

BOARD MEETING: Regular
DATE: Wednesday, August 18, 2010
TIME: 6:00 p.m.
PLACE: Naples High School Auditorium

- I. Meeting Called to Order
- II. Roll Call
- III. Adopt the Agenda of the Regular Meeting of August 18, 2010 (Board Action)
- IV. Executive Session (Board Action)
 - The employment history of a particular person or persons.
 - Collective Negotiations with the Confidential Employees
- V. Pledge of Allegiance
- VI. Public Comments
- VII. Superintendent's Updates / Recognitions
 - Opening Day
 - Summer Progress
 - Transportation
 - China Trip experience
 - School Resource Officer
 - Business Office: Tax Warrant
- VIII. Board Reports
- IX. Committee Reports
 - Audit
 - Facilities
- X. Professional Development Plan: 2009-10 Statement of Certification (Board Action)
- XI. Memorandum of Agreements
 - NTA – Summer hours for Rob Ringer (Board Action)
 - CSEA – Summer hours for Donna Evarts and Lewis White (Board Action)
- XII. Student Issue (Board Action)
- XIII. Policy Updates
 - Policy # 4330 – Administrative Staff (Board Action)
- XIV. Minutes (Board Action)
 - Regular Meeting of June 30, 2010
 - Organizational Meeting of July 14, 2010
- XV. Tax Warrant (Board Action)
- XVI. Business/Finance (Board Action)
 - Treasurer's Bank Reconciliation Report for June 2010
 - Budget Transfers
- XVII. Personnel (Board Action)
 - Instructional
 - Resignation
 - Appointments
 - Leave of Absence
 - Support
 - Resignations
- XIV. Consent Agenda Items (Board Action)
 - 2010-2011 Per diem Substitutes
 - Substitutes: New Approvals
 - CSE/CPSE Recommendations
 - Equipment Discards

Regular Meeting

August 18, 2010

Minutes of a Regular Meeting of the Board of Education of Naples Central School held on Wednesday, August 18, 2010 at 6:00 p.m. in the Naples High School Auditorium.

Members Present: Michael Boggs Gail Musnicki
Joseph Callaghan – Arrived at 6:35 p.m. Mona Sage-Cardinale
Barbara Howard Keith Swank
William Kelly Margo Ulmer
John Murphy

Members Absent:

Also Present: Kimberle A. Ward, Ann O'Brien, Kristina Saucke, Alan Moore, Matthew Frahm and Pamela Jo Claes.

Guests: Diann Payne, Dahl Schultz, Lanny Blodgett, and Pauline Preston

A quorum being present, the meeting was called to order at 6:09 p.m. by Board President Keith Swank.

Approval:
Agenda of
the
Regular
Meeting of
8/18/10

Motion: Michael Boggs
2nd: Mona Sage-Cardinale
Resolved, that the Board of Education approves the agenda of the Regular Meeting of August 18, 2010 as presented.
Voting Yes: 8 Motion Carried
Voting No: 0

Approval:
Executive
Session

Motion: Margo Ulmer
2nd: Barbara Howard
Resolved, that the Board of Education approves calling an executive session at 6:10 p.m. for the purpose of discussing the employment history of a particular person or person(s) and collective negotiations with the Confidential employees.
Voting Yes: 8 Motion Carried
Voting No: 0

Board Member Joseph Callaghan arrived at 6:35 p.m.

Time out of closed session: 7:04 p.m.

Pledge of Allegiance

Public Comment: None

Superintendent Updates:

Superintendent Ward extended a special welcome to Secondary Principal Matthew Frahm whose first official day as Secondary Principal was Monday, August 15th.

Superintendent Ward stated the agenda for the District Wide meetings on September 1st and 2nd is close to being finalized, adding on September 1st there will be a district-wide meeting which will include a comedy group as a kick off for the new year, the cost of which is being shared with Williamson schools and being paid partly through Professional Development Title 2a grant money. Mrs. Ward stated for day one, the agenda will also include recognizing and honoring employee years of service to the district; district initiatives; goals and priorities for the new

school year; and building level meetings in the afternoon. Mrs. Ward stated on day two, the agenda for Elementary Instructional staff will include Dibbles training as part of the response to intervention and looking at reading and literacy for UPK-6th students, adding they are very excited about the new testing instrument which will let the school zero in on students and their ability to read and for the school to be sure the students are placed appropriately in intervention or gifted programs while the Secondary teachers will be defining literacy and what it means at the secondary level, adding that all teachers will also be learning how to use the new grade book module in Schoolmaster and working on their classrooms.

