

**BOARD MEETING:** Regular  
**DATE:** Wednesday, April 24, 2019  
**TIME:** 6:00 p.m.  
**PLACE:** Naples High School Cafeteria

I. Meeting Called to Order

II. Roll Call

III. Adopt the Agenda of the Regular Meeting of April 24, 2019 (Board Action)

IV. Executive Session (Board Action)

V. Pledge of Allegiance

VI. Public Comments: The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern that you might have with us. The Board President will be happy to recognize those of you who wish to speak. We would ask that you come forward and please identify yourself before presenting your thoughts.

Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. (*Individual comments will be limited to three minutes.*)

As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.

Board Reponse: The Board of Education is committed to keeping communication open and transparent. The Board of Education President will be working with the Board and the Superintendent to make every effort to respond to public comments directed to the Board of Education at previous meetings, during the next scheduled meeting.

VII. Points of Interest

VIII. Superintendent Recognitions & Updates

- Capital Project Walking Tour
- Budget Presentation and Discussion

IX. Minutes (Board Action)

- Regular Meeting of April 10, 2019

X. 2019-2020 WFL BOCES Administrative Budget (Board Action)

XI. WFL BOCES Board of Education Candidates (Board Action)

XII. 2019-2020 School Budget (Board Action)

- Adopt 2019-2020 School Budget & 2019-2020 Property Tax Report Card

XIII. Stipulation of Settlement (Board Action)

XIV. Contractual Agreement (Board Action)

- Naples Teachers' Association Memorandum of Agreement

XV. Business / Financial (Board Action)

- NCS District Retirement Contribution Reserve Sub-Fund
- Create Extra-curricular Club
  - Environmental Club
- Extra-curricular Club: Name Change

XVI. Personnel (Board Action)

- Resignations
  - Teacher
  - Teacher Aide
- Appointment
  - Typist
- Family Leave of Absence
  - Elementary Teacher
  - Music Teacher
- 2018-2019 Extra-Curricular Advisors
  - The Environmental Club

XVII. Consent Agenda Items (Board Action)

- CSE, CPSE & 504 Committee Recommendations
- Substitute(s)

XVIII. Adjournment (Board Action)

## Regular Meeting

April 24, 2019

Minutes of a Regular Meeting of the Board of Education of Naples Central School held on Wednesday, April 24, 2019 at \_\_\_\_\_ p.m. in the Naples High School Cafeteria.

Members Present:	Robert Brautigam	Thomas Hawks
	Joseph Callaghan	Kelley Louthan
	Carter Chapman	Gail Musnicki
	Brent Gerstner	Maura Sullivan
	Jacob Hall	Owen Kennedy

Members Absent:

Also Present: Matthew Frahm, Mitchell Ball, Kristina A. Saucke, E. Bridget Ashton, Heather Clark, JoAnn Shepard and Anneke Radin-Snaith.

A quorum being present, the meeting was called to order at \_\_\_\_\_ p.m. by Board President Jacob Hall.

### **Motion:**

**2<sup>nd</sup>:**

Resolved, that the Board of Education approves the agenda of the Regular Meeting of April 24, 2019 as presented.

**Voting Yes:**

**Motion Carried**

**Voting No:**

**Motion Denied**

### **Motion:**

**2<sup>nd</sup>:**

Resolved, that the Board of Education approves calling an executive session at \_\_\_\_\_ p.m. for the purpose of discussing the employment history of a particular person or persons.

**Voting Yes:**

**Motion Carried**

**Voting No:**

**Motion Denied**

**Time out of Executive Session: \_\_\_\_\_ p.m.**

### **Motion:**

**2<sup>nd</sup>:**

Resolved, that the Board of Education approves the minutes of the following meetings:

- Regular Meeting of April 10, 2019

**Voting Yes:**

**Motion Carried**

**Voting No:**

**Motion Denied**

### **Motion:**

**2<sup>nd</sup>:**

The Board of Education of the Naples Central School District, at its April 24, 2019 meeting, approved the 2019-2020 tentative administrative budget (Part 1) of the Wayne-Finger Lakes Board of Cooperative Educational Services in the amount of \$3,893,527.00.

**Voting Yes:**

**Motion Carried**

**Voting No:**

**Motion Denied**

**Motion:**

**2<sup>nd</sup>:**

The Board of Education of the Naples Central School District cast one vote for \_\_\_\_\_ to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2019.

**Voting Yes:**

**Motion Carried**

**Voting No:**

**Motion Denied**

**Abstain:**

**Motion:**

**2<sup>nd</sup>:**

The Board of Education of the Naples Central School District cast one vote for \_\_\_\_\_ to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2019.

