

BOARD MEETING: Regular Meeting
DATE: Wednesday, August 3, 2022
TIME: 6:00 p.m.
PLACE: Naples High School Cafeteria

I. Meeting Called to Order

II. Roll Call

III. Adopt the Agenda of the Special Meeting of August 3, 2022 (Board Action)

IV. Executive Session (Board Action)

V. Pledge of Allegiance

VI. Public Comments: The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern that you might have with us. The Board President will be happy to recognize those of you who wish to speak. We would ask that you come forward and please identify yourself before presenting your thoughts.

Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. (*Individual comments will be limited to three minutes.*)

As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.

Board Response: The Board of Education is committed to keeping communication open and transparent. The Board of Education President will be working with the Board and the Superintendent to make every effort to respond to public comments directed to the Board of Education at previous meetings, during the next scheduled meeting.

VII. Points of Interest

VIII. Superintendent Recognitions & Updates

- Claims Auditor Report
- Organizational Chart
- Emergency Response Plan
- Instructional/Student Learning Update & Data Dashboard: Lindsey Evershed-Pursel
- Eligibility Policy: Nicole J. Green
- Capital Project/Construction Update/Budget: Chad Hunt

IX. Board Reports

- Facility Committee
- Committee Assignments

X. Minutes (Board Action)

XI. Tax Warrants

- Naples Central School Tax Warrant (Board Action)
- Naples Public Library Tax Warrant (Board Action)

XII. 2023-2024 Budget Timeline (Board Action)

XIII. Academic Assistance and Eligibility Policy (Board Action)

XIV. Personnel (Board Action)

- Appointment
- Teacher Aide

XV. Personnel (Board Action)

- Resignation
 - Teacher Aide
 - Appointments
 - Elementary Teacher
 - High School Special Education Teacher
 - Long-Term Substitute English Teacher
 - Teacher Assistant
 - Unpaid Leave of Absence
- Teacher Aides
 - Food Service Helpers
 - School Bus Monitor
 - 2022-2023 Extra-Curricular

XVI. Consent Agenda Items (Board Action)

- CSE, CPSE Recommendations
- Volunteers
- Substitute(s)
- Lifeguard

- Teachers

XVII. Adjournment (Board Action)

Regular Meeting

August 3, 2022

Minutes of a Regular Meeting of the Board of Education of Naples Central School held on Wednesday, August 3, 2022 at 6:05 p.m. in the Naples High School Cafeteria.

Members Present: Joseph Callaghan Steven Mark
 Amie Levine Gail Musnicki
 Kelley Louthan Maura Sullivan

Members Absent: Robert Brautigam Jacob Hall
 Angela Rischpater

Also Present: Kevin Swartz, Chad Hunt, Nicole J. Green, Katherine Piedici, Lindsey Evershed-Pursel and Pamela Claes.

Guests: Evelyn Letta

A quorum being present, the meeting was called to order at 6:05 p.m. by 1st Vice President Joseph Callaghan.

Motion: Kelley Louthan
2nd: Gail Musnicki

Resolved, that the Board of Education approves the agenda of the Regular Meeting of August 3, 2022 as presented.

Voting Yes: 6 Motion Carried
Voting No: 0

Motion: Steven Mark
2nd: Kelley Louthan

Resolved, that the Board of Education approves calling an executive session at 6:07 p.m. for the purpose of discussing the employment history of a particular person or persons.

Voting Yes: 6 Motion Carried
Voting No: 0

Time out of Executive Session: 6:35 p.m.

Pledge of Allegiance

Public Comment: None

Points of Interest:

Board Member Amie Levine stated she had supported the event on held on the front lawn of the school on Saturday however she was unable to attend, noting her husband and children attended and had a great time. Board Member Gail Musnicki stated she was also able to attend and had a good time, adding the event was very well attended.

Board Member Amie Levine stated the Elementary students received their teacher assignments that day, so that was exciting.

Superintendent Recognitions & Updates:

Internal Claims Auditor Report:

Claims Auditor Evelyn Letta presented the 2021-2022 4th quarter report from April 1st through June 30th, with a total of 615 transactions, noting there were zero errors, adding this is the third quarter in a row with no errors, commending Accounts Payable Clerk Chris Brautigam for her excellent work. Ms. Letta then explained the duties of her job as Internal Claims Auditor.

Superintendent Update:

Superintendent Kevin Swartz stated the District has completed all of the hiring of our instructional staff, adding we have also been very successful in bringing a number of Teacher Aides onboard as we have had a number of retirements, noting the administrative team has done a great job filling those positions and overall, the District is in a really good place with just a few openings remaining.

Mr. Swartz stated he and the administrative team have been busy planning for the conference days on August 31st and September 1st, noting they are excited to be returning to a primary focus on instruction rather than COVID protocols. Superintendent Swartz stated they would be getting the agenda out to staff next week.

Superintendent Swartz stated he had spoken with Athletic Director Greg Parzych and as it stood that day, they are planning to run three levels of boys' soccer, adding Greg had stated we typically are at 50-60% registration at this time in August; for girls' soccer they will be offering a Modified A team and a Varsity team, noting the numbers are low. Mr. Swartz stated we have eleven athletes signed up for Varsity Golf, eleven for Varsity Cross Country, and four for modified Cross Country, adding Section V is still struggling immensely with securing officials and many Districts are struggling to find coaches as well.

Superintendent Swartz noted he has been working on the school Organizational Chart to more accurately reflect staffing, adding organizational charts are important in denoting lines of communication, stating it is available on the board site for review and he would welcome and questions or feedback they may have on the chart.

Mr. Swartz stated the Emergency Response Plan has been updated and is posted on the school website for community review and we hope to adopt the updated plan at the September 7th Board of Education meeting.

Administrative Updates:

Director of Pupil Personnel Katherine Piedici stated they are finishing up the last week of Summer Academy at the Elementary school and tomorrow they will be celebrating outside with some fun water days, adding next week will be the last week for the Extended School Year Program. Mrs. Piedici stated it has been a fast summer, but the programs were great, thanking the board for their support of the summer programs.; Katie stated she is super excited to hopefully have the board approve Janice Crawford as the new High School Special Education teacher, adding she felt Janice would be a great fit and she comes with eighteen years of experience as a teacher in Alaska; Mrs. Piedici stated they are also excited to welcome Theresa Welch as an additional Counselor/Social Worker with the intention that she can support both buildings in terms of the day to day social/emotional needs of students but also provide that

outreach in some family counseling.; Katie stated we are fully staffed with our Teacher Aides, noting she is very excited because she feels they will be outstanding employees; This past Monday the two newest members of Kyle Inda's 8:1:1 class came for a classroom visit, adding it was really great to see them meet the other students in the class, and to meet their families; Michelle Broderich moved from Elementary Special Education to a 1st grade classroom, which allowed for High School Special Education teacher Anneshia VanBortel to move to an Elementary Special Education classroom.

School Business Administrator Chad Hunt stated the asbestos removal and abatement has been completed in the Elementary Library and the carpet has been installed with shelves and furniture tentatively scheduled for August 22nd, which should allow us to be up and running for the start of school; All of our asbestos removal documents have been submitted to NYSED for an emergency project approval, adding we were authorized to spend up to \$60,000 noting we will hopefully be getting 63% aid back on that next year; As far as the Capital Project, the High School roof should start next week with a complete tear-off above the science wing and it should be replaced before school starts; The designs from SEI are becoming more specific so we can see what the spaces might actually look like, adding we are hoping for another cost analysis by mid-September based on current conditions; Tax Warrants and the 2023-2024 Budget Timeline are on the agenda tonight.

Superintendent Swartz stated as we said before, we are excited to be focusing on instruction rather than Covid protocols, noting while the district was interviewing Lindsey Evershed-Pursell for her position as Director of Student Learning, Curriculum, and Assessment a lot of conversation was had around Lindsey's experience with the Data Dashboard program which is free through WFL BOCES and how this program may be able to support our students and staff throughout the upcoming school year.

