

BOARD MEETING: Regular
DATE: Wednesday, January 7, 2015
TIME: 7:00 p.m.
PLACE: Naples High School Cafeteria

I. Meeting Called to Order

II. Roll Call

III. Adopt the Agenda of the Regular Meeting of January 7, 2015 (Board Action)

IV. Pledge of Allegiance

V. Public Comments: The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern that you might have with us. The Board President will be happy to recognize those of you who wish to speak. We would ask that you come forward and please identify yourself before presenting your thoughts.

Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. (*Individual comments will be limited to three minutes.*)

As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.

Board Reponse: The Board of Education is committed to keeping communication open and transparent. The Board of Education President will be working with the Board and the Superintendent to make every effort to respond to public comments directed to the Board of Education at previous meetings, during the next scheduled meeting.

VI. Points of Interest

VII. Superintendent Recognitions & Updates

- Kudos
- Legislative Updates
- Technology Committee – Smart Schools Bond Act

VIII. Committee Reports

- Facilities

IX. Minutes (Board Action)

- Regular Meeting of December 17, 2014

X. Business (Board Action)

- Discards
- Truck Purchase
- Revised Facility Use Application

XI. 2014-2015 CSE and CPSE Alternate Chairpersons (Board Action)

XII. Personnel (Board Action)

- Approval
 - Substitute: Music Teacher
- Appointment
 - Long-Term Substitute: Vocal Music Teacher

XIII. Consent Agenda Items (Board Action)

- Substitutes
 - School Monitor
 - School Bus Monitor
 - Teacher Aides
 - Typist
 - Clerk
 - Food Service Helpers
 - Teachers

Regular Meeting

January 7, 2015

Minutes of a Regular Meeting of the Board of Education of Naples Central School held on Wednesday, January 7, 2015 at 7:00 p.m. in the Naples High School Cafeteria.

Members Present: Robert Brautigam Robert Hotchkiss
 Ronald Burke Gail Musnicki
 Joseph Callaghan: Arrived 7:35 p.m. Margo Ulmer
 Carter Chapman Jericho Cervantes
 Jacob Hall

Members Absent: Brent Gerstner

Also Present: Matthew Frahm, Kristina Saucke, Justin Stuck, and Pamela Claes.

Guests: Ethan Gentner, Erin Gentner, Deb Yacuzzo, Mike Keenan, Diann Payne, and John McCabe.

A quorum being present, the meeting was called to order at 7:00 p.m. by Board President Margo Ulmer.

Motion: Ronald Burke
2nd: Jacob Hall

Resolved, that the Board of Education approves the agenda of the Regular Meeting of January 7, 2015 as presented.

Voting Yes: 7 Motion Carried
Voting No: 0

Public Comment:

Guest Deb Yacuzzo stated the Girls JV Soccer uniforms are over twenty years old and in bad repair and need to be replaced, noting the parents of team members are willing to do a fundraising to cover the cost of the uniforms and asking the board for direction in how to get new uniforms for the girls.

Board Response:

Board President Margo Ulmer responded to the December 17th Public Comment regarding problems with after school hours parking in the High School Bus loop, stating the Facilities Committee had discussed the issue and looked at possible options for parking at evening events noting during school hours that area is for buses only. Mrs. Ulmer stated the committee is recommending lines be painted designating where cars may park and no double parking signs as well as signs indicating the hours cars may park in that area, noting the corrections would not happen until spring due to the winter weather conditions.

Points of Interest:

Robert Brautigam commented that Director of Facilities Chad Hunt and the maintenance crew had done a great job over break getting the school looking like it did before the start of school, adding the floors were super shiny and commending them for a doing a great job.

Superintendent Matthew Frahm reminded those present that it was the night that Elementary Teacher Jack Stover's Golden Apple Award aired on Channel 8.

Mrs. Ulmer stated the Swim Team did a great job and had won their swim meet the previous night. Superintendent Matthew Frahm stated the Swim Team had a nice win and some new sectional qualifiers. Mrs. Ulmer stated Student Representative Jericho Cervantes had won his race as well.

