

BOARD MEETING: Regular
DATE: Wednesday, February 3, 2010
TIME: 7:00 p.m.
PLACE: Naples High School Cafeteria

- I. Meeting Called to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Recognitions
- V. Adopt Agenda of the Regular Meeting of February 3, 2010
- VI. Approval of Minutes of the Regular Meeting of January 6, 2010
- VII. Approval of Minutes of the Regular Meeting of January 20, 2010
- VII Public Comments
- IX. Superintendent's Update
 - Budget Transfers
 - Committee Reports
 - Policy
 - Facilities
 - Shared Decision Making Team
 - Budget
 - Department Chairperson Reports
 - Special Programs
 - Elementary Departments
 - Physical Education Department
 - Fine Arts Department
- X. Memorandum of Understandings
- XI. 2010-2011 School Calendar
 - Amended Calendar
 - Employee Days
- XII Resignations
- XII Appointments
- XI\ Unpaid Leave Request
- Xv Senior Trip Request
- Xv Policy Reading
- Xv Policy Deletion
- Xv Consent Agenda - Routine Matters
 - Extra-Curricular Advisor
 - Spring Coaches
 - Substitutes
 - Business / Financial
 - Treasurer's Report
 - Budget Transfers
 - Budget Status Report - Information Only
- XI\ Executive Session

Regular Meeting**February 3, 2010**

Minutes of a regular meeting of the Board of Education of Naples Central School held on Wednesday, February 3, 2010 at 7:02 p.m. in the Naples High School Cafeteria.

Members Present:	Michael Boggs	Gail Musnicki
	Joseph Callaghan	Mona Sage Cardinale
	Judy DiRaddo	Keith Swank
	Barbara Howard	Margo Ulmer
	William Kelly	

Members Absent: Aron Fleischman

Also Present: Kimberle A. Ward, Ann O'Brien, Lynn Strang, Kristina Saucke, Alan Moore, Norlyn Legler and Pamela Jo Claes.

A quorum being present, the meeting was called to order at 7:02 p.m. by Board President Keith Swank

Recognitions:

Congratulations were extended to Kelsey Hobart as Birdseye Player of the Week from the Naples Girls Basketball team.

The Board of Education acknowledged Penn Yan Central School for the generous donation of their Auditorium seats, adding the maintenance staff has been working very hard over the past two weeks replacing the seats. Superintendent Ward stated the school would like to publicly announce that Naples is very appreciative of Penn Yan Central School for the donation of the Auditorium seats.

Thomas J. Nespeca, Area 2 Director of New York State School Boards Association, recognized 1st Vice President Michael Boggs for the completion of his Master Boardmanship Award and School Board Institute, adding Mr. Boggs had completed eight classes and over 200 education credits related to learning the proper areas and avenues of governance. Mr. Nespeca then presented Mr. Boggs a Scholarship to attend the annual NYSSBA Convention as well as free tuition to one NYSSBA Academy.

1st Vice President Michael Boggs stated the training provided by NYSSBA is invaluable for new board members, especially for individuals such as himself who have no background in education, so its very important for the individual to learn how the board functions and to ensure that the board is doing things properly, allowing the board to get more accomplished.

Motion: Mona Sage-Cardinale

2nd: Gail Musnicki

Approval is given to adopt the agenda of the Regular Meeting of February 3, 2010.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Barbara Howard

2nd: Gail Musnicki

The minutes of the Regular Meeting of January 6, 2010 are hereby accepted as presented.

Voting Yes: 9 Motion Carried

Voting No: 0

Regular Meeting

February 3, 2010

Motion: Michael Boggs**2nd:** Barbara Howard

The minutes of the Regular Meeting of January 20, 2010 are hereby accepted as presented.

Voting Yes: 9 Motion Carried

Voting No: 0

Public Comments: NoneSuperintendent Updates:

Superintendent Ward noted Board Members Margo Ulmer & Michael Boggs are piloting the paperless board packets program. Board Member Michael Boggs stated there are still a few bumps to get over, however he thinks the program is fantastic; very convenient; stating everything he needs for a meeting is on a jump drive, adding the BOCES board went paperless a few months ago and he and Board Member Margo Ulmer have been invited to look at their system and they may offer us a few ideas on how to streamline our process. Board Member Margo Ulmer stated she used the electronic files differently than Mr. Boggs had in that she downloaded the files and with the new adobe program she was able to take her notes electronically, adding the next step would be to get other board members to try out the program.

