

- I. Meeting Called to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Recognitions
- V. Adopt Agenda of the Regular Meeting of February 24, 2010
- VI. Public Comments
- VII. Superintendent's Update:
 - Shared Services
 - Social Worker -- Central Business Office
 - Transportation Director
 - Budget Update
 - Committee Reports
 - Facility Committee -- District Shared Decision Making Team
 - Budget Committee -- Policy Committee
- VIII. Board Reports
 - Department Chairperson Reports
 - Secondary Departments
 - Administrative Reports
 - Lynn Strang - Curriculum & Instruction Updates
 - Norlyn Legler - Secondary Updates
 - Kristina Saucke - Director of Pupil Personnel
 - Alan Moore - Elementary Updates
 - Gretchen Pulver - Internal Claims Auditor Report
- IX. Budget Transfers
- X. Team of One
- XI. Robotics Field Trip
- XII. Donations
- XIII. Policy Reading
- XIV. Leave of Absence
- XV. Creation of a Civil Service Position
- XV. Intermunicipal Cooperation Agreement
- XV. Shared Decision Making Team Plan
- XV. Alarm System
- XIX. Use of Facilities
- XX. Course Approval
- XX. Consent Agenda - Routine Matters
 - CSE & CPSE Placements
 - Volunteers
 - Substitutes
 - Business / Financial:
 - Budget Transfers
- XX Executive Session

Regular Meeting

February 24, 2010

Minutes of a regular meeting of the Board of Education of Naples Central School held on Wednesday, February 24, 2010 at 7:00 p.m. in the Naples High School Cafeteria.

Members Present:	Michael Boggs	William Kelly
	Joseph Callaghan	Gail Musnicki
	Judy DiRaddo	Mona Sage Cardinale
	Aron Fleischman	Keith Swank
	Barbara Howard	Margo Ulmer

Members Absent:

Also Present: Kimberle A. Ward, Ann O'Brien, Lynn Strang, Kristina Saucke, Alan Moore, Norlyn Legler and Pamela Jo Claes.

Guests: Matthew Green, Darlene Patterson, Betsy Butler, Diann Payne, Monica Kastner, Kendall Litwiller, Kelly VandeSande, Todd VandeSande, Lori Maynard, Dan Maynard, Sandy Johnson, Ron Johnson, Chad Ayers, Katresa Grove, Vickie Grove, Chad Hunt, Kitsy Santee, Larry Santee, Tina Patteson, Brynn DeNee, Jeff DeNee, Theresa Clayton, Christine Arsenault, Allison Arsenault, Stacy Shearing, & Jeff Shearing.

A quorum being present, the meeting was called to order at 7:02 p.m. by Board President Keith Swank

Recognitions

Congratulations were extended to:

All County Music Festival participants:

Jr. High Chorus - Carly Deussenberry, Julie Fisher, Jacob Martin, Julia McLelland and Cierra Morse

Jr. High Jazz Band - Haley Hotchkiss, Matthew Cotton

Sr. High Concert Band - Tyler Phillips

February Students of Character - Students who always work hard and demonstrate exceptional effort.

Mitchell Hays	Lauren Maynard
Jordan Shearing	Stacy Santee
Sidney Patterson	Chris VandeSande

Ben Trickey was congratulated for receiving an exceptional award from Rochester Institute of Technology students in the amount of \$750 to be used for college.

Winter Athletes -

Kelsey Hobart not only received the Birds Eye Player of the Week Award in Girls Basketball this season, she was also named to the First Team All League Squad.

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Girls Ski Team - For the third year in the row the team has won Section 5 Class D Ski Sectionals

Allison Arsenault

Sarah Robinson

Coach Barb Ball

Bryn DeNee

Katie Swank

Assistant Coach Phil Bariteau

Katie Kost

Alana Woodard

Athletic Director Paul Giovine also noted that not only did the Girls Ski Team pull off a three-peat but they managed to do so by beating the second place team by a combined score of 56 seconds, which would be the equivalent of beating another soccer team by 30 goals!

Naples Swim Team

Chris VandeSande broke the record for the 100 meter Butterfly during swim sectionals preliminaries and again during sectionals.

Athletic Director Paul Giovine also recognized Winter coaches Chad Hunt, Courtney Gursslin, Katresa Grove, and Carol Donley.

Elementary "Students in the Spotlight"

The following students recently received the "Student in the Spotlight" honor at Naples Elementary School.