Superintendent Recognitions & Updates:

Kudos:

Superintendent Frahm stated the kudos for this meeting go to Kathleen Grayson of the Special Programs department for going above and beyond to help out while Director of Pupil Personnel Karen Meade is out for medical reasons.

Legislative Updates:

Superintendent Frahm noted in the past couple of weeks he had the chance to meet with Senators Nozzolio and Funke as well as Senator Funke's Community liaison for this area, Jake Chard.

Mr. Frahm stated they are trying to come up with consistent messages for legislators as they are getting ready to start their work in Albany, adding they are requesting the following:

- An immediate end to the Gap Elimination Adjustment (GEA)
- Unfreeze foundation Aid & fund schools equitably
- Reduce State mandates and regulations
- Address problems with Annual Professional Performance Review (APPR) of teachers and principals
- Oppose charter schools in this region as there is not a demonstrated need for charter schools in rural areas and a charter school would take funding away from the local public schools. Also allow public school to operate a little bit more like charter schools by removing some of the mandates and regulations that are required for public schools but not required for charter schools.

Superintendent Frahm reviewed ways to advocate for the District:

- Phone calls, e-mails, faxes
- Writing letters
- Going to Albany or offices in the District to advocate
- Inviting legislators for a visit or tour of the District
- Letters to the editor
- Information on web page – advocacy section
- Radio call-in shows

Mr. Frahm noted liaison Jake Chard stated that currently Senator Funke is trying to balance his schedule with meeting all the people that he needs to meet and also trying to learn his new job, adding Senator Funke would like to visit schools and/or board meetings in the future.

Superintendent Frahm stated Mr. Chard is able to take messages to the District Coordinator, the Chief of Staff and ultimately to Senator Funke and he would be happy to come down to Naples Central School to meet with the Board of Education and take messages back to Senator Funke.

Superintendent Frahm and the Board of Education then discussed what the District might do to advocate for Naples Central School, indicating which avenues they might chose to use to advocate for the District.

Technology Committee – Smart Schools Bond Act:

Superintendent Frahm stated we do not have very much information on the Bond Act yet, noting Naples is eligible for just over \$616,000 in technology aid from the state referendum that passed in November, explaining the District may use the technology funding for capital projects, technology for security, computers, I pads, etc., but we cannot use it for salaries or professional development. Mr. Frahm stated NYS is still in the process of developing the application and approval process, adding the state is recommending the Districts bring together some sort of stakeholder technology committee so decisions can be made when more specific directions are

given from the state, asking the Board of Education if there were members interested in being included in the committee. Board members Jacob Hall and Robert Hotchkiss stated they would be interested.

Superintendent Frahm stated the presentation on the District Reserve Fund would not be given as School Business Administrator Mitchell Ball had a death in the family and was unable to be at tonight's meeting.

Committee Reports:**Facilities Committee:**

Board Member Gail Musnicki stated the Facilities committee had discussed the Capital Project close-out; the problem with parking in the High School bus loop, noting the committee would be recommending that a second set of lines be painted in the spring to address the double parking issue; the District will be taking down the old concrete plaque stating Naples Academy was erected in 1860 and moved in the spring, adding the committee will be looking for suggestions on where to place the plaque.; resurfacing the Elementary gym floor; discarding the surplus auditorium chairs donated from Penn Yan Academy, noting the chairs to be discarded are not usable; local artist Darryl Abraham submitted proposed images for the atrium area; the committee is looking at the possibility of putting a mural in the pool area, noting there was a mural of the lake in the old pool area, adding it would probably cost about \$5,000 so the committee will be setting this aside until after the budget has been determined for the upcoming year; the large sugar maple tree in front of the High School will be taken down this Saturday as it is rotting and dying, adding the stump will be removed in the spring.; Director of Facilities Chad Hunt updated the committee on projects the maintenance department has been working on including taking down the fish from the Elementary cafeteria walls, cleaning and organizing the basement, a fire inspection will be done at the end of the month, as recommended by BOCES the floor in the small room off the band room where the old chemical neutralization tanks were was stripped and tiles cleaned, repainted and sealed, today BOCES did some more air quality testing in the main office in order to determine the source of the odor in the office, storage for the Robotics Club, the squeaky basketball hoop has been greased, noting the contractor will come in and take care of it if the grease does not completely remove the noise.

