

BOARD MEETING: Regular
DATE: Wednesday, April 25, 2012
TIME: 6:45 p.m.
PLACE: Naples Central School Elementary Cafeteria

- I. Meeting Called to Order
- II. Roll Call
- III. Adopt the Agenda of the Regular Meeting of April 25, 2012 (Board Action)
- IV. Executive Session (Board Action)
 - The employment history of a particular person or persons.
- V. Pledge of Allegiance
- VI. Public Comments: The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern that you might have with us. The Board President will be happy to recognize those of you who wish to speak. We would ask that you come forward and please identify yourself before presenting your thoughts.
Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. (*Individual comments will be limited to three minutes.*)
As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.
 - Board Reponse: The Board of Education is committed to keeping communication open and transparent. The Board of Education President will be working with the Board and the Superintendent to make every effort to respond to public comments directed to the Board of Education at previous meetings, during the next scheduled meeting.
- VII. Superintendent Recognitions & Updates
 - Dental Health Poster Contest Winners
 - ESM Tour
 - Students in the Spotlight
 - Report Card overview & explanation
 - BOCES shared Maintenance/Transportation Study
 - Budget Notice
 - Administrative Assistant Appreciation Day
 - McCare Night
- VIII. Administrative Reports
 - Elementary Principal
 - Secondary Principal
 - Director of Pupil Personnel
 - Internal Claims Audit Report
 - Administrative Intern
 - Student Representative
- IX. Board Reports
 - Facility
 - Education Foundation
 - Policy
 - BOCES Board of Education Meeting
- X. Minutes (Board Action)
 - Regular Meeting of March 21, 2012
 - Special Meeting of March 28, 2012
 - Regular Meeting of April 4, 2012
- XI. Wayne Finger Lakes BOCES
 - WFL BOCES Board of Education Candidates (Board Action)
 - WFL BOCES Administrative Budget (Board Action)
- XII. Memorandum of Agreement (Board Action)
 - Superintendent Salary Freeze
- XIII. Business/Finance (Board Action)
 - Transportation Contract
 - Treasurer's Report for the month ending February 2012
 - Health Services Contract
- XIV. Personnel (Board Action)
 - Eliminate Teacher Aide Position
 - Create Teacher Assistant Position
 - Appointment: Temporary Teacher Aide
- XV. Consent Agenda Items (Board Action)
 - CSE & CPSE Placements
 - Substitutes

Regular Meeting

April 25, 2012

Minutes of a Regular Meeting of the Board of Education of Naples Central School held on Wednesday, April 25, 2012 at 6:47 p.m. in the Naples Elementary School Cafeteria.

Members Present: Michael Boggs Allison Plante
Barbara Howard Mona Sage-Cardinale
William Kelly Keith Swank
John Murphy Margo Ulmer
Gail Musnicki

Members Absent: Joseph Callaghan

Also Present: Kimberle A. Ward, Ann O'Brien, Kristina Saucke, Matthew Frahm,
Nancy Meserve, Sarah Shainfeld and Pamela Jo Claes.

Guests: John McCabe, Diann Payne, Shirley Riffle, Shirley S. Braun, John R. Braun, Gretchen Pulver, Linda Burke, Ron Burke, Dahl Schultz, Stacey Shearing, Renea Rennoldson, and Bob Hotchkiss.

A quorum being present, the meeting was called to order at 6:47 p.m. by Board President Keith Swank.

Motion: John Murphy
2nd: Barbara Howard

Resolved, that the Board of Education approves the agenda of the Regular Meeting of April 25, 2012 as presented.

Voting Yes: 8 Motion Carried
Voting No: 0

Motion: Barbara Howard
2nd: Gail Musnicki

Resolved, that the Board of Education approves calling an executive session at 6:48 p.m. for the discussion of the employment history of a particular persons or persons.

Voting Yes: 8 Motion Carried
Voting No: 0

Time out of closed session: 7:00 p.m.

Public Comment:

Guest John McCabe stated at the last Board of Education meeting he had asked how the District could have cut so much and still have a budget increase of one million dollars, noting that board member Barbara Howard had pointed out the following increases: \$300,000 in increases required for Special Education; \$425,000 in employee benefits, mostly Health Insurance; and \$350,000 for the Capital Project. Mr. McCabe stated this is not sustainable and asked what will happen next year if these three items increase at the same rate, plus any other increases. Mr. McCabe also stated he had asked Mrs. Howard what real benefits might come from mandate relief, noting Mrs. Howard had pointed out a couple of items, particularly some Special Education mandate relief that might help out the District. Mr. McCabe stated the Property Tax Cap Report Card was presented at the last meeting, which forecasted a 7% decline in enrollment, asking if this decline was an accurate number, asking how the projected student enrollment is determined. Mr. McCabe pointed out that the increase in the assessments for South Bristol properties accounts for the school's stability of the true value tax rate. Mr. McCabe inquired about the statement by School Business Administrator Ann O'Brien at a previous meeting noting

that the District is trying to time the borrowing for the capital project to minimize the interest costs.