Students are chosen who consistently exhibit the following character traits:

Respect

Accountability

Courtesy

Responsibility

Honesty

Tolerance

Kindergarten: Bailey Constantino, Mackenzie Louthan-Green, Acquoya Ridall, Owen Hulbert, Jaidn Maslyn,

Jonathan Fisher, Grace Uhlen, Owen Gentner

1st grade: Jaden Inda, Benjamin Green, Caleb Hanggi, Richard Wells, Chloe Halloran, Derik Thompson,

Chloe Wright, Rachel Kugler

2nd grade: Phoebe Neubauer, Jessica Schwartz, Shaylyn McGory, Katey Lincoln, Evan Chapman, Griffin Frazer

3rd grade: Caitlin Goodwin, Rosemary Byington, Darci Thompson, Isabella Rennoldson, Stefan Radak,

Nicholas Green, Lindsey Kugler

4th grade: Lia Vangellow, Payton Mann, Claire Radak, Emma Lincoln, Zachary Tyree, Isaiah Hayes

5th grade: Scott Emmons, Chloe Shearing, Noah Ball, Blane Bell, Bryce Callaghan, Adrianna Clearman,

Samantha Gordon, Alison Fisher

6th grade: Spencer Fisher, Jeremiah Burgos, Mikayla Metzger, Skyler Matthews, Heather Faber, Amei Polimeni

Motion: Barbara Howard

2nd: Michael Boggs

Approval is given to adopt the agenda of the Regular Meeting of February 24, 2010.

Voting Yes: 8 Motion Carried

Voting No: 0

Public Comment:

Guest Andrew Sherwood read a letter regarding the disposal of the auditorium seating donated by the Sherwood family, letting the Board of Education know he was very upset with the treatment of his family's gift and felt the school was an unworthy recipient of their gift.

Board President Swank apologized to Mr. Sherwood for what happened and stated he would look into the disposal of the seating, adding the school had tried to use the seats but were unable to in their present condition and when it became clear to the school that it was not going to work as auditorium seating for the school they had spoken with Andrew's brother, Will Sherwood, pertaining to the disposal of the seats, adding the board will look into how the seats were disposed of.

Guest Pauline Preston commented on the proposal to increase the amount of money the School Business Administrator may approve to transfer without board approval, stating the proposed amount is too high, adding she expects the Board Members closely oversee the school expenditures and feels they would not be able to adequately review expenditures with an increase in the transfer limit.

Superintendent Updates

Superintendent Ward introduced David Adam, Transportation Director from Marcus Whitman School District, stating the school has been looking into the possibility of shared services for Transportation Director, adding that with the current budget crisis the different schools in our area have been looking at how we may share services in hopes of helping each other maintain programs and services while being cost effective. Mr. Adams came out to Naples and has done a thorough analysis of the transportation department. Discussion followed pertaining to information contained in the report.

Superintendent Ward stated the school had also reviewed the possibility of shared services in the Central Business Office, meeting with central business office personnel currently serving Romulus, Seneca Falls, Waterloo and Geneva, adding that after reviewing the information she and School Business Administrator Ann O'Brien decided that as both are new to the district they would like the opportunity to continue to assess and evaluate our current staff who are doing an outstanding job, however we would like to be able to make their work more efficient and effective, and be more cost effective to the district. Mrs. Ward stated that at this time they are recommending that the district stay with our current services and re-evaluate in the future.

Superintendent Ward stated the school has also discussed the possibility of shared services of a Social Worker and is currently investigating the costs of such services.

School Business Administrator Ann O'Brien stated working on the budget is not only about watching the school's expenses but also maximizing revenue. Ms. O'Brien reviewed different programs eligible for additional aid, and commented on how the school can bring more dollars to our children.

Committee Reports

Facilities Committee report: Board Member Michael Boggs stated the Facilities Committee has been preparing the agenda for the next Citizen's Based Committee on February 8th, adding they have been compiling comments from the last Citizen's Based Committee meeting and SEI is using the comments to update plans to be shared at the next meeting. Mr. Boggs stated the Facilities Committee also has a meeting scheduled with Bernie Donegan who is the financial advisor for our Capital Project, on March 3rd, to discuss how state funding for the project, adding the next meeting is on March 2nd.

School Business Administrator Ann O'Brien stated the board had charged the school with getting the basement cleaned up and in order and commended the Maintenance Department for the great progress they have made cleaning it out. Superintendent Ward also commended the Maintenance Department for all of their hard work on the project.