Board Member Ronald Burke suggested the board look into a possible grant to cover the cost of having a mural done in the pool area, noting he believes the stunning mural that art teacher Paul Frazer painted in town was paid for through an arts grant, suggesting the board look into possible grants. Mr. Burke also stated that the mural on the old pool was painted by a student, adding that may be another avenue to have a mural painted.

Motion: Ronald Burke
2nd: Robert Hotchkiss

Resolved, that the Board of Education approves the minutes of the following meetings:
Regular Meeting of December 17, 2014

Voting Yes: 8 Motion Carried
Voting No: 0

Motion: Jacob Hall

2nd: Carter Chapman

Resolved, that the Board of Education approves the Business/Financial resolutions as presented:

- Resolved that approval be given for the following to be declared surplus property and approval given to discard as per Policy #5250:
 - High School Library discards as listed.
 - Elementary School Library discards as listed.
- Resolved that approval be given for the purchase of one 2015 Ford F250 Pickup Truck at a cost of \$7,501.00 plus the trade-in value of the 2010 Ford F350 Dump Truck currently owned by the District.
- Resolved that approval be given for the revised Facility Use Application Form as presented.

Voting Yes: 8

Motion Carried

Voting No: 0

Motion: Robert Brautigam

2nd: Carter Chapman

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education approves the 2014-2015 Committee on Special Education and Committee on Preschool Special Education alternate Chairpersons as listed:

Kristina Saucke

Brian Meteyer

Tammy Matthews

Voting Yes: 8

Motion Carried

Voting No: 0

Motion: Carter Chapman

2nd: Robert Brautigam

Resolved, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education approves the following personnel items as presented.

- Resolved, that the Board of Education approves the extension of the appointment of Randy J. Stephens, 5217 Blodgett Road, Naples, NY 14512, as Substitute Music Teacher, effective through January 7, 2015. The certification area and status is Music, Initial; and Childhood Education Grades 1-6, Initial. Salary for this position will be Step 1 of the 2014-2015 Distribution Schedule – Bachelors. This appointment is in accordance with and subject to Education Law, the regulations of the Commissioner of Education, and the by-laws of the Board of Education.
- Resolved, that the Board of Education approves the appointment of Amanda E. Vallet, 2890 Conifer Drive, Apt. 54, Canandaigua, NY 14424, as Long-Term Substitute Vocal Music Teacher, effective January 8, 2015 through the end of the 2014-2015 school year or until the return of Vocal Music Teacher Larisa Mangione. The certification area and status is Music, Initial. Salary for this position will be Step 1 of the 2014-2015 Distribution Schedule – Bachelors. This appointment is in accordance with and subject to Education Law, the regulations of the Commissioner of Education, and the by-laws of the Board of Education.

Voting Yes: 8

Motion Carried

Voting No: 0

Motion: Jacob Hall
2nd: Gail Musnicki

Resolved, that the Board of Education, upon the recommendation of Superintendent Matthew Frahm, approves the Consent Agenda Items as presented:

- a. Resolved, that the Board of Education hereby approves the following list of Substitutes Appointments:

<u>Name</u>	<u>Position</u>	<u>Address</u>
Sandra Snyder	Teacher Aide	217 East Naples Street, Wayland, NY 14572
Sandra Snyder	Clerk	217 East Naples Street, Wayland, NY 14572
Sandra Snyder	Food Service Helper	217 East Naples Street, Wayland, NY 14572
Sandra Snyder	School Bus Monitor	217 East Naples Street, Wayland, NY 14572
Sandra Snyder	School Monitor	217 East Naples Street, Wayland, NY 14572
Sandra Snyder	Typist	217 East Naples Street, Wayland, NY 14572
Terri Lee Coleman	Teacher	4376 Italy Hill Road, Naples, NY 14512
Margaret Bonafede	Teacher	3792 Westside Drive, Churchville, NY 14428
Deborah Martz	Cleaner	147 North Main Street, Naples, NY 14512
Deborah Martz	Teacher Aide	147 North Main Street, Naples, NY 14512
Deborah Martz	Food Service Helper	147 North Main Street, Naples, NY 14512

