

**BOARD MEETING:** Regular  
**DATE:** Wednesday, October 20, 2010  
**TIME:** 7:00 p.m.  
**PLACE:** Naples Central School Bus Garage

- I. Meeting Called to Order
- II. Roll Call
- III. Adopt the Agenda of the Regular Meeting of October 20, 2010 (Board Action)
- IV. Pledge of Allegiance
- V. Public Comments: The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern that you might have with us. The Board President will be happy to recognize those of you who wish to speak. We would ask that you come forward and please identify yourself before presenting your thoughts.  
Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. (*Individual comments will be limited to three minutes.*)  
As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.
- VI. Superintendent Recognitions & Updates
  - Welcome Support Staff
  - Students in the Spotlight
  - Board Appreciation
  - Introduce Victoria Gashlin
  - Thank You - Mary Phillips
  - RTTT Update
  - Business Updates
- VII. Board Reports
  - Administrative Reports
  - Internal Claims Auditor
  - Facility Committee
  - Policy Committee
- VIII. Minutes (Board Action)
  - Regular Meeting of October 6, 2010
- IX. Curriculum & Instruction (Board Action)
  - RtI Plan
  - New Course - Government & Economics
- X. Personnel (Board Action)
  - Instructional
    - Family Leave Request
- XI. Business/Finance (Board Action)
  - Budget Transfers
  - Final Audit Report
- XII. Consent Agenda Items (Board Action)
  - CSE/CPSE Recommendations
  - Substitutes
  - Request for Transportation: Bristol Springs Free Church Youth Group
- XIII. Executive Session
  - Employment History of a particular person(s)

## Regular Meeting

October 20, 2010

Minutes of a Regular Meeting of the Board of Education of Naples Central School held on Wednesday, October 20, 2010 at 7:00 p.m. in the Naples Central School Bus Garage.

Members Present: Michael Boggs  
Joseph Callaghan – Arrived at 7:25 pm  
Eric Cotton  
Barbara Howard  
William Kelly  
John Murphy  
Gail Musnicki  
Mona Sage-Cardinale  
Keith Swank – Arrived at 7:28 p.m.  
Margo Ulmer

Members Absent:

Also Present: Kimberle A. Ward, Ann O'Brien, Kristina Saucke, Alan Moore, Matthew Frahm and Pamela Jo Claes.

Guests: Shirley Riffle, Dahl Schultz, Mary Phillips, Vickie Grove, Gretchen Pulver, Diann Payne, Judy DiRaddo, Rocky Dean and Pauline Preston.

A quorum being present, the meeting was called to order at 7:00 p.m. by Second Vice President Michael Boggs.

Approval:  
Agenda  
10/20/10

**Motion:** Barbara Howard

**2<sup>nd</sup>:** Gail Musnicki

Resolved, that the Board of Education approves the agenda of the Regular Meeting of October 20, 2010 as presented.

**Voting Yes: 7**  
**Voting No: 0**

**Motion Carried**

Public Comment: None

### Superintendent Recognitions & Updates:

Superintendent Ward welcomed the support staff in attendance, noting that the Board of Education, in an effort to recognize and show appreciation to employees in all areas of the school, has been holding their fall meetings in each of the different school buildings, adding that the board wanted to say thank you and to express how much we value and appreciate all that the support staff does, in all areas of the school. Mrs. Ward commented that each employee teaches by example as every employee is being observed by the students and we appreciate all that they do, specifically thanking the support staff in attendance.

Elementary Principal Alan Moore recognized the Students in the Spotlight, noting that the following students who consistently exhibit the character traits of respect, responsibility, accountability, honesty, courtesy and tolerance, recently received the "Student in the Spotlight" honor at Naples Elementary School for October 2010: 6<sup>th</sup> grade: Adrianna Clearman, Caitrin Rennoldson, Autumn Fisher, Noah Ball, Alison Fisher, and Cordell Bradley; 5<sup>th</sup> Grade: Julia Mark, Lia Vangellow, Maeya Yeatman, Evan Bay, Sophia Sirvent, and Vincent Leta; 4<sup>th</sup> Grade: Hayden Gleason, Maeve Wright, Jacob Brace, Skye Chaapel, Isabella Rennoldson, Austin Summers, Madison Miller and Egypt Lee; 3<sup>rd</sup> Grade: Faith Giovine, Aiden Peterson, Mysterie Hamman, Ethan Ball, Jessica Schwartz and Chays Todd; 2<sup>nd</sup> Grade: Emma Fredrickson, Chloe Wright, Emma Brace Benjamin Green, and Rawson Martin; 1<sup>st</sup> Grade: Jackson Brahm, Acquoya Ridall, Jesse Gordon, Wes McMullen, Ryan Lester and Kylie

McDonald; Kindergarten: Dylan Bray, Cecilia DeMallie, James Cooney, Logan Voss, Alex Ramirez and Nash Baader.