Board Member Judy DiRaddo requested an update on repairs to the Elementary roof. Superintendent Ward stated the repairs have been made, also the school is in the middle of its building condition survey, adding once the survey has been completed we can look at any issues that need to be addressed.

Shared Decision Making Team

Board Member Mona Sage-Cardinale stated the team met today to fine-tune their district wide plan which needs to be approved by the board and then submitted to the state for review. Ms. Sage-Cardinale stated that now that the plan has been completed the team will have time to work on other projects.

Superintendent Ward reviewed the Shared Decision Making Team Plan and expressed her thanks to the team as well as Director of Pupil Personnel Kris Saucke for all of their hard work in revamping the document.

Policy Committee

Board Member Margo Ulmer presented the idea of waiving the 2nd reading of board policies and allowing the board to approve policies at the first reading, stating on behalf of the policy committee, that the following be accepted for adopting policies in the future: "With the recommendation that based on policy review, the below policies be approved by waiving the second reading and adopting the policies at their first reading:" Mrs. Ulmer stated the Policy Committee discussed this proposal and felt this idea had merits, adding the board would be provided with the proposed policies as they are now and at the board meeting, if there were any questions then the board would follow the normal procedure of doing a first and second reading, however if there were no questions we would follow the new procedure and use only one reading. The board agreed that the new procedure would be accepted.

Board Member Margo Ulmer reported that the Policy Committee had been reviewing policies submitted to the board for approval and have been working on the draft report from the Wellness Committee and looking at the language as well as the mandate for that was received by the district and will continue to work on that report. Mrs. Ulmer stated the committee would be putting a policy on Bullying before the

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board, adding the version received from Erie 1 BOCES which the committee has changed to reference individual incidence of bullying to individuals rather than just student to student. Mrs. Ulmer stated the committee is also looking at a hazing policy, and reviewing quarterly reports from Erie 1 BOCES, adding the next Policy Committee meeting will be Wednesday, March 10 at 5:00 pm in Superintendent Ward's office.

The following Department Chairpersons provided information regarding their various departments through reports and a time of questions and answers. (Reports Attached)

Career Science Department: Department Chairperson -	Chad Ayers
Social Studies Department: Department Chairperson -	Matthew Green
Mathematics Department: Department Chairperson -	Lesah McMullen
Science Department: Department Chairperson -	Maureen Russell
English Department: Department Chairperson -	Kendall Wilt
HS Special Programs Department: Department Chairperson -	Betsy Butler
Foreign Language Department: Department Chairperson -	Cindy Bero
Guidance Department: Department Chairperson -	Monica Kastner

Administrative Reports:

Gretchen Pulver, Internal Claims Auditor, stated that last month she had discussed the importance of having contract and Purchase Orders written ahead of time and congratulated the Business Office for moving forward on that issue, sending notices to those individuals who have not been in compliance, adding everyone is working hard and doing well.

Lynn Strang, Director of Curriculum and Instruction, updated the board on a Professional Development conference she and Secondary Principal Norlyn Legler attended, stating that Naples was one of three districts invited to share their educational philosophy and practices that have helped our district maintain sustained ELA scores, adding there were approximately 30-40 educators in attendance.

Mrs. Strang also updated the board on the Girls Robotics opportunity for 6th, 7th and 8th graders, stating Naples had 10 students attend a Robotics program at RIT, adding it was great to see the students participating in the program. Board Member Margo Ulmer requested that the board be notified if funding is needed to cover the cost of the program in the future.

Secondary Principal Norlyn Legler stated she and Mrs. Strang attended the Chinese New Year presentation on February 13th at the Alfred University Confucius Institute, adding the dinner and presentation were wonderful. Mrs. Legler also wished the Robotics team good luck in the upcoming competition at RIT the first week of March, adding the team had spent about 80 hours of work last week and the robot is in great shape.

Elementary Principal Alan Moore stated the Confucius Institute had been visiting the Elementary school too, presenting information on the Chinese New Year, held on February 14th as well as students learning how to play the Chinese Zither which some of our students will be playing at Alfred for a celebration from the Confucius institute at Alfred in April.

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Mr. Moore stated there will be a Spelling Bee held on March 3rd in the High School Auditorium. Mr. Moore stated there will also be Kindergarten orientation on March 3rd.