Voting Yes: 8 **Motion Carried**
Voting No: 0

Motion: Joseph Callaghan
2nd: Ronald Burke

There being no further business, the Regular Meeting of January 7, 2015 is hereby adjourned at 7:44 p.m.

Voting Yes: 8 **Motion Carried**
Voting No: 0

Dated this 7th day of January, 2015



Pamela Jo Claes
Deputy District Clerk

02:17 PM

H.S. Deletions
Dec 2014

12/16/2014

List of Bibliographic Records Marked for Deletion with Corresponding Holdings

Title	Author	Publisher	Pub. Date	Date Created
Encyclopedia of careers and vocational guidance. Volume 1, Cai		Ferguson Pub.,	2003.	10/07/02
<i>Call Number:</i> R 331.7 ENC		<i>Barcode:</i> NAS0029043		
Encyclopedia of careers and vocational guidance. Volume 2, Cai		Ferguson Pub.,	2003.	10/07/02
<i>Call Number:</i> R 331.7 ENC		<i>Barcode:</i> NAS0029044		
Encyclopedia of careers and vocational guidance. Volume 3, Cai		Ferguson Pub.,	2003.	10/07/02
<i>Call Number:</i> R 331.7 ENC		<i>Barcode:</i> NAS0029045		
Encyclopedia of careers and vocational guidance. Volume 4, Cai		Ferguson Pub.,	2003.	10/07/02
<i>Call Number:</i> R 331.7 ENC		<i>Barcode:</i> NAS0029046		

End of Report

C:\Program Files (x86)\Mandarin Library Automation\M3\Reports\Bib & Item Lists\Bib-List(MarkedForDeletionWithHoldings).rpt

December 18, 2014

TO: Pam Claes

RE: Deletions Elementary Library December 2014

Life-size Zoo	NAE00159131 binding falling apart
Ripley's Believe It or Not	NAE00148390 pages falling out
The Castle Behind Thorns	NAE00160753 water spilled on book, moldy
Dragonbreath	NAE9100128 lost book

Thank you!!!



Naples Central School District
136 North Main Street
Naples, New York 14512
(585) 374-7901

Facility Use

The following is an outline of the process and protocol for Facility Use in the Naples Central School District:

1. Facility Use forms (Revised as of 10/30/14) will be in each Building's Main Office and the District Office.
2. Agents requesting use should complete all paperwork and attach the appropriate insurance certification before handing it back in to the Building Administrator.
3. Each Building Administrator should review the request and ensure that there are no conflicts regarding facility use. (A call to the Athletic Director is imperative).
4. The Building Administrator should calculate any cost involved with the agent requesting use. Record this on the Facility Use Form. **NOTE:** Charges apply only when no staff will be in the buildings (mostly holidays and weekends (remember that we have staff here on Saturday)).

If the pool is requested, the Athletic Director, Paul Giovine, will select from the Board of Education approved Lifeguard list and secure a lifeguard(s). The Lifeguard will fill out a time sheet with the organization's approval and submit to business office for payment. The Agent will be billed directly for any charges.

5. The Building Administrator will forward the Facility Use Packet to the Athletic Director for Signature and return to district office.
6. The Director of Facilities and Operation will review and sign the form. Upon the approval of the Director of Facilities and Operation, the packet will be forwarded to the District Office
7. The District Office will review all forms and begin the invoice process if charges apply. The organization will be notified by mail or e-mail. If time sensitive, a phone call will be made. The *original* completed packet will remain in the District Office. Copies will be distributed to the Director of Facilities and Operation, Building Principals and Athletic Director via e-mail.
8. Please call the District/Business Office if you have any questions. We will assume that when the form arrives in the District Office your signature guarantees that all is in order.
10. Thank you in advance for your cooperation with this.