School Business Administrator Ann O'Brien presented information on Budget Transfers, stating she is in the process of streamlining budget codes and requested that the Board of Education consider increasing the cutoff for the maximum amount of transfer the board is required to approve explaining there are instances where the school has an immediate need to purchase an item, such as when the school needed to order a heat exchanger for repairs to the pool but was unable to order the exchanger until a transfer was made to that account for the purchase. Ms. O'Brien explained that with the new monthly reports the board will receive information on any transfer above the amount of \$50.00, with a full explanation of the amount transferred, which accounts were affected and the reason for the transfer. Board discussion followed pertaining to the information presented.

Policy Committee Report

Superintendent Ward and Board Member Margo Ulmer described the process used by the committee to review old policies as well as new policies required by the State.

Facilities Committee Report

Board Member Michael Boggs stated that he and Superintendent Ward had met with representatives of the Youth Corporation regarding the proposed purchase of the land owned by the Youth Corporation where the Boy Scout house is currently located, adding Board Member Gail Musnicki and he will be meeting again with the board of the Youth Corporation to review what their requirements would be for the facility.

Mr. Boggs stated the Facilities Committee had met with SEI Design firm, reporting that SEI had provided the committee with a mock-up of what the facility would look like, adding on February 1st the Facilities Committee presented the information to the Citizen's Based Committee. The group then spent about two hours reviewing and discussing information with the Citizen's Based Committee, reviewing the first concept drawing which was based on ease of getting around the building and issues that the Citizen's Based Committee had documented as well as considering the cost of those items. Mr. Boggs stated the Citizen's Based Committee had developed a list of concerns that the Facilities Committee would review, cost out, and then go back and revisit the proposal. The next Facilities Committee meeting is on March 8th and the committee hopes to take revisions to the plan back out to the Citizen's Based Committee and move forward from there. Mr. Boggs stated it is more exciting every day seeing the plans develop.

Regular Meeting

February 3, 2010

Board Member Michael Boggs stated the time line has been pushed back as the committee felt more time was needed to develop the plans and make sure the proposed project is done correctly. Board Member Gail Musnicki stated the design process has taken longer than initially estimated. Superintendent Ward stated the engineers are advising the committee on aspects of the project which would help us develop a design that will give the school the maximum aidable dollars, working within the current infrastructure of our facility. Board Member Gail Musnicki added this is the first pass on the High School, adding work on the Elementary building and Bus Garage would be coming next month.

Superintendent Ward announced that Citizen's Based Committee member and student Joe Kickbush developed a student survey designed specifically for grades 4-6 and grades 7-12, adding today the first section of the survey was completed and tomorrow the second section would be completed. Mrs. Ward stated the information will be compiled and presented to the Citizen's Based Committee. Board Member Michael Boggs stated he was very excited about the student participation.

Superintendent Ward stated that she and School Business Administrator Ann O'Brien would be speaking with the staff on February 22nd, sharing information on Phase II; the Bus Purchase and Capital Reserve Fund vote; as well as the Governor's budget proposal.

Shared Decision Making Team

Board Member Mona Sage-Cardinale stated the team had finalized the Shared Decision Making Team Plan and the next meeting was scheduled for February 24th at 2:35 p.m.

Budget Committee

Board Member Barbara Howard stated the committee had met on Monday, February 1st and reviewed the operations section of the budget, adding the committee was considering having a budget workshop for the full Board of Education. Mrs. Howard stated School Business Administrator O'Brien was working the committee through the different sections of the budget keeping the Governor's proposed budget in mind, adding the committee will be getting back to the administrators and teachers for ideas on how to approach the budget, commenting that it will be a tough budget year.