Motion: Barbara Howard

2nd: Michael Boggs

Authorization is given for the Chief School Officer or School Business Administrator to approve Budget Transfers up to \$25,000.00 for the remainder of the 2009-2010 School Year and to provide the Board of Education with monthly reports on such transfers.

Voting Yes: 6

Motion Carried

Voting No: 2 Judy DiRaddo and Joseph Callaghan

Motion: Barbara Howard

2nd: Margo Ulmer

Authorization is given for the following Naples Central School District students to participate with the Bloomfield Central School Track Team as a Team of One during the 2009-2010 School Year:

Samuel Swenson - Coach: Bob Arthur, Bloomfield Central School

Ian Wentzel - Coach: Bob Arthur, Bloomfield Central School

Mackenzie Smith - Coach: Geanine Pestle, Bloomfield Central School

Jill Secrest - Coach: Geanine Pestle, Bloomfield Central School

Samantha Rathbun - Coach: Geanine Pestle, Bloomfield Central School

Voting Yes: 8

Motion Carried

Voting No: 0

Motion: Barbara Howard

2nd: Margo Ulmer

Authorization is given for the Field Trip and Transportation Requests of the Naples Robotics Team to attend the Finger Lakes Regional Competition for the FIRST Robotics Program, leaving on March 4, 2010 and returning on March 6, 2010, at Rochester Institute of Technology, Rochester, NY. (See attached itinerary)

Voting Yes: 8

Motion Carried

Voting No: 0

Motion: Barbara Howard

2nd: Margo Ulmer

Authorization is given to accept the donation from Bausch & Lomb of the cost of lodging at the RIT Inn and Conference Center on March 4th and 5th for FIRST Robotics Team members and their chaperones attending the Finger Lakes Regional FIRST Robotics Competition at Rochester Institute of Technology.

Voting Yes: 8

Motion Carried

Voting No: 0

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Motion: Michael Boggs**2nd:** Barbara Howard

Authorization is given to accept the donation of a weight bench and training apparatus, along with a series of weight discs from Kimberle A. Ward, with an estimated value of \$2,000.00.

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Barbara Howard**2nd:** Margo Ulmer

Approval is given for the first reading of the School Policy 6220, Temporary Personnel.

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Barbara Howard**2nd:** Gail Musnicki

Approval is given for the first reading of the School Policy 7552, Bullying Behavior in the Schools.

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Barbara Howard**2nd:** Michael Boggs

Approval is given for the first reading of the School Policy 7620, Students with Disabilities Participating in School District Programs.

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Michael Boggs**2nd:** Margo Ulmer

Approval is given for the first reading of the School Policy 7640, Students Individualized Education Program (IEP): Development and Provision

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Barbara Howard**2nd:** Gail Musnicki

Approval is given for the second reading of the School Policy 6470, Staff Use of Computerized Information. Resources

Voting Yes: 8 Motion Carried

Voting No: 0

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Motion: Michael Boggs**2nd:** Barbara Howard

Approval is given for the second reading of the School Policy 6470A, Computer Network and Internet Use Procedures - Staff.

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Barbara Howard**2nd:** Gail Musnicki

Approval is given for the second reading of the School Policy 7315, Student Use of Computerized Information Resources.

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Barbara Howard**2nd:** Margo Ulmer

Approval is given for the second reading of the School Policy 7315A, Internet Use Procedures - Students.

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Barbara Howard**2nd:** Gail Musnicki

Approval is given for the second reading of the School Policy 7611, Children with Disabilities.

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Barbara Howard**2nd:** Margo Ulmer

Approval is given for the second reading of the School Policy 7670, Impartial Due Process Hearings/Selection of Impartial Hearing Officers.

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Barbara Howard**2nd:** Michael Boggs

Approval is given for the second reading of the School Policy 8271, Internet Safety.

Voting Yes: 8 Motion Carried

Voting No: 0

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Motion: Barbara Howard**2nd:** Gail Musnicki

The request from Evelyn Coffey, Teacher Aide, for an unpaid leave of absence, effective for February 23, 2010 is hereby approved.

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Michael Boggs**2nd:** Gail Musnicki

The request from Mildred Schenk, Teacher Aide, for an unpaid leave of absence, effective for February 1-3, 2010 is hereby approved.

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Barbara Howard**2nd:** Margo Ulmer

The request from Lori-Ann Chapman, Teacher Aide, for an unpaid leave of absence, effective for January 28 & 29, and February 3 & 4, 2010 is hereby approved.