NAPLES CENTRAL SCHOOL

FACILITY USE REQUEST

DATE _____

1. ORGANIZATION NAME AND ADDRESS _____

2. FACILITIES REQUESTED _____

3. TYPE OF EVENT _____

4. ADMISSION CHARGE (If applicable) _____

5. USE OF FUNDS _____

6. PERSON IN CHARGE AND PHONE # _____

7. DATE(S) OF EVENT _____

HOURS OF EVENT _____

SPECIAL NEEDS (Materials, equipment, etc.) _____

NAME OF LIFEGUARD (IF POOL IS INVOLVED @ \$12/HR/Lifeguard) _____

Lifeguards must be on the Board of Education Approved list. Contact Athletic Director, Paul Giovine, for Details.

8. COST FOR FACILITY USE (\$20/HR/Staff) = _____
Charges apply when no staff will be in the buildings.

Signature of Organization Representative Date

PLEASE RETURN TO THE BUILDING PRINCIPAL UPON COMPLETING THE ABOVE INFORMATION.

Business Office Use Only:

Facility Charges _____

Lifeguard Charges _____

Amount Invoiced: _____

Approved: _____

Date: _____

Signature of Building Principal Date

Signature of Athletic Director/SAM Date

Signature of Director of Facilities and Transportation Date

1 copy to Organization
1 copy to Building Principal
1 copy to Athletic Director/SAM
1 copy to Director of Facilities and Operation
Original to Business Office

Revised 10-30-2014

RULES AND REGULATIONS FOR USE OF SCHOOL PROPERTY

Buildings may be used by community groups when not needed for school purposes. In case of conflict, educational considerations shall prevail. Meetings and entertainments shall be non-exclusive and shall be open to the public.

The Board of Education reserves the right to alter or change any or all provisions of this agreement or to cancel it in its entirety at any time. Notice of such action shall be given in writing to the organization concerned.

Only the facilities approved in this agreement are to be used, and they must be used only at the times designated.

In case the person in charge of the event is changed, the organization must report that fact in writing immediately to the authorizing administrator.

Organizations must assume responsibility for keeping order while they are using the facilities.

LIABILITY INSURANCE REQUIREMENTS AND RULES:

Groups or organizations permitted to use school facilities are to provide a minimum of **\$1,000,000** liability insurance with the Naples Central School district named as additional insured, or provide a signed release form from the sponsoring organization; or provide a signed release form from each participant of the group.

An accident resulting in personal injury or property damage must be reported to the Board Representative in charge; if none is available, the report must be made to the building Principal. All reports must be in writing.

All costs resulting from careless use of school property, or damage to school property will be assessed against the person, group, or organization that requested use of the facility. The Board of Education or its authorized representative will determine the cost of repairs or replacement for any damage done.

REQUIRED ANNOUNCEMENTS:

- Fire Exit Locations must be announced to all groups using District Facilities. The following must be announced: **"IN THE EVENT OF A FIRE, THE FIRE ALARM SYSTEM WILL RING, IF YOU HEAR THE ALARM, PLEASE MOVE IN A CALM AND ORDERLY FASHION TO THE NEAREST EXIT."**
- Smoking is prohibited on school grounds at all times. The following must be announced at all events: **"SMOKING IS PROHIBITED THROUGHOUT THE SCHOOL GROUNDS AT ALL TIMES."**
- No alcoholic beverages are allowed. The following must be announced at all events: **"ALL PERSONS FOUND TO BE UNDER THE INFLUENCE OF INTOXICATING DRINK ARE TO BE EXCLUDED FROM THE BUILDING AND GROUNDS"**.

ADMISSION FEES: Admission fees may be charged only when the proceeds are to be expended for an educational or charitable purpose. Exceptions are provided by law for veteran organizations and volunteer firemen.

