

BOARD MEETING: Regular
DATE: Wednesday, April 13, 2011
TIME: 6:15 p.m.
PLACE: Naples Central School Elementary Cafeteria

- I. Meeting Called to Order
- II. Roll Call
- III. Adopt the Agenda of the Regular Meeting of April 13, 2011 (Board Action)
- IV. Executive Session (Board Action)
 - Collective negotiations with the teacher's union.
 - The employment history of a particular person or persons.
- V. Pledge of Allegiance
- VI. Superintendent Recognitions & Updates
 - Students in the Spotlight
 - Scholar Athlete Teams
 - Oratorical Contest Winner – Alyssa Jackson
 - Conference Day Review
 - Regional High School Study
 - Conference Call to Senator Gallivan
 - Budget Update
- VII. Public Comments: The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern that you might have with us. The Board President will be happy to recognize those of you who wish to speak. We would ask that you come forward and please identify yourself before presenting your thoughts.
Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. (*Individual comments will be limited to three minutes.*)
As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.
- VIII. Board of Education Reports
 - Department Chairpersons
 - Facility
 - Policy
 - BOCES Board of Education (Board Action)
- IX. Minutes
 - Regular Meeting of March 16, 2011
 - Special Meeting of March 22, 2011
 - Special Meeting of March 23, 2011
- X. Capital Project - Bond Resolution (Board Action)
- XI. Construction Manager (Board Action)
- XII. Adopt 2011-2012 School Budget (Board Action)
- XIII. Amendment to the 2010-2011 School Calendar (Board Action)
- XIV. Business/Finance (Board Action)
 - Library Book Discards
 - Robotics Trip Approval
 - Modify Budget Calendar
 - Treasurer's Bank Reconciliation Report: Feb. 2011
 - Budget Status Report - Information Only
 - Acceptable Use Policy
- XV. Memorandum of Agreements (Board Action)
 - CSEA - Flex Time for Computer Services Assistants
 - CSEA - Sick & Personal Time
- XVI. Personnel (Board Action)
 - Instructional
 - Support
 - Resignation: Johnson, Jessica
 - Unpaid Leave: Pulver, Gretchen
 - Unpaid Leave: Miles, Debra
 - Create Four Lifeguard Positions
- XVII. Consent Agenda Items (Board Action)
 - CSE & CPSE Placements
 - Volunteer
 - Substitutes

Regular Meeting

April 13, 2011

Minutes of a Regular Meeting of the Board of Education of Naples Central School held on Wednesday, April 13, 2011 at 6:30 p.m. in the Naples Elementary Cafeteria.

Members Present:	Michael Boggs	Gail Musnicki
	Joseph Callaghan – Arrived at 6:20 p.m.	Mona Sage-Cardinale
	Barbara Howard	Keith Swank
	William Kelly	Margo Ulmer
	John Murphy	

Members Absent: Eric Cotton

Also Present: Kimberle A. Ward, Ann O'Brien, Kristina Saucke, Alan Moore, Matthew Frahm and Pamela Jo Claes.

Guests: Dahl Schultz, Natalie Ball, Diann Payne, Lori-Ann Chapman, Lori Maynard, Tracey Cratsley, Judy DiRaddo, Deb Wordingham, Karen Robinson, Betsy Butler, Tammy Hendrickson, Abigail Castle, John McCabe, Christine Arsenault, Matthew Green, Jean Becker, Lesah McMullen, Kendall Wilt, Alyssa Jackson, Ellen Aymerich, Jeff Liebentritt, Liz Dormer, Jaime Musnicki, Dan Robinson, Maureen Russell, and Cindi Bero.

A quorum being present, the meeting was called to order at 6:18 p.m. by Board President Keith Swank.

Motion: Barbara Howard

2nd: Gail Musnicki

Resolved, that the Board of Education approves the agenda of the Regular Meeting of April 13, 2011 as presented.

Voting Yes:	8	Motion Carried
Voting No:	0	

Motion: Barbara Howard

2nd: Michael Boggs

Resolved, that the Board of Education approves calling an executive session at 6:19 p.m. for the purpose of discussing a particular matter of public safety regarding Board of Education meetings; collective negotiations with the teacher's union, and the employment history of a particular person or person(s).

Voting Yes:	8	Motion Carried
Voting No:	0	

Time out of closed session: 7:05 p.m.

