

BOARD MEETING: Regular
DATE: Wednesday, December 2, 2009
TIME: 7:00 p.m.
PLACE: Naples High School Gymnasium

- I. Meeting Called to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Adopt Agenda of the Regular Meeting of December 2, 2009
- V. Approval of Minutes of the Regular Meeting of October 21, 2009
Approval of Minutes of the Regular Meeting of November 4, 2009
- VI. Public Comments
- VII. Superintendent's Update
 - Soccer Award Recognition
 - NYS AHPERD Professional of the Year
 - Elementary Student in the Spotlight
 - Business Office Update
 - Lockbox Presentation
 - Auditorium Seating Update
 - Strategic Plan
 - Curriculum & Instruction
 - Staff Development
 - Citizenship
 - Committee Reports
 - Facility Committee
 - Policy Committee
- VIII. District
 - 2010-1011 Budget Calendar
 - Tax Payment Agreement: Parsons Pipe Organ Builders
- IX. Leave of Absence
- X. Non-Resident Enrollment
- XI. Policy Reading
- XII. Donation
- XIII. Transportation Request
- XI' Appointments
 - Extra-Curricular Advisors
 - Winter Coach
- Xv Field Trip Request
- XVI. Consent Agenda - Routine Matters
 - Substitutes
 - Business / Financial
 - Treasurer's Report
 - Budget Transfers
 - Budget Status Report - Information Only
 - CSE and CPSE Placements
- XVII. Executive Session

Regular Meeting**December 2, 2009**

Minutes of a regular meeting of the Board of Education of Naples Central School held on Wednesday, December 2, 2009 at 7:02 p.m. in the Naples High School Cafeteria.

Members Present:	Michael Boggs	William Kelly
	Joseph Callaghan	Gail Musnicki
	Judy DiRaddo	Mona Sage Cardinale
	Aron Fleischman	Keith Swank
	Barbara Howard	Margo Ulmer

Members Absent:

Also Present: Kimberle A. Ward, Ann O'Brien, Kristina Saucke, Alan Moore, Norlyn Legler and Pamela Jo Claes.

Guests: Carol Thompson, Kathy Mannella, Dahl Schultz, Diann Payne, Kaylee Cote, Chris Miller, Ron Burke and Linda Burke.

A quorum being present, the meeting was called to order at 7:03 p.m. by Board President Keith Swank

Motion: Michael Boggs

2nd: Barbara Howard

Approval is given to adopt the agenda of the Regular Meeting of December 2, 2009.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Mona Sage-Cardinale

2nd: Margo Ulmer

The minutes of the Regular Meeting of October 21, 2009 are hereby accepted as presented.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Barbara Howard

2nd: Michael Boggs

The minutes of the Regular Meeting of November 4, 2009 are hereby accepted as presented.

Voting Yes: 9 Motion Carried

Voting No: 0

Public Comment: None

Superintendent Updates:

Superintendent Ward stated she and the Board of Education appreciate how hard Interim Athletic Director Paul Giovine is working in his new position and commended him for doing a great job.

Superintendent Ward stated that in her short period of time in Naples she continues to hear and observes over and over the level of sportsmanship Naples athletes show, adding she has had several opportunities

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to witness their sportsmanship throughout the fall season. Mrs. Ward thanked the student athletes, stating it is not easy to be a student athlete with so many other pressures and challenges, adding she and the Board of Education appreciate their efforts, commenting that the student athletes represent Naples Central School very well and they are very proud of all of the students' accomplishments. Mrs. Ward then introduced Interim Athletic Director Paul Giovine.

Mr. Giovine stated that whenever we have individuals being recognized for their coaching or athletic achievements its usually the case that these athletes or coaches have a strong supporting cast behind them, including teammates, parents, coaches, teachers as well as the Board of Education, adding that before they recognize all of the athletes and coaches tonight he first wanted to thank everyone present for the support they have provided Naples athletics and these coaches and athletes. Mr. Giovine then recognized Coach Gary Schenk, stating Mr. Schenk had not only received the Sportsmanship award this year but was also inducted into the Section Five Soccer Hall of Fame, which is usually reserved for coaches who have already retired, however this award shows the high regard the soccer community has for Mr. Schenk. Everyone present stood to recognize Mr. Schenk.

Mr. Schenk stated he has been a part of the Naples Community since 1st grade, adding Soccer has been a big part of his life, having taken him down many paths all over the United States and he thanked the Naples Community for allowing him the opportunity to continue coaching, adding he would like to continue coaching a little longer and expressed his appreciation for the schools' recognition.