**Voting Yes:**

**Motion Carried**

**Voting No:**

**Motion Denied**

**Abstain:**

**Motion:**

**2<sup>nd</sup>:**

The Board of Education of the Naples Central School District cast one vote for \_\_\_\_\_ to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2019.

**Voting Yes:**

**Motion Carried**

**Voting No:**

**Motion Denied**

**Abstain:**

**Motion:**

**2<sup>nd</sup>:**

Resolved, that the Board of Education adopts the 2019-2020 Naples Central School District Budget in the amount of \$20,699,767 and the Property Tax Report Card.

**Voting Yes:**

**Motion Carried**

**Voting No:**

**Motion Denied**

**Motion:**

**2<sup>nd</sup>:**

**WHEREAS**, the Board of Education has reviewed a proposed Stipulation of Settlement

**NOW, THEREFORE, BE IT RESOLVED** that:

1. The Board hereby approves the Stipulation of Settlement with an employee and authorizes the Board President and the Superintendent of Schools to execute any necessary documents on behalf of the Board of Education upon the recommendation of legal counsel.
2. Effective April 8, 2019.

**Voting Yes:**

**Motion Carried**

**Voting No:**

**Motion Denied**

**Motion:**

**2<sup>nd</sup>:**

**Resolved, that the Board of Education approves the following Contractual Agreement resolution as presented:**

- Resolved, that the Naples Central School District Board of Education does hereby approve a Memorandum of Agreement between the Naples Teachers' Association and the Naples Central School District for the purpose of consenting to a one-time stipend being made to Hanna Fox in the amount of \$800 for assistance with the play by performing choreography services, and to Margaret Crabb in the amount of \$500 from the Student Activity Account to assist with the play this year.

**Voting Yes:**

**Voting No:**

**Motion Carried**

**Motion Denied**

**Motion:**

**2<sup>nd</sup>:**

**Resolved, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education approves the following Business resolutions as presented:**

- WHEREAS, the Naples Central School District participates in the New York State Teachers' Retirement System ("TRS"); and

WHEREAS, on September 16, 2009, the Board of Education of the Naples Central School District by resolution established a Retirement Contribution Reserve Fund known as the Employee Retirement Contributions Reserve pursuant to Section 6-r of the General Municipal Law; and

WHEREAS, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Naples Central School District, pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Board hereby establishes a sub-fund within the Employee Retirement Contributions Reserve to be known as the Naples Central District Retirement Contribution Reserve Sub-Fund;
2. The source of funds for this Reserve Sub-Fund shall be:
  - a. Such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore;
  - b. Such revenues as are not required by law to be paid into any other fund or account;
  - c. Such other funds as may be legally appropriated; and
  - d. Notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or 6-g of Article 2 of the General Municipal Law, comprised of moneys raised from the same tax base as the moneys in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District.
3. By resolution, the Board of Education may authorize expenditures from this Reserve Sub-Fund. Except as otherwise provided by law, moneys in this Reserve Sub-Fund may only be appropriated to finance retirement contributions to the New York State Teachers' Retirement System, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.



4. No member of the Board of Education or employee of the District shall:
    - a. Authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or
    - b. Expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.
  5. The moneys contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.
  6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.
  7. The moneys in this Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.
  8. The chief fiscal officer shall account for this Reserve Sub-Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest earned by such sub-fund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this sub-fund to the Board of Education.
  9. This Resolution shall take effect immediately.
- Resolved, that authorization is given to establish the following extra-curricular club:
    - The Environmental Club, with no stipend associated with the co-advisor positions.
  - Resolved, that the Board of Education approves the change in name of the Extra-curricular Club, Gay Straight Alliance Club, to the Stand Up Club, with the current funds, if any, in the Gay Straight Alliance Club account to remain with Stand Up Club

**Voting Yes:**

**Motion Carried**

**Voting No:**

**Motion Denied**

**Motion:**

**2<sup>nd</sup>:**

**Resolved, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education approves the following personnel item as presented:**

- Resolved, that the Board of Education approves the resignation of Hannah Kimmel, Science Teacher, resignation effective July 1, 2019, last day of employment June 30, 2019.
- Resolved, that the Board of Education approves the resignation of Cindy Myers, Teacher Aide, contingent upon her appointment as Typist, resignation effective May 1, 2019, last day of employment as a Teacher Aide, April 30, 2019.
- Resolved, that the Board of Education approves the provisional appointment of Cindy Myers, 6265 Edson Road, Naples, NY 14512, as a Typist, effective May 1, 2019, at the rate of \$13.88/hour.