Recognitions/Updates

Elementary Principal Alan Moore recognized the following Students in the Spotlight, explaining that Students in the Spotlight are elected four times a year based on the character traits that they study such as honesty, courtesy and responsibility:

Regular Meeting**April 13, 2011****Kindergarten**

Kyle Casciani
Marisa Ash
Adam Bay
Donivan Todd
Laberta Pompeo
Luke Giovine

Grade 1

Sydney Hamman
Jenna Gurnee
Austin Chapman
Stella Frazer
Jonathan Fisher
Jaidn Maslyn

Grade 2

Rylie Castle
Charlotte Harwood
Virginia DiGiacinto
Andy Lin
Lilian Pridmore
Ava Sheedy

Grade 3

Michael Ellis
Hannah Chaffer
Margaret Rennoldson
Kara Cusson
Katelyn Lincoln
Skyler Trautman
Gianna Vest

Grade 4

Maeve Wright
Owen Kennedy
Cole Rathbun
Autumn Kunes
Madison Pernicone

Grade 5

Griffin Brown
Nicholas Moore
Claire Radak
Alicia Quarterman
Maggie Pettinger
Zack Tyree

Grade 6

Caitrin Rennoldson
Seth Price
Scott Emmons
Michaela Sheedy
Carolanne Sweetman
Nathaniel Moore
Chloe Louthan-Green
Brandi Stevens

Superintendent Ward commended the student athlete teams, stating not only are our students performing in the many different athletic venues but our students are also performing in the classroom, asking those present to notice how many of our teams are receiving the student athlete recognition, adding that it says a lot about our students, staff and coaches, who are keeping track of what the students need to do both in competition and in the classroom.

Secondary Principal Matthew Frahm commented that in many ways our athletes are the most visible face of Naples, adding what people don't see are students working on homework assignments on their bus ride back from a competition at 10 o'clock at night, stating it is pretty impressive what these winter teams have been able to do. Mr. Frahm explained that for the Scholar Athlete awards, they take a certain number from each team and average their grade point averages (GPA) together, stating that Swimming and Diving GPA was 90.415; Girls Skiing GPA was 90.415; Girls Basketball GPA was 90.008; and Boys Basketball GPA was 90.418, congratulating each of the teams.

Superintendent Ward introduced student Alyssa Jackson, one of the oratorical contest winners that advanced to the next level, explaining this is a competition that is sponsored by the Naples Rotary, noting they have invested a lot of time and energy with our local community members along with Kendall Wilt and his class leadership, to prepare our students competing in the oratorical contest, adding that the school, our Community and Rotary were all very proud of Miss Jackson. Student Alyssa Jackson then shared her speech with those present.

Superintendent Ward presented a quick review of the Conference Day on March 25th, stating it was a great day, starting out with the nuts and bolts of the budget process, then the CDEP plan was presented, reviewing the three long range goals and how that impacts student achievement and trying to make connections with the RTTT targets and other initiatives coming from the state. The staff then

broke into two sessions revolving around the application and integration of technology, adding that it was nice to see how the staff was looking at how they could apply much of what they were learning into their own classrooms. After the technology session, they grouped into six groups facilitated by Alan Moore, Matthew Frahm, Kristina Saucke, Katie Infantino, Colleen Betrus and Mary Phillips, where the staff could explore the many data bases to use to determine what kinds of things we might do differently to prepare our students for improving on state exams. Following lunch the different departments and teams met together, covering different topics, however all of the departments found a way to make that learning unique to them and what they are trying to accomplish but also aligning it directly with the CDEP plan and the RTTT goals, commending the staff for their work. Mrs. Ward stated they ended the day with some table tennis, badminton, etc, enjoying the last hour of the day.

Superintendent Ward presented an update on the regional High School study, stating a power point presentation will be made to each of the Boards of Education of the nine school districts participating in the study, adding they will also be presenting the information to community members, adding that will be part of the interview process. Mrs. Ward stated there will be two main questions:

1. What is the feasibility of having a regional High School in Ontario County?
2. If not having a regional High School, what is the feasibility of having regional options such as creating a magnate school, and looking at collaborating with other school districts to create an equal playing field for students in High School in Ontario County.

Mrs. Ward stated this has no impact on the UPK-8th program, just High School, adding the idea is to allow students to be competitive.

