

BOARD MEETING: Regular
DATE: Wednesday, November 3, 2010
TIME: 6:45 p.m.
PLACE: Naples Elementary Cafeteria

- I. Meeting Called to Order
- II. Roll Call
- III. Adopt the Agenda of the Regular Meeting of November 3, 2010 (Board Action)
- IV. Executive Session (Board Action)
 - The employment history of a particular person or persons.
- V. Pledge of Allegiance
- VI. Public Comments
- VII. Superintendent's Updates / Recognitions
 - Sports Transportation
 - RTTT Update
 - Schools Cannot Do It Alone
 - Invitation to speak with the Tea Party
 - Construction Manager Update
 - Capital Project Update
 - Business Update
- VIII. Board Reports
 - NYSSBA Conference
- IX. Policy Updates (Board Action)
 - Policy # 5221 – Reserve Funds
 - Policy # 5632 – Pest Management and Pesticide Usage
 - Policy # 5687 – Animals on School Grounds
 - Policy # 7220 – Graduation Requirements
 - Policy # 7221 – Early Graduation
 - Policy # 7224 – Make-up Credit Programs for High School Students
- X. Minutes (Board Action)
 - Regular Meeting of October 20, 2010
- XI. Business/Finance (Board Action)
 - External Auditor
 - Transportation Contract
 - Treasurer's Bank Reconciliation Reports for July 2010 and August 2010
- XII. Personnel (Board Action)
 - Instructional
 - Resignation
 - Appointments
 - Support
 - Resignations
 - Appointments
- XIV. Consent Agenda Items (Board Action)
 - CSE/CPSE Recommendations
 - Per Diem Substitutes
 - Change in Official Board of Education Meeting Dates

Regular Meeting

November 3, 2010

Minutes of a Regular Meeting of the Board of Education of Naples Central School held on Wednesday, November 3, 2010 at 6:45 p.m. in the Naples Elementary Cafeteria.

Members Present: Michael Boggs John Murphy
Eric Cotton Keith Swank
Barbara Howard Margo Ulmer
William Kelly

Members Absent: Joseph Callaghan Gail Musnicki
Mona Sage-Cardinale

Also Present: Kimberle A. Ward, Ann O'Brien, Kristina Saucke, Alan Moore, Matthew Frahm and Pamela Jo Claes.

Guests: Nancy Waulstrom, Dahl Schultz, Shirley Riffle, and Rocky Dean

A quorum being present, the meeting was called to order at 6:45 p.m. by Board President Keith Swank.

Approval:
Agenda
11/3/10

Motion: Barbara Howard

2nd: Michael Boggs

Resolved, that the Board of Education approves the agenda of the Regular Meeting of November 3, 2010 as presented.

Voting Yes: 6

Motion Carried

Voting No: 0

Approval:
Executive
Session

Motion: Margo Ulmer

2nd: Michael Boggs

Resolved, that the Board of Education approves calling an executive session for the purpose of discussing the employment history of a particular person or person(s).

Voting Yes: 6

Motion Carried

Voting No: 0

Time out of closed session: 7:06 p.m.

Public Comment: None

Superintendent Updates:

Superintendent Ward stated there had been discussions pertaining to transportation costs between School Business Administrator Ann O'Brien, Transportation Supervisor Rocky Dean, and Athletic Director Paul Giovine to develop a protocol for use of more than one bus to a sporting event. Mrs. Ward commented that the primary concern was that most games are a distance away and when there is two hours between games that can be quite a length of time that our students are away and unable to study and do homework. Superintendent Ward stated that they had suggested the criteria for the winter season would be for the school to send one bus to sporting events unless the game start times are two hours apart. Discussion followed pertaining to the proposal and the board agreed with the new criteria.

Superintendent Ward handed out copies of the school's application for RTTT, reviewing different points throughout the application, pointing out student outcome measurements

including scores for the 4th and 8th grade ELA and Math, stating the 1st column shows the NYS average which would be the target, and explaining the process for determining the school's targets for each level, pointing out that in those areas when the school has already met or exceeded the state's target the school must determine an alternate higher goal. Discussion followed pertaining to the information presented; the difficulty with small schools where each student can have a profound effect on the school data and how the state views different data such as students who graduate in five years. Mrs. Ward stated our RTTT Network Team will be Alan Moore and Matt Frahm as our Curriculum & Instruction Representatives and Paul Giovine as our Network Coordinator.

Superintendent Ward discussed the book *Schools Cannot Do It Alone*, stating she hoped everyone had had time to read the introduction and the first two chapters. Board comments followed pertaining to the book. Mrs. Ward stated she felt the book was very relevant to our current capital project presentations and preparing for the budget process and asked the board to continue with the next two chapters and part two for the next board meeting.