Director of Student Learning, Curriculum, and Assessment Lindsey Evershed-Pursell stated the school will be using the Data Dashboard program, noting the program provides the administrative team with data to proactively identify students in need of support; it uses a wide range of student data that is indicative of student success; it pulls data from SchoolTool, increasing efficiency, and giving real time data, coding it into MTSS Tiers indicating if a student is 1-doing well, 2-needs support or 3-needs intensive support; it allows the District to reflect, make decisions, and provide supports around instructional pedagogy, assessments, program effectiveness, program evaluation processes & procedures, and program usage; It has the ability to filter information in multiple ways, including by building, grade level, groups, and individuals or by fundamental areas: SEL, ELA, Math; and it allows for drilling down data to monitor for intervention and program effectiveness.

Mrs. Evershed Pursell presented a PowerPoint regarding the Data Dashboard program (Attached), noting data is a jumping off point for discussion and it allows the district to be thoughtful about what and how we are providing help for the student, noting it should help drive very intentional conversations and stating the impact on students is priceless. Discussion followed pertaining to the information presented.

Secondary Principal Nicole J. Green stated last year the High School piloted a new eligibility policy, noting it was about mid-year when she spoke to the board about piloting the proposed policy and the District was really thinking about our District priority to increase opportunities for

students, adding we offer a number of extra-curricular and academic opportunities for students and with the new policy they were able to help students continue to participate in their extra-curricular activities by accessing academic assistance. Mrs. Green stated it was a very successful pilot and out of the 20 students affected only one student did not participate and they remained ineligible to participate in their sport, however the remaining 19 students received the academic support they needed and were able to continue to play, noting if you look at the data RISE Room teacher Tyler Vest and Teacher Assistant Lauren Robison kept from the pilot, it had the most positive affect on students participating in Baseball, Softball and Marching Band/Colorguard. Mrs. Green stated they even had three students just show up in the RISE Room for additional help ahead of time because they knew they weren't doing well in a class and wanted to get the pre-emptive work done to remain eligible. High School Principal Green stated the key to the success of this policy is the willingness of educators to think outside of the box, commending the relationships Tyler Vest and Lauren Robison have developed with the students attending the RISE Room, adding now if you are at the point where you would have been on the ineligible list, instead you are required to go to academic assistance program and as long as the student attends and keeps working and doing well they will be allowed to participate in their extra-curricular activity. The RISE Room is also available for students for Credit Recovery. Discussion followed pertaining to information presented.

Facilities Committee Meeting: School Business Administrator Chad Hunt stated they did not have a Facilities Committee meeting today, noting it will be held on September 7, 2022.

Motion: Kelley Louthan

2nd: Gail Musnicki

Resolved, that the Board of Education approves the minutes of the following meetings:

- Regular Meeting of May 17, 2022
- Regular Meeting of June 1, 2022

Voting Yes: 6

Motion Carried

Voting No: 0

Motion: Kelley Louthan

2nd: Maura Sullivan

Whereas, the Board of Education has been authorized by the voters at the Annual School Meeting held on May 17, 2022 to raise for the current budget of the 2022-2023 school year a sum not to exceed \$22,338,047.00;

Therefore be it resolved, that the valuation of the property comprising Naples Central School District, State of New York, Counties of Ontario, Steuben, Yates and Livingston, as shown on the District Assessment rolls, and certified by the respective assessors of the towns in the district be approved;

And be it hereby directed that a sum not to exceed \$12,668,202.00 be levied in the form of a tax on property set forth on the aforementioned assessment rolls; And that the warrant therefore and the rolls thereof, be executed by a majority of the members of the Board of Education; and that the receiver of taxes be authorized to collect taxes on said warrant for a period of 30 days, beginning September 1, 2022, without penalty, and for a period of 31 days thereafter with a two percent (2%) penalty, and for a period of 2 days thereafter with a penalty of three percent (3%), as provided by statute.

Voting Yes: 6

Motion Carried

Voting No: 0

August 3, 2022

Voting Yes: 5 **Motion Carried**
Voting No: 0
Abstain: 1 Steven Mark

Motion: Gail Musnicki
2nd: Kelley Louthan

Resolved, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education approves the following personnel item as presented:

- Resolved, that the Board of Education approves the following resignation:
 - Kelly Hall, Teacher Aide, effective August 31, 2022, contingent upon her appointment as a Teacher Assistant, effective August 31, 2022.
- Resolved, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education approves the following probationary appointments:
 - Michelle Broderick, to a probationary term of four (4) years beginning on August 4, 2022 and expiring on August 3, 2026, as an Elementary Education Teacher, effective August 4, 2022. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of Highly Effective or Effective in at least three (3) of the four (4) preceding years and no Ineffective rating in the final year. The certification area and status are Childhood Education, Grades 1-6, Initial; Early Childhood Education, Birth-Grade 2, Initial; and Students with Disabilities, Grades 1-6, Initial. Salary for this position will be Step 3 of the 2022-2023 Distribution Schedule – Masters. This appointment is in accordance with and subject to Education Law, the regulations of the Commissioner of Education, and the by-laws of the Board of Education.
 - Janice L. Crawford, to a probationary term of four (4) years beginning on August 4, 2022 and expiring on August 3, 2026, as a High School Special Education Teacher, effective August 4, 2022. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of Highly Effective or Effective in at least three (3) of the four (4) preceding years and no Ineffective rating in the final year. The certification area and status are Students with Disabilities, Grades 7-12 - Generalist, Initial Pending. Salary for this position will be Step 16 of the 2022-2023 Distribution Schedule – Masters plus 30. This appointment is in accordance with and subject to Education Law, the regulations of the Commissioner of Education, and the by-laws of the Board of Education.
- Resolved, that the Board of Education approves the appointment of Claire D. Kenney to a Long-Term Substitute English Teacher position, beginning on or around August 4, 2022 and expiring June 23, 2023. The certification area and status are English Language Arts 7-12, Professional. Salary for this position will be Step 1 of the 2022-2023 Distribution Schedule – Bachelors. This appointment is in accordance with and subject to Education Law, the regulations of the Commissioner of Education, and the by-laws of the Board of Education.
- Resolved, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education approves the following Probationary appointments, pending a successful background clearance report provided to the school as a result of the fingerprinting process:
 - Kelly Hall, 28 Thrall Street, Naples, NY 14512, as a Teacher Assistant, effective August 31, 2022, at the rate of \$16.00/hour.
 - Stephanie Sheedy, 205 North Main Street, Naples, NY 14512, as a Teacher Aide, effective August 31, 2022, at the rate of \$15.00/hour.
 - Ashlee Irwin Stedje, 8936 State Route 53, Naples, NY 14512, as a Teacher Aide, effective August 31, 2022, at the rate of \$13.40/hour.

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- Kristina Fahy, 8637 French Hill Road, Naples, NY 14512, as a Teacher Aide, effective August 31, 2022, at the rate of \$13.40/hour.
- Jaicye Dedee, 8084 French Hill Road, Naples, NY 14512, as a Teacher Aide, effective August 31, 2022, at the rate of \$13.40/hour.
- Alexandra DeVries, 5500 Stid Hill Road, Naples, NY 14512, as a Teacher Aide, effective August 31, 2022, at the rate of \$13.40/hour.
- Donna Fox, 10990 Mattoon Road, Prattsburgh, NY 14873, as a Food Service Helper, effective August 23, 2022, at the rate of \$13.20/hour.
- Sabine Clark, 10890 Didas Road, Cohocton, NY 14826, as a Food Service Helper, effective August 23, 2022, at the rate of \$13.20/hour.
- Peggy Schenk, 8864 Atlanta-Garlinghouse Road, Naples, NY 14512, as a School Bus Monitor, effective August 31, 2022, at the rate of \$13.20/hour.
- Resolved, that the Board of Education approves the following Extra-Curricular appointments for the 2022-2023 School Year, salary as per negotiated agreement:
 - Mentor for Claire Kenney (Long-Term Substitute English Teacher): Jaime Weller
 - Mentor for Janice Crawford (High School Special Education): Brenda Boylan
 - Naples Jr. Robotics: Jodie Schwartz
- Resolved, that the Board of Education approves the request of Brianna Battin for an unpaid family leave of absence, commencing on June 24, 2022 through June 30, 2023, as per CSEA Contract, Article XX Unpaid Leave, Section 20.1.