- Resolved, that the Board of Education approves the request of Alice Fitch, Elementary Education Teacher, for an unpaid family leave of absence commencing from the end of her paid pregnancy related disability leave through on or around November 21, 2019, with benefits continuing throughout her leave as per leave as per the family medical leave act, anticipated delivery date on or around August 20, 2019.
- Resolved, that the Board of Education approves the request of Amanda Erickson, Music Teacher, for an unpaid family leave of absence commencing from the end of her paid pregnancy related disability leave through on or around February 10, 2020, with benefits continuing throughout her leave as per leave as per the family medical leave act, anticipated delivery date on or around September 2, 2019.
- Resolved, that the Board of Education approves the following 2018-2019 Extra-Curricular Co-Advisors for The Environmental Club, with no stipend associated with the advisor positions:
  - Jonathan Betrus
  - Colleen Betrus
  - Hannah Kimmel

**Voting Yes:****Motion Carried****Voting No:****Motion Denied****Motion:****2<sup>nd</sup>:**

**Resolved, that the Board of Education, upon the recommendation of Superintendent Matthew Frahm, approves the Consent Agenda Items as presented:**

- a. Resolved, that the Board of Education accepts the committee recommendations from the following meetings:
  - Committee on Special Education actions of March 18, 2019; March 20, 2019; March 21, 2019; March 22, 2019; March 27, 2019; and March 28, 2019.
  - Committee on Preschool Special Education actions of March 20, 2019.
  - 504 Committee actions of March 14, 2019 and March 20, 2019.
- b. Resolved, that the Board of Education hereby approves the following Substitute Appointments, pending a successful background clearance report provided to the school as a result of the fingerprinting process:

<u>Name</u>	<u>Position</u>	<u>Address</u>
Tammy Brewer	Teacher Aide	6814 East Hill Road, Naples, NY 14512
Jean Bennett	Teacher	58 East Avenue, Naples, NY 14512
Elizabeth Mehloose	Teacher Aide	7281 County Road 12, Naples, NY 14512

**Voting Yes:****Motion Carried****Voting No:****Motion Denied****Motion:****2<sup>nd</sup>:**

There being no further business, the Regular Meeting of April 24, 2019 is hereby adjourned at

**Voting Yes:****Motion Carried****Voting No:****Motion Denied**

**NAPLES CENTRAL SCHOOL**  
**136 NORTH MAIN STREET**  
**NAPLES, NEW YORK 14512**



**MEMORANDUM OF AGREEMENT**  
**BETWEEN**  
**THE NAPLES TEACHERS' ASSOCIATION**  
**AND THE**  
**SUPERINTENDENT FOR THE**  
**NAPLES CENTRAL SCHOOL DISTRICT**

WHEREAS, the Naples Central School District ("District") and the Naples Teachers' Association ("NTA" or "Association") (collectively referred to as the "Parties") have agreed to a Collective Bargaining Agreement effective from July 1, 2018 through June 30, 2022 ("CBA"); and

WHEREAS, Article VIII, Extra Duties, of the CBA sets forth the compensation for extracurricular activities, including the "play" and "musical (2 directors)"; and

WHEREAS, Article VIII of the CBA does not address having additional teachers perform chorography and an assistant musical director for the play; and

WHEREAS, the director of the play requested two unit members to assist the director with the play this year without first conferring with the Superintendent of Schools or the President of the Union; and

NOW, THEREFORE, it is hereby agreed to the parties as follows:

1. The parties acknowledge that the District and the Association shall consent to a one-time stipend being made to Hanna Fox in the amount of \$800 for assistance with the play by performing choreography services, and to Margaret Crabb in the amount of \$500 from the Student Activity Account to assist with the play this year.

2. The parties agree that this Memorandum of Agreement is based on unique circumstances of the matter and is made without any precedent setting impact and may not be cited in any future grievance, arbitration, administrative or judicial proceeding to suggest otherwise.

3. The parties agree that their actions in entering this Memorandum of Agreement are the result of a good faith desire to resolve this matter and this Memorandum of Agreement does not establish a practice or precedent and therefore, the District is not obligated to make any such payments in the future.

4. This Memorandum of Agreement shall take effect upon execution of all of the parties named below and may not be amended or altered without express written consent of all parties.

5. The parties agree that this Memorandum of Agreement represents the full, final and complete resolution of this matter and that it supersedes any prior agreements, either written or oral, between the parties regarding the subject matter.

6. Both Parties enter into this Memorandum of Agreement knowingly, voluntarily and without coercion, after having an opportunity to review it with a representative of their choice.