Superintendent Ward noted that it was Board Appreciation Week and they had honored the board with a Board Appreciation dinner prior to that evening's meeting, stating that the Naples Central School District is very lucky to have such a supportive board, adding they work hard every day to make the right decisions, keeping kids first in all that they do for the Naples Central School District and our community. Mrs. Ward thanked the board, adding that the staff, students and families in our community appreciate all that they do.

Superintendent Ward introduced Victoria Gashlin, the school's new Social Worker, whom we are sharing with Marcus Whitman School District, adding that she is in the building on Tuesdays and Fridays and has been very busy since her first day at Naples, thanking Victoria for taking the time to meet the Board of Education. Ms. Gashlin expressed her appreciation for the warm welcome she has received at Naples.

Superintendent Ward extended her appreciation to Mary Phillips, Professional Development, for all of her hard work in organizing the Health & Wellness program on October 7<sup>th</sup>, adding that Mary did all of the legwork setting up classes and also played a crucial role in setting up the program for October 8<sup>th</sup> as well.

Superintendent Ward gave a Race to the Top (RTTT) update, stating she had attended several teleconferences, adding she had attended one the day before at Newark, speaking directly with the Commissioner of Education, sharing that she has submitted the intent for the grant money and November 8<sup>th</sup> is the deadline for submitting the scope of work. Mrs. Ward stated she met with other area Superintendents a week ago, trying to get some guidance from BOCES regarding network teams, adding that up to 75% of funding is intended to go towards the network teams and up to 25% can be spent to help with training for the teacher/principal evaluation system, commenting they are waiting for the task force to report back to the Superintendents, adding we won't hear about teachers who have an assessment directly related to their coursework until June 2011 and for those professionals in our buildings that do not have an assessment connected to their coursework, we won't hear until June of 2012. Superintendent Ward stated what Naples was hoping to do was to consolidate their funds along with other districts, which would allow BOCES to create a network team, which would be the direct line between the Local Educational Agencies (LEA) and State Education Department, however, since the funding for each individual district is so varied it would be hard to distribute those services according to the amount of money that is being pooled together at the BOCES level. Mrs. Ward stated BOCES will be putting several proposals together which they will present to District Superintendents on October 29<sup>th</sup>, which will be only a week from the due date for the application, adding she has been researching the possibility of creating our own network team. Superintendent Ward stated the initial implementation are these network teams, or if you keep it in your own District you may also have a network team equivalent, adding this is something which the District is already initiating, noting the main goals are: 1) Making sure the curriculum is aligned with new common course standards; 2) Teacher/Principal evaluation system; 3) Student performance levels. Mrs. Ward explained that the reason the initiatives are important is because research is saying if students are scoring a proficient level of three or four on the grades 3-8 assessment exams then our students who are taking the ELA regents and Algebra regents are more apt to score of 75 or 80 and are more likely to be college and career ready. Mrs. Ward stated the network team needs to consist of three individuals: an individual with expertise in curriculum, an individual with expertise in instruction and an individual with expertise in data