Superintendent Ward shared about the conference call with Senator Patrick Gallivan, stating that as soon as the Governor's budget came out we heard from our assemblyman and our state senators, asking if the District had any questions, adding Senator Gallivan wanted to have a conference call with the Districts that he represents. Mrs. Ward stated there seems to be some strong leadership that is pushing back against the Governor regarding supporting education, stating that Mr. Gallivan believes there is inequity in aid distribution in the rural areas and he believes that people are starting to listen that there needs to be a change in the way aid is distributed. Mrs. Ward stated that Mr. Gallivan also shared that the school should not expect any additions to state aid next year, stating that overall it was a very good meeting and Mr. Gallivan stated he would like to continue having conference calls on a monthly or bimonthly basis, adding we are looking forward to Mr. Gallivan's visit on April 26th.

School Business Administrator Ann O'Brien and Superintendent Ward reviewed the proposed 2011-2012 budget, reviewing the various budget areas and proposed program changes and cuts. A period of questions, answers and discussion followed pertaining to the information presented.

Public Comment:

Guest John McCabe stated he had attended a couple of Budget Committee Meetings, thanking the committee members for their time and effort on the committee, adding that compared to some of our neighboring districts that he is happy with the 2% tax levy increase, stating that 2% was a notable achievement. Mr. McCabe also commented that during discussion at the last committee meeting a comment had been made about a potential \$1000 cut that someone had made the comment that it could be cut "without great hardship" and so Mr. McCabe felt that perhaps there was room for a more

aggressive mindset in making budget cuts. Mr. McCabe also stated he felt a regional High School was not feasible and then announced he had decided to run for the Board of Education this year.

The following Department Chairpersons provided information regarding their various departments through reports and a time of questions and answers. (Reports attached)

UPK - 2nd Grade Department Chairperson – Liz Dormer

3rd - 4th Grade Department Chairperson – Chris Arsenault

5th – 6th Grade Department Chairperson – Jeff Liebentritt

Special Programs K – 6th Grade Department Chairperson – Ellen Aymerich

Fine Arts Department Chairperson – Abby Castle

Physical Education Department Chairperson – Karen Robinson

Guidance Department Chairperson – Monica Kastner was not able to attend so Secondary Principal Matthew Frahm presented information for Mrs. Kastner.

Career Science Department Chairperson – Tammy Hendrickson

English Department Chairperson – Kendall Wilt

Foreign Language Department Chairperson – Cindi Bero

Mathematics Department Chairperson – Lesah McMullen

Science Department Chairperson – Maureen Russell

Social Studies Department Chairperson – Matthew Green

Special Programs 7th – 12th Grade Department Chairperson – Betsy Butler

Facility Committee Report:

Board Member Michael Boggs stated the team had met with Director of Facilities Steve Draxl, Maintenance Mechanic Shawn Mason, Vic Tomaselli and Kurt Vader from SEI Design Group, as well as Todd LaBarr from Watchdog, stating they had discussed Phase 1A, adding they will be putting advertisements in the paper on May 4th, inviting people to submit bids, and they would be doing a walk through for all potential bidders on the 9th of May, with the bid close at 4 p.m. on May 26th, and they expected construction to start at the end of the school year. Mr. Boggs stated they then discussed the Phase II construction project, presenting the sequence of events that will lead to the final plans and eventually the bidding process, stating that the committee needs to be sure of the final plan before submission, adding if we take a portion of the project and complete the plans for that section, then construction would be able to start on that portion at the end of the 2012 school year and then continue working on the plans for the remainder of the project while that is moving forward. Mr. Boggs said they would be reviewing the different options and also discussing possible staging areas, adding the next meeting is scheduled for May 16th. Discussion and comments followed pertaining to information presented.

Policy Committee Report:

Board Member Margo Ulmer stated the committee had discussed the specific policies that need to be reviewed annually; checked to make sure they had been doing the required reviews; discussed the cost of the Erie 1 BOCES policy assistance service and decided that the service was the best option for the District on both the cost and a service related basis; adding the policies 5660, 5511, 7212, 8430, 3510, and 5232 were reviewed. Mrs. Ulmer stated that she and Board Member Gail Musnicki had participated in two NYSSBA Policy training webinars and shared the details with the policy committee, adding they had discussed the board self-evaluation process and also reviewed the self-

evaluation responses of 216 other districts. Mrs. Ulmer stated the next meeting of the Policy Committee would be Monday, May 2nd at 3:30 p.m. in the District Office.