Board Member William Kelly then stated how profoundly Mr. Schenk influences the students he has coached and related how his son David, who played soccer for Mr. Schenk, was caught in the Twin Towers when they were hit on September 11th and as his son was running towards the East River to escape the collapse and wondering if he would be able to make it, he heard the voice of Mr. Schenk, encouraging him that he could run faster and he could run harder and to keep going, adding that Mr. Schenk will never fully realize the lasting and profound impact he has on students.

The following students were then recognized:

Birdseye Player of the Week and also the Birdseye Player of the Year Award : Melissa Lincoln

Birdseye Player of the Week Award: Cora Bennett

All-star Teams:

Boys Varsity Soccer: Cory Holden and Dakota Matthews

Girls Varsity Soccer: Cora Bennett, Melissa Lincoln, Clare Wilsea and Kelsie Hobart

Varsity Golf: Micah Betts and Chris VandeSande

Mr. Giovine also recognized the assistant coaches: Matt Johnson, Dan Matthews, and Carter Chapman as well as the Girls Varsity Soccer coach Frank Gleichauf.

Superintendent Ward congratulated both the girls and boys soccer teams for advancing to sectionals.

Superintendent Ward recognized Ron Burke for receiving the Professional of the Year award from the New York State Association for Health, Physical Education, Recreation and Dance. Mr. Burke stated he believes that what anyone needs to do is to find the best in themselves and give it away. Mr. Burke stated he felt he had found the place at Naples that has both meaning and purpose for him and thanked those present for the opportunity for a wonderful life here in Naples.

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Superintendent Ward recognized recipients of October's Elementary Students in the Spotlight -
(Awarded four times each year):

Kindergarten: Sophia Dunay, Jacob Pogel, Jackson Brahm, Anna Rose Quartermann, Kasey Hall,
Wes McMullen, Cameron Kriegar, Sierra Wells, Lilly Godfrey, & Kaitlyn Mark.

1st Grade: Emma Frederickson, Virginia DiGiacinto, Ava Sheedy, Andy Lin, Emma Brace,
Rawson Martin, Maeghan Gerstner, and Albina Harris.

2nd Grade: Olivia Fiero, Claire Huston, Dylan McMullen, Kala Gielen, Ethan Ball, Kara Cusson,
and Chays Todd.

3rd Grade: Nicholas Clearman, Maeve Wright, Ethan Emmons, Elizabeth Maczynski,
Steven Lin and Francesca Amara.

4th Grade: Evan Bay, Sophia Sirvent, Zachary Miller, Lucy Harwood, Maeya Yeatman and
Ethan DeTurk.

5th Grade: Alexandra Gerstner, Damien Brown, Colton Ratey, Cordell Bradley, Jared Rohr,
Brianna Wightman, Stefan Maczynski, and Caitrin Rennoldson.

6th Grade: Mariah Docteur, Moriah Kunes, Tate Vangellow, Hendrick Huber, Elizabeth Friend
and Brendan DeClerck.

Superintendent Ward then turned the meeting over to School Business Administrator Ann O'Brien,
commending Ann on doing a great job in her new position.

School Business Administrator O'Brien presented information on the possibility of using a lockbox
for Tax Collection, adding she will need direction from the board as to which option the board
would like to use, either using a combination of a lockbox and personal collection or just a lockbox,
stating she will come back to this in January to review a comparison of costs for each option.

Ms. O'Brien stated she is currently working with Bernie Donegan's Office to close out the Phase I
Construction Project, finishing the final report to be submitted to the State Education Department.

Ms. O'Brien stated that in the budgeting process this year, the school will be using a state contract
company that offers a 32% discount to schools and will be having the teachers order supplies online
and then the orders will go through the approval process. Ms. O'Brien also mentioned the school is
working on cleaning up the budget codes to make it easier for administrators to manage their budgets.

School Business Administrator O'Brien stated the school is required to do a fixed asset inventory, therefore
they are comparing Industrial Appraisers who are eligible to do the inventory.

Ms. O'Brien stated that she and Superintendent Ward have been attending a Fiscal Navigation workshop,
adding it has been very informative and has given them the opportunity to learn more about what they
can do for the Board of Education to provide them with any information they may need. Ms. O'Brien stated
the board would be provided with the full picture of each different financial fund as well as the trial
balances and the check warrants for the board to review. Ms. O'Brien stated there will also be a Payroll
Account added to the Treasurer's report.

Ms. O'Brien stated she is currently gearing up for creating a current financial picture of the District in
preparation for developing the 2010-2011 Budget.

