift bags for senior athletes when senior signs were dropped off a couple of weeks ago; the PTP is working with the High School on a Facebook live event where they highlight students that are being recognized for Academic Excellence, adding it will be recorded for those who can't attend. Superintendent Frahm noted the big discussion has been around this year's Graduation and the different plans that might meet state approval. Discussion followed pertaining to information presented.

Board President Jacob Hall congratulated Superintendent Frahm on completing his PhD program and receiving his doctorate degree.

Board Reports

Facilities Committee: 2nd Vice President and Facilities Committee Member Robert Brautigam outlined items as discussed in the Facilities Committee Meeting.

Student Representative Carter Waldeis thanked the board for their generous gift, adding it will be put to great use. Carter noted the random deliveries and gifts from the Sports Boosters; PTP and staff members have been really appreciated. Carter stated he appreciated his time as the Student Representative, noting it was a great opportunity for public speaking and he had learned a lot. Mr. Waldeis also stated he felt the board members are role models in the community and he had been curious to see how the board worked. Carter then stated he hopes the Senior Picnic will go well and he is looking forward to Mr. Murphy's grilling. Carter thanked the board once again, noting he had learned a lot and it had been an interesting journey. Mr. Waldeis commented that it had been very unfortunate not having the person-to-person connection in class for the remainder of the year however the remote learning was very efficient and focused on what needed to be done. Discussion followed pertaining to the effectiveness of remote learning.

Motion: **Kelley Louthan**
2nd: **Thomas Hawks**
Resolved, that the Board of Education approves the minutes of the following meeting:
   • Regular Meeting of May 19, 2020
Voting Yes: 9   **Motion Carried**
Voting No: 0

Regular Meeting   **June 3, 2020**

Motion: Steven Mark
2ⁿᵈ: Gail Musnicki

Resolved, that the Board of Education approves the following Contractual Agreement resolution as presented:

- Resolved, that the Naples Central School District Board of Education does hereby approve a Memorandum of Agreement between the Naples Association of School Administrators and the Naples Central School District regarding Article III, 8 – Tuition, of the collective bargaining agreement

Voting Yes: 9   **Motion Carried**
Voting No: 0

Motion: Thomas Hawks
2ⁿᵈ: Carter Chapman

WHEREAS, the Naples Central School District's Architect, SEI Design Group, has determined that the exterior walls at the District's former Bus Garage located at 136 North Main Street Naples, NY 14512 ("Former Bus Garage") contain vermiculite and are in need of immediate clean up, remediation and abatement; and

WHEREAS, the Board of Education has received and considered the report of its Architects (SEI Design Group) dated May 28, 2020 regarding the necessity for the immediate clean up, remediation and abatement of vermiculite in the exterior walls at the District's Former Bus Garage; and

WHEREAS, the emergency project work is required in order to preserve the health and safety of the students and staff and for protection of the District's property; and

WHEREAS, SEI Design Group has opined that this scope of work is a Type II SEQR action.

NOW THEREFORE BE IT RESOLVED as follows:

1. The Board has determined that the action is a Type II Action under the regulations of the State Environmental Quality Review Act and designates itself as lead agency.

2. The Board of Education hereby finds pursuant to the Education Law, the immediate clean up, remediation and abatement of vermiculite in the exterior walls at the District's Former Bus Garage is necessary to preserve the health and safety of students and staff and for the protection of the school property and that the project is an ordinary contingent expense.

3. The maximum estimated cost of the Project as determined by SEI Design Group, the School District Architect, is approximately $80,000. The funding source for the project will be budgetary transfer from other General Fund Facilities related budget codes.

4. The Superintendent of Schools and all officers and employees of the District are hereby authorized and directed to take all steps reasonably necessary or appropriate to complete the Project and to carry out the intent of this Resolution and to apply for any eligible state building aid and to recover any eligible insurance proceeds.

5. This Resolution shall take effect immediately.

Duly put to a vote as follows:

AYES		NAYS	ABSTENTIONS	Motion Carried
Robert Brautigam	Kelley Louthan	None	None	
Joseph Callaghan	Steven Mark			
Carter Chapman	Gail Musnicki			
Jacob Hall	Maura Sullivan			
Thomas Hawks				

Motion: **Robert Brautigam**
2nd: **Joseph Callaghan**

WHEREAS, the Naples Central School District (the "District") has considered the impacts to the environment of the following scope of work to be completed:

> Complete and proper demolition, proper handling and disposal of all walls, hazardous materials (vermiculite), floor and structure of a portion of the building (mid-1980's addition), now referred to as the District's "Old Bus Garage" and located at 136 North Main Street Naples, NY 14512.