Board Response for questions presented at the meeting of April 4, 2012:

Board President Keith Swank stated Mr. McCabe had answered most of the questions he had asked at the last meeting except the explanation of what a rubric is, explaining that a rubric is a grading system, noting it is a chart that an instructor might use, detailing the different qualities he/she might expect in a student's work.

Mr. Swank reviewed the list of comments made by other guests at the April 4th board meeting, stating that regarding funding for activities that may be cut under the constraints of our budget, the board is hoping that individuals will volunteer in those positions and or try to find alternative funding. Superintendent Ward stated that the District is not eliminating the club or activity, such as Winterguard, Hiking Club, or Ski Club, just the stipend or the cost that goes along with that club or activity, noting the Hiking Club advisor is planning to continue to work with the students and plans to raise money for field trips through fundraisers.

Superintendent Ward added there was a question at the last Board of Education meeting regarding the disposal of older Winterguard Trophies, stating the current Winterguard Advisor, Barb Hawks had cleaned out the trophies, replacing the older trophies with the new trophies. Mrs. Ward stated the Administrative team had had a conversation about what to do with old trophies when we are running out of space, noting she would like the Shared Decision Making Team to address this as well, and help in developing a protocol for handling the extra trophies.

Superintendent Recognitions and Updates:

Superintendent Ward stated it is Administrative Assistant week, noting this was the day the District honors all of those who keep our offices running, expressing her thanks to all of our Administrative Assistants, adding we value and appreciate their hard work and the contributions they give to the District to help us be successful.

Superintendent Ward reminded those presents that Thursday, April 26th would be McCare Night at the Canandaigua McDonald's and funds raised will be donated to CURE Childhood Cancer in memory of Jai Dill, also noting CURE has a wish list of items they need if anyone would like to donate, adding there will also be a raffle sponsored by McDonalds and funds raised through the raffle will also be donated to CURE.

Elementary Principal then Kristina Saucke then announced the Dental Health Poster Contest Winners, stating the posters are displayed in Mr. Vierhile's store window;

Kindergarten: Shaela Drake; Beverly Bella Fowler; Frazey Neubauer; Charlie Grove and Lydia Wheaton
1st Grade: Witman Brown
2nd Grade: Austin Chapman; Grace Hangii; Caitlyn Jones; Madeline Roger; Max Ryan; Molly Standish and Aaron Wheaton
3rd Grade: Meghan Gerstner and Caleb Hangii
4th Grade: Faith Giovine; Mysterie Hamman; Kharyl Judith; Phoebe Neubauer; Jessica Schwartz and Skylar Troutman
5th Grade: Rosemary Byington and Sarah Giovine
6th Grade: Ben Chaffer; Alicia Quarterman and Sophia Servant

Elementary Principal Saucke then recognized the following students who recently received the "Student in the Spotlight" honor at Naples Elementary School noting she was very proud of the students and felt they exhibit what Naples is all about. Students are chosen who consistently exhibit the following character traits:

Respect	Accountability	Courtesy
Responsibility	Honesty	Tolerance

Kindergarten: Joshua Gleason, Jack Warrington, Garrett Waltman, Graceanne Pastore, Avery Rennoldson, Mahina Williams

1st Grade: Mason Edgerton, Alex Huston, Ashley Lyons, Tru Letzelter, Danielle Clark, Ted Cooney, Morgan Dittman

2nd Grade: Kasey Hall, Owen Hulbert, Sarah Webster, Ryan Lester, Emma D'Aurizio, Jaidn Maslyn

3rd Grade: Kayla Faber, Emma Brace, Andy Lin, Meaghan Gerstner, Richard Wells, Gretta Wheaton

4th Grade: Gianna Vest, Faith Giovine, Griffin Frazer, Jessica Schwartz, Emily Webster

5th Grade: Charlee Smith, Lindsey Kugler, Sarah Giovine, Isabella Rennoldson, Madison Santillo

6th Grade: Alison Moore, Keegan Wilk, Claire Radak, Lia Vangellow, Karli Codding, Missing: Alicia Quarterman

Secondary Principal Matthew Frahm reported on the tour that he, Science teacher Maureen Russell and Administrative Intern Sarah Shainfeld took at East Syracuse-Minoa Central School District (ESM), noting they had spent time in each of three buildings, commenting that ESM has developed a very creative atmosphere. Mr. Frahm stated how important it is to be positive and have really healthy interactions with kids and emphasized how students learn in a lot of different ways and we need to recognize that, adding the tour has inspired some interesting conversations. Superintendent Ward stated ESM is a comprehensive High School which has the vocational programs included on their campus. Mr. Frahm stated that Naples Central School has programs that it can be very proud of as well, such as Peer Leadership, Robotics, really quality AP courses, and advanced Foreign Language courses, also noting we have students who really excel in vocational courses such as Conservation, Cosmetology and Diesel Mechanics however it is just not here on our campus.