Board Member John Murphy commented that the Wayne County Regional High School study had determined that although a regional High School was not feasible they had looked at sharing services and also sharing services through technology.

BOCES Board of Education Report:

Board Member Mona Sage-Cardinale stated the meeting had reviewed their preliminary budget, stating that BOCES was looking at Districts pulling back their students due to expense, adding they have started a program to retrain adults in green energy programs such as windmills and solar energy.

Motion: Barbara Howard

2nd: Gail Musnicki

Resolved, that the Board of Education approves the minutes of the following meetings:

Regular Meeting of March 16, 2011

Special Meeting: Capital Project Vote of March 22, 2011

Special Meeting: Budget Workshop of March 23, 2011

Voting Yes: 9

Motion Carried

Voting No: 0

Motion: Joseph Callaghan

2nd: Gail Musnicki

Resolved by the Board of Education as follows:

BOND RESOLUTION DATED APRIL 13, 2011 OF THE BOARD OF EDUCATION OF THE NAPLES CENTRAL SCHOOL DISTRICT AUTHORIZING GENERAL OBLIGATION BONDS TO FINANCE CERTAIN CAPITAL IMPROVEMENTS CONSISTING OF ADDITION TO, AND RECONSTRUCTION OF, SCHOOL BUILDINGS AND FACILITIES, AUTHORIZING THE ISSUANCE OF BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the qualified voters of the Naples Central School District, New York, at a special meeting of such voters duly held on March 22, 2011, duly approved a proposition authorizing the levy of taxes to be collected in installments, in the manner provided by the Education Law, for the class of objects or purposes hereinafter described; and

WHEREAS, the Board of Education, acting as lead agency under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder ("SEQRA"), has completed its environmental review and, on October 6, 2010, has duly issued a negative declaration and has determined that the implementation of the unlisted action as proposed will not result in any significant adverse environmental impacts; now therefore

BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The Naples Central School District shall undertake certain capital improvements to the School District's existing school buildings and facilities, as more particularly described in Section 3 hereof, and as generally outlined to and considered by the voters of the School District at a special voter meeting on March 22, 2011.

Section 2. The Naples Central School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$21,110,000, pursuant to the Local Finance Law of New York, in order to finance the class of objects or purposes described herein.

Section 3. The class of objects or purposes to be financed pursuant to this resolution (hereinafter referred to as “purpose”) is certain capital improvements consisting of addition to, and reconstruction of, existing school buildings and facilities within the School District, to include an addition to and reconstruction and improvements to the existing Jr./Sr. High School building and reconstruction and improvements to the existing Elementary School building, and demolition, reconstruction and replacement of the pool at the Jr./Sr. High School, (each such building being a class “A” (fireproof and certain fire resistant) building as defined in Subdivision 11 of Paragraph a of Section 11.00 of said Local Finance Law), site improvements, and the acquisition of certain original furnishings, equipment, and apparatus and other incidental improvements required in connection therewith for such construction and school use.

Section 4. It is hereby determined and declared that (a) the aggregate maximum cost of said purpose, as estimated by the Board of Education, is \$21,710,000, and such amount is hereby appropriated therefor; and (b) the Naples Central School District’s plan to finance the cost of said purpose is (i) to provide \$600,000 from the existing capital reserve fund for such costs; and (ii) to provide up to \$21,110,000 from funds raised by the issuance of said Bonds and the Bond Anticipation Notes hereinafter referred to; and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

Section 5. It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivision 97 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is thirty (30) years.

Section 6. The Naples Central School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$21,110,000, and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above described Bonds.

Section 7. It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipation of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby shall mature within one year of the date of issuance thereof or such longer term as may be desired in accordance with the provisions of the Local Finance Law, (c) the Bond Anticipation Notes authorized hereby are not issued in anticipation for Bonds for an assessable improvement, and (d) current funds will be provided prior to the issuance of the Bonds or Bond Anticipation Notes herein authorized, to the extent, if any, required by Section 107.00 of the Local Finance Law.