NAPLES TEACHERS' ASSOCIATION

By: 

Printed: Scott Petrie

Title: President of the Naples Teachers' Association

Date: 4/12/19

NAPLES CENTRAL SCHOOL DISTRICT

By: 

Printed: Matthew Frahm

Title: Superintendent of Schools

Date: 4/12/19

# NAPLES CENTRAL SCHOOL

Date: April 10, 2019  
To: Matthew Frahm  
From: E. Bridget Ashton  
Re: Club Proposal

It is my recommendation that the proposal for an Environmental Club be Board of Education approved for the Naples Central School District.

- To Mrs. Ashton and the Board of Education
  - Making an Environmental Club
- Advisors for the club: Mr. Betrus, Mrs. Betrus, and Ms. Kimmel
- Who can join: Anyone from 7-12th grades
- When we will meet: 9th periods twice a month (every other Wednesday)
- Location, In the Outdoor Classroom when it is complete, when it's cold/rainy, it will be in Mr. Betrus's room
- Purpose for the club: to raise environmental awareness throughout the school

*The seventh graders have put a lot of effort into their PBL projects and have come to the end of their projects. Some of these PBL groups would like to see their projects continue on to become something that continues later on in the school years. We are proposing an Environmental Club to hopefully allow for some of these projects to happen instead of just being talked about during their presentations. The overall goal of the club will be to raise environmental awareness in our school. The advisors would be Mr. Betrus, Mrs. Betrus, and Ms. Kimmel. It will be open to all grades: 7th through 12th. We will meet every other Wednesday during 9th period in the outdoor classroom when weather permits; when it is poor weather conditions, we will be inside in Mr. Betrus's room. Some of the goals we hope to accomplish through this club include developing and maintaining the pollinator garden, a greenhouse, planting trees, creating an observation hive and observation birdhouses, completing the outdoor classroom for students to use, installing the hand-dryers in place of the paper towel dispensers, changing the fluorescent lights to LEDs in the classrooms, installing a solar-powered charging station, and continuing the composting and recycling systems that have already been established.*

Sincerely,  
E. Bridget Ashton

E. Bridget Ashton  
Naples High School Principal  
136 North Main Street  
Naples, NY 14512  
585-370-7927 ~ eashton@naplescscsd.org

# Environmental Club Proposal



The seventh graders have put a lot of effort into their PBL projects and are at the end of the road with their research efforts, but would like to see them be completed. This club would help to bridge that gap between presentation and talk, to actually making these projects happen.



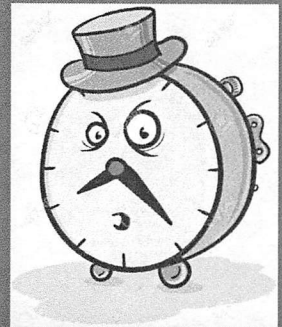
## Goals Of The Environmental Club

- Bring continuing awareness to environmental sustainability
- Reduce the negative environmental impact of the school
- Create a way to sustain various projects students have done. Both in Environmental Science class and PBL

## When will we meet?

Every other Wednesday in the outdoor classroom

If it rains or is too cold we will meet in Mr. Betrus's room



## Advisors

- Mr. Betrus
- Ms. Kimmel
- Mrs. Betrus



## What We'll Do

- Finish constructing and maintain the outdoor classroom
- Maintain the Pollinator Garden
- Propose ideas to make the school more environmentally friendly
- Clean up the village
- Continue and maintain ongoing PBL Sustainability projects



## **Lindsey Kugler's Project: Observable Birdhouses and Feeders**

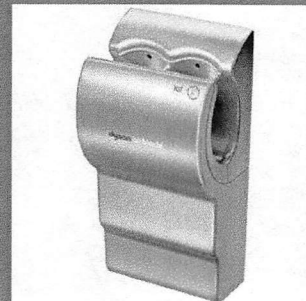
I plan on building and laying out observable birdhouses, hummingbird feeders, and seed feeders around the school. The observable birdhouses and hummingbird feeders would be placed on the windows near the tech room at the back of the school next to the outdoor classroom and the seed feeders could be placed either in the courtyard or near the outdoor classroom as well.

This will allow all sciences classes to learn more about bird biology with their feeding, nesting, and breeding habits.

Materials have been promised by donation from myself and Mr. Betrus and seed can be donated by stores in the surrounding areas that throw away ripped bags.

## **Joseph Yates's Project; Air Powered Hand Dryers**

The goal of Joseph Yates's project is to install air powered hand dryers in the school restroom facilities to reduce paper waste and save energy.