Administrative Intern Sarah Shainfeld was excited by how much the students at ESM liked being at school every day, noting it was very hands on, giving the students some real world work experience.

Elementary Principal Kristina Saucke stated she and Elementary teachers Jeanne Black and Alan Moore had also visited ESM, noting they had started at the Middle School presentation and then went to one of their Elementary schools, adding the principal had focused on the common core standards work and how they have created a very solid literacy program. Ms. Saucke stated they also visited another Elementary building during the day and what stood out for them was the writing throughout the Elementary, noting they were able to get some great ideas to bring back to the District, adding the tour also reinforced all the really good things we do here at Naples. Ms. Saucke stated they also had the opportunity to participate in the student panel and how impressed

she was with how the students felt they were well prepared for college, adding the tour was a great experience.

Superintendent Ward and Director of Pupil Personnel Nancy Meserve presented an overview of the information pertaining to the School Report Card, what the data means and how we can achieve our goal of college and career readiness for all students, noting in a small district a small number of students can make a big difference in whether the district achieves the annual measurable objective as determined by the state. Comments and discussion followed pertaining to the information presented.

School Business Administrator Ann O'Brien discussed the WFL BOCES shared Maintenance/Transportation study, noting she and Transportation Supervisor Rocky Dean have been involved in the study for about five months, adding the study is to look at the possibility of sharing the maintenance of buses amongst the districts. Ms. O'Brien stated WFL BOCES hired a consultant to get all of the data together, adding they have gone through the process of collecting the data and a report has been developed and will be shared with the Superintendents and Business Officials in the 1st week of May, noting after the meeting she will be presenting additional information to the board, commenting that the committee had reviewed the information and rather than proposing to have all bus maintenance work done at one facility, the study was looking at pockets within the region, for example instead of sending our buses to a shop for body work we might send them to another district. Superintendent Ward stated Ms. O'Brien would present the results of the study at a future meeting.

Administrative Reports:

Elementary Principal Kristina Saucke praised the Elementary teachers for their wonderful attitude during the state assessment exams, stating the teachers take a difficult situation and make the best of it, getting the students through the tests as best they can, and focusing on what they can do to improve instruction and help the students be as successful as possible.

Ms. Saucke stated they had their Universal Pre-K enrollment day and she felt the District will have a full enrollment of 32 students for the fall.

Ms. Saucke stated that she, the Kindergarten Teachers, the School Psychologist, the Speech Therapist, and the Occupational Therapist had gotten together to talk about preparing for Kindergarten registration, noting the teachers had decided that for the 2012-13 school year they would have the Kindergarten screening days in June and then have the parents bring their Kindergarten students in for orientation on the first day of school, hear a story and take their bus ride and then start their regular routine on the second day of school.

Ms. Saucke announced the Elementary School had raised \$2,251.69 so far through Penney's for Patients, noting the money will be donated to the Leukemia and Lymphoma Society in memory of Elementary student Jai Dill.

Secondary Principal Matthew Frahm stated the second annual Honor Flight Walk-A-Thon was held last weekend, organized by the National Honor Society and the Creative Arts Club, noting some local veterans had spoken with the participants and Subway had donated lunch for the group. Mr. Frahm stated because of the work that was done last year with the Honor Flight Walk-A-Thon, a couple of Naples veterans had been able to go to Washington District Clerk to see the monuments commemorating the wars they fought in, noting the group had raised enough money this year to send two more veterans.

Internal Claims Auditor Gretchen Pulver stated everything is going fine for the third quarter, mentioning she had attended a workshop the first week in April and she would be meeting next week with School Business Administrator Ann O'Brien and Accounts Payable Clerk Kathy Grayson to go over the information presented.

Administrative Intern Sarah Shainfeld stated she had attended some educational conferences and twitter is the buzz term that she is hearing for classroom education, noting she was in a session at EduCon in Philadelphia and the students had their mobile devices out following a twitter feed regarding the information the class was discussing, commenting that the use of twitter can be useful but it can also be a distraction for the students and would have to be controlled in the classroom.

Student Representative Allison Plante stated students are excited to have just finished their third marking period, noting there are only seven more weeks of classes. Miss Plante noted spring sports were off to a rocky start due to the unpredictable weather we have been having; marching band will start their competitions in a couple of weeks; the senior trip to Cleveland will start next Thursday; and the National Honor Society inducted their new members and named the Elementary and High School Teachers of the Year, Art Teacher Mrs. Murphy and Physics/ASL Teacher Mr. Freivald.