analysis and coordination, adding she had heard from the Commissioner of Education that each district may do as they want but the stipulations are as follows: 1) The District needs to provide services that are of comparable scope and quality as those we would receive if we were to pool our money with a BOCES; 2) We need to report regularly on performance and outcomes; and 3) We need to participate in New York State Education sponsored Professional Development. Mrs. Ward stated that the Professional Development for all three members of the network team would include five days in the summer and two days quarterly throughout the school year, which means part of the RTTT money would be designated for travel expenses to attend the trainings, with the idea that the members will be the direct connection to the LEA and NYSED. Mrs. Ward stated she had talked with the Comprehensive District Educational Planning Committee (CDEP), stating that CDEP analyzes data, looking at long-range, intermediate and short-term goals in terms of reaching specific targets regarding Curriculum alignment, integration of literacy and technology, and common course standards; making sure all of our students are passing state assessments and are reaching mastery level performance. Mrs. Ward stated she had asked the CDEP committee if they would be our inquiry team which would really look at the data, using the data to help us make good decisions about the instructional strategies that are needed for our students to reach those performance levels, adding she had proposed this plan to the administrators and they have said to go ahead, with the understanding that when the Superintendents in our BOCES meet on October 29<sup>th</sup>, if they have a great idea and the school thinks it would be best to pool our money with BOCES, we would consider that as well. Superintendent Ward commented that along with the application, the network must be certified as well as setting specific targets similar to the LEAs which are as follows: New York State has set a target of 69% of students passing the ELA regents exam with a 75 or above; for the Math regents, the state wants the number of students scoring an 80 or above which is currently 42% to be 59%; the current state graduation rate is 72% with a target of 80%; for college persistence the current value is 72% and the state is looking for 76%, adding as Naples is above the state average we would need to set our own targets which would be the same number of points gain in rates, adding that when the school reaches 100% on those goals, the school would then help us set new goals. Board Member Mona Sage-Cardinale asked if the administrators would have time to complete the tasks required as a part of the network team. Mrs. Ward stated the majority is work the administrators are already doing, however the concern would be the amount of time they would need to be out of building for training in Albany, stating the proposed network team would include Elementary Principal Alan Moore, Secondary Principal Matthew Frahm, and Teacher on Special Assignment Paul Giovine with Director of Pupil Personnel Kristina Saucke, School Business Administrator Ann O'Brien and Superintendent Ward still here at the school to maintain district activities while the team is at training. Board questions and comments followed pertaining to the information presented.

Board Member Keith Swank arrived at 7:25 p.m.

Student Board of Education representative Eric Cotton stated he agrees that the goal to improve student performance would be positive as he feels students are not pushed to do their best and he feels that raising the goal would definitely be an advantage for students. Board Member Barbara Howard stated that the RTTT money is very little over a four year period. Superintendent Ward stated that BOCES is worried that they do not have the manpower to go to all of the districts for trainings if the schools pool their resources through BOCES. Board Member Margo Ulmer stated she felt that the way the program would be best implemented and strongest for Naples Central School would be to have our people do the program, however she stated the school should be aware if the administrators need help with the job and may need additional clerical or

staffing help, adding she felt that we could not do any better than using our own administrators if it is possible for them to do the job. Superintendent Ward stated the Commissioner had said if we are unable to complete the proposal using our own administrators the school would be able to modify our application accordingly at a later date.

Board Member Joseph Callaghan arrived at 7:28 p.m.

Board Member William Kelly asked about the percent increases, stating it is a lot easier to go from 62 to 70 than to go from 92 to 100, saying what happens if you do not meet the target? Superintendent Ward stated if the school does not meet the goal, the state will help the school find additional targets. Superintendent Ward commented that if Paul Giovine becomes a part of the team we would need to consider an additional stipend for the extra duties.

Board President Keith Swank commended the Girls Tennis Team for reaching sectional finals for the first time, stating they did a great job, with a close loss in their sectional finals game against Alfred-Almond of 3-2.

Superintendent Ward passed out a copy of the Capital Project presentation schedule, asking the Board Members to review the schedule and determine which presentations they would be able to attend. Discussion followed pertaining to what would be presented at each meeting.

School Business Administrator Ann O'Brien presented business updates. Ms. O'Brien stated the budget transfer to be presented tonight for approval was the final entry before approval of the final audit report, adding that now that the financial statement audit is done the school was able to complete and submit the ST3's, adding so far the reports have all come back without error.

Ms. O'Brien presented information on the radio tower in Prattsburgh that the school uses for bus radio communication, adding the owners have offered to transfer ownership over to the radio service company that the school uses, Midlakes Communication, adding the problem is that we are basically the only district that truly needs this tower and therefore our fees would increase accordingly. School Business Administrator Ann O'Brien stated the school is exploring the options available to the district in resolving the issue.

Ms. O'Brien then presented information on the possibility of transferring our telephone service to a BOCES service which would allow us to receive BOCES aid on our telephone costs.