OTHER ITEMS:

- There will be no food or refreshments brought into the auditorium or gymnasium.
- No district costumes, props, sets, lighting, or other equipment is to be used without prior permission. If a public address system is needed, notice must be given to the school at least 2 days in advance of the activity.
- Stage sets may not occupy the stage for more than five consecutive school days; and no more than ten days of rehearsals/performances are permitted on days when school is in session.
- The school's grand piano is not to be moved.
- No one is permitted on gym floors for athletic purposes unless gym shoes or socks are worn.
- All placement of property furnished by renter, or for the renter, must be placed under the supervision and approval of the Superintendent of Buildings. Walls and floors of the building and all other property owned by the School District may not be altered or disfigured, and all work on all equipment must be done under the supervision of the Superintendent of Buildings.
- Organizations are responsible for securing all doors/entrances used for the event/activity upon completion.

RELEASE OF LIABILITY AND ASSUMPTION OF RISK FOR USE OF DISTRICT FACILITIES

In consideration of the Naples Central School District ("the District") permitting my daughter/son/dependent to use the District's facilities located at _____, I, _____ ("the Releasor"), on behalf of myself, my heirs and assigns hereby voluntarily release the District, its employees, officers, directors, agents, representatives, coaches and volunteers from any and all claims and causes of action of any nature, including, but not limited, to those based on negligence, arising from, or in any manner incident to such use of the District's facilities, and agree that I will not initiate any legal action in any forum against the District, its employees, officers, directors, agents, representatives, coaches and volunteers in connection with such use of the District's facilities.

I understand that by operation of this document, I agree to assume any and all risks and liabilities that may arise during and/or are associated with my daughter/son/dependents use of the District's facilities.

If the District is made a party to any proceeding, action, or arbitration, on any basis arising out of the Releasor's daughter/son/dependents use of the District's facilities, including but not limited to breach of contract, negligence, strict liability, or tort, by any third party, then the Releasor will indemnify and hold the District harmless for all damages, costs, and expenses in connection with such proceeding, action or arbitration, including attorneys' fees, unless it shall be determined that the District was solely negligent or solely at fault.

By my signature below, I acknowledge that I have read, understand and agree to all the terms contained herein.

Name of Student
Using District facilities

Name of Parent/Guardian

Signature

Date

RELEASE OF LIABILITY AND ASSUMPTION OF RISK FOR USE OF DISTRICT FACILITIES

In consideration of the Naples Central School District ("the District") permitting me to use

the District's facilities located at _____, I,

Name/Location of District Facility

_____, ("the Releasor"), on behalf of myself, my heirs and assigns, and

Name

_____, hereby voluntarily release the District, its employees, officers, directors,

Name of Entity or Organization

agents, representatives, coaches and volunteers from any and all claims and causes of action of

any nature, including, but not limited, to those based on negligence, arising from, or in any

manner incident to such use of the District's facilities, and agree that I will not initiate any legal

action in any forum against the District, its employees, officers, directors, agents, representatives,

coaches and volunteers in connection with such use of the District's facilities.

I understand that by operation of this document, I agree to assume any and all risks and liabilities that may arise during and/or are associated with my use of the District's facilities.

If the District is made a party to any proceeding, action, or arbitration, on any basis arising out of the Releasor's use of the District's facilities, including but not limited to breach of contract, negligence, strict liability, or tort, by any third party, then the Releasor will indemnify and hold the District harmless for all damages, costs, and expenses in connection with such proceeding, action or arbitration, including attorneys' fees, unless it shall be determined that the District was solely negligent or solely at fault.

By my signature below, I acknowledge that I have read, understand and agree to all the terms contained herein.

Name of Individual/Organization
Using District facilities

Signature

Date

- NOTICE-

New York State law requires that any after-hours activity conducted within a school building have an announcement of fire evacuation procedures announced as part of the activity. This is for any public or private use of the facilities. Therefore, as part of your request for use of facilities, you **MUST SIGN BELOW** acknowledging your understanding of the law and your agreement to follow the law.

I have read the above and promise to abide by the requirements of the law and announce fire evacuation procedures for the facility we are requesting should the request be approved.

Notification of fire exits: _____
(Signature)

Person who will make the announcement: _____