Board Reports:

Facility Committee: Board Member Gail Musnicki stated the committee had met at Bernie Donegan's office last month with SEI and Watchdog where they discussed financing for the Capital Project. Superintendent Ward stated there had been a walk through at the High School today with about twenty contractors who are bidding on Phase 2A of the Capital Project, adding the old tennis court area will be prepped for the staging area for the contractors working throughout the summer.

Policy Committee: Board Member Margo Ulmer stated they had reviewed policies regarding use of surveillance cameras; distribution of materials; curriculum development; Special Education; graduation requirements; appointment and duties of the claims auditor; credential options for students with disabilities; student physicals; health insurance; inspection, operations and maintenance of facilities; regular board meetings; public access to records; records management requirements; disposal of consumer report information and records; information security breach and notification; and distribution of materials to students. Mrs. Ulmer stated the next meeting will be May 21st at 3:30 p.m. in Superintendent Ward's office in the District trailer.

BOCES Board of Education: Board Member John Murphy stated that BOCES, like everyone else, has to deal with budget issues.

Education Foundation Committee: Board Member Mona Sage-Cardinale stated the committee is still trying to determine if they want an education foundation, explaining that an education foundation is a means in which you get the community involved in fund raising to help educational programs, noting the committee is still looking at how an education foundation works and getting guidelines from other Districts who have used an education foundation; looking at who in the community they can tap to help with this and what benefit it may give the District, noting it may free up funds that would not be state or school controlled. Ms. Sage Cardinale stated they are still weighing the issues, trying to determine if it would be beneficial.

April 25, 2012

2nd: **Gail Musnicki**

Regular Meeting of April 4, 2012

Voting No: 0

2nd: **Margo Ulmer**

Abstain: 0

2nd: **Barbara Howard**

Abstain: 0

2nd: **Barbara Howard**

Abstain: 0

2nd: **Gail Musnicki**

Abstain: 0

Motion: Michael Boggs

2nd: Gail Musnicki

Resolved, that the Board of Education approves the Memorandum of Agreement between the Naples Central School District and Kimberle A. Ward, Superintendent, agreeing that Kimberle A. Ward shall not have an increase in her base salary for the 2012-2013 school year.

Voting Yes: 8

Motion Carried

Voting No: 0

Motion: Michael Boggs

2nd: Barbara Howard

Resolved, that the Board of Education approves the following Business resolution as presented:

- Resolved that A& E/Durham School Services is hereby approved to enter into a contract for the purpose of providing round trip transportation from the Naples Central School District to Canandaigua Central School District for the time period of April 16, 2012 – June 30, 2012, at a rate of \$212.64 per diem.
- Resolved that the agreement between the Board of Education of Naples Central School District and the Board of Education of the City School District of the City of Canandaigua for the provision of health and welfare services for children residing in the Naples Central School District and attending non-public schools in the City of Canandaigua, to begin September 1, 2011 and to end June 30, 2012.
- Resolved, that the Board of Education approves the Treasurer's Report for the month ending March 2012.

Voting Yes: 8

Motion Carried

Voting No: 0

Motion: Barbara Howard

2nd: Michael Boggs

Resolved, that the Board of Education approves the following personnel items:

- Resolved, that upon the recommendation of the Superintendent, the Naples Board of Education hereby abolishes one (1) teacher aide position, effective August 28, 2012.
- Resolved, that the Board of Education approves the creation of one (1) Teacher Assistant Position, Level 1, effective August 29, 2012.
- Resolved, that the Board of Education approves the appointment of Barbara Hawks, 7451 County Road 21, Naples, NY 14512, as Temporary Teacher Aide, effective April 16, 2012 at a rate of \$8.04/hour.

Voting Yes: 8

Motion Carried

Voting No: 0

April 25, 2012

2nd: Michael Boggs

- a. Resolved, that the Board of Education approves student placements as per the recommendations of the Committee on Special Education and the Committee on Preschool Special Education.
- b. Resolved, that the Board of Education hereby approves the following list of Substitutes:

<u>Name</u>	<u>Position</u>	<u>Address</u>
Patricia Barkalow	Teacher	2115 Pulteney Road, Branchport, NY 14418
Patricia Barkalow	Teacher Aide	2115 Pulteney Road, Branchport, NY 14418
Danielle DelGatto	Teacher Aide	7240 Davis Road, Naples, NY 14512
David Buscemi	Bus Driver	4355 Buckelew Road, Bloomfield, NY 14469
Robert S. Hunt	Bus Driver	8342 New Galen Road, Cohocton, NY 14826


Voting Yes: 8 Motion Carried
Voting No: 0

There being no further business, the Regular Meeting of April 25, 2012 is hereby adjourned at 8:46 p.m.

Voting Yes: 8
Voting No: 0

Motion Carried

Dated this 25th day of April


Pamela Jo Claes
District Clerk