Ms. O'Brien then stated the school would be starting to look at the 2011-2012 school year, developing the Budget Calendar, putting together some long-range projections based on what could happen in the upcoming school year and also making long-range plans with respect to reserve funds.

#### Administrative Reports:

Elementary Principal Alan Moore stated October had been busy, adding Open House, held on October 14<sup>th</sup>, is the biggest night of the year, adding there were about 90% of our parents and families represented at Open House. Mr. Moore thanked the Board Members who came to help out, promote the Phase II project and just join in with the Open House activities.

Director of Pupil Personnel Kristina Saucke stated there has been a lot going on, expressing her gratitude to teachers Mary Phillips and Betsy Butler for all of the work they have done, thanking

them for all of their support and positive attitude, and also thanking the reading teachers and Psychologist Brian Meteyer for attending all of the data meetings, adding it is an exciting time and it is great to be tying their work in with all of the District goals that we have for literacy and also looking at data to help drive our instruction.

Ms. Saucke encouraged the board to use a lot of pictures at their presentations for the proposed Phase II Capital Project so the public can see the actual physical condition of the school and why a Phase II project is needed.

Secondary Principal Matthew Frahm stated that Señora Shainfeld held a meeting of the Spanish Club last week in Mrs. Herman's Family and Consumer Sciences room, and cooked two Hispanic dishes, adding there were three things he noted: 1) The food was excellent; 2) There was a lot of laughing and smiling; 3) It was great to hear all of the Spanish that was spoken and understood throughout the meeting, noting it was very impressive.

Mr. Frahm then discussed the proposed FLCC Gemini Government course, stating that every senior is required to take Government and this would be a chance for seniors to be able to take the required course while earning three college credit hours, adding the school had done the same thing with the economics course the year before. Discussion followed pertaining to the requirements for the course, the differences between the current course curriculum and the Gemini course, etc.

Internal Claims Auditor Gretchen Pulver reported on claims from July 1<sup>st</sup> through the current date in October, stating she thought they had done splendidly throughout, adding they would continue to make sure to have purchase orders in place and that those bills where we might incur a finance charge are processed in a timely fashion so that we are not charged finance fees.

#### Facility Committee Meeting:

Board Member Michael Boggs stated the last meeting was October 12<sup>th</sup>, adding that the President of Hazlitt Wines was at the presentation and the school has let John know that we are very interested in obtaining property adjacent to the school for possible construction purposes.

Mr. Boggs stated the committee also took a second look at the proposed Phase II Project brochure, adding the committee had given SEI recommendations for changes and SEI would be bringing the amended brochure to the October 25<sup>th</sup> meeting.

Mr. Boggs reported the school had received requests for proposals from potential Construction Management firms and they would be reviewing the proposals on Thursday and select those firms to be interviewed on November 3<sup>rd</sup>.

#### Policy Committee Meeting:

Board Member Mona Sage-Cardinale stated the Policy Committee had reviewed Policies #7220: Graduation Requirements and # 7221: Early Graduation Requirements, adding they have also been reviewing other policies such as Animals on School Grounds.

Board Member John Murphy presented an update on the BOCES Board meeting, stating the main point of interest was that the Regional High School study will begin in January, adding there was also a presentation by Edutech talking about their shared services, the data warehouse and the different services Edutech provides.

Superintendent Ward stated she hoped Board Member Michael Boggs had a good trip to the NYSSBA Conference in New York City.

Board President Keith Swank asked Student Representative Eric Cotton if he would be willing to do a student report on the second meeting of each month. Eric stated that would be fine.

**Motion:** Mona Sage-Cardinale

**2<sup>nd</sup>:** Joseph Callaghan

Resolved, that the Board of Education approves the minutes of the following meeting(s):  
Regular Meeting of October 6, 2010

Approval:  
Minutes  
10/6/10

**Voting Yes: 9**

**Motion Carried**

**Voting No: 0**

**Motion:** Barbara Howard

**2<sup>nd</sup>:** Mona Sage-Cardinale

Resolved, that the Board of Education approves the following curriculum and instruction items:

- a. Resolved, that the Board of Education authorizes the approval of the Naples Response to Intervention Plan (RTI) as presented.
- b. Resolved, that the Board of Education approves authorizes the approval of the following High School Course to be offered through Finger Lakes Community College (FLCC):  
Gemini Participatory Government – ½ unit; 20 weeks; 5 periods per week.