Voting Yes: 6

Motion Carried

Voting No: 0

Motion: Kelley Louthan

2nd: Steven Mark

Resolved, that the Board of Education, upon the recommendation of Superintendent Kevin Swartz, approves the Consent Agenda Items as presented:

- a. Resolved, that the Board of Education approves committee recommendations from the following meetings:
 - Committee on Special Education actions of December 16, 2021; January 20, 2022; June 1, 2022; June 8, 2022; June 21, 2022; June 22, 2022; July 5, 2022; and July 13, 2022.
 - Committee on Preschool Special Education actions of April 28, 2022
- b. Resolved, that the Board of Education hereby approves the following Volunteers:

<u>Name</u>	<u>Position</u>	<u>Address</u>
Melissa Buck	Volunteer	16 Elizabeth Street, Naples, NY 14512
Frank Faber	Volunteer	7669 County Road 36, Naples, NY 14512
Steven Fuller	Volunteer	5741 South Hill Road, Canandaigua, NY 14424
Crystal Jackel	Volunteer	6006 State Route 21, Naples, NY 14512
Jason Kuras	Volunteer	926 Route 245, Rushville, NY 14544
Jennifer Maier	Volunteer	8062 State Route 245, Naples, NY 14512
Destiny Salviski	Volunteer	7471 County Road 12, Naples, NY 14512

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- c. Resolved, that the Board of Education hereby approves the following Substitute Appointment, pending a successful background clearance report provided to the school as a result of the fingerprinting process:

<u>Name</u>	<u>Position</u>	<u>Address</u>
Abigail Hall	Lifeguard	5339 Whiting Road, Naples, NY 14512
Deborah Wordingham	Teacher	6142 Cook School Road, Prattsburgh, NY 14873
Barbara Hawks	Teacher	7451 County Road 12, Naples, NY 14512

Voting Yes: 6**Motion Carried****Voting No: 0****Motion: Kelley Louthan****2nd: Gail Musnicki**

There being no further business, the Regular Meeting of August 3, 2022 is hereby adjourned at 7:20 p.m.

Voting Yes: 6**Motion Carried****Voting No: 0**

Dated this 3rd day of August, 2022



Pamela Jo Claes, District Clerk

Board of Education Auditor Report – August 2022 Board Meeting

From April 1, 2022 - June 31, 2022 I have approved warrants 0114-0154 for a total amount of \$3,502,124.18 during the fourth quarter of the 2021-2022 fiscal year.

Total of 618 transactions. There were no errors this quarter

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Evelyn Letta', with a stylized, cursive script.

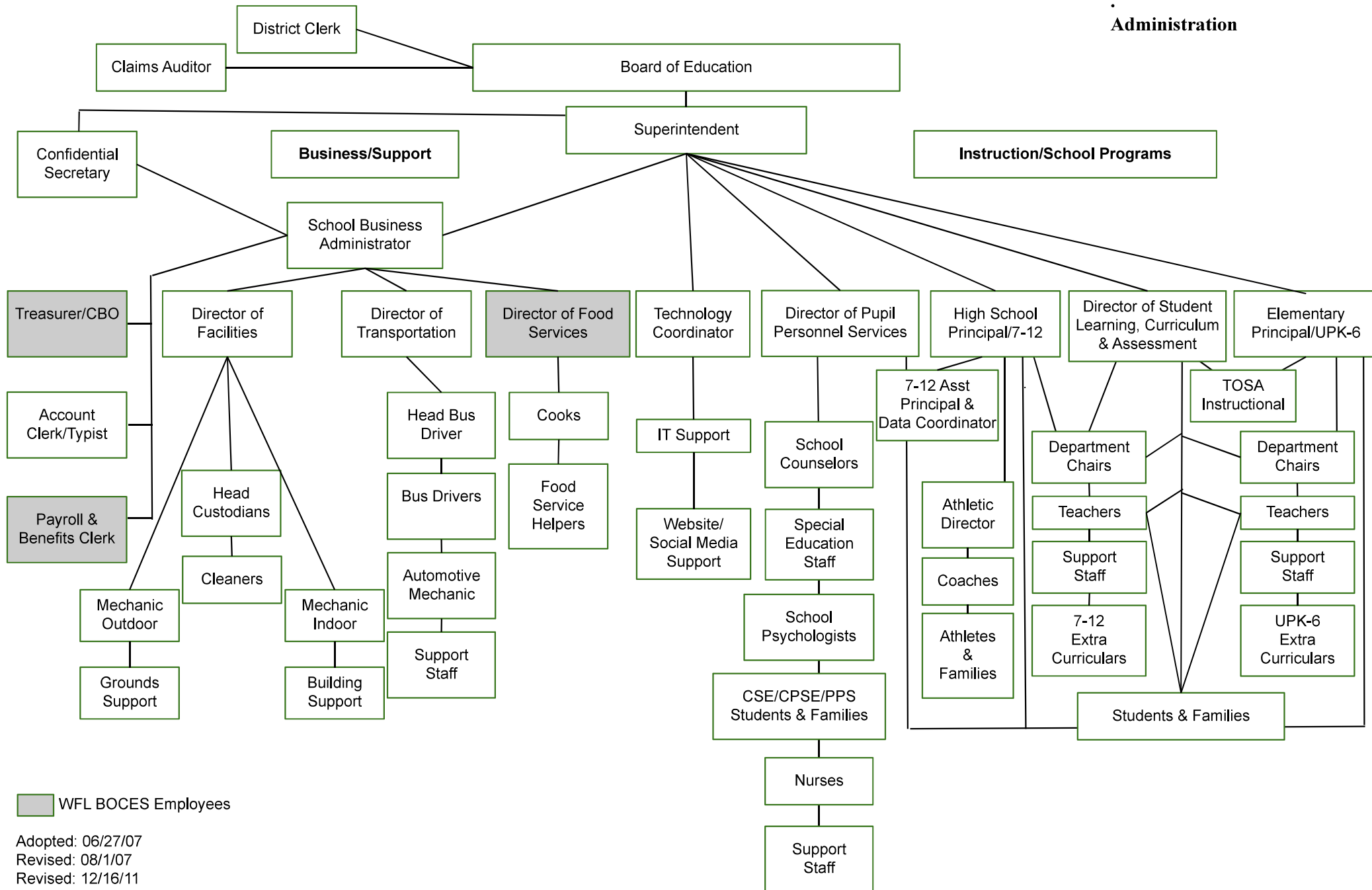
Evelyn Letta

Naples CSD Organizational Chart

2022

4212

Administration



Adopted: 06/27/07

Revised: 08/1/07

Revised: 12/16/11

Revised: 10/18/17

Revised: 12/12/18

Revised: 07/13/22



Naples Central School District

DISTRICT EMERGENCY RESPONSE PLAN

Commissioner's Regulation 155.17

Introduction

Emergencies and violent incidents in school districts are critical issues that must be addressed in an expeditious and effective manner. Districts are required to develop a District-wide School Safety Plan designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the coordination of the district with local and county resources in the event of such incidents or emergencies.

The district-wide plan is responsive to the needs of all schools within the district and is consistent with the more detailed emergency response plans required at the school building level. Districts are at risk of a wide variety of acts of violence, natural, and technological disasters. To address these threats, the State of New York has enacted the Safe Schools Against Violence in Education (SAVE) law. This component of Project SAVE is a comprehensive planning effort that addresses risk reduction/prevention, response, and recovery with respect to a variety of emergencies in the school district and its schools.

The Naples Central School District continues to support this integral component of the SAVE Legislation through the regular review and updating of its contents. The Superintendent of Schools encourages and advocates this ongoing district-wide cooperation and support of Project SAVE.

General Considerations and Planning Guidelines

Purpose

The Naples Central School District-wide School Safety Plan was developed pursuant to Commissioner's Regulation 155.17. At the direction of the Naples Central School District Board of Education, the Superintendent of Naples Central School District appointed a District-wide School Safety Team and charged it with the development and maintenance of the District-wide School Safety Plan.

Identification of School Teams

As referenced in the previous section, the Naples Central School District has appointed a District-wide School Safety Team consisting of, but not limited to, representatives of the School Board, students, teachers, administrators, parent organizations, school safety personnel, and, other school personnel.