Superintendent Ward stated she would need guidance from the Board of Education regarding enrollment numbers, classroom sizes, staffing etc., asking the board and administrators what would be an acceptable maximum number of students per classroom. Elementary Principal Alan Moore stated there are currently 434 Elementary students, with 26 sections from UPK-6th grades with an average of 17 students per section. Mr. Moore stated he feels the ideal class size is from 15-20 students per class, adding the Elementary classrooms have generally been 20 or less, also stating that the Blue Ribbon Committee as well as other visiting schools all recognized that the small class sizes were a very positive attribute and contribute to what makes Naples Elementary School so successful. Mr. Moore added that he would guard against raising the classroom size above 20 students per classroom. Superintendent Ward stated she is continuing to meet monthly with the school Superintendents participating in the twenty-five districts making up the Wayne-Finger Lakes BOCES as well as meeting monthly with the Finger Lakes Superintendents, adding there has been much discussion pertaining to building budgets and preparing for the next school year and many districts are looking at 20-25 students per classroom, asking the board for guidance as to what the maximum number of students per classroom should be. Board President Keith Swank stated they would prefer Elementary class sizes be maintained at the level Mr. Moore has recommended. Board discussion followed pertaining to Elementary classroom sizes as well as High School enrollment, elective classes offered at the secondary level, dual credit courses and scheduling.

School Business Administrator Ann O'Brien presented information pertaining to Medicaid reimbursements for student services provided by the school adding reimbursements only amount to 25% of costs. Ms. O'Brien stated there are many fluctuations in reimbursements due to changes in regulations as to what can be submitted for reimbursement, also the Federal government has put a hold on Medicaid billings for this year and a few billings from 08-09 as the Federal government is working to bring New York State into compliance, adding we need to be very careful in whatever the school bills for, trying to be vigilant that each service is verified, adding the key to receiving funding due to the district is to stay educated so the school may take advantage of any funding provided. A period of questions answers and discussion followed pertaining to the information presented.

Superintendent Ward asked for approval from the Board of Education to go ahead with a new Liquid Asset Inventory company. Ms. O'Brien stated the new company will use a scanning process that would be updated every 2-3 years. The board provided its consent to move forward with the new company.

Superintendent Ward presented updated information regarding the auditorium seating, stating that based on quotes for cleaning the replacement seats, etc. the recommendation is that we do not use the replacement seats, and asked the board give their consent for the seats to be removed. The board agreed to move forward with the removal of the replacement seats as well as those in the storage facility.

Policy Committee Report:

Board Member Margo Ulmer reported the committee is reviewing the Return Check Policy, and Acceptable Use Policy for use of school computers by students and staff, adding their next meeting will be December 14th at 3:30 p.m.

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1st Vice President Michael Boggs stated the committee had met with the Community Stakeholders group on the 23rd, adding approximately 40 people were in attendance. Mr. Boggs stated the group spent time reviewing information that the board and stakeholders put together about a year ago as a starting point and then discussed ideas presented for projects in the Elementary and Secondary schools, adding the committee has compiled that information and at their next meeting they have planned to give the stakeholders group a tour of the facilities and then will ask them to review the original information compiled.

Strategic Plan: Curriculum & Instruction

1st Vice President Michael Boggs suggested as the school looks at new curriculum programs we need to establish some criteria to measure the success or failure of a new program to determine if we want to stay with that new program. Superintendent Ward suggested looking at data benchmarks each year to determine where we can improve, viewing the data as a living document, setting specific academic goals and what the district needs to meet those goals, with all staff working together.

Board President Keith Swank stated he feels the school needs to increase the number of Advanced Placement and Gemini courses, adding he feels we should also make the results of the Junior High assessment exams available to parents. Superintendent Ward stated the new online program the school is looking at would support parent access to exam results, adding we are also continuing to explore Accelerate U offering the option of an online classroom for students. Discussion followed pertaining to the opportunities available through online learning and shared services, and strategies to meet the needs of all students as well staff development to ensure academic excellence in teaching and learning.

Motion: Barbara Howard

2nd: Margo Ulmer

The Naples Central School Budget Calendar for the 2010-2011 is hereby adopted as presented.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Barbara Howard

2nd: William Kelly

The agreement between Parsons Pipe Organ Builders and Naples Central School for the payment of taxes is hereby approved and authorization given for Superintendent Kimberle A. Ward to sign the agreement on behalf of the Naples Board of Education.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Barbara Howard

2nd: Gail Musnicki

The request from Celeste Elliott, Elementary Teacher, for an extended family medical leave of absence, effective December 7, 2009 through January 4, 2010 is hereby approved.