WHEREAS, the Board has reviewed the Scope of Work presented and has further consulted with its Architects, SEI Design Group, with respect to the potential for environmental impacts resulting from the Proposed Action, and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR Part 617.5(c) and concluded that the project involves the maintenance and repair of existing facilities involving no substantial changes in an existing structure, and replacement, rehabilitation and reconstruction of structures in kind, now therefore;

BE IT RESOLVED, by the District as follows:

1. The Proposed Action, does not exceed thresholds established under 6 NYCRR Part 617, of the State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action is a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

Duly put to a vote as follows:

AYES		NAYS	ABSTENTIONS	Motion Carried
Robert Brautigam	Kelley Louthan	None	None	
Joseph Callaghan	Steven Mark			
Carter Chapman	Gail Musnicki			
Jacob Hall	Maura Sullivan			
Thomas Hawks				

Motion: **Carter Chapman**
2nd: **Gail Musnicki**
Resolved, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education approves the following Business resolutions as presented:

- Resolved, that the Board of Education approves the following Budget Transfers:
  $ 4,000.00 from Budget Code 2855-400-01-2706 to Budget Code 1621-469-00-0000
  $ 5,000.00 from Budget Code 2855-400-01-2707 to Budget Code 1621-469-00-0000
  $ 1,000.00 from Budget Code 2855-450-01-2713 to Budget Code 1621-469-00-0000
  $ 5,000.00 from Budget Code 2855-150-01-0000 to Budget Code 1621-469-00-0000
  $28,000.00 from Budget Code 5510-162-03-0000 to Budget Code 1621-469-00-0000
  $18,000.00 from Budget Code 5510-168-03-0040 to Budget Code 1621-469-00-0000
  $19,000.00 from Budget Code 5510-400-03-2900 to Budget Code 1621-469-00-0000

- Resolved, that the Board of Education approves the amended 2019-2020 Naples Central School District Calendar as presented. (Calendar Attached)

- WHEREAS, pursuant to Education Law 2034(6)(b) that more than six months have elapsed since the September 11, 2018 vote on the Use of Capital Reserve Fund; and

WHEREAS, pursuant to Education Law 2034(6)(b) that more than six months have elapsed since the May 21, 2019 school budget election and budget vote; and

WHEREAS, upon the information and belief of the Board of Education, there have been no challenges or proceedings commenced;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Naples Central School District does and herby authorizes the District Clerk to unseal and open the ballot boxes and destroy the official ballots contained therein, together with the unused ballots; if any.

Voting Yes: 9 **Motion Carried**
Voting No: 0

Motion: **Steven Mark**
2nd: **Maura Sullivan**
Resolved, that the Board of Education, upon the recommendation of Superintendent Matthew Frahm, approves the Consent Agenda Items as presented:

a. Resolved, that the Board of Education accepts the committee recommendations from the following meetings:
   - 504 Committee actions of 04/20/2020
   - Committee on Preschool Special Education action of 04/14/2020
   - Committee on Special Education action of 03/12/2020

Voting Yes: 9 **Motion Carried**
Voting No: 0

Motion: **Thomas Hawks**
2nd: **Gail Musnicki**
There being no further business, the Regular Meeting of June 3, 2020 is hereby adjourned at 7:37 p.m.

Voting Yes: 9 **Motion Carried**
Voting No: 0

Dated this 3rd day of June, 2020

Pamela Jo Claes, District Clerk

MEMORANDUM OF AGREEMENT

THIS IS AN AGREEMENT entered into by and between NAPLES ASSOCIATION OF SCHOOL ADMINISTRATORS (hereinafter sometimes referred to as "Association"), MATTHEW FRAHM. Superintendent of Schools (hereinafter sometimes referred to as the "Superintendent") and the NAPLES CENTRAL SCHOOL DISTRICT (hereinafter sometimes referred to as the "School District"), collectively referred to as the "parties".

WHEREAS, the parties have discussed the Article III, 8 – Tuition, of the collective bargaining agreement; and

WHEREAS, the parties have had discussions concerning this provision and have reached an agreement to modify Article III, 8, were fully represented in such deliberations, and had all the terms and conditions herein contained thoroughly explained and fully understand the meaning thereof; and

WHEREAS, each party hereto has freely consented to enter into and to be bound by this Agreement, with such consent not having been induced by fraud, duress, or any other undue influence; and

NOW, THEREFORE, in consideration of the mutual undertakings and covenants herein contained, the parties stipulate and agree as follows:

1. Whereas, Article III, 9 of the Association's collective bargaining agreement states:
   Tuition. The district shall pay the cost of one graduate course (up to three hours) per school year upon successful completion, for courses related to furthering the administrator's development in the educational field and school administration.

2. Whereas, the unit members have not utilized the tuition benefit Article III, 9 of the Naples Association of School Administrators collective bargaining agreement in the past.

