

**NAPLES CENTRAL SCHOOL DISTRICT**  
***Timeline for Preparation of the 2022-2023 Budget***

October 20, 2021	Budget Committee Meeting 4:30 p.m. Regular Board Meeting at High School Cafeteria 6:00 p.m.
November 17, 2021	Budget Committee Meeting 4:30 p.m. Regular Board Meeting at High School Cafeteria 6:00 p.m.
December 8, 2021	Budget development information distributed to administrators and staff
Dec. 8, 2021–Jan. 12, 2022	Development of building and department budgets
January 19, 2022	Budget Committee Meeting 4:30 p.m. Regular Board Meeting at High School Cafeteria 6:00 p.m. Board of Education - Budget Update
February 21, 2022	Draft of building level and department budgets due to business office
March 1, 2022	Tax Levy Limit Calculation submitted to the NYS Office of the State Comptroller
March 15, 2022	Requisitions due from Departments
March 16, 2022	Petitions available for Board of Education Candidates from the District Clerk
March 23, 2022	Budget Committee Meeting 4:30 p.m. Regular Board Meeting at High School Cafeteria 6:00 p.m. Board of Education - Budget Update
March 30, 2022	Publication of First Legal Notice of District Budget Hearing, Vote, and Election Student School Supplies Due – Department Chairs (Ed-Data)
April 6, 2022	<b>Tentative</b> Budget Committee Meeting – Final Review of Budget 4:00 p.m.
April 18, 2022	Petitions to run for Board of Education must be filed by 5:00 p.m.
April 27, 2022	Regular Board Meeting at High School Cafeteria 6:00 p.m. – <b>Tentative Budget Adoption</b> Board Budget Discussion & Final Review of Budget
April 28, 2022	Property Tax Report Card submission due date
May 3, 2022	Copies of proposed budget available at all district buildings (legal obligation – 14 days before vote)
May 4, 2022	District Budget Hearing at Naples High School Cafeteria, 6:00 p.m.
May 5, 2022	Publish and present proposed budget brochure and budget notice
May 17, 2022	<b>Community Vote on budget and members of the Board of Education</b>