Voting Yes: 9 Motion Carried

Voting No: 0

Regular Meeting**December 2, 2009****Motion:** Mona Sage-Cardinale**2nd:** Gail Musnicki

Authorization is given, as per Board of Education Policy # 7132, Non-Resident Enrollment, that Chloe McCloud, 6362 Edson road, Naples, NY 14512 be allowed to attend Naples Central School.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Barbara Howard**2nd:** Margo Ulmer

Approval is given for the second reading of the School Policy 4330, Administrative Staff.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Barbara Howard**2nd:** Gail Musnicki

Approval is given for the second reading of the School Policy 5323, Conference/Travel Expense Reimbursement - Non-Instructional/Business Operations.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Barbara Howard**2nd:** Gail Musnicki

Approval is given for the second reading of the School Policy 6161, Conference/Travel Expense Reimbursement - Personnel.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Barbara Howard**2nd:** Mona Sage-Cardinale

Approval is given for the second reading of the School Policy 7130, Entitlement to Attend - Compulsory Attendance Age.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Barbara Howard**2nd:** Gail Musnicki

Approval is given for the second reading of the School Policy 7132, Non-Resident Students.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Barbara Howard**2nd:** Michael Boggs

Approval is given to accept the donation of 4 laptops and 1 printer from Hewlett Packard with a fair market value of \$3,995.

Voting Yes: 9 Motion Carried

Voting No: 0

Regular Meeting**December 2, 2009****Motion:** Michael Boggs**2nd:** Barbara Howard

Authorization is given for the Naples Youth Center, Inc. (through the Village of Naples) to use one (1) bus and one (1) driver for transportation to Cummings Nature Center, leaving at 10:00 a.m. and returning approximately 5:00 p.m. on Wednesday, December 30th.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Barbara Howard**2nd:** Gail Musnicki

The following Extra-Curricular appointments are approved for the 2009-2010 School Year:

SPECIAL ASSIGNMENT	LAST NAME	FIRST NAME
Girls Indoor Soccer	Johnson	Matthew
Debate Club	Leone	Nicholas

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Michael Boggs**2nd:** Gail Musnicki

The following Winter Coach is approved for the 2009-2010 School Year effective November 18, 2009:

SPECIAL ASSIGNMENT	LAST NAME	FIRST NAME
Assistant Ski Coach	Bariteau	Phillip

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Mona Sage-Cardinale**2nd:** Gail Musnicki

Authorization is given for the annual Naples Marching Band trip to 1000 Islands to participate in the Theresa Memorial Cup Competition from Saturday, May 29, 2010 through Sunday, May 30, 2010.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Michael Boggs**2nd:** Gail Musnicki

Upon the recommendation of Superintendent Kimberle A. Ward approval is given for the Consent Agenda items: Personnel - Appointments: Substitute

I. Appointmentsa. Substitutes

Name	Position	Address
Michael Burke	Teacher	5632 Route 53, Naples, NY 14512
Thomas Tripp	Teacher	5225 Nott Road, Canandaigua, NY 14424

Voting Yes: 9 Motion Carried

Voting No: 0

Regular Meeting**December 2, 2009****Motion:** Barbara Howard**2nd:** Gail Musnicki

Upon the recommendation of Superintendent Kimberle A. Ward approval is given for the following
 Consent Agenda item: **Business / Financial**

Treasurer's Report: October 2009

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Mona Sage-Cardinale**2nd:** Barbara Howard

Upon the recommendation of Superintendent Kimberle A. Ward approval is given for the following
 Consent Agenda item: **Business / Financial**

Budget Transfers

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Gail Musnicki**2nd:** Barbara Howard

Approval is given for student placements as per the recommendations of the Committee on Special
 Education and the Committee on Preschool Special Education

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Michael Boggs**2nd:** Mona Sage-Cardinale

The Board shall adjourn from Regular to Executive Session at 9:16 p.m. to discuss a particular
 matter of public safety.

Voting Yes: 9 Motion Carried

Voting No: 0

Time out of Closed Session: 10:05 p.m.

Motion: Joseph Callaghan**2nd:** Mona Sage-Cardinale

There being no further business, the Regular Meeting of December 2, 2009 is hereby
 adjourned at 10:09 p.m.

Voting Yes: 9 Motion Carried

Voting No: 0

Dated this 2nd day of December, 2009.

Pamela Jo Claes

District Clerk