The members of the team and their positions or affiliations are as follows:

- Nicole Green (High School Principal)
- Philip Bariteau (High School Teacher)
- Sheila Brundage (Naples Ambulance)
- LaVerne Webster (Fire Chief)
- Patrick Elwell (Transportation Supervisor)
- Laura Finnan (High School Nurse)
- Laurie Fitzgerald (Elementary School Teacher)
- Kevin Swartz (Superintendent/Safety Team Chair)
- Matthew Green (High School Teacher)
- Carrie Grove (Elementary School Teacher on Special Assignment)
- Shawn Mason (Director of Facilities)
- Rick Jaus (School Resource Officer—Ontario County Deputy)
- Monica Kastner (High School Counselor)
- Jason Klewicki (NYS Trooper)
- Heather Clark (Assistant Principal/Data Coordinator)
- Tammy Matthews (Elementary School Psychologist)
- Brian Meteyer (Elementary School Psychologist)
- William Murphy (High School Counselor)
- Katherine Piedici (PPS Director)
- Darlene Wolfanger (Teacher Aide)
- Kristina Saucke (Elementary School Principal)
- Melissa Andaloro (High School Psychologist)
- Kelly VandeSande (Elementary School Nurse)
- Benjamin Pursell (Director of Technology)
- Lindsey Evershed-Pursel (Director of Student Learning, Curriculum, and Assessment)
- Board of Education Member: Jacob Hall

Concept of Operations

General protocols reflected in the District-wide School Safety Plan guide the development and implementation of the Building Safety Plans. The District-wide Safety Plan sets forth the general procedures and protocols to be adhered to at each school and serve as the standard operating procedures.

In developing the district-wide plan, key internal and external stakeholders were involved in order to garner the best local operational knowledge and the best emergency management and safety expertise in creating and revising the plan. The Naples Central School is an integral part of the community and, as such, it is important that community stakeholders are involved and understand the role of the school district and its relationship to the safety of the community at large.

In the event of an emergency or violent incident, the initial response to all emergencies at an individual school will be by the Building Safety Teams.

Upon activation of the Building Safety Teams, the Superintendent of Schools or his/her designee will be notified and, where appropriate, local emergency officials will also be notified. Efforts may be supplemented by county and state resources through existing protocols.

Chief Emergency Officer

The Superintendent of Schools is the District's Chief Emergency Officer. The responsibilities of the Chief Emergency Officer are:

- Coordinating communication between school staff and first responders
- Ensuring understanding of the district-wide safety plan
- Ensuring completion and of building-level plans
- Ensuring the amendment of all plans as needed

Plan Review and Public Comment

Pursuant to Commissioner's Regulation, Section 155.17 (e)(3), this plan will be made available for public comment at least 30 days prior to its adoption. The district-wide plan may be adopted by the School Board only after at least one public hearing that provides for the participation of school personnel, parents, students and any other interested parties. The plan must be formally adopted by the Board of Education.

Full copies of the District-Wide School Safety Plan and any amendments will be submitted to the New York State Education Department within 30 days of adoption. In addition, the Building Safety Plans will be sent to the New York State Police and the Ontario County Sheriff's Department.

This plan will be reviewed periodically during the year and will be maintained by the District-wide Safety Team. The required annual review will be completed on or before July 1 of each year after its adoption by the Board of Education. A copy of the plan will be available on the district website.

Prevention/Intervention Strategies

Initiatives that improve the culture and climate in our schools and improve communication at all levels can substantially enhance our ability to truly prevent any negative event from occurring. Prevention would always be preferred over risk reduction. However, not all such events will be prevented despite our best efforts. Therefore, we must formulate plans to intervene and reduce risk by minimizing the impact of any negative event.

This section will identify specific prevention and risk reduction strategies that have been implemented within the Naples Central School District. Many of these components serve as both prevention and risk reduction tools.

Strategies for Identifying Needs Related to Creating a Positive, Safe Learning Environment:

- Review of Academic and Behavioral Data
- Building and Grade Level Team Meetings
- Initiatives from the Character Education Committee
- Needs Assessments Conducted by the Mental Health Advisory Committee

Strategies and/or Programs Intended to Create and/or Maintain a Safe Learning Environment:

- Presentations from the School Resource Officer (SRO)
- MTSS Behavioral Supports
- Health Classroom Instruction

- Weekly Student Support Team Meetings
- Restorative Circles
- Character Education Assemblies
- Check In/Check Out Systems
- Counseling Supports
- Creation of the RISE Program
- Peer/Academic Leader Program

Efforts to Improve Communication Between and Among Students:

- Creation and Use of Grade Level List-serves
- Regular Paper and Electronic Newsletters
- District Social Media Accounts
- Restorative Circles
- Superintendent's Advisory Council
- Inclusion of Students on Certain NCS Committees

Training, Drills, and Exercises

The District will provide annual multi-hazard school safety training for all staff and students. For staff, the training will take place in online trainings, full-scale drills, table top exercises, and staff development programs when appropriate. For students, the trainings will involve classroom activities, full-scale drills, and assemblies. The components of this training will be consistent across the district while the means of dissemination will likely be varied due to the grade levels involved and other building specific issues. Staff training will be routinely conducted at the school level followed by age-appropriate drills with the entire school population.

The District will ensure that each building conducts drills and exercises to test the components of their respective building-level plan. The use of tabletop exercises to accomplish this task in coordination with local and county emergency response and preparedness officials may be considered when live drills are impractical or not sufficient to meet training goals. Specific drills and training will be conducted for selected response protocols including: Shelter-In-Place; Hold-In-Place, Evacuation, Lockout, and Lockdown. Additionally, fire, natural gas, bomb threat and alternate site evacuations may/will be conducted annually and may involve a staff drill or training session only or the entire school population.

In addition, Early Dismissal drills will not occur more than 15 minutes earlier than normal dismissal time. Transportation and communication procedures will be included in the test, and parents and guardians will be notified in writing at least one week prior to such drill.

The emergency back-up generators and lighting are also tested annually and all systems verified functional without electricity.

The following are mandated as of July 1st 2016:

- 8 - Evacuation Drills (fire drills) and 4 lock down Drills every School Year.
- 8 - Drills by December 31st
- 4 - Evacuation Drills using secondary means of egress
- 1 – Drill during lunch or assembly unless instruction is provided on how to do same.

Personnel Acting in School Security Capacity

Routine Precautions by all staff

All staff members are expected to immediately report to their building principal any information they have received or observations they have made regarding anything that could possibly impact the safety and security of anyone within the school community.

Note: Staff should always err on the side of safety and share such information each and every time. No detail is too small or inconsequential as individual staff may not be aware of all circumstances surrounding a particular student or concern.

Limited Access

Each school district building is tasked with implementing this policy while tailoring it to the specific needs of their building. Generally, this means that the fewest exterior doors necessary to maintain normal business will remain unlocked during portions of the regular school day – most commonly to facilitate morning arrival. Those doors that may need to remain unlocked during a portion of the school/business day should be monitored in some fashion. All entrances are to be secured shortly after the start of the instructional day.

Once secured for the instructional day, the schools may utilize an audio and/or video electronic, visitor access control system at their primary entrances that provides a means for school staff to remotely screen and approve visitors prior to actually granting them access into the building.

The schools also utilize a keyless entry / electronic access control system allowing specific access (designated days/times, buildings and entrances) to authorized personnel by presenting a programmed proximity identification card to a reading device at those entrances. This system also automatically unlocks and locks specific entrances to accommodate normal arrival, dismissal and after school activity.

Staff Photo Identification Badges

All Naples Central School District employees are issued photo identification (proximity) badges that are to be displayed at all times while on school district property to assist visitors, students and staff in identifying employees as well as possible intruders.

Visitor policy

Should an unannounced visitor appear at a classroom, office or be observed in the hallways without proper identification (visitor pass or a note from the office), staff may approach and inquire as to a subject's business or contact their school's main office immediately.

Student Sign-Out Procedures

Schools are diligent in ensuring that only those persons authorized to sign-out students are allowed to do so utilizing the applicable data maintained within School Tool. Staff may also require a photo ID if the requesting party is unknown to them and may contact a parent or guardian for confirmation when deemed appropriate.

Video Surveillance

A digital video surveillance system is in service in the Naples Central School to assist in monitoring, deterring and recording activity in high use areas, as well as areas of chronic concern or perceived vulnerability.

Fire Alarm

A fire detection alarm that is linked to a central monitoring station is in service at every Naples school building. These alarms and fire response procedures are tested regularly consistent with New York State Education Department regulations.

Mass Communication System (Blackboard Connect)

The School District utilizes the Blackboard Connect mass communication system capable of making emergency notifications to all or a portion of the school community.

