

NAPLES CENTRAL SCHOOL DISTRICT
Timeline for Preparation of the 2016-2017 Budget

October 19, 2015	Budget Committee Meeting 4:30 p.m.
November 18, 2015	Budget Committee Meeting 4:30 p.m. Regular Board Meeting at High School Cafeteria 7:00 p.m.
December 1, 2015	Budget development information distributed to administrators and staff
December 1 – January 15	Development of building and department budgets
December 16, 2015	Budget Committee Meeting 4:30 p.m. Regular Board Meeting at High School Cafeteria 7:00 p.m.
January 20, 2016	Budget Committee Meeting 4:30 p.m. Regular Board Meeting at High School Cafeteria 7:00 p.m. Review of Anticipated Revenues
February 12, 2016	Draft of building level and department budgets due to business office
February 24, 2016	Budget Committee Meeting 4:30 p.m. Regular Board Meeting at High School Cafeteria 7:00 p.m. Budget Presentation
March 1, 2016	Tax Levy Limit Calculation submitted to the NYS Office of the State Comptroller
March 16, 2016	Budget Committee Meeting 4:30 p.m. Regular Board Meeting at High School Cafeteria 7:00 p.m.
March 17, 2016	Petitions available for Board of Education Candidates from the District Clerk
April 1, 2016	Publication of First Legal Notice of District Budget Hearing, Vote, and Election
April 4, 2016	Tentative Budget Committee Meeting – Final Review of Budget 4:00 p.m.
April 6, 2016	Regular Board Meeting at High School Cafeteria 7:00 p.m. Board Budget Discussion & Final Review of Budget
April 18, 2016	Petitions to run for Board of Education must be filed by 5:00 p.m.
April 20, 2016	Regular Board Meeting at High School Cafeteria 7:00 p.m. – Budget Adoption
April 23, 2016	Property Tax Report Card submission due date
May 3, 2016	Copies of proposed budget available at all district buildings (legal obligation – 14 days before vote)
May 4, 2016	District Budget Hearing at Naples High School Cafeteria, 6:00 p.m. Regular Board Meeting at High School Cafeteria 7:00 p.m.
May 1 - 16, 2016	Publish and present proposed budget and brochure
May 11, 2016	Deadline for mailing “Budget Notice”
May 17, 2016	Community Vote on budget and members of the Board of Education

Board of Education approved: 10-07-15