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Michael Boggs**2nd:** Margo Ulmer

The request from Donna Moschiano, Typist, for an medical leave of absence, effective from February 9, 2010 through June 28, 2010 is hereby approved.

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Barbara Howard**2nd:** Margo Ulmer

The request from Wendy Fairbrother, Teacher Aide, for an unpaid leave of absence, effective for March 5, 2010 is hereby approved.

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Michael Boggs**2nd:** Margo Ulmer

Authorization is given for the creation of one additional Typist Position on the Ontario County Department of Civil Service roster for the Naples Central School District.

Voting Yes: 8 Motion Carried

Voting No: 0

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Motion: Barbara Howard**2nd:** Gail Musnicki

Authorization for participation in the intermunicipal cooperation agreement with Ontario County Real Property Tax Services for services in connection with school districts for provision of school tax bill preparation services.

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Mona Sage-Cardinale**2nd:** Gail Musnicki

Authorization is given for the Shared Decision Making Team Plan to be submitted to the New York State Education Department.

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Barbara Howard**2nd:** Margo Ulmer

Approval is given for the purchase of an alarm system for the boilers and freezers in both the Elementary and High School buildings.

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Margo Ulmer**2nd:** Barbara Howard

Authorization is given for the Spring Ahead Artisan Showcase, sponsored by Bristol Valley Theater, for use of school parking facilities at the Elementary and High School, beginning May 21, 2010 after 5:00 p.m. through May 23, 2010.

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Barbara Howard**2nd:** Margo Ulmer

Approval is given for the addition of the following High School Course:

Fundamentals of Human Anatomy & Physiology: 1/2 Unit; 20 weeks / 5 periods per week

Voting Yes: 8 Motion Carried

Voting No: 0

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Motion: Michael Boggs**2nd:** Margo Ulmer

Approval is given for the addition of the following High School Course:

Introduction to Fish & Wildlife: 1/2 Unit; 20 weeks / 5 periods per week

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Michael Boggs**2nd:** Gail Musnicki

Upon the recommendation of Superintendent Kimberle A. Ward approval is given for the

Consent Agenda items: Personnel - Appointments: Volunteers:

I. Appointmentsa. Volunteer

<u>Name</u>	<u>Position</u>	<u>Address</u>
Jon Goyette	Musical	8114 Wheaton Hill Road, Wayland, New York 14572
Thorin Vallentin	Musical	8114 Wheaton Hill Road, Wayland, New York 14572
Michael Cartwright	Robotics	7835 McGary Road, Naples, New York 14512
David Stevens	Robotics	9148 Atlanta-Garlinghouse Road, Naples, NY 14512
Raymond Patterson	Robotics	6315 Dugway Road, Canandaigua, NY 14424
Paul Jacobs	Robotics	6861 South Gannett Hill Road, Naples, NY 14512

b. Substitutes

<u>Name</u>	<u>Position</u>	<u>Address</u>
Lindsey Dickens	Teacher	17 Spyglass Hill, Canandaigua, NY 14424
Randy Stephens	Teacher	5217 Blodgett Road, Naples, NY 14512
Michael Burke	Teacher Aide	5632 Route 53, Naples, NY 14512
Douglas Miller Jr.	Cleaner	5436 Babcock Road, Naples, NY 14512
Brian Campbell	Cleaner	8599 Tabors Corners Road, Wayland, New York 14572
Brian Mark Adams	Cleaner	7737 Gulick Road, Naples, NY 14512

Voting Yes: 8 Motion Carried

Voting No: 0

Motion: Margo Ulmer**2nd:** Gail Musnicki

Upon the recommendation of Superintendent Kimberle A. Ward approval is given for the following

Consent Agenda item: **Business / Financial**

Budget Transfers

Voting Yes: 8 Motion Carried

Voting No: 0

Regular Meeting**February 24, 2010****Motion:** Barbara Howard**2nd:** Margo Ulmer

The Board shall adjourn from Regular to Executive Session at 9:40 p.m. to discuss the employment history of a particular person(s).

Voting Yes: 8 Motion Carried

Voting No: 0

Time out of Closed Session: 11:05 p.m.

Motion: Barbara Howard**2nd:** Michael Boggs

There being no further business, the Regular Meeting of February 24, 2010 is hereby adjourned at 11:06 p.m.

Voting Yes: 8 Motion Carried

Voting No: 0

Dated this 24th day of February, 2010.

Pamela Jo Claes

District Clerk