School Resource Officer

The District contracts with Ontario County to provide a School Resource Officer (SRO) on campus during the school day and at other district events. The SRO assumes a number of roles involving:

- Safety expert and law enforcer
- Problem solver and liaison to community partners
- Educator

** Please see a copy of the attached agreement the District has with the Ontario County Sheriff's Office regarding a SRO*

Random Drug Sniffing Canine Search

The District will occasionally conduct canine searches throughout the school year.

Vital Educational Agency Information

The District maintains general information about each educational agency located in the school district, including information on: school population, number of staff, transportation needs, and the business and home telephone numbers of key officials of each such educational agency.

Early Detection of Potentially Violent Behaviors

The District recognizes the importance of early recognition and intervention into conflicts and potentially violent or threatening behaviors. As such, the District will ensure that appropriate school violence prevention and intervention training will be incorporated into phases of staff professional development.

Informative materials regarding the early detection of potentially violent behaviors shall be made available to the school community through various means that may include brochures, district-wide newsletters, and the district website.

Students, parents, and all staff are encouraged to share information regarding any student conflicts, threats or troubling behaviors with the appropriate school administrator so that an investigation can commence in a timely fashion if deemed necessary.

This communication may extend beyond the Naples Central School District personnel to include members of the District's Safety Team, Law Enforcement, Mental Health Professionals, etc., when deemed appropriate and within existing legal parameters.

Hazard Identification

The list of sites of potential emergency include: all school buildings, playground areas, properties adjacent to schools, on and off-site athletic fields, buses, and off-site field trips. Each individual Building Health and Safety Team has assessed their own facility for any unique hazards and has documented them on their respective Building Safety Plans.

Notification and Activation (Internal and External Communications)

Incident Commanders are authorized to and will initiate contact with the appropriate law enforcement officials in the event of a violent incident. Possible points of contact may include:

- 911
- Ontario County Sheriff's Office: 585-394-4560
- New York State Troop E: 585-398-4100

The process for informing educational agencies within a school district of a disaster or an act of violence include the following possible forms of communication: telephone, e-mail, district radio system, NOAA weather radio, district website, intercom or PA system, local media, Blackboard Connect Emergency Alert System, others as appropriate or necessary.

The system may specify that in the event of an emergency, or impending emergency, the district will notify all principals/designees within the district to take the appropriate action. The District will utilize the Blackboard Connect Emergency Alert System to contact parents, guardians or persons in parental relation to the students in the event of a violent incident or an early dismissal. The district might also use local media in some instances or post information on the district website.

Situational Responses

Multi-Hazard Response

In the event of a catastrophic emergency (fire, building collapse, etc.) the evacuation of the building and the preservation of life is the only consideration. It is anticipated that specific procedures outlined in this document, particularly as they relate to notifications, line of authority, etc., may well be violated in cases involving catastrophic emergencies.

There are many variables that could impact the manner in which the Building Safety Teams respond to a particular occurrence. These variables could include: time of day, weather, age of students, and location of students, anticipated response time of emergency responders, availability of support personnel, and availability of transportation. Specific emergency situations are identified and standard response procedures are detailed in Building-level Emergency Response Plans; however, given the aforementioned variables, it is impractical to try and map out the specific steps to take for every conceivable scenario. It is more practical to focus on just a few critical decisions that need to be made in every emergency pursuant to our primary goal of preventing injury and loss of life.

The building principal is designated as the person in charge during the initial response to any emergency at their respective school. The principal will provide leadership, organize activities and disseminate information with the assistance of the Building Safety Teams and the District Safety Team, if needed. If the principal is unavailable, or not on site, the Designated Alternate will act in their absence with the same authority and responsibility.

In most instances where this level of school response is warranted, the school will be seeking assistance from outside emergency responders in resolving the situation. As such, the immediate objective is generally to contain and manage the incident until the emergency responders arrive on scene.

Procedures for obtaining advice and assistance from local government officials including the county or city officials responsible for implementation of Article 2-B of the Executive Law. By contacting 9-1-1, the system for coordinating the delivery of assistance from both the county and local agencies will be activated.

Each Building-level Emergency Response Plan includes procedures and actions that will be implemented in the event of the occurrence of a hazardous event. Such plans are not available to the public, nor are they to be included in the District-level Safety Plan.

Responses to Acts of Violence: Implied or Direct Threats

The District's policies and procedures for responding to implied or direct threats of violence by students, teachers, other school personnel and visitors to the school will be included in the Building-level Safety Plans. The following types of procedure(s) may be used by the district:

- Use of staff trained in de-escalation or other strategies to diffuse the situation.
- Inform Building Principal of implied or direct threat.
- Determine level of threat with Superintendent/Designee.
- Contact appropriate law enforcement agency, if necessary.
- Monitor situation, adjust response as appropriate, include the possible use of the Emergency Response Team.

Acts of Violence

The District's policies and procedures for responding to acts of violence by students, teachers, other school personnel and visitors to the school will be included in the Building-level Safety Plans. The following types of procedure(s) could be used by the district:

- Determine level of threat with Superintendent/Designee.
- If the situation warrants, isolate the immediate area and evacuate if appropriate.
- Inform Building Principal/Superintendent.
- If necessary, initiate lockdown procedure, and contact appropriate law enforcement agency.
- Monitor situation; adjust response as appropriate; if necessary, initiate early dismissal, sheltering or evacuation procedures.

Response Protocols

The District's selection of appropriate responses to emergencies, including protocols for responding to bomb threats, hostage takings, intrusions and kidnappings will be included in the Building-level Safety Plans. The following possible protocols are provided as examples:

- Identification of decision-makers
- Plans to safeguard students and staff
- Procedures to provide transportation, if necessary
- Procedures to notify parents
- Procedures to notify media
- Debriefing procedures

Arrangements for Obtaining Emergency Assistance from Local Government

Arrangements for obtaining assistance during emergencies from emergency services organizations and local government agencies include contacting:

- 911 immediately
- Ontario County Sheriff's Office: 585-394-4560
- NYS Troopers: 585-398-4100
- Naples Fire Department: 585-374-2370
- Naples Ambulance: 585-374-2170

Procedures for Obtaining Advice and Assistance from Local Government Officials

In the event of an emergency where additional advice, assistance, or assets not readily available to the District are needed; the Superintendent, his/her designee or the School Resource Officer (SRO) will contact:

- Naples Town Supervisor: 585-374-2111
- Naples Village Mayor: 585-374-2435

District Resources Available for Use in an Emergency

District resources which may be available during an emergency include all of our facilities at the campus, our buses, and other vehicles trucks. We can also contact the Town Highway Department for access to heavy equipment and other resources.

Procedures to Coordinate the Use of School District Resources and Manpower during Emergencies

The Naples Central School District will use the Incident Command System to coordinate the use of school district resources and manpower during emergencies.

Protective Action Options

Plans for taking the following actions in response to an emergency where appropriate will be included in Building-level Emergency Response Plans: school cancellation, early dismissal, evacuation, and sheltering.

Recovery

District Support for Buildings

After an incident, the safety teams will work with stakeholders to provide needed supports. Necessary resources will be deployed in order to support students, staff, and community members.

Disaster Mental Health Services

Mental health services needed will be addressed by the appropriate safety team. The Naples Central School District will activate its Critical Team to address the personal and psychological needs of the students and staff following a traumatic incident. The District's Employee Assistance Program is available for staff members. The Superintendent of Schools will make the determination for the need for outside mental health resources in the event of a disaster or other traumatic event.