Superintendent Ward commended the Maintenance staff for the fantastic job they have done over the summer in getting the buildings ready for opening day. Mrs. Ward announced the second annual summer dish-to-pass luncheon, honoring our summer staff, would be held on August 30th at noon.

Transportation Director Rocky Dean stated the new buses were currently in Rochester, adding the bus company would be loaning the school a bus to use while we await delivery of the new buses. Mr. Dean stated the Transportation Department has been looking at ways to streamline bus routes, adding they have instituted some group stops for the new school year; however the Pre-k will have to continue as three runs due to the location of students at the four furthest points of our district. Mr. Dean also announced the retirement requests of two of our bus drivers, Ty Woodard and Charlene Lincoln.

Superintendent Ward thanked Rocky, Seth and the Summer school drivers, stating they had done a great job, and noting her appreciation for the additional work that Transportation Supervisor Rocky Dean and Head Bus Driver Seth Clearman had done to investigate possible changes in bus runs for the new year, adding Rocky and Seth had thoroughly checked roads, road sides, driveway locations, etc, in checking proposed changes, keeping student safety foremost in their considerations.

Superintendent Ward also announced there had been a public meeting for the proposed Kidswalk program, adding the school may also present material on the program at Open House and at possible parent meetings. Mrs. Ward also commented that Rocky, Seth and building principals Matt Frahm and Alan Moore would be looking at crosswalks, drop-off and pick-up points, making sure that the flow of traffic is safe for students and staff, then working with the village regarding any proposed modifications in the crosswalk areas.

Director of Pupil Personnel Kristina Saucke thanked Rocky for all of his help in making sure student transportation went very smoothly for the summer programs.

Superintendent Ward announced that the school will no longer have a School Resource Officer (SRO) on campus through New York State Police, adding the school was looking into the possible cost of hiring a retired trooper. Board Member Margo Ulmer suggested the school make a job description of the duties of an SRO, as many people do not know how much of an impact the SRO has had on campus. Superintendent Ward stated the school would look at what the cost of a retired New York State Trooper would be as SRO, then gather additional information regarding the availability of Ontario County Sheriffs as well as investigate if any of the proposed Federal funding could be used to support an SRO, adding without that funding we do not have additional money in the school budget to cover the cost.

School Business Administrator Ann O'Brien stated the school has not received final numbers from the state regarding the money the school will be receiving; in addition we do not know what the school can use any additional Federal Funding for. Superintendent Ward stated she would bring any additional information to the next Board of Education meeting.

School Business Administrator Ann O'Brien presented information pertaining to the proposed Tax Warrant stating the estimated tax levy is 1.72%. Mrs. O'Brien announced the overall assessed value of the district had increased by \$5,321,735 therefore our rate came in lower than predicted.

Committee Reports

School Business Administrator Ann O'Brien explained that prior to start of the school's financial statement audit the audit committee was required to meet with the external auditor, explaining that the auditors had reviewed their process and discussed items that would impact the audit this year, including the GASB 45 report. Mrs. O'Brien stated the auditors have completed their field work and will be returning to the district to review the draft financial statements with the audit committee, at which time the committee will make its recommendation to the Board of Education to adopt the financial statements, adding at this point the external auditors have not noted anything the district needs to be concerned about.

Facilities Committee

Board Member Michael Boggs stated the last Facilities meeting was on the 27th of July when the committee reviewed the proposed Phase Ia, II and III plans with SEI and Iverson construction, discussing some revisions, adding that SEI would be coming back some more recommendations based upon the discussions the committee has had about what may or may not be included in Phase II and could be moved to Phase III. Mr. Boggs stated they had met with Bernie Donegan on July 12th for 4 hours, stating Mr. Donegan's office had put together a very comprehensive package consisting of information on different types of financing; the financial impact over the years; how the school would include Phase II; how Phase III would come into that; and what the overall impact would be. Mr. Boggs stated Mr. Donegan had also talked about different finance strategies the school might want to consider as we move forward, adding they had also discussed the potential timeline in detail including a possible vote date and subsequent deadlines with State Education Department (SED). Mr. Boggs noted that the school's trip to the State Education Department a few months ago resulted in an approximately 4.4 million dollar increase in the school's maximum cost allowance which will result in about 4.4 million dollars that we can add to this project and we would receive about 2.6 million of that back from the state in real dollars. Mr. Boggs announced that another bit of good news was that the school has a bond rate of 2.2643 % which is a very good rate, adding that the school has a very good credit rating which helps the school get a good rate.