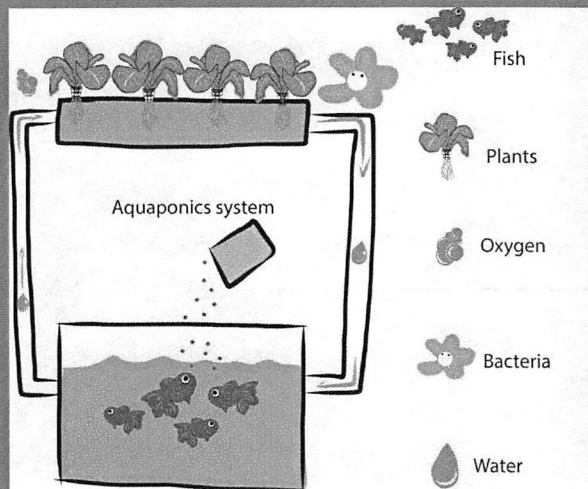


## Ben Gordon's Project: LED Lighting

I would like to replace the fluorescent tube lighting contained in the 2'x4' panels in the school with 2'x4' LED panels. Making the switch will allow the school to consume less than one third of the energy that is being used for lighting in the school now. As well as saving energy the LED lights will also save time and money due to the fact that LED panels expected life span is 8-10 times longer than a Fluorescent tube's.

A 7th Grade PBL group is planning to propose this change as well

## Felicity Hutchinson's Project: Aquaponics garden

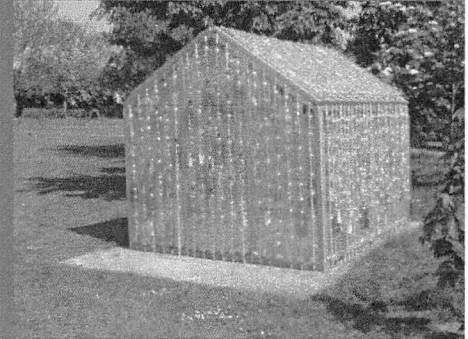


The combination of aquaculture, raising fish, and hydroponics, the soil-less growing of plants.

This would allow not only the observation of plant roots, but the observation of fish. It would also allow us to cultivate any plants with different fish. It would also save our soil from becoming depleted or needing to be rotated between different plants.

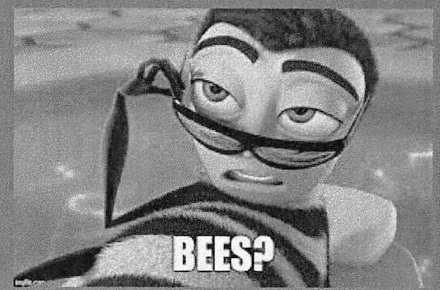
## **Maeve Wright's Project: Recycled Bottle Greenhouse**

- Serves as plant nursery for seedlings to be eventually moved into the Pollinator Garden
- Houses aquaponics garden
- Could serve as a butterfly garden
- Enhance the outdoor classroom
- Cost effective and uses all recycled materials
- Self-watering and self-sustaining



## **Madison and Skye's Pollinator Garden Developments**

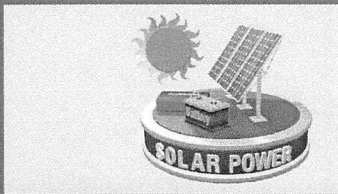
- Create a self-sustaining pollinator garden
- Plant new seedlings
- Maintain the garden
- Potentially plant fruits and vegetables
- Monitor plant blooming schedules
- Find creative ways to attract pollinators
- Find a way to incorporate honey bees into the garden
- Potentially bring bees back to the observation hive



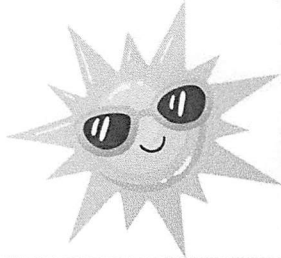
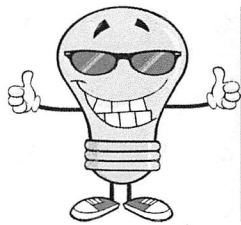


## Solar Panel Charging Station

Nick Clearman Autumn Kunes



- Solar panels are a good substitute to normal energy and even though our contribution may be small it will help raise awareness to a cleaner source of energy that is virtually endless.
- The solar panels are going to be placed on the roof above Mr. Betrus's classroom and connected to a battery that funnels power to the lock box which has been donated by Mr. Betrus.
- The solar panels would provide energy to a charging station for the kids school provided one to one devices and also their personal devices



In conclusion

# Join Us