Family Counseling Services of the Finger Lakes, Inc.
671 South exchange Street
Geneva, NY 14456; 315-789-2613
www.fcsfl.org

For incidents of a larger magnitude, the District may need to request the services of the County and State Mental Health Agencies for support services. New York State has a statewide plan for the delivery of mental health services. These services can be accessed through Ontario County Mental Health Services or directly from the State of New York at the following numbers:

<i>Ontario County Community Mental Health Services</i>	<i>(585) 396-4363</i>
<i>Yates County Community Services Department</i>	<i>(315) 536-5115</i>
<i>NYS Office of Mental Health Services - Disaster Mental Health Services</i>	<i>(518) 474-2578</i>

Once the incidents have been resolved, the *Superintendent* will hold a Post Incident de-briefing to discuss what transpired during the event and how the District and the Emergency Response Team can improve their response to bring resolution to the matter more quickly and efficiently

Chapter 168 and the Required Amendment to the School District's Emergency Plan

a. Essential Personnel:

- *Facilities and Maintenance Staff:* Needed to ensure buildings and grounds are cleaned, disinfected, etc. on a regular basis. Shifts would be staggered to follow social distancing guidelines.
 - Director of Operations, Maintenance Mechanics, Grounds, Custodians, Cleaning Staff
- *District Office Personnel:* Would follow a rotational schedule to ensure the continuity of payroll, benefits, communications, etc.
 - Superintendent, Business Official, District Clerk, Confidential Secretary, Accounts Payable Clerk
- *Technology Department Staff:* Would support the hardware/software/etc. needs of staff and students to ensure that remote learning needs are met.
 - Director of Technology, Professional Development and Instruction as well as Computer Services Assistants
- *Building and/or District Administrators and Office Staff:* Would work a limited number of days per week to ensure the continuity of learning, communications, etc.
 - Principals, Director of Pupil Personnel Services, Director of Instruction, Technology, and Professional Development, Assistant Principal/Data Coordinator
 - Typists, Clerks, Computer Services Assistant
- *Transportation Department and Food Service Department:* Would follow a rotational schedule if required to provide students with meals or devices for remote learning.
 - Food Service Director, Cooks, Food Service Helpers
 - Transportation Supervisor, Head Bus Driver, Bus Drivers, Bus Monitors
- *Other Faculty and Staff:* Depending on guidance from New York State and/or the Department of Health, and local contractual language, other faculty and staff members would perform their work responsibilities in-person or remotely.

b. Telecommuting/Remote Work:

The District has worked to ensure that all non-essential employees have the devices, software, hot spots, network access, etc. needed to perform their job responsibilities remotely. To accomplish this, the District has used staff surveys, a Technology Committee, and an IT Helpdesk email system to identify and meet technology-related needs. Additionally, the District has used a combination of conference as well as asynchronous days to provide employees with professional development focused on supporting remote learning.

c. Work Shift Staggering:

Throughout the reopening process, the District has prioritized social distancing, face coverings, hand washing, and disinfecting. Furthermore, the District has sought to reduce exposure by moving in-person meetings and interactions to Zoom to the greatest extent practicable. If required to implement staggered work shifts to provide an extra layer of safety, buildings or departments would design schedules in alignment with existing guidance from New York State or the Department of Health.

d. PPE Protocols:

All PPE items are currently stored in the High School basement facility storage area. Only Facilities personnel have access to this room. Staff members place a request into the Master Library System. A member of the Facilities Department will bring the requested items to the requester the same day or the following day. Once the facilities member has done this, they will mark the order complete in the Master Library System. Inventory is maintained by the Director of Operations and reordered as necessary.

e. Exposure to Confirmed COVID-19 Cases:

If there is a confirmed case of COVID-19 at NCS, the District will immediately contact the Ontario County Department of Health as well as its medical provider (Workfit Medical) to determine appropriate next steps. To ensure the health and safety of students and staff, actions will involve:

- Isolating and safely removing individual(s) with a positive COVID-19 diagnosis
- Closing off areas used by individual(s) with the positive COVID-19 diagnosis
- Follow CDC and DOH recommendations for cleaning and disinfecting affected areas
- Coordinating with the DOH in notifying relevant classroom/building/district parents of the positive COVID-19 diagnosis. (Note: Medical confidentiality will be protected and identifying student and/or staff information will not be shared.)
- Supporting contact tracing efforts by:
 - o Maintaining accurate visitor logs and attendance records
 - o Keeping up to date class rosters and attendance records
 - o Creating bus and classroom seating charts
 - o Utilizing hallway cameras to help determine potential exposure

f. Documenting Work Hours and Locations:

Staff in the District Office, the Main Offices, and the Central Business Office will document work hours and locations using WinCap Web, Aesop, Google Docs, and PDF fillable forms (details might differ slightly based on the work responsibilities of the employee).

g. Emergency Housing for Essential Employees:

Due to limited housing options in the region, this section is not applicable to the Naples Central School District.

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A photograph of a brick school building at sunset. The building features a large arched window on the left and several smaller rectangular windows on the right. The sky is filled with vibrant orange and pink clouds. In the foreground, there are young trees supported by stakes and a brick wall. The text "Naples CSD" is overlaid in green on the right side of the image.

Naples CSD

Data Dashboard
Lindsey Pursel

August 3rd, 2022

Naples CSD Mission: *The Naples Central School District challenges and supports all students to develop their diverse talents and abilities in a safe environment with rigorous opportunities. Students will graduate with the skills and confidence needed to excel in their chosen pursuits.*



How will we accomplish our District Mission & Priorities?

Data Dashboard

- Provides administrative team with data to proactively identify students in need of support.
- Uses a wide-range of student data (multiple data points) that is indicative of student success UPK-12.
- Pulls data from SchoolTool, increasing efficiency, and giving real time data, coding it into MTSS Tiers (1- doing well, 2- needs support, 3- needs intensive support).

Data Dashboard Continued...

- **Allows the district to reflect, make decisions, and provide supports around instructional pedagogy, assessments, program effectiveness, program evaluation processes & procedures, and program usage.**
- **Ability to filter information in multiple ways, including by building, grade level, groups, and individuals or by fundamental areas: SEL, ELA, Math.**
- **Allows for drilling down data to monitor for intervention and program effectiveness.**