3. Whereas, unit members agree to pool the tuition benefit together.

4. Whereas, unit members agree to replace the current Article III, 9 with the following:

   Tuition. The District shall pay the cost of graduate coursework, for courses related to obtaining a doctoral degree in the educational field and/or school administration for one unit member at a time. For budgeting purposes, a unit member would be required to notify the district before March 1 of their interest in taking advantage of this benefit. The District agrees to pay a per credit amount not to exceed the discounted rate offered by the University

of Rochester. The District will pay the college directly as opposed to reimbursing the unit member. If the unit member leaves employment of the district through his/her own volition before five years of the start of his/her coursework, 100% of the cost of tuition will be reimbursed to the district. Tuition must be reimbursed within three months of departure.

4. The parties further agree that the collective bargaining agreement will be revised to reflect this agreement in the next round of collective negotiations.

5. This constitutes the full and complete agreement between the parties.

6. No provision or provisions of this Agreement may be added to, deleted or modified in any manner unless in writing signed by all the parties hereto.

FOR THE DISTRICT: FOR THE ASSOCIATION

_____   _____
Matthew T. Frahm   Kristina A. Saucke
Superintendent of Schools   Naples Association of School Administrators
Naples Central School District   Naples Central School District

Dated: _____   Dated: _____

NAPLES CENTRAL SCHOOL
2019-2020 CALENDAR

Final

JULY
S	M	T	W	T	F	S
	1	2	3	**4**	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER
S	M	T	W	T	F	S
1	**2**	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	**14**	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	**11**	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	**27**	**28**	**29**	30

DECEMBER
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	**23**	**24**	**25**	**26**	**27**	28
29	**30**	**31**				

JANUARY
S	M	T	W	T	F	S
			1	**2**	**3**	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	**20**	*21*	*22*	*23*	*24*	25
26	27	28	29	30	31	

FEBRUARY
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	**17**	**18**	**19**	**20**	**21**	22
23	24	25	26	27	28	29

MARCH
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	**9**	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	**25**	26	27	28	29	30
31						

JUNE
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

CODES: **Vacation/Holiday**

⭐ Teacher **&** Support Staff Conference Day

Regents Exams

⬭ Teacher Conference Day - HS & Elem - *Full Student Day Off*   ⬭ HS Students dismissal at 11:00 a.m.; Elem Students have a Full Day.

△ **ELEMENTARY ONLY -** *1/2 Student Day Off PM* for Parent/Teacher Conferences   **&**   **EVENING** Parent/Teacher Conferences for Elementary Only

⬡ **ELEMENTARY ONLY -** *1/2 Student Day Off PM* for Parent/Teacher Conferences

▭ **HIGH SCHOOL ONLY -** EVENING Parent/Teacher Conferences for High School Only

▭ **HIGH SCHOOL ONLY -** *1/2 Student Day Off PM* - Parent/Teacher Conferences PM

⬚ Teacher Conference Day - *HS & Elem* - 1/2 Student Day Off

Date	Description	Pupils	Teachers
July 4	Independence Day Holiday	0	0
August 28	**All Staff** Conference Day (Teachers **&** Support Staff)	0	1
August 29	Teacher Conference Day		1
September 2	Labor Day Holiday		
September 3	First Student Day	20	20
October 11	Teacher Conference Day (1/2 Student Day Off)		
October 14	Columbus Day Holiday	22	22
November 7	High School Only - Evening Parent/Teacher Conferences		
November 8	High School Only - 1/2 Student Day Off PM - Afternoon Parent/Teacher Conferences		
November 11	Veterans' Day Holiday		
November 27, 28, & 29	Thanksgiving Day Holiday	17	17
December 5	Elementary Only - 1/2 Student Day Off PM - Afternoon & Evening Parent/Teacher Conferences		
December 6	Elementary Only - 1/2 Student Day Off PM - Afternoon Parent/Teacher Conferences		
December 23 - 31	Holiday Recess	15	15
January 1 - 3	Holiday Recess		
January 6	School Reopens		
January 20	Martin Luther King, Jr. Day Holiday		
January 21-24	Local Mid-Term Exams; Regents Exams; and Competency Tests		
January 22-24	High School: Dismissal at 11:00 a.m.; *Elementary Students: Full Day*	19	19
February 17-21	Presidents' Week Recess	15	15
March 16	Teacher Conference Day: *HS & Elem - Full Student Day Off*	21	22
April		22	22
May 25	Memorial Day Holiday	20	20
June 16	Last Student Day for Elementary & High School		
June 17	Last Teacher Day		
June 27	Graduation Day	12	13
	TOTAL NUMBER OF DAYS	183	187

(Includes Teacher Conference Days)

EMERGENCY MAKE-UP DAYS: If needed, will be made up during Spring Recess in April.

APPROVED: June 3, 2020