Mrs. Ward recommended that the board cancel the Regular Meeting of December 15th as there will be a number of school activities at that time of year that the board members and families will want to participate in those activities.

Superintendent Ward stated the board had been invited by Warren Jordans to attend the Naples Tea Party Meeting on November 22nd at 7:00 p.m. at the Redwood, adding that the organization would like to speak with the board as elected members of the Board of Education representing the school district regarding the proposed expenditures for the Capital Project as well as the annual budget, stating Mr. Jordans would be sending proposed questions ahead of time for the board to review.

Mrs. Ward stated the board would be holding a special meeting on November 15th at 2:45 p.m. for the purpose of interviewing Construction Management Firms.

Superintendent Ward reviewed the schedule for Capital Project presentations with the Board of Education members.

Mrs. Ward presented a video prepared by the photojournalism class trying to capture the need for the Capital Project. Board members stated the video is a great idea as actual pictures will demonstrate the need of a building project, commenting that they would like the pictures in the video to scroll through more slowly and perhaps there should be some additional editing before posting online. The board agreed that they would like to move forward with the video.

School Business Administrator Ann O'Brien presented information pertaining to the transportation contract being voted on at the meeting, stating if we enter into a formal contract we will receive state aid on the special student transportation.

Ms. O'Brien then stated she has been working on the Budget Calendar and will present the first draft at the next Board of Education meeting, adding she has been also working on developing a budget for the Food Service Department which we can use to monitor the financial position of the cafeteria. Ms. O'Brien stated she is also working on the long-range plans for the budget showing the possible effects of variables such as state aid.

School Business Administrator O'Brien stated the Audit Committee had met and there would be a motion for the appointment of an external auditor later in the meeting.

2nd Vice President Barbara Howard reported that the Audit Committee had met and interviewed three firms for both internal and external auditing last spring and in doing that the school had hired a new internal auditor with Ray Wager, adding that the recommendation of the audit committee for external auditor was EFP Rotenberg, adding as the District has had the same external auditor for some time, the committee felt it would be good to get a new set of eyes looking at the books and working with our staff.

Superintendent Ward requested guidance from the board regarding what they felt about the school contacting TV stations about a segment on the Capital Project. The board discussed the possible positive and negative issues that could arise with TV coverage. 1st Vice President Michael Boggs suggested that another avenue may be to contact a semi-local radio station, 850, which does a lot of local coverage for schools. Mrs. Ward stated she would contact the local radio station. Board Member William Kelly stated he felt that would be a good choice.

1st Vice President Michael Boggs presented a report on the NYSSBA Conference he had attended, stating that next year the conference will be in Buffalo and the two years after next the conference will be held in Rochester, making it much more accessible, encouraging the Board Members to attend. Mr. Boggs stated that he had attended the following classes at the NYSSBA Conference: a class on school assessment, adding that based on the information provided, Naples is doing things pretty well; a class on communications which was in line with our Capital Project and communication to the community which he felt would be of some value, adding he felt it was extremely interesting and there are a number of things that can be done on a regular basis and it might help to keep us focused on what we could do.; the Educational Leader Summit which presented information on Charter Schools, RTTT, extended school days, mayoral control of the districts, tax caps, teacher evaluations and school consolidations, adding that he felt it was very helpful and interesting.; a Nutrition seminar; and a class on managing opposition within the community which he felt could be directed to the Capital Project, adding he felt it was a very good course and he had picked up a few pointers from the class.

Board President Keith Swank distributed a letter from Athletic Director Paul Giovine presenting the Athletic Director update and including athletic passes for each Board Member, thanking the board for their support of Naples Athletics.

2nd Vice President Barbara Howard brought to the Board's attention a column in the Geneseo Lamron which is the student newspaper at SUNY Geneseo, stating for the Spring 2010 Student Opinion of Faculty Instruction results, the students at SUNY Geneseo had given Secondary Principal Matthew Frahm a 4.9 out of 5 on the rate my professor.com survey.

Approval:
Policy #s

5221;
5632;
5687;
7220;
7221; and
7224

Motion: Barbara Howard

2nd: Michael Boggs

Resolved, that the Board of Education, upon recommendation of the Policy Committee, with no second required as per Policy #1410, hereby approves the following Policies:

- Policy # 5221 – Reserve Funds
- Policy # 5632 – Pest Management and Pesticide Usage
- Policy # 5687 – Animals on School Grounds
- Policy # 7220 – Graduation Requirements
- Policy # 7221 – Early Graduation
- Policy # 7224 – Make-up Credit Programs for High School Students

Voting Yes: 6

Motion Carried

Voting No: 0

Regular Meeting

November 3, 2010

Motion: Michael Boggs

2nd: Barbara Howard

Resolved, that the Board of Education approves the minutes of the following meeting:

Regular Meeting of October 20, 2010

Voting Yes: 6

Motion Carried

Voting No: 0

Approval:
Minutes
10/20/10

Motion: Barbara Howard

2nd: Michael Boggs

Resolved, that the Board of Education approves the following financial resolutions as presented

Resolved that the Firm of EFP Rotenberg, 280 Kenneth Drive, Suite 100, Rochester, New York

14623 is hereby appointed as District External Auditor for the time period of November 1, 2010 through June 30, 2011.