Data Dashboard



Educational Technology Service
Genesee Valley / Wayne-Finger Lakes

Course Attendance

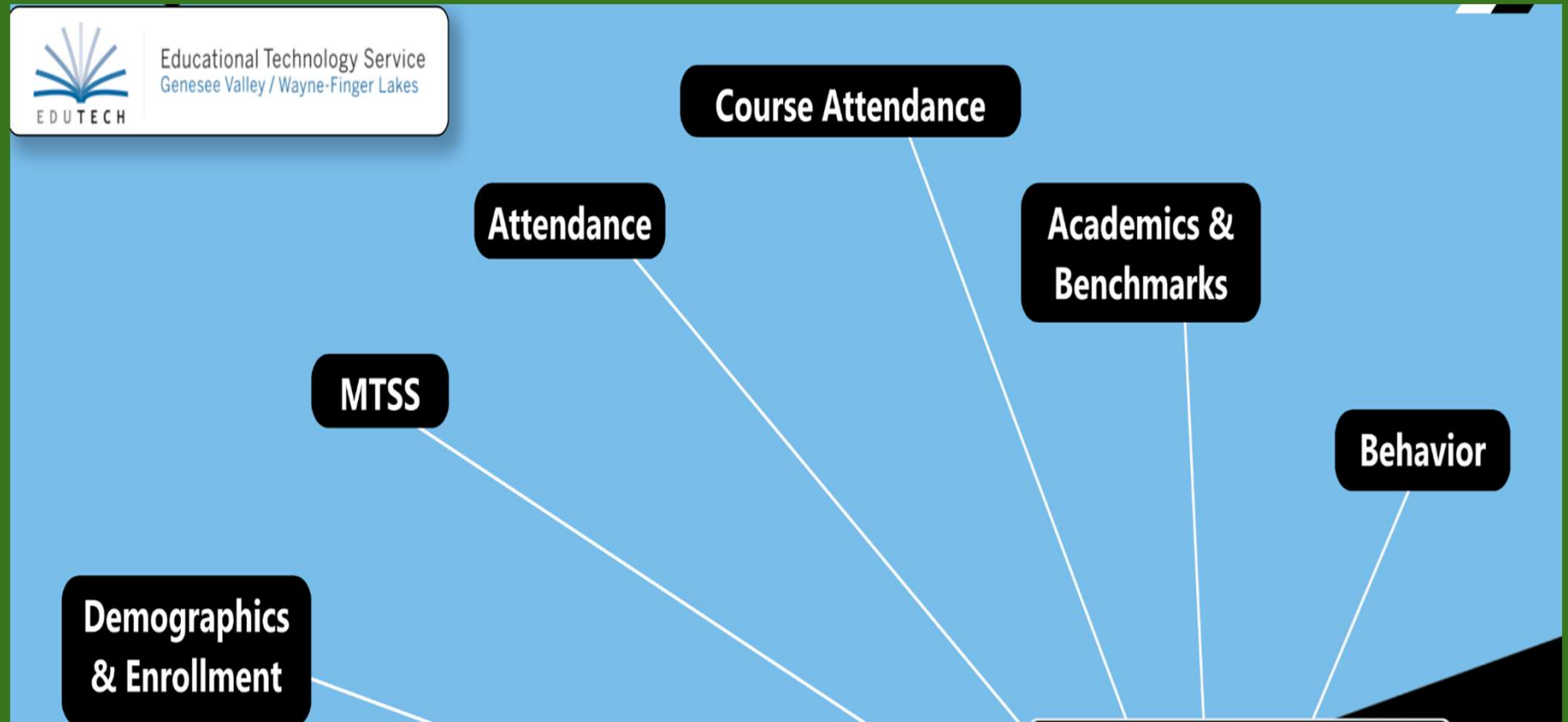
Attendance

**Academics &
Benchmarks**

MTSS

Behavior

**Demographics
& Enrollment**



Elementary Example

SEL		ELA			Math			Totals							
Grade	SAEBRS	Attendance	Behavior (5 Weeks)	IRLA	aReading	CBMReading	aMath	CBMMath Auto	Number Sense	SEL	ELA	Math	Level		
02	34	3.21%		1G	404	5	181	4	25	1.33	3.00	2.33	2.22		
02	39	0.64%		1G	416	7	179	3	24	1.00	3.00	2.67	2.22		
02	45	2.56%		1B	417	31	188	1	23	1.00	3.00	2.67	2.22		
02	43	3.21%		1G	350	29	186	6		1.00	3.00	2.50	2.17		
02	39	0.64%		2G	438	16	192	3		1.00	3.00	2.50	2.17		
02	40	2.56%		1G	436	11	190	8	37	1.00	3.00	2.33	2.11		
02	49	18.59%		2G	438	60	187	12	36	1.67	2.67	2.00	2.11		
02	57	1.92%		1G	414	13	184	7	33	1.00	3.00	2.33	2.11		
02	45	3.85%		2G	437	27	186	8	28	1.00	3.00	2.33	2.11		
02	42	5.13%		1G	440	12	193	6	27	1.33	3.00	2.00	2.11		
02	30	1.92%		1B	445	44	174	9	37	1.33	2.67	2.33	2.11		
02	45	3.21%		1B	350	34	193	4	30	1.00	3.00	2.00	2.00		
02	39	6.41%		1R	438	61	166	3	38	1.33	2.00	2.67	2.00		
02	38	8.97%		1B	461	47	170	3	42	1.33	2.33	2.33	2.00		
02	41	8.97%		1B	446	62	192	1	34	1.33	2.33	2.33	2.00		
02	34	4.49%		2B	446	44	178	4	37	1.33	2.33	2.33	2.00		
02	46	1.92%		1B	449	50	187	1	22	1.00	2.33	2.67	2.00		

SEL				ELA			Math			Totals			
Grade	SAEBRS	Attendance	Behavior (5 Weeks)	aReading	COMPe	ELA Course	aMath	CBMmath CAP	Math Course	SEL	ELA	Math	Level
07	42	17.95%		528	85	78.00	218	3	62.00	1.67	1.00	2.33	1.67
07	24	5.77%		530	79	82.00	222	3	57.00	2.00	1.00	2.00	1.67
07	38		4.0%	523	88	79.00	213	2.33	61.00	1.00	1.33	2.33	1.56
07	32	6.41%		524	65	79.00	209	2.33	66.00	1.67	1.00	2.00	1.56
07	42	5.13%		532	68	99.00	174	2	95.00	1.33	1.00	2.33	1.56
07	36	2.56%		519	50	78.00	220	0.67	75.00	1.00	2.00	1.67	1.56
07	42	3.85%		523	76	83.00	220	1.67	62.00	1.00	1.33	2.33	1.56
07	30	12.18%	4.0%	528	91	81.00	217	3.67	78.00	2.00	1.00	1.67	1.56
07	34	1.92%		523	88	90.00	218	1.67	73.00	1.33	1.33	2.00	1.56
07	32	13.46%		518	79	73.00	227	2.67	88.00	2.00	1.33	1.33	1.56
07	26		4.0%	519	82	79.00	214	2.67	69.00	1.33	1.33	2.00	1.56
07	41	4.49%		498		73.00	217		77.00	1.00	2.00	1.50	1.50
07	54	10.90%		538	79	97.00	218	4	90.00	1.67	1.00	1.67	1.44
07	20	0.64%		539	85	95.00	218	2.67	76.00	1.67	1.00	1.67	1.44
07	39	8.97%	8.0%	532	100	95.00	224	2.67	58.00	1.33	1.00	2.00	1.44
07	31	10.56%	4.0%	540	82	80.00	224	2.67	72.00	2.00	1.00	1.33	1.44
07	39	1.92%		510	71	90.00	209	2	91.00	1.00	1.33	2.00	1.44
07	36	0.64%		518	85	85.00	219	4.67	63.00	1.00	1.33	2.00	1.44
07	30	10.90%		545	100	91.00	219	3	79.00	2.00	1.00	1.33	1.44
07	30	4.49%		538	91	94.00	199	3.67	84.00	1.33	1.00	2.00	1.44