Approval:  
RTI Plan,  
Gemini  
Participatory  
Government  
Course

**Voting Yes: 9**

**Motion Carried**

**Voting No: 0**

**Motion:** Michael Boggs

**2<sup>nd</sup>:** Gail Musnicki

Resolved, that the Board of Education approves the following personnel items:

Instructional:

Resolved, that the Board of Education approves the request of Kathleen Meteyer, Elementary teacher, for a family leave of absence commencing from the end of her disability leave through the end of the current school year, June 30, 2011.

Approval:  
Family  
Leave of  
Absence:  
Meteyer,  
K.

**Voting Yes: 9**

**Motion Carried**

**Voting No: 0**

**Motion:** Margo Ulmer

**2<sup>nd</sup>:** Gail Musnicki

Resolved, that the Board of Education approves the following business/financial items:

- a. Resolved that the Board of Education approves the budget transfer as presented.
- b. Resolved, that the Audit Report of the Naples Central School District Financial Records for the year ending June 30, 2010, prepared by the firm of Ciaschi, Dietershagen, Little and Mickleson, is hereby accepted as presented and authorization given to file the report with the State Education Department.

Approval:  
Budget  
Transfer,  
External  
Audit  
Report

**Voting Yes: 9**

**Motion Carried**

**Voting No: 0**

Approval:  
CSE & CPSE  
Placements;  
Substitute  
Teachers –  
Woughter, S.,  
Austin, T.,  
Clark, A.,  
Gray, K.,  
Pecjham, E.,  
Hawks, B.,  
Substitute  
Teacher  
Aides –  
Woughter, S.,  
Carlin, T.,  
Collen, D.;  
Request for  
Transportation

**Motion:** Gail Musnicki

**2<sup>nd</sup>:** Barbara Howard

Resolved, that the Board of Education, upon the recommendation of Superintendent Kimberle A. Ward, approves the following Consent Agenda Items:

- a. Resolved, that the Board of Education approves student placements as per the recommendations of the Committee on Special Education and the Committee on Preschool Special Education.
- b. Resolved, that the Board of Education hereby approves the following list of Substitutes – New Appointments:

<u>Name</u>	<u>Position</u>	<u>Address</u>
Shirley Woughter	Teacher	8600 State Route 21, Naples, NY 14512
Shirley Woughter	Teacher Aide	8600 State Route 21, Naples, NY 14512
Timothy Austin	Teacher	1169 The Grove, Victor, NY 14564
Alissa M. Clark	Teacher	3724 West Lake Road, Canandaigua, NY 14424
Kathryn Gray	Teacher	26 Park Avenue, Cohocton, New York 14826
Eugene C. Peckham	Teacher	103 Grace Street, Penn Yan, NY 14527
Barbara Hawks	Teacher	7451 County Road 12, Naples, NY 14512
Tracy A. Carlin	Teacher Aide	6650 Seman Road, Naples, NY 14512
Dawn Collen	Teacher Aide	216 South Main Street, Naples, NY 14512

- c. Resolved, that the Board of Education authorizes (through the Village of Naples) the use one (1) bus and one (1) driver for transportation to the Word of Life Superbowl 2010, leaving at 5:00 p.m. Friday, November 5th, and returning approximately 7:00 a.m. Saturday, November 6, 2010 for the Bristol Springs Free Church Youth Group.

**Voting Yes: 9**

**Motion Carried**

**Voting No: 0**

Executive  
Session

**Motion:** Barbara Howard

**2<sup>nd</sup>:** Gail Musnicki

Resolved, that the Board of Education shall adjourn from Regular to Executive Session at 8:28 p.m. for the following purpose:

- The employment history of a particular person or persons.

**Voting Yes: 9**

**Motion Carried**

**Voting No: 0**

Time out of closed session: 9:12 p.m.

Adjournment

**Motion:** Mona Sage-Cardinale

**2<sup>nd</sup>:** Joseph Callaghan

There being no further business, the Regular Meeting of October 20, 2010 is hereby adjourned at 9:13 p.m.

**Voting Yes: 9**

**Motion Carried**

**Voting No: 0**

Dated this 6<sup>th</sup> day of October, 2010

Pamela Jo Claes  
District Clerk