Mr. Boggs announced the next meeting date would be August 30th when they would be reviewing the SEI changes and look again at the overall plan in preparation for the next Citizen's Based Committee meeting on September 7th.

Superintendent Ward stated she felt it was exciting to be able to put our arms around the scope of the Phase II project and to have an idea of what Phase II would look like, adding the school still has a lot work to do, stating that once the SEQR studies have been completed and the resolution is passed establishing the vote for the referendum she and School Business Administrator Ann O'Brien will be going out to the community to present information pertaining to the proposed project.

Regular Meeting

August 18, 2010

Motion: Barbara Howard

2nd: Gail Musnicki

Resolved, that the Board of Education approves the Professional Development Plan: 2009-2010 Statement of Certification as presented.

Voting Yes: 9 Motion Carried

Voting No: 0

Approval:
Professional
Development
Plan: 09-10
Statement of
Certification

Motion: Barbara Howard

2nd: Michael Boggs

Resolved, that the Board of Education approves the Memorandum of Agreement between the Naples Teachers' Association and the Naples Central School District for the purpose of establishing the compensation to be paid to certain bargaining unit members who work over the summer.

Voting Yes: 9 Motion Carried

Voting No: 0

Approval:
MOA: NTA
re Summer
work

Motion: Barbara Howard

2nd: Michael Boggs

Resolved, that the Board of Education approves the Memorandum of Agreement between the Naples Civil Service Employees' Association and the Naples Central School District for the purpose of establishing the compensation to be paid to certain bargaining unit members who work over the summer.

Voting Yes: 9 Motion Carried

Voting No: 0

Approval:
MOA: CSEA
re Summer
work

Motion: Margo Ulmer

2nd: Barbara Howard

Resolved, that the Board of Education approves the request to grant a specific Naples Central School student permission to no longer attend Naples Central School.

Voting Yes: 9 Motion Carried

Voting No: 0

Approval:
Student
Issue

Motion: Margo Ulmer

2nd: Mona Sage-Cardinale

Resolved, that the Board of Education, upon recommendation of the Policy Committee, with no second required as per Policy #1410, hereby approves the following Policy:

Policy # 4330 – Administrative Staff

Voting Yes: 9 Motion Carried

Voting No: 0

Approval:
Policy #
4330

Motion: Margo Ulmer

2nd: Gail Musnicki

Resolved, that the Board of Education approves the minutes of the following meeting(s):

Regular Meeting of June 30, 2010

Organizational Meeting of July 14, 2010

Voting Yes: 9 Motion Carried

Voting No: 0

Approval:
Minutes of
6/30/10 &
7/14/10

Approval:
Tax
Warrant

Motion: Barbara Howard

2nd: Michael Boggs

Resolved that the Board of Education approves the following:

That the valuation of the property comprising Naples Central School District, State of New York, Counties of Ontario, Steuben, Yates and Livingston, as shown on the District Assessment rolls, and certified by the respective assessors of the towns in the district be approved;

That a sum not to exceed \$9,025,348.96 be levied in the form of a tax on property set forth on the aforementioned assessment rolls;

And that the warrant therefore and the rolls thereof, be executed by a majority of the members of the Board of Education; and that the receiver of taxes be authorized to collect taxes on said warrant for a period of 30 days, beginning September 1, 2010, without penalty, and for a period of 32 days thereafter with a two percent (2%) penalty, and for a period of 2 days thereafter with a penalty of three percent (3%), as provided by statute.

Voting Yes: 9 Motion Carried

Voting No: 0

Approval:
6/10 Bank
Reconciliation
Report;
Budget
Transfers

Motion: Mona Sage-Cardinale

2nd: Michael Boggs

Resolved, that the Board of Education approves the following financial resolutions as presented:

Treasurer's Bank Reconciliation Report for June 2010

Budgetary Transfers

Voting Yes: 9 Motion Carried

Voting No: 0

Approval:
Instructional &
Support
Staff
Personnel

Motion: Gail Musnicki

2nd: Barbara Howard

Resolved, that the Board of Education approves the following personnel items:

Instructional:

Resolved, that the Board of Education accepts the resignation of Carrie A. Meade, Physical Education Teacher, with regret, effective August 17, 2010.

Resolved, that the Board of Education appoints Brittany L. Leitten, 3348 Skyline Drive, Penn Yan, New York 14527 to a long-term substitute position beginning on September 1, 2010 and expiring on June 30, 2011, as Elementary Teacher, effective September 1, 2010. The certification area and status is Childhood Education (Grades 1-6), Initial. Salary for the 2010-2011 school year will be Step 1 of the 2010-2011 Distribution Schedule – Masters. This appointment is in accordance with and subject to Education Law, the regulations of the Commissioner of Education, and the by-laws of the Board of Education.