SEL

Academics

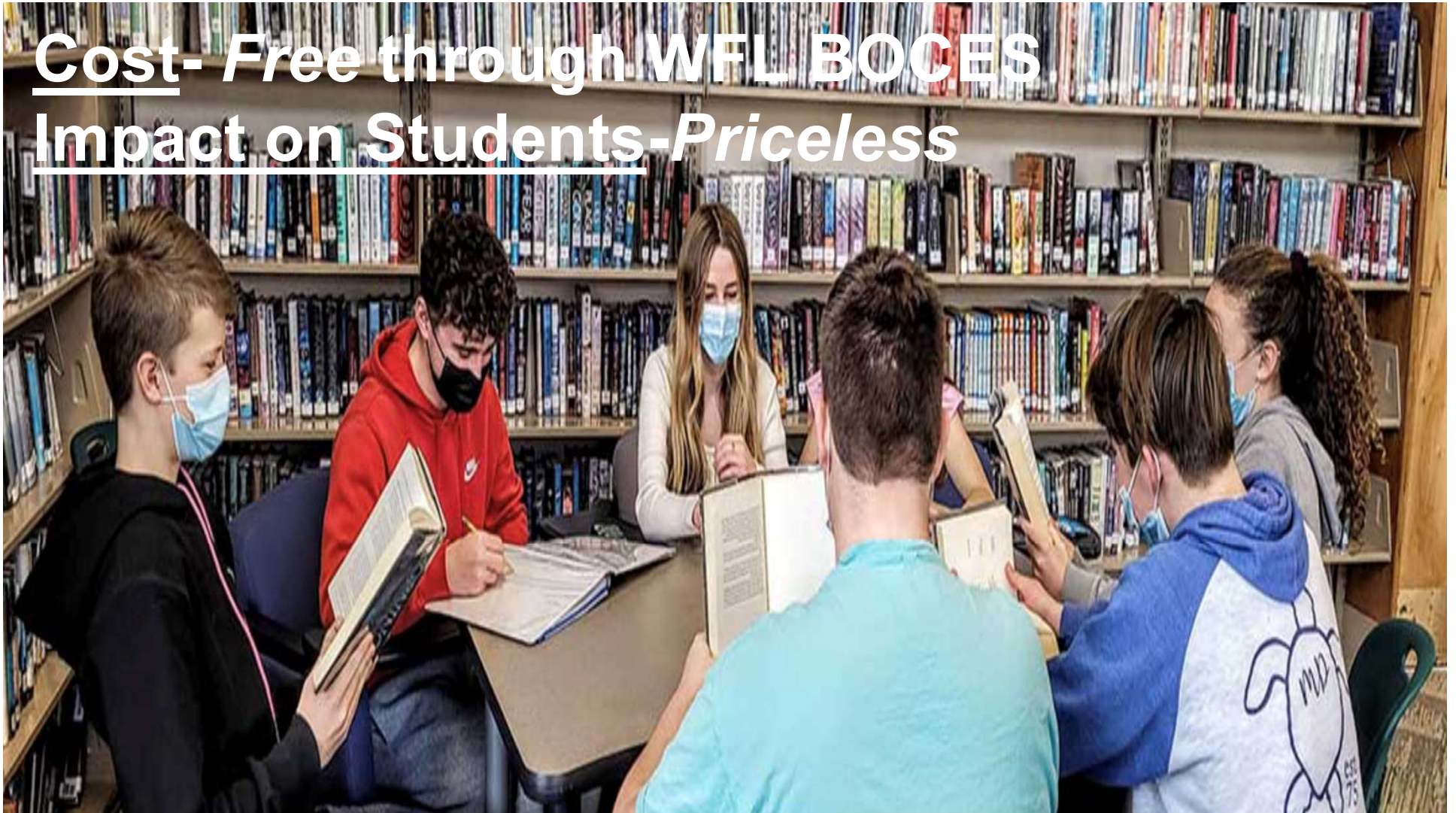
Totals



Grade	SAEBRS	Attendance	Behavior (5 Weeks)	Course Failures	SEL	Academics	Level
10	38	6.41%			1.33	1.00	1.17
10	28	2.56%			1.33	1.00	1.17
10	59	7.69%			1.33	1.00	1.17
10	35	5.77%			1.33	1.00	1.17
10	50	7.05%			1.33	1.00	1.17
10	42	7.69%			1.33	1.00	1.17
10	37	5.77%			1.33	1.00	1.17
10	48	7.69%			1.33	1.00	1.17
10	44	7.05%			1.33	1.00	1.17
10	45	6.41%			1.33	1.00	1.17
10	25	1.28%			1.33	1.00	1.17
10	37	5.77%			1.33	1.00	1.17

44

Cost- Free through WFL BOCES Impact on Students-Priceless

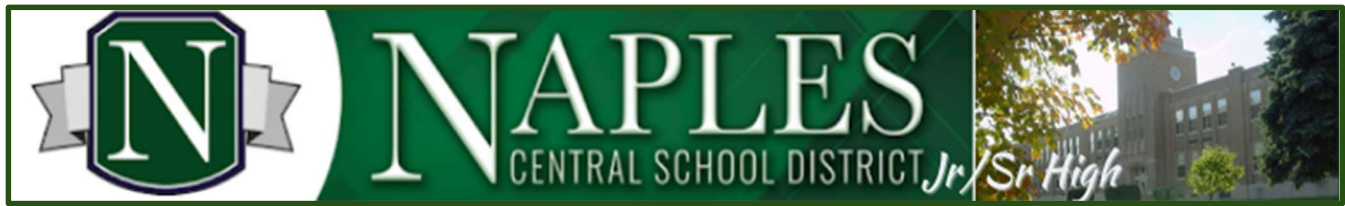


Thank you for your time.



<p style="text-align: center;">NAPLES CENTRAL SCHOOL DISTRICT <i>Timeline for Preparation of the 2023-2024 Budget</i></p>

November 16, 2022	Budget Committee Meeting 4:30 p.m. Regular Board Meeting at High School Cafeteria 6:00 p.m.
December 5, 2022	Budget development information is distributed to administrators and staff
January 4, 2023	Budget workshop #1 Regular Board Meeting at High School Cafeteria 6:00 p.m.
January 18, 2023	Budget Committee Meeting 4:30 p.m. Regular Board Meeting at High School Cafeteria 6:00 p.m.
Feb 1, 2022 – May 19, 2023	Development of building and department budgets All-Staff meeting with Ed-Data February 6, 2023, 2:45 p.m.
February 1, 2023	Budget workshop #2 Regular Board Meeting at High School Cafeteria 6:00 p.m.
March 1, 2023	Tax Levy Limit Calculations submitted to the NYS Office of the State Comptroller
March 8, 2023	Budget Workshop #3 Petitions available for Board of Education Candidates from the District Clerk Regular Board Meeting at High School Cafeteria 6:00 p.m.
March 22, 2023	Budget Committee Meeting 4:30 p.m. Regular Board Meeting at High School Cafeteria 6:00 p.m.
March 29, 2023	Publication of First Legal Notice of District Budget Hearing, Vote, and Election Student School Supplies Due – Department Chairs (Ed-Data)
April 12, 2023	Budget Workshop #4 Regular Board Meeting at High School Cafeteria 6:00 p.m. 2023-2024 Budget Adoption
April 13, 2023	Property Tax Report Card submission due date
April 25, 2023	Budget Brochure mailed to all district residents
May 2, 2023	Copies of the proposed budget are available at all district buildings (legal obligation – 14 days before the vote)
May 3, 2023	District Budget Hearing at Naples High School Cafeteria, 6:00 p.m.
May 4, 2023	Publish and present the budget notice
May 16, 2023	Community Vote on budget and members of the Board of Education
June 5, 2023	Building level and department budgets due to the Business Office



Academic Assistance and Eligibility Policy

Our Mission: *The Naples Central School District challenges and supports all students to develop their diverse talents and abilities in a safe environment with rigorous opportunities. Students will graduate with the skills and confidence needed to excel in their chosen pursuits.*

Our philosophy: By identifying students who are struggling academically and offering layers of support to help them succeed in the classroom, we can increase student access to programs and activities.

A. Identifying Needs and Targeting Supports

1. A list reviewed by teachers will be generated from SchoolTool each Friday at 10 a.m. identifying students whose cumulative quarterly average in courses is below 65%.
 - a. Students identified will be placed on an Academic Warning list for up to two weeks. During this time, students are strongly encouraged to stay during 9th period with teachers whose classes they are failing to work on skills and get caught up with work.
 - b. Students who would be on the Academic Warning List for a third consecutive week or longer will instead be placed on the Academic Assistance List.
 - c. The Academic Warning and Assistance Lists are published each Friday, with the new period of Warning/Assistance effective starting the following Monday. Students still on either list from the previous week continue their current Warning/Assistance status through the weekend or vacation period into the following week.
 - d. New lists will begin during the first week of each quarter; there will be no list rollover from one marking period to the next.
 - e. Each week, the school will notify the parents/guardians of all students on the Academic Warning and Academic Assistance Lists. These notifications will be made by email.
2. The following supports will be put into place for identified students:
 - a. Students must remain in assigned study halls and refrain from using cell phones or personal electronic devices to focus on their work. Additionally, students must use their school-issued devices for academic use only.
 - b. Students may only use the computer room or library for academic work for which one of their teachers issues them a task-specific pass.
 - c. Those involved in extracurricular opportunities who are placed on the Academic Assistance List **must attend and be productive** in a 9th period Academic Assistance Program for a minimum of one week to remain eligible to participate in activities. Once passing all classes after one week, a student will be removed from the assistance program. If a student misses a 9th period when assigned to the Academic Assistance Program, the student will be ineligible to participate in the rest of that week's activities. Note: For extenuating circumstances, a student must receive a pass from the Principal to be excused from the 9th period support on that day.

B. Disciplinary Ineligibility

Disciplinary ineligibility is determined by administrative actions, which include, but are not limited to:

1. Students with in-school suspension for all or part of a school day are ineligible for that school day.
2. Students with out-of-school suspension are ineligible for the duration of the suspension.
3. The Administration may make a student ineligible for a period of time or for specific events, at their discretion pursuant to disciplinary or safety procedures.

C. Ineligibility Restrictions

Ineligible students (missed 9th period Academic Assistance Program and/or disciplinary) have the supports of those on the Academic Warning List, and additionally

1. may not participate in practices, contests, performances, dances, extracurricular trips, club activities, and other non-curricular school activities, but may attend school events open to the public for the purposes of viewing these events.

D. The Eligibility Committee

The Principal will appoint an Eligibility Committee at the beginning of each school year, consisting of one administrator, one teacher involved in non-sport extracurricular activities, one teacher-coach, one special education teacher, and at least one other teacher.

1. Students may appeal their Academic Warning or Ineligibility status to the Committee, who will convene as determined by the Principal. Students may not appeal Disciplinary Eligibility to the Eligibility Committee, but may appeal to the Superintendent (see below).
2. Upon appeal, the Eligibility Committee will determine whether or not the Academic Warning/Ineligibility status of the student is consistent with this policy, and will uphold or overturn the student's status based on that determination.
3. Students may appeal the Eligibility Committee's decision to the Principal. The Committee's decision is final unless the Principal determines
 - a. the allegations or circumstances which the Committee used for their decision were false or misrepresented, or
 - b. the Committee made an unfair or unjust decision.
4. Students may appeal the Principal's decision (or Disciplinary Ineligibility) to the Superintendent of Schools, and after that the Board of Education. Any decision by the Board of Education is final.