The following Department Chairpersons provided information regarding their various departments through reports and a time of questions and answers. (Reports Attached)

Special Programs Department:	Department Chairperson -	Kathleen Meteyer
UPK to 2nd Grade Department:	Department Chairperson -	Kathleen Mannella
3rd and 4th Grade Department:	Department Chairperson -	Jean Becker
5th and 6th Grade Department:	Department Chairperson -	Sharon Fredericks
K-12 Physical Education Department:	Department Chairperson -	Karen Robinson
K-12 Fine Arts Department:	Department Chairperson -	Abigail DeMarco

Motion: Barbara Howard

2nd: Margo Ulmer

Authorization is given for a Memorandum of Agreement between Naples Central School District and the Ontario County Mental Health Center (OCMHC) to assure clients of Naples Central School District who require mental health services, access to available services offered by Ontario County Mental Health Center for a term of three years.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Barbara Howard

2nd: Gail Musnicki

The Naples Central School District Board acting by and through its Board of Education President duly authorized and do herein declare:

WHEREAS, the New York State Department of State has released an application for the Local Government Efficiency Program, General Efficiency Planning Grant which allows municipalities to include School Districts to apply for funding that provide funds for plans and studies that will include an examination of the potential savings and management improvements for two or more municipalities to study shared services or transfer of functions.

WHEREAS, Naples Central School District is a Co-Applicant to Wayne-Finger Lakes Board of Cooperative Education application to the Local Government Efficiency Program Grant, General Efficiency Planning Grant.

WHEREAS, the Wayne-Finger Lakes Board of Cooperative Educational Services (WFL BOCES) is the Lead Applicant and all Co-Applicants shall submit with the application a formal resolution of the governing body showing support of this grant application. The purpose of this resolution is to provide official support of this governing body of this co-applicant for the application and the proposed project and to state the following:

I. Authorization to Apply for the Grant: The Naples Central School District designates that the WFL BOCES as the lead applicant with Dr. Joseph J. Marinelli, District Superintendent, WFL BOCES as the Lead Applicant Contact Person. We hereby authorize Dr. Marinelli to submit an application to the Local Government Efficiency Grant Program, General Efficiency Planning Grant for the 2009 - 2010 program year. The Naples Central School District also authorizes WFL BOCES and Dr. Marinelli to execute all financial and/or administrative processes relating to the grant program.

II. Project Title and Description: The project will be known as the "Ontario County Regional High School Study and Planning Project." The study and planning will examine the potential savings, management improvements, and benefits to the community in developing regional high schools. A regional high school is defined as two or more school districts combining their high school programs and retaining separate elementary, and middle school programs, or K-8 programs.

III. Funding Request: We authorize WFL BOCES to apply for up to \$31,000 of funding from the Local Government Efficiency Program, General Efficiency Planning Grant.

IV. Local Share Information: WFL BOCES and each of the co-applicants will be responsible for an equal share of the total 10% matching share of up to \$3,444 from local shares.

V. Co-Applicant Information: Naples Central School District is an authorized co-applicant to WFL BOCES application to the Local Government Efficiency Grant Program, General Efficiency Planning Grant for the Ontario County Regional High School Study and Planning Project. We agree to work with WFL BOCES and each of the Component School Districts in Ontario County which are also co-applicants to this grant.

THEREFORE, BE IT RESOLVED, that a school board meeting was held on February 3, 2010, wherein a quorum was present and a majority of the quorum voted to provide authorization for WFL BOCES to apply for the Local Government Efficiency Grant Program, High Priority Planning Grant with the Naples Central School District as a Co-Applicant. Therefore, this document is to serve as the formal resolution of the Naples Central School District Board of Education, pursuant to the laws of New York.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Barbara Howard

2nd: Margo Ulmer

The Naples Central School District Board acting by and through its Board of Education President duly authorized and do herein declare:

WHEREAS, the New York State Department of State has released an application for the Local Government Efficiency Program, High Priority Planning Grant which allows municipalities to include School Districts to apply for funding that provide funds for plans and studies that will include an examination of the potential savings and management improvements for two or more municipalities to study shared services or transfer of functions to be performed on a countywide basis.

WHEREAS, Naples Central School District is a Co-Applicant to Wayne-Finger Lakes Board of Cooperative Education application to the Local Government Efficiency Program Grant, High Priority Planning Grant.

WHEREAS, the Wayne-Finger Lakes Board of Cooperative Educational Services (WFL BOCES) is the Lead Applicant and all Co-Applicants shall submit with the application a formal resolution of the governing body showing support of this grant application. The purpose of this resolution is to provide official support of this governing body of this co-applicant for the application and the proposed project and to state the following:

I. Authorization to Apply for the Grant: The Naples Central School District designates that the WFL BOCES as the lead applicant with Dr. Joseph J. Marinelli, District Superintendent, WFL BOCES as the Lead Applicant Contact Person. We hereby authorize Dr. Marinelli to submit an application to the Local Government Efficiency Grant Program, High Priority Planning Grant for the 2009 - 2010 program year. The Naples Central School District also authorizes WFL BOCES and Dr. Marinelli to execute all financial and/or administrative processes relating to the grant program.