Section 8. It is hereby determined and declared that the Naples Central School District reasonably expects to reimburse the general fund, or such other fund as may be utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 9. The faith and credit of the Naples Central School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 10. The power to further authorize the issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and the Local Finance Law of New York, including without limitation, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, all contracts for, and determinations with respect to credit or liquidity enhancements, if any, and to sell, issue and deliver said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and Local Finance Law, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or unavailability of the President. The President of the Board of Education, Vice President and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same. The President of the Board of Education is additionally authorized (but not required) to execute and deliver a financing agreement with the Dormitory Authority of the State of New York and any other agreements and documents necessary to accomplish a financing, all as may be determined in the discretion of the President of the Board of Education.

Section 11. This resolution, or a summary hereof, shall be published in full by the District Clerk of the School District together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of said Bonds and Bond Anticipation Notes issued in anticipation of the sale of said Bonds may be contested only if such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or the provisions of law which should be complied with, at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall take effect immediately upon its adoption.

Duly put to a vote as follows:

Ayes	Nays	Motion Carried
Michael Boggs	Gail Musnicki	
Joseph Callaghan	Mona Sage-Cardinale	
Barbara Howard	Keith Swank	
William Kelly	Margo Ulmer	
John Murphy		

Motion: Gail Musnicki

2nd: Joseph Callaghan

Resolved by the Board of Education as follows:

WHEREAS, on March 22, 2011, the voters of the community approved the Capital Improvement Project; and

WHEREAS, the Board of Education received and reviewed a number of proposals concerning Construction Management Services for Phase II of the School District's 2011 Capital Improvement Project; and based upon the fees contained in said proposals and an assessment of the overall experience of the bidding Construction Managers, the School District has decided to award the Phase II contract for Construction Management Services to Watchdog Building Partners, LLC of 3445 Winton Place, Suite 235, Rochester, New York 14623, for an estimated cost of \$682,216.80 (said estimated cost reportedly could increase or decrease based on the overall scope and duration of the project).

NOW, THEREFORE, be it Resolved that:

1. The Board of Education of the Naples Central School District hereby affirms and resolves to award the Phase II Construction Management Contract to Watchdog

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Building Partners, LLC of 3445 Winton Place, Suite 235, Rochester, New York 14623 for a cost *not to exceed* the amount of \$682,216.80.

2. This Resolution shall take effect immediately.

Duly put to a vote as follows:

<u>Ayes</u>	<u>Nays</u>	Motion Carried
Michael Boggs	Gail Musnicki	
Joseph Callaghan	Mona Sage-Cardinale	
Barbara Howard	Keith Swank	
William Kelly	Margo Ulmer	
John Murphy		

Motion: Barbara Howard

2nd: Margo Ulmer

Resolved, that the Board of Education adopts the 2011-2012 Naples Central School District Budget in the amount of \$16,133,222 and the Property Tax Report Card.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Barbara Howard

2nd: Margo Ulmer

Resolved, that the Board of Education approves Friday, May 27, 2011 as a paid holiday for all employees of the Naples Central School District to be approved for the 2010-2011 school year only, not to set precedence.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Barbara Howard

2nd: Gail Musnicki

Resolved, that the Board of Education approves the following Business/Financial resolution as presented:

- Resolved that approval be given for the Library discards as listed. (List attached)
- Resolved that approval be given for the Robotics team advisor Patrick Freivald and six of the Robotics team members (Lissa Brautigam, Adam Dean, Joe Kickbush, Elizabeth Logan, Ben Pulver, and Alex Whipple) to go attend the Robotics Championship in St. Louis, MO from April 27, 2011 through May 1, 2011.
- Resolved that the 2011-2012 Budget Development Calendar is hereby modified as presented.
- Resolved that approval be given for the Treasurers Bank Reconciliation Report for the month ending February 2011.
- Resolved that approval is given for the modified Naples Central School Acceptable Use Policy as presented.

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Mona Sage-Cardinale

2nd: Michael Boggs

Resolved that the Board of Education approves the following Contractual Agreements:

April 13, 2011

Resolved, that the Naples Central School District Board of Education does hereby approve the Memorandum of Agreement between the CSEA and the Naples Central School District for the purpose of establishing requirements for the use of personal or sick leave in quarter-hour increments.

Voting Yes: 9 Motion Carried
Voting No: 0

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Motion: Mona Sage-Cardinale

2nd: Gail Musnicki

There being no further business, the Regular Meeting of April 13, 2011 is hereby adjourned at 9:37 p.m.

Voting Yes: 9 Motion Carried

Voting No: 0

Dated this 13th day of April, 2011

Pamela Jo Claes
District Clerk