Resolved that Shelly Fiumano is hereby approved to enter into a contract for the purpose of providing transportation for children of the Naples Central School District for the period of November 3, 2010 through June 30, 2011 at the rate of fifty cents per mile or the current IRS mileage rate.

Resolved that the Treasurer's Bank Reconciliation Reports for July 2010 and August 2010 are approved as presented.

Voting Yes: 6

Motion Carried

Voting No: 0

Approve:
External
Auditor: EFP
Rotenberg;
Transportation
Contract;
Treasurer's
Bank Reports

Motion: Barbara Howard

2nd: Michael Boggs

Resolved, that the Board of Education approves the following personnel items:

Instructional:

Resolved, that the Board of Education accepts the resignation of Jessica Johnson as Class Advisor, Grade 8, effective October 25, 2010.

Resolved, that the Board of Education approves the following extra-curricular appointments for the 2010-2011 school year:

- Diving Coach – Carol Conley
- Winter Weight Room Advisor – Robert Birdsall
- Spring Weight Room Advisor – Robert Birdsall

Support:

Resolved, that the Board of Education accept, with regret, the resignation of Sheri Todd, Bus Driver, effective November 1, 2010.

Resolved, that the Board of Education accept, with regret, the resignation of Kathleen Kreuter, Food Service Helper, effective November 15, 2010.

Resolved, that the Board of Education appoints Guido Blaakman, 31 Lyon Street, Naples, NY 14512 as School Bus Driver, effective November 4, 2010 at \$16.97 per trip.

Resolved, that the Board of Education appoints Charles Borden, 6840 West Gulick Road, Naples, NY 14512 as School Bus Driver, effective November 4, 2010 at \$16.97 per trip.

Voting Yes: 6

Motion Carried

Voting No: 0

Approval:
Resignation –
Class 8
Advisor,
Johnson, J.;
Appointment –
Diving, Conley,
C.; Winter
Weight Room,
Birdsall, R.;
Spring Weight
Room, Birdsall,
R.; Resignation
– Todd, S.,
Kreuter, K.;
Appointment –
Bus Driver,
Blaakman, G.
& Borden, C.

Approval:
Substitutes
Teacher
Aide-
Deusenbery
, H.; Conley,
C., Pelow,
K.; Teacher-
Pelow, K.,
Marsh, D.,
DiDuro, A.,
& Ruppel,
E.; CSE &
CPSE
placements;
Change in
Board of
Education
meeting
schedule

Motion: Barbara Howard

2nd: Michael Boggs

Resolved, that the Board of Education, upon the recommendation of Superintendent Kimberle A. Ward, approves the following Consent Agenda Items:

- a. Resolved, that the Board of Education hereby approves the following list of Substitutes – New Appointments:

<u>Name</u>	<u>Position</u>	<u>Address</u>
Holly Deusenbery	Teacher Aide	8720 Eelpot Road, Naples, NY 14512
Carol Conley	Teacher Aide	4907 Route 64, Canandaigua, NY 14424
Karen Pelow	Teacher Aide	6436 A Route 21, Naples, NY 14512
Karen Pelow	Teacher	6436 A Route 21, Naples, NY 14512
Daina Marsh	Teacher	35 Medfield Drive, Rochester, New York 14609
Adam DiDuro	Teacher	4906 North Road, Canandaigua, NY 14424
Edmond Ruppel	Bus Driver	3329 Dandelion Trail, Canandaigua, NY 14424

- b. Resolved, that the Board of Education approves student placements as per the recommendations of the Committee on Special Education and the Committee on Preschool Special Education.
- c. Approval is hereby given to amend the Board of Education meeting dates for the month of December as follows: There will be only one Regular meeting of the Naples Board of Education in the month of December, to be held on Wednesday, December 1, 2010.

Voting Yes: 6

Motion Carried

Voting No: 0

Motion: Michael Boggs

2nd: Barbara Howard

There being no further business, the Regular Meeting of November 3, 2010 is hereby adjourned at 8:36 p.m.

Voting Yes: 6

Motion Carried

Voting No: 0

Dated this 3rd day of November, 2010

Pamela Jo Claes

District Clerk