II. Project Title and Description: The project will be known as the "Ontario County Regional High School Study and Planning Project." The study and planning will examine the potential savings, management improvements, and benefits to the community in developing regional high schools. A regional high school is defined as two or more school districts combining their high school programs and retaining separate elementary, and middle school programs, or K-8 programs.

III. Funding Request: We authorize WFL BOCES to apply for up to \$50,000 of funding from the Local Government Efficiency Program, High Priority Planning Grant.

IV. Local Share Information: WFL BOCES and each of the ten co-applicants will be responsible for an equal 1/10th portion, \$555.50, of the total 10% matching share of \$5,555 from local shares.

V. Co-Applicant Information: Naples Central School District is an authorized co-applicant to WFL BOCES application to the Local Government Efficiency Grant Program, High Priority Planning Grant for the Ontario County Regional High School Study and Planning Project. We agree to work with WFL BOCES and each of the Component School Districts in Ontario County which are also co-applicants to this grant.

THEREFORE, BE IT RESOLVED, that a school board meeting was held on February 3, 2010, wherein a quorum was present and a majority of the quorum voted to provide authorization for WFL BOCES to apply for the Local Government Efficiency Grant Program, High Priority Planning Grant with the Naples Central School District as a Co-Applicant. Therefore, this document is to serve as the formal resolution of the Naples Central School District Board of Education, pursuant to the laws of New York.

Voting Yes: 9 Motion Carried

Voting No: 0

Regular Meeting

February 3, 2010

Motion: Barbara Howard**2nd:** Margo Ulmer

The modified 2010-2011 School Calendar is hereby adopted as presented.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Michael Boggs**2nd:** Barbara Howard

Approval is hereby given for Wednesday, November 24, 2010 to be granted as a paid holiday for all Confidential employees and members of the Administrative Unit, to be approved for the 2010-2011 school year only.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Mona Sage-Cardinale**2nd:** Gail Musnicki

Motion to accept the retirement resignation of Kathleen H. Mannella, Elementary Teacher, with regret, as per the current Naples Teachers' Association Contract, effective June 30, 2010.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Margo Ulmer**2nd:** Barbara Howard

Motion to accept the retirement resignation of Carol L. Thompson, Elementary Teacher, with regret, as per the current Naples Teachers' Association Contract, effective June 30, 2010.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Barbara Howard**2nd:** Gail Musnicki

The resignation of Paul Frazer, Musical Co-director, is hereby accepted effective January 21, 2010.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Michael Boggs**2nd:** Margo Ulmer

The resignation of Kathleen Goyette, Musical Co-director, is hereby accepted effective January 21, 2010.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Margo Ulmer**2nd:** Barbara Howard

The firm of Raymond F. Wager, CPA, P.C. is hereby appointed as District Internal Auditor for the time period of February 1, 2010 - June 30, 2010.

Voting Yes: 9 Motion Carried

Voting No: 0

Regular Meeting

February 3, 2010

Motion: Michael Boggs**2nd:** Gail Musnicki

RESOLVED, That the Board of Education changes the position of Carrie A. Meade, 9601 Gateway Lane, Hammondsport, NY 14840 from a Physical Education Teacher (FTE .7) to a Physical Education Teacher (FTE 1.0) for the time period of February 1, 2010 through June 30, 2010, at which time her position will revert to Physical Education Teacher (FTE .7).

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Margo Ulmer**2nd:** Michael Boggs

RESOLVED, That the Board of Education appoints Margaret Lennon, 8804 Main Street, Honeoye, NY 14471 to a long-term substitute position beginning on February 1, 2010 and expiring on June 30, 2010, as Physical Education Teacher (FTE .3), effective February 1, 2010. The certification area and status is Physical Education, Initial. Salary for the 2009-2010 school year will be Step 1 of the 2009-2010 Distribution Schedule - Bachelors. This appointment is in accordance with and subject to Education Law, the regulations of the Commissioner of Education, and the by-laws of the Board of Education.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Mona Sage-Cardinale**2nd:** Gail Musnicki

The request from Marie Bell, Clerk for an unpaid leave of absence for December 21, 22, & 23, 2009 is hereby approved as requested.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Mona Sage-Cardinale**2nd:** Barbara Howard

Authorization is given to the Naples Senior Class students for a trip to Boston, Massachusetts, May 13, 14 & 15, 2010, itinerary attached.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Barbara Howard**2nd:** Michael Boggs

Approval is given for the first reading of the School Policy 6470, Staff Use of Computerized Information. Resources

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Barbara Howard**2nd:** Gail Musnicki

Approval is given for the first reading of the School Policy 6470A, Computer Network and Internet Use Procedures - Staff.