Resolved, that the Board of Education appoints Brenda L. Boylan, 5334 Sunflower Drive, Canandaigua, NY 14424 to a long-term substitute position beginning in approximately November of 2010 and expiring on June 30, 2011, as Elementary Teacher, effective September 1, 2010. The certification area and status is Nursery, Kindergarten & Grades 1-6, Permanent; and Special Education, Permanent. Salary for the 2010-2011 school year will be Step 1 of the 2010-2011 Distribution Schedule – Masters. This appointment is in accordance with and subject to Education Law, the regulations of the Commissioner of Education, and the by-laws of the Board of Education.

Resolved, that the Board of Education approves the request from Jodi M. Gleichauf, Speech and Language Pathologist, for a family sick leave of absence, effective September 1, 2010 through October 29, 2010.

Resolved, that the Board of Education approves the contractual employment of Allison Snyder, 129 Park Avenue, Canandaigua, NY 14424, as a Speech and Language Pathologist, effective

September 1, 2010 through October 29, 2010 at a rate of \$32.00/hour. The certification and status is Speech - Language Pathologist, License # 017795; Speech and Hearing Handicapped, Permanent.

Resolved, that the Board of Education approves the appointment of Karen Robinson as 2010-2011 Junior High Girls Tennis Coach.

Support:

Resolved, that the Board of Education accept, with regret, the retirement resignation of Charlene Lincoln, Bus Driver, effective September 3, 2010.

Resolved, that the Board of Education accept, with regret, the retirement resignation of Tyrone Woodard, Bus Driver, effective September 3, 2010.

Resolved, that the Board of Education approves the use of two teacher aides for temporary Computer Lab work at a rate of \$9.50/hr with days worked to be from August 9-31, 2010:

Melinda Foster, Teacher Aide, 300 Prattsburgh Road, Naples, NY 14512

Darlene Patterson, Teacher Aide, 14 Pine wood Lane, Naples, NY 14512

Resolved, that the Board of Education appoints Seth Clearman, 8152 Gulick Road, Naples, NY 14512 as District Substitute Coordinator at a stipend of \$2,500 for the 2010-2011 school year.

Voting Yes: 9

Motion Carried

Voting No: 0

Motion: Barbara Howard

2nd: Gail Musnicki

Resolved, that the Board of Education, upon the recommendation of Superintendent Kimberle A. Ward, approves the following Consent Agenda Items:

Approval: Consent Agenda Items

- a. Resolved, that the Board of Education approves the 2010-2011 Substitute Call List as presented.
- b. Resolved, that the Board of Education hereby approves the following list of Substitutes – New Appointments:

<u>Name</u>	<u>Position</u>	<u>Address</u>
Angela Hennen	Teacher	49 William St., Dansville, New York 14437
Alexandra Schenk	Teacher	6263 Goodale Road, Canandaigua, NY 14424
Joseph Urban	Teacher	6164 Italy Valley Road, Naples, NY 14512
Colleen Moore	Teacher Aide	8863 State Route 21, Naples, NY 14512
Tyrone Woodard	Bus Driver	6878 Gulick Road, Naples, NY 14512
Christine Docteur	Cleaner	5B Cross Street, Naples, NY 14512
Christine Wheaton	Cleaner	PO Box 56, Atlanta, NY 14808
Lyndsey Bjork	Cleaner	5274 Whiting Road, Naples, NY 14512
Brenda Button	Cleaner	PO Box 742, Naples, NY 14512
Robert Mason	Cleaner	5114 Dunton Road, Middlesex, NY 14507

- c. Resolved, that the Board of Education approves student placements as per the recommendations of the Committee on Special Education and the Committee on Preschool Special Education.
- d. Resolved, that the Board of Education authorizes the discard of scrap Monitors, Projectors, PCs and All-in-one Computers as listed. (See attached).

Voting Yes: 9

Motion Carried

Voting No: 0

Regular Meeting

August 18, 2010

Motion: Barbara Howard

2nd: Mona Sage-Cardinale

There being no further business, the Regular Meeting of August 18, 2010 is hereby adjourned at 8:09 p.m.

Voting Yes: 9

Motion Carried

Voting No: 0

Dated this 18th day of August, 2010.

Pamela Jo Claes

District Clerk