Voting Yes: 9 Motion Carried

Voting No: 0

Regular Meeting

February 3, 2010

Motion: Barbara Howard**2nd:** Michael Boggs

Approval is given for the first reading of the School Policy 7315, Student Use of Computerized Information Resources.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Barbara Howard**2nd:** Margo Ulmer

Approval is given for the first reading of the School Policy 7315A, Internet Use Procedures - Students.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Barbara Howard**2nd:** Gail Musnicki

Approval is given for the first reading of the School Policy 7611, Children with Disabilities.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Barbara Howard**2nd:** Mona Sage-Cardinale

Approval is given for the first reading of the School Policy 7670, Impartial Due Process Hearings/Selection of Impartial Hearing Officers.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Barbara Howard**2nd:** Margo Ulmer

Approval is given for the first reading of the School Policy 8271, Internet Safety.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Margo Ulmer**2nd:** Barbara Howard

Approval is given for the second reading of the School Policy 5574, Medicaid Compliance Program.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Margo Ulmer**2nd:** Gail Musnicki

Approval is given for the deletion of the School Policy 7660, Parent Involvement for Children With Disabilities.

Voting Yes: 9 Motion Carried

Voting No: 0

Board President Keith Swank thanked the Policy Committee for all of their hard work.

Regular Meeting

February 3, 2010

Motion: Mona Sage-Cardinale**2nd:** Gail Musnicki

The following Extra-Curricular Advisor is approved for the 2009-2010 School Year:

SPECIAL ASSIGNMENT	LAST NAME	FIRST NAME
Musical Director	Goyette	Kathleen

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Barbara Howard**2nd:** Michael Boggs

The following people are hereby appointed as 2009-2010 Coaches:

Baseball - Boys V:	DJ Stephens	Softball - Girls JH:	Tammy Hendrickson
Baseball - Boys JV:	Adam Robison	Tennis - Boys V:	William Moesch
Baseball - Boys JH:	Howard Fleischman	Tennis - Boys JV:	Frank Gleichauf
Softball - Girls V:	Jonathan Betrus	Tennis - Boys JH:	Nicholas Leone
Softball - Girls JV:	Chad Hunt		

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Michael Boggs**2nd:** Gail Musnicki

Upon the recommendation of Superintendent Kimberle A. Ward approval is given for the

Consent Agenda items: Personnel - Appointments: Substitute

I. Appointmentsa. Substitutes

<u>Name</u>	<u>Position</u>	<u>Address</u>
Caleb DeGroote	Teacher	4550 Ridge Road, Canandaigua, New York 14424
Kyle Higley	Teacher Aide	5215 Laura Lane, Canandaigua, NY 14424

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Gail Musnicki**2nd:** Mona Sage-Cardinale

Upon the recommendation of Superintendent Kimberle A. Ward approval is given for the following

Consent Agenda item: **Business / Financial**

Treasurer's Report: December 2009

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Barbara Howard**2nd:** Michael Boggs

Upon the recommendation of Superintendent Kimberle A. Ward approval is given for the following

Consent Agenda item: **Business / Financial**

Budget Transfers

Voting Yes: 9 Motion Carried

Voting No: 0

Regular Meeting**February 3, 2010****Motion:** Barbara Howard**2nd:** Gail Musnicki

The Board shall adjourn from Regular to Executive Session at 8:30 p.m. to discuss the employment history of a particular person(s).

Voting Yes: 9 Motion Carried

Voting No: 0

Time out of Closed Session: 9:40 p.m.

Motion: Barbara Howard**2nd:** Mona Sage-Cardinale

There being no further business, the Regular Meeting of February 3, 2010 is hereby adjourned at 9:42 p.m.

Voting Yes: 9 Motion Carried

Voting No: 0

Dated this 3rd day of February, 2010.

Pamela Jo Claes

School District Clerk